

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 9-10-15

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.
 - A. Pledge of Allegiance
 - B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacic, Mr. John Spangenberg, Mr. Tom Keevin and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager, Aline Busse, Facilities Director, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 19 present in the audience.
2. **AGENDA ADJUSTMENT:** None
3. **PRESENTATION:** Recognition of Emma Poxen by Christopher Snively of Purdue Polytechnic Richmond

Mr. Snively said every year Purdue Polytechnic sponsors a summer institute for Hoosier Future Leaders throughout the United States and asks for nominations from guidance counselors. Emma Poxen was nominated by her counselor, Mrs. Johnson. Emma shared that she was honored to have this opportunity and one thing she learned is that communication is key to leadership and relationships. Mr. Snively, Dr. Schmidt and members of the Board congratulated Emma for her accomplishment.
4. **PLE PROJECT**
 - A. **Adoption of Resolution #0815-134 Accepting Patrons' Petitions - Dr. Schmidt**

Dr. Schmidt explained that the proposed project at Porter Lakes Elementary involves the addition of an office on the outside and HVAC, windows, and roof updates. Dr. Schmidt said that petitions have been presented with signatures of patrons requesting the school corporation to enter into negotiations to obtain the construction or installation of capital improvements to school facilities owned or used by the Porter Township School Corporation and to secure, if possible, an amendment to lease upon a school building or buildings built by Porter Township High School Building Corporation, an Indiana corporation, in order to fund the improvements. Dr. Schmidt recommended adoption of Resolution #0815-134 which allows acceptance of the patrons' petitions. Mr. Keevin made a motion to adopt Resolution #0815-134 – Accepting Patron's Petitions as presented to the board; seconded by Mrs. Sgouros. Motion carried 5-0.
 - B. **Public Hearing on Amendment to Lease – Dr. Schmidt**

Dr. Schmidt reflected that last month the board authorized the publication of notice of hearing on the Sixth Amendment to Lease to be held on August 13, 2015. Dr. Schmidt said all appropriate notices have been published in preparation. Dr. Schmidt then opened the hearing and asked for public comment on the sixth amendment to lease. No comments were heard. Dr. Schmidt then closed the hearing.
 - C. **Adoption of Resolution #0815-135 Authorizing Execution of Sixth Amendment of Lease – Dr. Schmidt**

Dr. Schmidt recommended the adoption of Resolution #0815-135 authorizing execution of the sixth amendment of lease. Mr. Spangenberg made a motion to adopt Resolution #0815-135 which will authorize execution of the sixth amendment of lease and waive the reading; seconded by Mrs. Sgouros. Motion carried 5-0.
 - D. **Adoption of Resolution #0815-136 Re-Approving Building Corporation, Approving the Issuance of Bonds and Approving Transaction Documents – Dr. Schmidt**

Dr. Schmidt said she has been working with the Building Corporation on financial transaction documents and recommended adoption of Resolution #0815-136 which is reapproving Building Corporation, approving the issuance of bonds and approving transaction documents. Mr. Keevin made a motion to adopt Resolution 0815-136 re-approving Building Corporation, approving the issuance of bonds and approving transaction documents and waiving the reading; seconded by Mrs. Kovacic. Motion carried 5-0.
5. **CONSENT AGENDA – Dr. Schmidt**
 - A. Personnel Report
 - B. Board Minutes
 - C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 9, 2015 at 6:30 p.m., approval of the Memorandum of Meeting of the Work Session held on Thursday, July 30, 2015 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

 - Accept the resignation of Brett Walther as a 7th Grade Mathematics Teacher at Boone Grove Middle School effective as July 28, 2015.
 - Accept the resignation of Heather Lint as Director of Nursing for the Porter Township School Corporation effective as of July 28, 2015.

