

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 10-8-15

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacic, Mr. John Spangenberg, Mr. Tom Keevin and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager, Aline Busse, Facilities Director, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 18 present in the audience.

2. AGENDA ADJUSTMENT: Dr. Schmidt announced an addition to the agenda: Business Item 6K Recommendation to Accept Transfer Students.

3. PRESENTATION:

- Recognition of Staff for Years of Service – Dr. Schmidt
Dr. Schmidt and the principals recognized employees for their dedicated years of service and awarded service pins and certificates to employees who have completed each five year increment.
- BGHS Students of the Week – Mr. Corman
Mr. Corman congratulated and honored the first BGHS Students of the Week: Jeff Birchfield, Abrams Maxwell, Angel Alia and Austin Hoskins.

4. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
B. Board Minutes
C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 13, 2015 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

- Accept the resignation of Bob Lukas as Boys' Golf Coach at Boone Grove High School effective as of August 20, 2015.
- Accept the resignation of Lori Epler as Media Aide at Boone Grove Elementary School effective as of August 19, 2015.
- Approve Holly Perez as a sponsor for the Natural Helpers Program for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Anastasia Hernandez as the sponsor of Student Council at Boone Grove High School for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Erin Clarich as the High School Drama Coach for the 2015-16 school year. Her pay will be \$638.00 for the fall play and \$638.00 for the spring play.
- Approve Mary Edwards as the Business Department Chair at Boone Grove High School. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Andrew Willis as the Art Department Chair and the Art Club Sponsor at Boone Grove High School. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level for both positions.
- Approve Melissa Bowman, Pamela Richwine and Jenny Kipp as Kindergarten Aides at Porter Lakes Elementary School for the 2015-16 school year beginning on Wednesday, August 19, 2015.
- Approve Megan Epler as a Kindergarten Aide at Porter Lakes Elementary School for the 2015-16 school year beginning on Monday, August 31, 2015.
- Approve Tom Trapana as the Yearbook Sponsor at Boone Grove High School for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Kristine Prater as the Middle School Cross Country Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Bethany Eveland as the Girls' 6th Grade Volleyball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Julio Cisneros as the Varsity Wrestling Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Ron Saunders as the Varsity Softball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the two (2) years of experience level.

- Approve Mike Edwards as the Junior Varsity Girls' Basketball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Bryan Hill as the Junior Varsity Boys' Basketball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Megan Craig and Kristine Davies as Middle School Cheerleading Volunteer Assistant Coaches for the 2015-16 school year.
- Approve Christine Dixon as the Girls 7th Grade Volleyball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
- Approve Philip McKelvey as the Junior Varsity Boys' Volleyball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Ed Dixon as a 7th Grade Girls' Volleyball Volunteer Assistant Coach for the 2015-16 school year.
- Approve Kyle Otte as a Varsity Girls' Soccer Volunteer Assistant Coach for the 2015-16 school year.
- Approve Lori Montozzi as a Varsity Dance Team Volunteer Assistant Coach for the 2015-16 school year.
- Approve Ralph DeLaFuente as a Girls' Golf Volunteer Assistant Coach for the 2015-16 school year.
- Approve Ralph DeLaFuente as a Girls' Bowling Volunteer Assistant Coach for the 2015-16 school year.
- Approve Karen Yankauskas as a Boys' Bowling Volunteer Assistant Coach for the 2015-16 school year.
- Approve Julie Stahl as a Volunteer Varsity Gymnastics Coach for the 2015-16 school year.
- Approve Arnie Kazdoy as a Boys' Bowling Volunteer Assistant Coach for the 2015-16 school year.
- Approve Cara Ovanek as the Librarian at Boone Grove Middle School effective immediately. Her rate of pay will be \$9.82 per hour not to exceed 29 hours per week.
- Approve the request of Robert Lukas to transfer from a 6th Grade Math Teacher at Boone Grove Middle School to the Physical Education Teacher at Boone Grove Elementary School and Porter Lakes Elementary School.
- Approve Becky DeRuntz as the English Academic Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 13, 2015 at 6:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mr. Spangenberg. Motion carried 5-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

6. BUSINESS

A. Public Hearing of 2016 Budget – Dr. Schmidt

Dr. Schmidt announced that the hearings on the 2016 budget will now be held.

1. Hearing for 2016 Budget

a. Hearing of General Fund

Dr. Schmidt opened the public hearing for the General Fund. Dr. Schmidt explained that the board will take action to approve the 2016 budget at their next meeting on Thursday, October 8, 2015. The General Fund was developed based on the rules associated with each fund. The General Fund is based mainly through funds received from the State of Indiana based upon student enrollment and the state funding formula. The Debt Service Fund and Debt Retirement/Severance Fund are based upon the actual debt that we are carrying to determine these budget dollars. The Transportation Operating Fund monies are appropriated to maintain the bus fleet, wages and fuel cost. The overall tax rate being advertised for all funds this year is \$1.6049 which is close to the advertised rate for last year. Our goal has been to consistently make our tax rate neutral. Dr. Schmidt opened the hearing for public comment on the 2016 Budget. Hearing no public comments, Dr. Schmidt closed the hearing on the 2016 Budget and concluded the hearing.

