

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 9-21-2017

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Business Manager, Aline Busse; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 4 patrons present in the audience.

2. **AGENDA ADJUSTMENT**: None

3. **CONSENT AGENDA – Dr. Schmidt**

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 13, 2017 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches.

- Accept the resignation of **Marcus Banning** as a Social Studies Teacher at Boone Grove High School.
- Accept the resignation of **Michael Baum** as the Band Director at Boone Grove High School and Boone Grove Middle School effective as of July 25, 2017.
- Accept the resignation of **Tamara McKee** as an 8th Grade English Teacher at Boone Grove Middle School effective as of July 16, 2017.
- Accept the resignation of **Kim Sherwin** as the Media Aide at Porter Lakes Elementary School effective as of July 14, 2017.
- Accept the resignation of **Nora Majors** as the Art Teacher at Boone Grove Middle School and Boone Grove Elementary School effective as of August 2, 2017.
- Accept the resignation of **Wesley Short** as an Alternative School Teacher at the New Horizons Learning Center effective as of August 3, 2017.
- Accept the resignation of **Walter Bradford** as the Cross Country Coach at Boone Grove Middle School effective as of July 18, 2017.
- Accept the family medical leave of absence (FMLA) request of **Brittney Birky**, Kindergarten Teacher at Porter Lakes Elementary School, beginning on August 14, 2017 for three weeks.
- Approve **Marcus Banning** as Athletic Director effective as of July 24, 2017.
- Approve **Justin Belko** as the 8th Grade Language Arts Teacher at Boone Grove Middle School at the beginning of the 2017-18 school year with compensation at the Bachelor Degree with two (2) years of experience level.
- Approve **John Chant** as a Social Studies Teacher at Boone Grove High School at the beginning of the 2017-18 school year with compensation at the Bachelor Degree with zero (0) years of experience level.
- Approve **Paul Belleville** as the Band Teacher at Boone Grove High School and Boone Grove Middle School at the beginning of the 2017-18 school year with compensation at the Bachelor Degree with two (2) years of experience level.
- Approve **Amanda Comstock** as a temporary kindergarten teacher for a maternity leave at Porter Lakes Elementary School beginning on August 14, 2017 through September 8, 2017.
- Approve **Timothy Creech** as the Social Studies Department Chair for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule
- Approve **Melissa Bowman** as the Media Aide at Porter Lakes Elementary School beginning on August 10, 2017 for 180 school days plus an additional 5 days for 5.75 hours per day at \$10.22 per hour.
- Approve **Patrick Antone** as the Varsity Baseball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Jack Wilson** as the Junior Varsity Baseball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Jacob Gholston** as a Volunteer High School Baseball Assistant Coach for the 2017-18 school year.
- Approve **Matt McKay** as the Varsity Boys' Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.