- Accept the resignation of Kerrie Schludecker as Athletic Director effective as of July 31, 2015.
- Accept the resignation of Dominic Starcevic as a Computer Technician effective as of July 30, 2015.
- Accept the resignation of James Rosinia as Business Teacher at Boone Grove High School, his resignation from the following extra-curricular positions at Boone Grove High School: Student Council Advisor, Natural Helpers Advisor and Business Department Head and his resignation as Middle School Cross Country Coach effective as of July 22, 2015.
- Accept the resignation of Trish Kloth as the Varsity Girls' Cross Country Coach effective as of July 28, 2015.
- Approve James Rosinia as Athletic Director for Porter Township School Corporation effective as of July 28, 2015. His salary will be \$50,000 with a 230 day contract and a \$300 per month mileage stipend.
- Approve Nicole May as a 7th Grade Math Teacher at Boone Grove Middle School at the beginning of the 2015-16 school year. Her salary will be paid as per contract at the five (5) years of experience level with a Bachelor Degree which is \$31,916.00.
- Approve Ginger Mikulich-Lapansky as the Physics/Chemistry Teacher at Boone Grove High School at the beginning of the 2015-16 school year. Her salary will be paid as per contract at the twelve (12) years of experience level with a Master Degree.
- Approve Helen (Marie) Dzomba as the 6th Grade Social Studies Teacher pending required licensure. She will be employed as a substitute teacher until receipt of proper licensure at which time she will be paid as per contract at the Bachelor degree with one (1) year of experience level.
- Approve Jamie Coffin as Director of Nursing for the 2015-16 school year. Her rate of pay will be \$20.00 per hour for 40 hours per week for 185 days per school year.
- Approve Laura Kinkade as a cafeteria worker beginning on August 10, 2015 for four (4) hours per day or as needed for 180 days per school year. Her rate of pay will be \$8.55 per hour.
- Approve Marco Perez as the Boys' Junior Varsity Soccer Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary schedule at the zero (0) years of experience level.
- Approve Alexa MacDonald as the Varsity Dance Team Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Lori Jones as the Middle School Cheerleading Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Brook Billings as the Varsity Cheerleading Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Amber Schultz as the Middle School Dance Team Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Kyle Isch as the Varsity Boys' Cross Country Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Haley Clark as the Varsity Girls' Cross Country Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Samantha Mair as the Junior Varsity Girls' Volleyball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Nicole May as the Freshman Girls' Volleyball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Bryan Hill, Glenn Adler, Jerry Paul, Carl Kilburg and Dan Kukulski as Varsity Football Assistant Coaches for the 2015-16 school year. Their rate of pay will be paid as following: Bryan Hill \$2,000.00; Glenn Adler: \$2,000.00; and the following coaches will split one position as Co-Coaches: Jerry Paul \$667.00; Carl Kilburg \$667.00 and Dan Kukulski \$666.00.
- Approve Daniel Stewart and Dean Hill as Varsity Assistant Volunteer Coaches for the 2015-16 school year.
- Approve Dan Kukulski, Phillip Katona and Corey Beatty as Middle School Football Volunteer Coaches for the 2015-16 school year.
- Approve Tom Trapani as a Business Teacher at Boone Grove High School at the beginning of the 2015-16 school year. His salary will be paid as per contract at the sixteen (16) years of experience level with a Bachelor Degree.
- Accept the resignation of Patricia Kloth as Physical Education Teacher at Boone Grove Elementary School and Porter Lakes Elementary School and her resignation as Varsity Girls' Track and Field Coach effective as of August 12, 2015.
- Approve Anthony Jones as a Full-Time Computer Technician beginning on August 17, 2015. His annual salary will be \$27,000.00.
- Approve Andrew Willis as the Freshman Class Sponsor for the Class of 2019 for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the 0 years of experience level.

Mr. Spangenberg made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 9, 2015 at 6:30 p.m., approval of the Memorandum of Meeting of the Work Session held on Thursday, July 30, 2015 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mrs. Sgouros. Motion carried 5-0.

6. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investment report and no questions were heard.

7. BUSINESS

A. Approval of Agreement with Schmidt Associates on the Porter Lakes Elementary School (PLE) Project – Dr. Schmidt

Dr. Schmidt recommended approval of the agreement with Schmidt Associates as architect on the Porter Lakes Elementary School Project. Mrs. Kovacik made a motion to approve the agreement with Schmidt Associates on the Porter Lakes Elementary School Project as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

B. Approval of Letter of Intent for Services with EMCOR on the Porter Lakes Elementary School (PLE) Project – Dr. Schmidt

Dr. Schmidt reflected that a few months ago EMCOR Construction Services was selected to provide their services for the PLE project. Dr. Schmidt said even though the numbers are still being finalized, it is time for a commitment and recommended approval of the Letter of Intent for Services with EMCOR Construction Services. Mr. Spangenberg made a motion to approve the Letter of Intent for Services with EMCOR for the PLE Project; Mr. Keevin seconded the motion. Motion carried 5-0.

