

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 8-13-15

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Ms. Johanna Williams, President – 6:32 p.m.**

- A. Pledge of Allegiance  
B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Mr. John Spangenberg, Mr. Tom Keevin and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager, Aline Busse, Facilities Director, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 4 present in the audience.

**2. AGENDA ADJUSTMENT: None**

**3. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report  
B. Board Minutes  
C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, June 11, 2015 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

- Accept the resignation of Ben Taylor as Study Hall Monitor at Boone Grove High School effective as of June 10, 2015.
- Accept the resignation of Lindsay Trout as a 3<sup>rd</sup> Grade Teacher at Porter Lakes Elementary School effective as of June 16, 2015.
- Accept the resignation of Marcus Jones as Chemistry Teacher, the Boys' Cross Country Head Coach and the Boys' Track and Field Head Coach at Boone Grove High School effective as of June 29, 2015.
- Accept the resignation of MaryBeth Brown as a 6<sup>th</sup> Grade Reading Teacher at Boone Grove Middle School effective as of June 30, 2015.
- Accept the resignation of Carrie Rippe as the C-Team Girls' Basketball Coach effective as of June 8, 2015.
- Accept the resignation of Trish Kloth as the 4<sup>th</sup> Grade Spell Bowl Coach at Boone Grove Elementary School effective as of June 26, 2015.
- Approve the voluntary transfer of Jennifer Finley from Kindergarten Teacher to 3<sup>rd</sup> Grade Teacher at Porter Lakes Elementary School at the beginning of the 2015-16 school year.
- Approve Tonia Batesole as a Cafeteria Cashier beginning on August 10, 2015. Her starting wage will be \$8.55 per hour for 3.5 to 4 hours per day as needed for the 180 day school calendar.
- Approve Carrie Rippe as the 6<sup>th</sup> Grade Girls' Basketball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the ten (10) years of experience level.
- Approve Phillip McKelvey as the Varsity Boys' Volleyball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Phillip Katona and Samuel Karras as Varsity Football Volunteer Coaches for the 2015-16 school year.
- Approve Mallory Bobrowski as the 4<sup>th</sup> Grade Spell Bowl Coach at Boone Grove Elementary School for the 2015-16 school year.
- Approve Brett Walther as a 7<sup>th</sup> Grade Math and 7<sup>th</sup> Grade Social Studies Teacher at Boone Grove Middle School at the beginning of the 2015-16 school year pending anticipated licensure at the end of July. His salary will be paid as per contract at the zero (0) years of experience level.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, June 11, 2015 at 6:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mr. Spangenberg. Motion carried 5-0.

**4. FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary  
B. Fund Report  
C. Investments  
D. "Financial Moment" Presentation

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investment report and no questions were heard. During her "Financial Moment", Dr. Schmidt reported on the district's employee insurance plan, which is provided through the Porter County Insurance

Trust. For the 2015-16 school year, insurance rates for Plan 1 will increase by 3%; however, Plan 2, Plan 3 and the Dental Plan will remain the same.

**5. BUSINESS**

**A. Teacher Evaluation Model Presentation – Mr. Corman**

Mr. Corman gave a video presentation demonstrating the new teacher evaluation tool and pivot software and answered questions from the board.

**B. Athletic Year in Review Presentation – Ms. Schludecker**

Although Ms. Schludecker was unable to attend, Dr. Schmidt shared a few highlights of a lengthy annual athletic report provided by Ms. Schludecker: Financially the concession stand has done very well and teams received a portion of the funds when they helped in the concession stand. Athletes were surveyed and the possibility of providing honor jacket patches instead of purchasing award plaques is being considered. Fourth Grade Honor Roll Recognition Night was implemented at basketball games. To encourage student attendance, PTSC students were admitted free to athletic events. Banners in the high school gym were changed and are now uniform. Football was moved to the Greater South Shore Conference and middle school football will begin this fall. The cross country course is finally looking better and soccer has a new scoreboard. Coach Matt McKay, the Boys' Basketball Coach, reached his 500<sup>th</sup> game and 300<sup>th</sup> win milestones. Boone Grove High School was awarded the Sportsmanship Award by the Northwest Indiana Sportsmanship Committee. Baseball was Sectional champions. Softball was State Runner-ups and was named Northwest Indiana Team of the Year. In track, a freshman won the Track Sectional Championship in the high jump. Dr. Schmidt commented that she has seen a lot of growth, structure and organization with the focus on the athletes in helping to keep athletics successful and fun.