- Approve **Glenn Adler** as the Boys' Junior Varsity Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Joshua Russell** as the Girls' Junior Varsity Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Mallory Horvat** as the Girls' Freshman Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Lori Jones, Tami Moreno, Rochelle McNamara and Jo-El Morris** as Varsity Cheerleading Volunteer Assistant Coaches for the 2017-18 school year.
- Approve **Lisa Williams** as the Junior Varsity Cheerleading Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Shannen Reynolds** as the Middle School Cross Country Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Alexa MacDonald and Lori Montozzi** as Varsity Dance Co-Coaches for the 2017-18 school year with compensation based upon 50% of the 2017-18 ECA Salary Schedule.
- Approve **Amber Schulz** as the Middle School Dance Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Dan Kukulski** as the Varsity Football Head Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Bryan Hill and Scott Wiggins** as Varsity Football Assistant Coaches for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Sam Karras, Phil Katona and Jerry Paul** as Varsity Football Assistant Coaches for the 2017-18 school year with a one-third (1/3) split of compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **John Chant** as the Middle School Football Coach with compensation based upon the 2017-18 Salary Schedule.
- Approve **Ken Burbridge** as the Varsity Girls' Soccer Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Sarah Brown** as a Volunteer Middle School Softball Assistant Coach for the 2017-18 school year.
- Approve **Christine Dixon** as the Boys' Varsity Volleyball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Patty Sparks** as the Varsity Girls' Volleyball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Jason Wargo and Garrett White** as the Girls' Freshman Volleyball Co-Coaches for the 2017-18 school year with compensation based upon 50% of the 2017-18 ECA Salary Schedule.
- Approve **Bethany Eveland** as the Girls' 8th Grade Volleyball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Dave Hinkel** as the Varsity Wrestling Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Patrick Antone** as an Instructor at the New Horizons Learning Center at the beginning of the 2017-18 school year with compensation at the Bachelor Degree with two (2) years of experience level.
- Approve **Heather Ashton** as an Instructor at the New Horizons Learning Center at the beginning of the 2017-18 school year with compensation at the Masters + 30 level with three (3) years of experience.
- Approve **Stacey Hoover** as a Teacher Aide at Porter Lakes Elementary School for 3.75 hours per day and as a Lunchroom Aide for 2 hours per day beginning on Monday, August 14, 2017 for the 2017-18 school year. Compensation will be \$10.22 per hour.
- Approve **Amanda Hurley** as the 4th and 5th Grade Spell Bowl Coach for the 2017-18 school year with compensation as per the ECA Salary Schedule.
- Approve **Alison Young** as the 5th Grade Math Bowl Coach for the 2017-18 school year with compensation as per the ECA Salary Schedule.
- Approve **Annie Blanchard** as the BGE Yearbook Advisor for the 2017-18 school year with compensation as per the ECA Salary Schedule.
- Approve **Patrick Antone** as the Middle School Baseball Co-Coach for the 2017-18 school year with compensation as per one-third (1/3) of the ECA Salary Schedule.
- Approve **Jack Wilson** as the Middle School Baseball Co-Coach for the 2017-18 school year with compensation as per two-thirds (2/3) of the ECA Salary Schedule.
- Accept the resignation of **Dawn Gillespie** as a Computer Technician effective as of August 23, 2017.
- Approve **Ivette Westerman** as a Foreign Language Spanish Teacher at Boone Grove High School beginning on August 25, 2017 with compensation at the Bachelor Degree with 0 years of experience level.

- Approve **Cathy Korell** as a Foreign Language Teacher for a Blended Style French III Class on Schoology at Boone Grove High School beginning on August 14, 2017. Her compensation will be for 180 hours at an hourly rate of \$37.54 per hour.
- Approve **Richard Gabey** as the Boys' Varsity Assistant Track & Field Coach for the 2017-18 school year with compensation as per the ECA Salary Schedule.
- Approve **Katie Lawrence** as the Girls' 7th Grade Volleyball Coach for the 2017-18 school year with compensation as per the ECA Salary Schedule.
- Approve **Ron Saunders** as the Varsity Softball Coach for the 2017-18 school year with compensation as per the ECA Salary Schedule.

Mrs. Sgouros made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 13, 2017 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Dr. Wargo. Motion carried 5-0.

4. **FINANCIAL REPORT** – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

5. **BUSINESS**

A. **Approval of the First and Final Readings of Board Policy #3220.01 – Professional Staff- Teacher Appreciation Grants – Mr. Parrish**

Mr. Parrish said revisions to Board Policy #3220.01- teacher appreciation grants are needed to align with state statute. Mr. Parrish requested approval of the first and final readings of Board Policy #3220.01 and to waive the readings. Dr. Wargo made a motion to approve the first and final readings of Board Policy #3220.01- Professional Staff - Teacher Appreciation Grants as recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 5-0.