2. Hearing for Bus Replacement Plan

Dr. Schmidt opened the hearing on the Bus Replacement Plan. Dr. Schmidt said the advertised Bus Replacement Plan was developed to meet the needs of the fleet owned and was based upon what is allowable for the 12 year bus replacement cycle and also included a request to replace two buses. Dr. Schmidt asked for public comment regarding the Bus Replacement Plan. Hearing no public comment, Dr. Schmidt closed the hearing for the Bus Replacement Plan and concluded the hearing.

3. Hearing for Capital Projects Plan

Dr. Schmidt opened the public hearing on the Capital Projects Plan. Dr. Schmidt explained that the Capital Projects Plan was developed through observation and review of our facilities and evaluation of

facilities needs. This plan is used to make repairs, purchase equipment, and for anything needed to maintain our facilities. It is a rate driven plan driven by our assessed evaluation. Dr. Schmidt discussed past and upcoming projects for the facilities. Dr. Schmidt noted that a plan is created and cuts are made from the plan based upon the funds received from the state. Dr. Schmidt asked for questions from the board and heard none. Dr. Schmidt then opened the hearing for public comment. Hearing no public comment, Dr. Schmidt closed the hearing for the Capital Projects Plan and concluded the hearing.

B. PLE Project Update - Schmidt Associates

Schmidt Associates gave a presentation on the PLE project update, discussed updated plans and answered questions from the board.

C. Approval of Resolution #0915-137 - Tax Neutrality Resolution – Dr. Schmidt

Dr. Schmidt recommended approval of Resolution #0915-137 – Tax Neutrality Resolution and to waive the reading. Mrs. Sgouros made a motion to approve Resolution #0915-137 – Tax Neutrality Resolution and to waive the reading as recommended by Dr. Schmidt; seconded by Mr. Spangenberg. Motion carried 5-0.

D. Approval of Collective Bargaining Agreement – Dr. Schmidt

Dr. Schmidt referred to the Collective Bargaining Agreement provided in the board packet. Dr. Schmidt noted that the Collective Bargaining Agreement includes a 2% increase to the base salary for teachers and a 1% stipend and recommended approval of the agreement. Mrs. Kovacik made a motion to approve the Collective Bargaining Agreement as presented by Dr. Schmidt; seconded by Mr. Keevin. Motion carried 5-0.

E. Approval of Compensation Increase for Classified Staff – Dr. Schmidt

Dr. Schmidt recommended approval of a 2% compensation increase to all base salaries for the Classified Staff and a 1% stipend for all classified employees who have worked 120 days or more in our district during this past year effective as of September 14, 2015. Mr. Keevin made a motion to approve the recommended 2% compensation increase to all base salaries for the Classified Staff and a 1% stipend for all classified employees who have worked 120 days or more in our district during this past year effective as of Sept 14, 2015; seconded by Mrs. Sgouros. Motion carried 5-0.

F. Approval of Administrative Contract Extensions – Dr. Schmidt

Dr. Schmidt recommended approval of administrative contract extensions to extend administrative contracts one (1) year to June 30, 2017 with a 2% increase to their base salary and a 1% stipend. The administrative contracts include: Mr. Ben Parrish, Assistant Superintendent at 220 days; Mr. Clay Corman, Boone Grove High School Principal at 260 days; Mr. Ed Ivanyo, Boone Grove High School Assistant Principal at 215 days; Mr. Bob Lichtenberger, Boone Grove Complex Principal at 226 days; Mr. Adam Metzger, Boone Grove Complex Assistant Principal at 210 days; Mr. Kevin Donnell, Porter Lakes Elementary School Principal, at 210 days; Mr. James Rosinia, Athletic Director at 230 days; Mr. Bryan Busse, Facilities Director at 260 days and Mrs. Aline Busse, Business Manager/Treasurer at 260 days. Mr. Spangenberg made a motion to approve the administrative contract extensions for one year to June 30, 2017 with a 2% increase to their base salary and a 1% stipend for the administrators with the noted days as presented by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

G. Approval of Revision to Board Policy #3430 – Leaves of Absence and Board Policy #3430.01 Family & Medical Leaves of Absence (“FMLA”) – Dr. Schmidt

Dr. Schmidt referred to Board Policy #3430 – Leaves of Absence and Board Policy #3430.01 Family & Medical Leaves of Absence (“FMLA”) as provided in the board packet. Dr. Schmidt said these revisions are needed to match the revised language in the collective bargaining agreement approved by the board tonight. Dr. Schmidt recommended approval of the first and second readings of the revisions to Board Policy #3430 – Leaves of Absence and Policy #3430.01 Family & Medical Leaves of Absence (FMLA) effective as of July 1, 2015 to match the effective date of our collective bargaining agreement and to waive the readings. Mr. Spangenberg made a motion to approve the revisions to Board Policy #3430 – Leaves of Absence and Board Policy #3430.01 Family & Medical Leaves of Absence (“FMLA”) and to waive the reading making these policies effective as of July 1, 2015 as recommended by Dr. Schmidt; seconded by Mr. Keevin. Motion carried 5-0.