**C. Approval of Resolution #0715-133 - Approving the Form of Sixth Amendment to Lease and Authorizing Lease Hearing for August 13, 2015 – Dr. Schmidt**

Dr. Schmidt referred to the lease provided to the board explaining that in moving forward with the building project at Porter Lakes Elementary School, the next step is to approve a resolution which would approve the Form of Sixth Amendment to Lease and to authorize the lease hearing for August 13, 2015. Dr. Schmidt recommended approval of Resolution #0715-133 – Approving the Form of Sixth Amendment to Lease and Authorizing a Lease Hearing for August 13, 2015 and to waive the reading. Mr. Keevin made a motion to approve Resolution #0715-133 approving the Form of Sixth Amendment to Lease and Authorizing Lease Hearing for August 13, 2015 as recommended by Dr. Schmidt and to waive the reading; Mrs. Sgouros seconded the motion. Motion carried 5-0.

**D. Approve Transfer Students for the 2015-16 School Year – Dr. Schmidt**

Dr. Schmidt referred to a list of five (5) transfer student recommendations provided in the board packet. Dr. Schmidt said an application window was advertised in June to accept transfer student applications. Dr. Schmidt continued that the applications have been reviewed and she is now recommending acceptance of the five (5) transfer students listed in the board packet for the 2015-16 school year. Mr. Spangenberg made a motion to accept the transfer students for the 2015-16 school year as recommended by Dr. Schmidt; Mrs. Kovacik seconded the motion. Motion carried 5-0.

**E. Approval of the Milk and Dairy Products Bid for the 2015-16 School Year – Dr. Schmidt**

Dr. Schmidt referred to the bids provided in the board packet explaining that only one bid was received from Clover Crest for the milk and dairy products bid and recommended approval of this bid. Mrs. Sgouros made a motion to approve the milk and dairy products bid received from Clover Crest for the 2015-16 School Year as recommended by Dr. Schmidt; Mr. Spangenberg seconded the motion. Ms. Williams asked Dr. Schmidt to explain why approval of the milk and dairy products bid and the bread and bakery bids are now being presented for approval as they have not been presented in the past. Dr. Schmidt explained that these bids have always been received through Food Services in the past; however, the auditors have suggested that the board begin to formally approve these bids. Motion carried 5-0.

**F. Approval of the Bread and Bakery Bid for the 2015-16 School Year – Dr. Schmidt**

Dr. Schmidt referred to the bids provided in the board packet explaining that two bids were received for the bread and bakery bids from Aunt Millies Bakeries and Alpha Bakeries. Dr. Schmidt recommended approval of the Alpha Bakeries bid as it was the lowest bid. Mr. Spangenberg made a motion to approve the bread and bakery bid from Alpha Bakeries for the 2015-16 school year as recommended by Dr. Schmidt; Mr. Keevin seconded the motion. Motion carried 5-0.

**G. Accept Donation – Dr. Schmidt**

Dr. Schmidt recommended acceptance of one donation in the amount of \$75 to Boone Gove High School from the Take Charge of Education Program sponsored by Target. Mrs. Kovacik made a motion to accept the donation as presented by Dr. Schmidt; Mrs. Sgouros seconded the motion. Motion carried 5-0.

**7. DIRECTOR OF FACILITY SERVICES REPORT**

Mr. Busse referred to his report provided in the board packet and also reported that his crew has been busy this month dealing with water and corn stalks from the flooding. Dr. Schmidt added that trench work was dug in front of the complex and proved to be a more extensive project than anticipated.

**8. SUPERINTENDENT REPORT – Dr. Schmidt**

Dr. Schmidt reported that work is continuing on the PLE project, preparations are being made for the start of the next school year as teachers return on August 17 and students return on August 19. Dr. Schmidt wished Mr. Keevin a Happy Birthday on the 24<sup>th</sup> of July.

**9. BOARD COMMUNICATIONS - None**

**10. SCHOOL ANNOUNCEMENTS**

- Mr. Corman reported that training has been completed in Schoology and Pivot software.

**11. PUBLIC PARTICIPATION - None**

**12. ADJOURNMENT – 7:05 p.m.**

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. The meeting adjourned at 7:05 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*