B. **Approval of the Second Readings of the Following Board Policy Revisions or New Board Policies: Revision to Bylaws-Policy #0120-Powers and Philosophy; Revision to Bylaws-Policy #0140-Membership; Revision to Administration-Policy #1130-Conflict of Interest; Revision to Program-Policy #2271-College and University Programs; New Policy-Program-Policy#2421-Career and Technical Education Program; Revision to Program-Policy #2510-Adoption of Curricular Materials; Revision to Support Staff-Policy #4113-Conflict of Interest; Revision to Students-Policy #5200-Attendance; Revision to Students-Policy #5460-Graduation Requirements; Revision to Students-Policy #5461-Credit for Courses Completed Before Students Enter Grade 9; Revision to Students-Policy #5540-The Schools and Governmental Agencies; Revision to Finances-Policy #6110-Grant Funds; New Policy-Finances-Policy #6111-Internal Control Standards and Procedures; New Policy-Finances-Policy #6112-Cash Management of Grants; New Policy-Finances-Policy #6114-Cost Principles-Spending Federal Funds; New Policy-Finances-Policy #6116-Time and Effort Reporting; Revision to Finances-Policy #6152-Student Fees and Charges; Revision to Finances-Policy #6320-Purchasing; Revision to Finances-Policy #6460-Conflicts of Interest and Vendor Relations; New Policy-Finances-Policy #6550-Travel Payment and Reimbursement; New Policy-Property-Policy #7310-Disposition of Surplus Property; Revision to Property-Policy #7450-Property Inventory; Revision to Operations-Policy #8500-Food Services; Revision to Operations-Policy #8510-Wellness; New Policy-Operations-Policy #8531-Free and Reduced-Price Meals; Revision to Operations-Policy #8540-Vending Machines; New Policy-Operations-Policy #8606-Bus Drivers and Cellular Telephone Use-Mr. Parrish**

Ms. Williams asked for a motion from the board regarding the listed board policies. Mrs. Sgouros made a motion to approve the second and final readings of revisions or new board policies as listed on the agenda for the following board policies: #0120, #0140, #1130, #2271, #2421, #2510, #4113, #5200, #5460, #5461, #5540, #6110, #6111, #6112, #6114, #6116, #6152, #6320, #6460, #6550, #7310, #7450, #8500, #8510, #8531, #8540 and #8606 as provided in the board packet and to waive all readings; seconded by Mrs. Chavez. Motion carried 5-0.

C. **Approval of Teacher Evaluation Plan – Mr. Corman**

Mr. Corman discussed changes to the teacher evaluation plan and explained that for teachers IGM will be the primary measure for growth model data and will inform 5% of the evaluation. For teachers who do not teach tested subjects, the evaluation will be informed by adequate progress on alternative tests. At the high school level, quarterly assessments will be utilized. At all other levels, STAR testing will determine the appropriate level. Highly effective teachers will earn 25% more of the Teacher Appreciation Grant stipend than teachers rated as effective. Mrs. Kovacik asked what is Star testing; Mr. Corman d that STAR testing is a standardized test that provides data in reading and math. Mr. Corman then requested approval of the new

teacher evaluation plan as presented in the board packet. Mrs. Kovacik made a motion to approve the Teacher Evaluation Plan as presented in the board packet; seconded by Dr. Wargo. Motion carried 5-0.

- D. Permission to Advertise 2018 Budget, Bus Replacement Plan and Capital Projects Plan – Dr. Schmidt**
Dr. Schmidt presented a projected budget summary with a projected advertised rate of 1.3 and an increased Assessed Value. Dr. Schmidt then requested permission to advertise the 2018 Budget, Bus Replacement Plan and Capital Projects Plan. Dr. Wargo made a motion to grant permission to Advertise the 2018 Budget, Bus Replacement Plan and Capital Projects Plan as requested by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

- E. Accept Bid for Advertised Sale of iPads – Dr. Schmidt**
Dr. Schmidt said last month the lease for the new iPads for Boone Grove High School was approved last month as the four-year lease for the old iPads had ended. Since these old iPads retained some of their value, Technology Director, Mike Skoda, advertised for bids for the purchase of the old iPads as a lot and received several bids. Dr. Schmidt said one responsive bid addressed all advertised categories and Mr. Skoda recommended acceptance of the bid from Second Life Mac which is provided in the board packet. Mrs. Kovacik made a motion to accept the bid for the advertised sale of iPads as recommended by the Technology Director, Mr. Skoda; seconded by Mrs. Chavez. Motion carried 5-0. Mrs. Sgouros asked how the funds received from the sale of the iPads will be used. Dr. Schmidt said that the savings will go toward sustainability of the program. Dr. Schmidt explained that the cost passed along to the parent is for the actual device but there is an additional cost for running 1:1; therefore, costs will continue to be reduced but funds are also used to support programs of multi-management like File Wave which enables our Technology Department to manage programs effectively.

