

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 9-8-16

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, President – 6:31 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Mr. Tom Keevin, Mrs. Lilann Sgouros and Dr. Natalie Wargo. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Business Manager/Treasurer, Aline Busse; Deputy Treasurer, Linda Bult; Attorney Cheryl Zic and Secretary to the Superintendent, Linda Dusek. There were approximately 51 present in the audience.

2. AGENDA ADJUSTMENT: None

3. PRESENTATION: Special Recognition of Girls' Softball Team

State Representatives Michael Aylesworth and Julie Olthoff congratulated the Girls' Softball Team not only for finishing second at the IHSAA State Tournament this year but for advancing to the IHSAA State Tournament for two consecutive years. Mr. Aylesworth and Ms. Olthoff presented certificates to the team encouraging the girls to continue to work hard for continued success in the coming years. There was a brief break for refreshments.

4. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 14, 2016 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

1. Accept the resignation of Michael Adam Metzger as Assistant Principal at Boone Grove Middle School/Boone Grove Elementary School and as the Head Varsity Wrestling Coach effective as of July 26, 2016.
2. Accept the resignation of Tracy Steinhilber as the Health Aide at Porter Lakes Elementary School effective as of July 18, 2016.
3. Accept the resignation of Kelly Makar as Media Aide at Porter Lakes Elementary School effective as of July 27, 2016.
4. Accept the resignation of Anthony Jones as a Computer Technician effective as of August 22, 2016.
5. Approve Walter Bradford as the 6th Grade Science Teacher at Boone Grove Middle School beginning on August 15, 2016. He will be paid as per the 2016-17 salary schedule at the zero (0) years of experience level with a Bachelor Degree.
6. Approve Lisa Broton as the Media Aide at Boone Grove Elementary School at the beginning of the 2016-17 school year. She will work 185 days or 26.25 hours per week with a rate of pay of \$10.02 per hour.
7. Approve Kylie Someson as the PE/Health Teacher at Boone Grove Middle School beginning on August 15, 2016. She will be paid as per the 2016-17 salary schedule at the zero (0) years of experience level with a Bachelor Degree.
8. Approve the transfer of Kim Sherwin from BGE Media Aide to PLE Media Aide at the beginning of the 2016-17 school year at her current pay rate for 185 school days for 5.75 hours per day.
9. Approve Kelly Kraus as the In-School Detention/Study Hall Supervisor at Boone Grove Middle School beginning on August 17, 2016. She will work 180 student days with a pay rate of \$70.00 per day.
10. Approve Michelle Sutton as the School Nurse at the Boone Grove Complex. Her rate of pay will be \$16.00 per hour.
11. Approve Alex Lozano as a temporary Math Teacher at Boone Gove High School to fill a maternity leave beginning August 15, 2016 until approximately October 21, 2016.
12. Approve Kylie Someson as the Girls' 7th Grade Volleyball Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
13. Approve Ken Burbridge as the Varsity Girls' Soccer Coach for the 2016-17 school year. His rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
14. Approve Kelly Kraus and George Pate as Middle School Softball Volunteer Assistant Coaches for the 2016-17 school year.
15. Approve Nina Anthony, Megan Craig and Rochelle McNamara as Volunteer Middle School Cheerleading Assistant Coaches for the 2016-17 school year.
16. Approve Dean Hill as a Middle School Baseball Volunteer Assistant Coach for the 2016-17 school year.
17. Approve John Johns as a Volunteer Varsity Football Assistant Coach for the 2016-17 school year.
18. Approve Christine Dixon as the Girls' 8th Grade Volleyball Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the two (2) years of experience level.

19. Approve Ed Dixon as a Volunteer 8th Grade Volleyball Assistant Coach for the 2016-17 school year.
20. Approve Patrick Fuller as the Assistant Principal at the Boone Grove Complex for the 2016-17 school year. His salary will be \$61,200 with a 210 day contract.
21. Approve Nicole May as the JV Girls' Volleyball Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the one (1) year of experience level.
22. Approve Mallory Mitchell as the Freshman Girls' Volleyball Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
23. Approve Walter Bradford as the Middle School Cross Country Coach for the 2016-17 school year. His rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
24. Approve Kelly Kraus as the Girls' 6th Grade Volleyball Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
25. Approve Jason Wargo as a high school Girls' Volleyball Assistant Volunteer Coach for the 2016-17 school year.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 14, 2016 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Dr. Wargo. Motion carried 5-0. Dr. Schmidt introduced Mr. Patrick Fuller the new Assistant Principal at the Boone Grove Complex who was present in the audience and welcomed him to the district.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. Financial Moment

Dr. Schmidt referred to the financial report provided in the board packet which provides the appropriation summary, fund report and investment report and asked for questions from the board; none were heard. Dr. Schmidt announced that the Financial Moment will take place during the budget presentation.