H. Approval of High School Overnight Field Trips – Dr. Schmidt

Dr. Schmidt recommended approval of the list of overnight field trip presented by Boone Grove High School for the 2015-16 school year including the Key Club Convention, Natural Helpers Retreat and the Student Council State Convention. Mrs. Kovacik made a motion to approve the high school overnight field trips as presented; seconded by Mr. Spangenberg. Motion carried 5-0.

I. Recognition of Clubs/Organizations for the 2015-2016 School Year – Dr. Schmidt

1. Recognition of Porter Township PTO Club
2. Recognition of Boone Grove Middle School PTO Club
3. Recognition of Wolfpack Football Club
4. Recognition of Athletic Booster Club

Dr. Schmidt referred to the information provided by the Porter Township PTO Club, the Boone Grove Middle School PTO Club, the Wolfpack Football Club and the Athletic Booster Club and recommended the board's recognition of these clubs and organizations. Mrs. Sgouros made a motion to recognize the noted clubs and organizations as presented by Dr. Schmidt; seconded by Mr. Keevin. Motion carried.

J. Approval of System Administrator Position – Dr. Schmidt

Dr. Schmidt explained that we currently employ three computer technicians and one has worked extremely hard and is currently working well above entry level capabilities. Dr. Schmidt requested approval of the addition of a System Administrator position. Ms. Williams asked for a motion from the board. Mr. Spangenberg made a motion to approve the addition of a System Administrator position; seconded by Mrs. Kovacik. Motion carried 5-0.

Dr. Schmidt shared that Mike Skoda currently works as a computer technician and has been working extremely hard and has been diligent in learning with drive and initiative. Dr. Schmidt recommended Mike Skoda for the position of System Administrator with a salary increase from \$30,000 to \$31,500. Mr. Keevin made a motion to approve Mike Skoda as System Administrator with a salary increase from \$30,000 to \$31,500; seconded by Mrs. Kovacik. Motion carried.

K. AGENDA AJDJUSTMENT: Addition of Accept Transfer Students

Dr. Schmidt referred to a list of transfer students who have requested to transfer to our district during the recent open window advertised on the district's webpage. Dr. Schmidt requested acceptance of the transfer students as provided. Mrs. Sgouros made a motion to accept the transfer students as requested by Dr. Schmidt; seconded by Mr. Spangenberg. Motion carried 5-0.

7. DIRECTOR OF FACILITIES REPORT

Bryan Busse reported on the hole in the middle school parking lot explaining that it appears that at least two chambers have failed in the underground retention. Contractors are investigating to determine the cause and will be cutting access holes to inspect the chambers. Mr. Busse said no traffic will be allowed in the area during this process. Mr. Busse asked for questions from the board; none were heard.

8 SUPERINTENDENT REPORT

Dr. Schmidt asked Mr. Parrish to report on the new Alternative School, New Horizons. Mr. Parrish shared that the Alternative School has had a great start and thanked Mr. Busse and his crew for the perfect space they provided for this program. Mr. Parrish said he cannot thank Mike Skoda enough for his hard work in flawlessly setting up the technology for the alternative school. The Alternative School has enrolled 30 students with its first student graduating today after meeting his requirement of only 3 courses! As of today, the Alternative School has had 16 days / 32 sessions and 21 students had 100% attendance. The teachers have done a great job and plan to continue to build on that success to make the program better. Dr. Schmidt concluded with wishing Mr. Ivanyo a Happy Birthday on September 29.

9. BOARD COMMUNICATIONS

Johanna Williams shared that the Food Pantry will once again sponsor "Stuff the Bus" in October.

10. SCHOOL ANNOUNCEMENTS

Mr. Donnell wished Dr. Schmidt a Happy Birthday on October 1st. Mr. Corman reported that the first online day is Wednesday and teachers are being offered online professional development to provide an opportunity to learn. Mr. Lichtenberger shared that the complex has embraced I-Pads with very few problems and teachers are learning quickly and doing a great job. Mr. Lichtenberger was excited to report that Mrs. Holland was awarded a grant for a Math Adventure Game.

11. PUBLIC PARTICIPATION - None**12. ADJOURNMENT - 7:41 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mr. Keevin. Motion carried 5-0. The meeting adjourned at 7:41 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.