- F. Accept Transfer Students for the 2017-18 School Year – Dr. Schmidt**
Dr. Schmidt recommended approval of new transfer student applications received during three different posting periods in the past few weeks for the 2017-18 school year. Mrs. Chavez made a motion to accept the transfer students as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

- G. Approval of Overnight Field Trips/Athletic Events – Dr. Schmidt**
Dr. Schmidt said an extensive list of overnight field trips and athletic events is provided in the board packet for the 2017-18 school year and recommended approval of the overnight trips as listed. Mrs. Kovacik made a motion to approve the overnight field trips/athletic events for the 2017-18 school year as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

- H. Authorization to Commence Litigation Regarding Complex Drainage/Parking Lot Matter - Dr. Schmidt**

Dr. Schmidt said we have been unsuccessful in working through a mediation process to find a resolution with the responsible parties to resolve the issue regarding the collapse of the drainage system which lead to collapse of the parking lot at the Boone Grove Complex. The failed drainage system project has been an inconvenience to our community, our school, our bus drivers and is very disappointing and unacceptable. Dr. Schmidt said due to the lack of resolution, she has no further acceptable action but to recommend authorization to commence litigation regarding the drainage/parking lot matter at the Boone Grove Complex. Dr. Schmidt announced that the lawsuit will name the Architect, Schmidt Associates, Inc.; the General Contractor, Gough, Inc.; and the Construction Manager, The Skillman Corporation. Ms. Williams asked for a motion from the board. Mrs. Sgouros made a motion to authorize the Superintendent to commence litigation regarding the drainage/parking lot matter at the Boone Grove Complex; seconded by Dr. Wargo. Motion carried 5-0.

- I. Permission to Recycle Outdated Technology – Dr. Schmidt**

Dr. Schmidt referred to a list of outdated technology and requested permission to recycle the technology listed as provided in the board packet. Mrs. Kovacik made a motion to give permission to recycle the outdated technology as requested by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

6. SUPERINTENDENT REPORT – Dr. Schmidt

- Dr. Schmidt announced that the September board meeting will be moved to Thursday, September 21st.
- Today was a big day welcoming the returning teaching staff. New this year, Administrators and Teachers offered sessions for teachers to attend on opening day. Dr. Schmidt received positive feedback from teachers and this was a great way for teachers to learn.
- Commended the Cafeteria staff on a great job hosting our breakfast and lunch today for the returning staff.
- Twelve new teachers were welcomed to the district today. The Crossroad Chamber of Commerce hosted a luncheon at the Lighthouse Restaurant for new teachers which was a great bonding experience as well. The Crossroad Chamber will also offer student scholarships and teacher appreciation in the Spring
- The first day of school is on Monday!
- Mr. Parrish, Jamie Coffin and Mr. Rosinia have upcoming birthdays.
- Ms. Williams mentioned a nice article in the Times covering the new teachers.

7. **ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

- Mr. Parrish said the library remodel at the high school looks outstanding. New Horizons has a new teacher, Mr. Pat Antone, who is also the new varsity baseball coach at the high school. Mr. Parrish thanked the principals for doing an outstanding job in filling the last minute vacancies with quality candidates and Linda Bult for doing an outstanding job with the paperwork.

8. **BOARD COMMUNICATIONS - None**

9. **SCHOOL ANNOUNCEMENTS**

Mr. Corman said he is excited to have his awesome staff back. He is thankful for the new sound system in the gym and for the addition of charging tables for kids to charge their devices. The custodial staff did an excellent job with summer cleaning and the cafeteria staff does a great job as well.

Mr. Lichtenberger said the 6th grade Open House is tomorrow and 7th & 8th Grade Open House is Tuesday. He thanked the custodian/maintenance crew for an awesome job preparing the complex and reported that the middle school has 31 new students this year!

Mr. Ivanyo said the 4th grade Open House was successful tonight. The 5th Grade Open House will be held on August 16. Mr. Ivanyo said he is excited for the new year and thanked all who have helped him in his transition to his new position.

Mr. Donnell said the custodial crew has PLE looking great. Open house is tomorrow night from 5:30 to 6:30 p.m. at PLE. Mr. Donnell said they are excited to host a "Love and Logic" parenting class at PLE which begins on Monday, September 11 for seven consecutive Mondays.

10. **PUBLIC PARTICIPATION - None**

11. **ADJOURNMENT – 7:02 p.m.**

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Kovacic. Motion carried 5-0. Meeting adjourned at 7:02 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.

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