

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 8-11-16

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:38 p.m.

- A. Pledge of Allegiance
B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Mr. Tom Keevin, Mrs. Lilann Sgouros and Dr. Natalie Wargo. Also present were: Superintendent, Dr. Stacey Schmidt; Business Manager/Treasurer, Aline Busse; Attorney Cheryl Zic and Secretary to the Superintendent, Linda Dusek. There were two individuals present in the audience.

2. **AGENDA ADJUSTMENT**: None

3. **CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
B. Board Minutes
C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, June 9, 2016 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Genna Noel as Middle School Health Teacher, Middle School Yearbook Advisor and Varsity Girls' Soccer Coach effective as of July 7, 2016.
- Accept the request of Marty McGee, Custodian at the Boone Grove Complex, for an unpaid family medical leave of absence beginning on June 22, 2016 for up to twelve (12) weeks.
- Accept the maternity leave request of Katelyn Sarnowski, Math Teacher at Boone Grove High School, beginning on August 17, 2016 and ending October 21, 2016 which is approved as 9.5 weeks of family medical leave of absence; 13 days of this leave will be paid days including 10 sick days and 3 personal business days.
- Accept the unpaid leave of absence request of Anthony Jones, Computer Technician, beginning June 20, 2016 through June 24, 2016 returning to work on June 27, 2016.
- Approve a contract adjustment for Jessica Holmquest, PTSC Food Service Director, increasing her annual salary to \$45,000.00 for 210 days effective as of July 1, 2016.
- Approve Ron Saunders as the Girls' Middle School Softball Volunteer Coach for the 2016-17 school year.
- Accept the resignation of Rebecca Fosburgh as school nurse at Boone Grove Elementary/Middle School effective as of July 11, 2016.
- Approve Jori Swan-Caratini as the Girls' Varsity Cross Country Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the zero (0) years of experience level.
- Approve Glenn Adler as the Junior Varsity Boys' Basketball Coach for the 2016-17 school year. His rate of pay will be based upon the 2016-17 ECA Salary Schedule at the three (3) years of experience level.
- Approve Lori Jones as the Middle School Cheerleading Coach for the 2016-17 school year. Her rate of pay will be based upon the 2016-17 ECA Salary Schedule at the five (5) years of experience level.
- Approve Karen Yankauskas as the Boys' Bowling Volunteer Coach for the 2016-17 school year.
- Approve Sharon Kimes as the Volunteer Varsity Gymnastics Coach for the 2016-17 school year.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, June 9, 2016 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Sgouros. Motion carried 5-0.

4. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary
B. Fund Report
C. Investments

Dr. Schmidt referred to the financial report provided in the board packet which provides the appropriation summary, fund report and investment report and asked for questions from the board; none were heard.

5. **BUSINESS**

A. **ESCRFT Insurance Presentation – Ryan Doyle**

Ryan Doyle from ESCRFT (Educational Service Centers Risk Funding Trust) gave a presentation explaining their insurance proposal in detail.

B. Rescind Acceptance of an Ineligible Transfer Student- Dr. Schmidt

Dr. Schmidt said information regarding her recommendation to rescind a transfer student's acceptance is provided in the board packet and requested the board's approval. Mrs. Kovacik made a motion to rescind the acceptance of the transfer student named in the board packet as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

C. Approval of the Milk and Dairy Products Bid for the 2016-17 School Year – Dr. Schmidt

Dr. Schmidt requested approval of the Milk and Dairy Products Bid for the 2016-17 school year which was provided in the board packet by the Food Service Director, Jessica Holmquest. Mr. Keevin made a motion to approve the Milk and Dairy Products bid for the 2016-17 school year as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

D. Approval of the Bread and Bakery Bid for the 2016-17 School Year – Dr. Schmidt

Dr. Schmidt requested approval of the Bread and Bakery Bid for the 2016-17 school year which was provided in the board packet by the Food Service Director, Jessica Holmquest. Mrs. Sgouros made a motion to approve the Bread and Bakery bid for the 2016-17 school year as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

E. Rate of Pay Increase for Substitute Teachers – Dr. Schmidt

Dr. Schmidt said the Porter County superintendents have been reviewing the rate of pay for substitute teachers which has been \$60.00 per day for the past several years. Since it has become increasingly difficult to employ substitutes at the current pay rate, the superintendents proposed a rate of pay increase of \$70.00 per day for substitute teachers holding a valid Indiana substitute teaching permit and a rate of pay increase of \$80.00 per day for substitute teachers holding a valid Indiana teaching license. To align with the schools within Porter County, Dr. Schmidt recommended approval of the suggested rate of pay increases for substitute teachers holding a valid Indiana substitute teaching permit to \$70.00 per day and increasing the rate of pay for substitute teachers holding a valid Indiana teaching license to \$80.00 per day at the beginning of the 2016-17 school year. Mrs. Sgouros made a motion to approve the rate of pay increase for substitute teachers at the beginning of the 2016-17 school year as requested by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

6. SUPERINTENDENT REPORT

Dr. Schmidt reported that:

- Student registration is coming up in August.
- The Fire Department was called to PLE last week. Dr. Schmidt explained that during work on the building, the roof drain was being ground out, a spark flew and caught the installation on fire. The Fire Department was fast and handled the situation very well, the damage was primarily smoke and water damage and lost work days were minimal. Dr. Schmidt commended the Fire Department on their exceptionally fast response.
- Work continues full speed ahead with the PLE Project and it is very exciting seeing everything coming together.
- Teachers return on August 15th and students return on the 17th.
- The administrative team is on summer break and will kick into full swing in August.
- Dr. Schmidt wished Mr. Keevin a Happy Birthday.

7. BOARD COMMUNICATIONS

Ms. Williams commented that tomorrow is the last day to make comments pertaining to the rail road.

8. SCHOOL ANNOUNCEMENTS - None**9. PUBLIC PARTICIPATION – None****10. ADJOURNMENT – 7:18 p.m.**

Mr. Keevin made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. The meeting adjourned at 7:18 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.