C. Approval of Insurance Renewal with MacLennan and Bain – Dr. Schmidt

Dr. Schmidt said that MacLennan and Bain presented a great renewal. The Workman's Compensation quote proved to be competitive with several bids and Liberty had a strong bid. Dr. Schmidt recommended approval of the insurance renewal as provided by MacLennan and Bain. Ms. Williams made a motion to approve the insurance renewal with MacLennan and Bain as presented; seconded by Mrs. Sgouros. Motion carried 5-0.

D. Accept Transfer Student Applications for the 2015-16 School Year – Dr. Schmidt

Dr. Schmidt said an open window for accepting transfer student applications was posted on the district's webpage prior to registration. Dr. Schmidt said two students have applied and recommended acceptance of these transfer students for the 2015-16 school year. Mr. Keevin made a motion to accept two transfer student applications for the 2015-16 school year; seconded by Mrs. Kovacik. Motion carried 5-0.

E. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended acceptance of two donations for Boone Grove High School. One donation in the amount of \$2,000 was received for the High School Safety Fund and a donation of an I-Pad Mini was received for the high school, valued at \$250. Mrs. Kovacik made a motion to gratefully accept the two generous donations as presented; seconded by Mr. Spangenberg. Motion carried 5-0.

F. Approval of Overnight Field Trips – Dr. Schmidt

Dr. Schmidt recommended approval of a fourth grade overnight field trip to Camp Tecumseh and a fifth grade overnight field trip to Indianapolis along with a list of possible overnight field trips for the Athletic Department throughout the year. Mr. Keevin made a motion to approve the overnight field trips for Boone Grove Elementary and the Athletic Department as presented; seconded by Mr. Spangenberg. Motion carried 5-0.

G. Permission to Advertise 2016 Budget, Bus Replacement Fund Plan and Capital Projects Plan – Dr. Schmidt

Dr. Schmidt reported that Mrs. Busse has been diligently working on the budget and presented a budget summary going back to 2011. Dr. Schmidt noted that the advertised rate is typically advertised higher than the budget amount that is actually received from the state. Dr. Schmidt requested permission to advertise the 2016 Budget, Bus Replacement Fund Plan and Capital Projects Plan as presented to the board and asked for questions from the board. Mr. Spangenberg asked if the state has given any hints on the outlook for funding for the next year. Dr. Schmidt replied that the budget order has recently been received from the state showing a possible reduction in the General Fund of \$180,000. Mr. Keevin made a motion to grant permission to advertise the 2016 Budget, Bus Replacement Fund Plan and Capital Projects Plan as presented by Dr. Schmidt; seconded by Mr. Spangenberg. Motion carried 5-0.

H. PLE Project Presentation - Schmidt Associates and Emcor

Dr. Schmidt reported that our teams have been working together on the preparations for the PLE project. EMCOR and Schmidt Associates gave a presentation on the PLE Project discussing proposed designs and answered questions from the board.

Note: Board Member, Tom Keevin, left the meeting at 7:25 p.m.

8. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to his report provided in the board packet and reported that his crew has been very busy and will be ready for the students' return on Wednesday.

9. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt reported that registration continued this week; an application window for accepting transfer student applications has been posted with a deadline of 4:00 p.m. tomorrow; teachers will return on Monday and students will return on Wednesday. Dr. Schmidt wished a Happy Birthday to Ben Parrish, Jamie Coffin and Jim Rosinia who all have upcoming birthdays.

10. BOARD COMMUNICATIONS - None**11. SCHOOL ANNOUNCEMENTS**

- Mr. Corman thanked his staff for their help with Freshman Orientation; appreciated online registration and thanked the Maintenance Department for all of their hard work.
- Mr. Lichtenberger reported that registration has been a busy time; thanked the Maintenance Department for air conditioning; shared that his staff, secretaries and custodial staff have been working really hard to be ready for the students' return; BGMS/BGE Open Houses will be held on Tuesday and Thursday; and over 300 I-Pads have been provided to the students.
- Mr. Donnell thanked the Board on behalf of the PLE staff and community for their attention and understanding to their needs at PLE with the renovation to their building. Ms. Williams said they appreciate the patience of the PLE staff during this process.

12. PUBLIC PARTICIPATION - None**13. ADJOURNMENT – 7:48 p.m.**

Mr. Spangenberg made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 5-0. The meeting adjourned at 7:48 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.