

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Mr. John Spangenberg, President – 6:29 p.m.**

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mrs. Nichole Kovacic and Mrs. Lilann Sgouros; Mr. Tom Keevin was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Facilities Manager, Bryan Busse; Business Manager/Treasurer, Aline Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 20 present in the audience.

**2. AGENDA ADJUSTMENT – Dr. Schmidt added Business Item 6E: Request of Delegation of Authority to the agenda.**

**3. PRESENTATION: BGMS National Junior Honor Society**

Warren Glink, Lauren Casbon and Mikaela Kraus, National Junior Honor Society students, discussed their recent project in working to donate toys to the Tot Shop to help families in need. Mr. Spangenberg and Ms. Williams thanked the students for their work with this project in helping to meet the needs of the children.

**4. CONSENT AGENDA – Dr. Schmidt**

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 17, 2013 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Brian Dabrowa as Computer Technician effective as of October 29, 2013.
- Accept the request of Elaine Castelli for five (5) weeks of unpaid leave of absence from her position as Head Custodian at Boone Grove High School beginning on October 28, 2013 and ending on November 29, 2013; returning to work on December 2, 2013.
- Approve Julio Cisneros as Varsity Wrestling Coach for the 2013-14 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
- Approve Ewa Mikos as a Girls' Bowling Volunteer Coach for the 2013-14 school year.
- Approve Sherry Sweeney as High School Drama Coach for the 2013-2014 school year. Her rate of pay will be \$638.00 for the Fall Play and \$638.00 for the Spring Play.
- Approve Dawn Gillespie as a Computer Technician for Porter Township School Corporation beginning on November 6, 2013. Her annual salary will be \$30,000.
- Approve Dominic Starcevic as a Computer Technician for Porter Township School Corporation beginning on November 14, 2013. His annual salary will be \$30,000.
- Approve Erin Barton as a Part-Time Art Instructor at Porter Lakes Elementary School filling the maternity leave for Leah Thon beginning around November 24, 2013 and until the end of the 2013-14 school year. Her salary will be based upon a Bachelor's Degree at the 10 years of experience level.
- Approve Elisa Williams as the Junior Varsity Cheerleading Coach for the remainder of the 2013-14 school year. Her rate of pay will be based upon the remainder of the ECA Salary Schedule at the zero years of experience level.
- Approve Brent Jeffries as the 6<sup>th</sup> Grade Boys' Basketball Coach for the 2013-14 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
- Approve Bryan Hill as a Boys Varsity Basketball Volunteer Coach for the 2013-14 school year.
- Approve Jerry Paul and Bryan Hill as Varsity Baseball Volunteer Coaches for the 2013-14 school year.
- Approve Tom Marcheski as a Varsity Softball Volunteer Coach for the 2013-14 school year.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approve the minutes of the regular school board meeting held on Thursday, October 17, 2013 at 6:30 p.m., approve the items listed on the Personnel Report and waive the readings; seconded by Mrs. Sgouros. Motion carried 4-0.

**5. FINANCIAL REPORT – Dr. Schmidt**

A. Appropriation Summary

B. Fund Report

C. Investments

D. "Financial Moment" Presentation

Dr. Schmidt referred to the financial report provided in the board packet and announced that during the "Financial Moment" for this evening she will discuss the topic of "Circuit Breakers".

**6. BUSINESS****A. Permission to Advertise for Tax Anticipation Warrant (TAW) – Mrs. Busse**

Mrs. Busse asked for permission to advertise for a tax anticipation warrant (TAW) to borrow money against specific funds for cash flow. Ms. Williams made a motion to grant permission for Mrs. Busse to advertise for tax anticipation warrants (TAW); seconded by Mrs. Sgouros. Motion carried 4-0.