6. **BUSINESS**

A. Athletic Year in Review – Mr. Rosinia, Athletic Director

Mr. Rosinia reviewed athletic events and accomplishments during the past school year. Mr. Parrish thanked Mr. Rosinia for doing an outstanding job flawlessly.

B. Approval of Insurance – Dr. Schmidt

Dr. Schmidt thanked Mrs. Busse and Mrs. Bult for their hard work researching the possibility of forming an insurance trust and gathering information on ESCRFT. Dr. Schmidt noted that MacLennan and Bain has provided services over the past 15 years or more, ESCRFT has given presentations, and both have provided very competitive proposals. After taking everything under consideration, comparing the coverages offered, comparing the deductibles and comparing the limits of the insurance, ESCRFT came in lower with their deductibles and with a higher limit in the coverage of their insurance. Dr. Schmidt recommended to move forward with ESCRFT. Mr. Keevin made a motion to move forward with ESCRFT as recommended by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

C. Accept Transfer Student Applications for the 2016-17 School Year – Dr. Schmidt

Dr. Schmidt explained that a list of transfer students in Grade 2, 8, 10 and 11 is provided in the board packet and recommended acceptance of these transfer students for the 2016-17 school year. Mrs. Kovacik made a motion to accept the transfer students as presented by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

D. Approval of Overnight Field Trips/Athletic Events – Dr. Schmidt

Dr. Schmidt referred to the overnight field trips and potential overnight athletic events for the 2016-17 school year as provided in the board packet and recommended approval of the overnight field trips listed. Dr. Wargo made a motion to approve the overnight field trips and overnight athletic events listed in the board packet; seconded by Mrs. Sgouros. Motion carried 5-0.

E. Permission to Advertise 2017 Budget, Bus Replacement Fund Plan and Capital Projects Plan – Dr. Schmidt

Dr. Schmidt said Mrs. Busse has been hard at work preparing the budget. Dr. Schmidt gave a presentation on the 2017 budget noting that the AV increased and the total budget is \$15,905,394. Dr. Schmidt then requested permission to advertise the 2017 budget, bus replacement fund plan and capital projects plan. Ms. Williams made a motion to grant permission to allow Dr. Schmidt to advertise the 2017 budget, bus replacement fund plan and capital projects plan; seconded by Mrs. Sgouros. Motion carried 5-0.

7. **DIRECTOR OF FACILITY SERVICES REPORT**

Dr. Schmidt explained that Bryan Busse was ill today and unable to attend this evening. Dr. Schmidt reported that crews are hard at work gearing up the start of school. Dr. Schmidt asked for questions from the board; heard none.

8. SUPERINTENDENT REPORT

Dr. Schmidt reported that:

- PLE is going to be ready for the first day of school! Crews are working every moment of every day until then.
- PLE teachers will have an opportunity to work in their classrooms this weekend.
- Dr. Schmidt commended the maintenance staff, custodial crew, Mr. Donnell, PLE office staff, PLE staff, and all involved with getting the building ready. It is very exciting!
- Dr. Schmidt wished Ben Parrish and Jamie Coffin a Happy Birthday.

9. BOARD COMMUNICATIONS - None**8. SCHOOL ANNOUNCEMENTS**

- Mr. Donnell thanked the PLE staff who were willing to come in this weekend to get their rooms setup and prepare for the students. Mr. Donnell also thanked Mr. Parrish, Dr. Schmidt and the custodial crew for coming over to assist.
- Mr. Lichtenberger celebrated that he is now fully staffed at Boone Grove Complex and he is excited to have new lockers in the 6th grade hallway. Mr. Lichtenberger also announced that Open House for Grades 4 and 5 will be held on Tuesday from 5:00–7:00 p.m. and also on Thursday for Grades 6-8. Mr. Lichtenberger congratulated Dr. Schmidt for officially becoming the mother of Jonathan and David.
- Mr. Corman thanked the maintenance staff for working without air conditioning during the past few weeks. Mr. Corman shared appreciation for his secretarial staff, Ron Sebens and the teachers who helped make high school student registration and freshman orientation successful. Mr. Corman wished Mr. Rosinia a Happy Milestone Birthday coming up in September. Mr. Corman also share appreciation for Mr. Rosinia as he has already had a long week this week and he is here tonight even though today is his wedding anniversary and his first baby is due any day!
- Mr. Parrish said we are ready to start the second year of the Alternative School Program. There are about 29 students enrolled and he is expecting a few more. The rooms are ready and he is looking forward to another successful year.

11. PUBLIC PARTICIPATION – None**12. ADJOURNMENT – 7:10 p.m.**

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. The meeting adjourned at 7:10 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.