**B. Resolution #1113-111 - Budget Transfers for Year End 2013 - Mrs. Busse**

Mrs. Busse asked the Board to adopt Resolution #1113-111 which grants permission for her to balance all of the transfer appropriations at the end of the year which is required by law and also to waive the reading. Mrs. Kovacik made a motion to adopt Resolution #1113-111 regarding budget transfers for the year end of 2013 and waive the reading; seconded by Ms. Williams. Motion carried 4-0.

**C. Resolution #1113-112 - Destruction of Records – Mrs. Busse**

Mrs. Busse asked the Board to adopt Resolution #1113-112 – Destruction of Records which will allow the destruction of records which is done annually. A list of records to be destroyed must be presented to the Porter County Commission of Public Records by December 5th. Ms. Williams made a motion to adopt Resolution #1113-112 regarding Destruction of Records and waive the reading; seconded by Mrs. Sgouros. Motion carried 4-0.

**D. Accept a Donation – Dr. Schmidt**

Dr. Schmidt asked the Board to accept a donation in the amount of \$7,500 from Adam Bellar for the Boone Grove Football Program. Ms. Williams made a motion to accept the generous donation from Mr. Bellar in the amount of \$7,500 for the Boone Grove football program; seconded by Mrs. Kovacik. Motion carried 4-0.

**E. Agenda Adjustment Addition: Request of Delegation of Authority**

Dr. Schmidt requested that she be granted delegation of authority as the Superintendent to represent the Board at a Rule 33 Conference on December 11th to resolve the matters within her discretion. Mrs. Sgouros made a motion to allow Dr. Schmidt to represent the Board at the Rule 33 Conference; Ms. Williams seconded the motion. Motion carried 4-0.

**7. DIRECTOR OF FACILITY SERVICES REPORT**

Mr. Busse reported that the last month was busy. They had issues at the annex being out of water for a week and a half and the problem with NIPSCO as well. Shingles were lost at PLE during a recent storm and they have been repaired. Ms. Williams told Mr. Busse to keep up the good work and members of the board commended Mr. Busse for his heroism in recently saving a life.

**8. SUPERINTENDENT REPORT**

Dr. Schmidt wished Mrs. Kovacik a Happy Birthday in December. Dr. Schmidt announced that we received a School Safety Grant in the amount of \$45,000 which will help add an additional day for the school resource officer and to purchase some school safety access equipment for our district. Dr. Schmidt added that the Madrigal Dinner is coming up on December 14 and 15 and tickets sell out fast. Dr. Schmidt commended two heroes within our district, Bryan Busse and Ben Parrish, who happened upon a car accident and assisted in rescuing a woman from her car and saved her life. Dr. Schmidt reported that next week all schools will be closed for Thanksgiving Break on Thursday and Friday. Dr. Schmidt shared a report she received on Spell Bowl results for this evening. BGE tied for 2<sup>nd</sup> place overall with the 5<sup>th</sup> Graders scoring 45 points and the 4<sup>th</sup> graders scoring 37 points.

**9. BOARD COMMUNICATIONS**

Ms. Williams announced that she attended a very nice Veterans Program at the middle school on Veterans Day. Mr. Spangenberg added that he appreciates all who took the time to participate in this event.

**10. SCHOOL ANNOUNCEMENTS**

Mr. DeRossett reported that Mr. Rosinia helped with a dodge ball tournament to collect food items for the “Stuff the Bus” program. Mr. DeRossett also reported that winter sports are in full swing, the Angel Tree will be up soon at the high school and Homecoming is three weeks away. Ms. Williams added that there is great need within our community and it’s important to keep giving to the Food Pantry.

Mr. Donnell reported that PLE is participating in a Kid Caring and Sharing Project in sending letters and cards to soldiers and veterans in the hospital. They are also planning an environmental project in the spring. Mr. Donnell also announced that the Angel tree is up at PLE and encouraged everyone to continue to help those in the community who are in need.

**11. PUBLIC PARTICIPATION - None****12. ADJOURNMENT – 7:02 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Ms. Williams. Motion carried 4-0. Meeting adjourned at 7:02 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*