

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Dr. Natalie Wargo and Mr. Tom Keevin were absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Business Manager, Aline Busse; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately nine (9) patrons present in the audience.

2. **AGENDA ADJUSTMENT**: None

3. **CONSENT AGENDA – Dr. Schmidt**

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 11, 2017 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Patrick Fuller as Assistant Principal at Boone Grove Elementary/Boone Grove Middle School effective as of June 16, 2017.
- Accept the resignation of Julie Thomas, Cafeteria Worker at Porter Lakes Elementary School, effective as of May 3, 2017.
- Accept the resignation of Holly Perez, Mathematics Teacher at Boone Grove High School, effective at the end of the 2016-17 school year.
- Accept the request of Nicole May to transfer from a Mathematics Teacher at Boone Grove Middle School to a Mathematics Teacher at Boone Grove High School at the beginning of the 2017-18 school year.
- Approve Kelli Wilkerson as a Cafeteria Worker at Porter Lakes Elementary School, beginning on August 8, 2017. Her rate of pay will be \$8.72 per hour for 3 – 3.5 hours per day or as needed for the 180-day school calendar.
- Approve Claude Bakker as a Full-Time Custodian at Boone Grove High School effective as of June 8, 2017. His rate of pay will be \$10.32 per hour for 40 hours per week.
- Approve Diana Zaideman as a Full-Time Floating Custodian effective as of June 8, 2017. Her rate of pay will be \$10.32 per hour for 40 hours per week.
- Approve Kylie Someson as the Girls' 8<sup>th</sup> Grade Volleyball Coach for the 2017-18 school year. She will be compensated based upon the 2017-18 ECA Salary Schedule.
- Approve Lori Jones as the Middle School Cheerleading Coach for the 2017-18 school year. She will be compensated based upon the 2017-18 ECA Salary Schedule.
- Approve Marco Perez as the Boys' Junior Varsity Soccer Coach for the 2017-18 school year. He will be compensated based upon the 2017-18 ECA Salary Schedule.
- Approve Ron Saunders as a Girls' Middle School Softball Coach for the 2017-18 school year. He will be compensated based upon the 2017-18 ECA Salary Schedule.
- Approve Dean Hill as Middle School Football Coach for the 2017-18 school year. He will be compensated based upon the 2017-18 ECA Salary Schedule.
- Approve Corey Beatty as a Volunteer Middle School Football Assistant Coach for the 2017-18 school year.
- Approve the position change of Robert Lichtenberger from Principal at Boone Grove Middle School/Boone Grove Elementary School to Principal at Boone Grove Middle School effective as of July 1, 2017.
- Approve the position change of Edward Ivanyo from Assistant Principal at Boone Grove High School to Principal at Boone Grove Elementary School effective as of July 1, 2017.
- Approve the position change of James Rosinia from Athletic Director to Dean of Students at Boone Grove High School effective as of July 1, 2017.

- Accept the resignation of Mallory Mitchell, 4<sup>th</sup> Grade Teacher at Boone Grove Elementary School, effective as of June 6, 2017.
- Accept the request of Wendy Holland to transfer from 5<sup>th</sup> Grade Teacher to 4<sup>th</sup> Grade Teacher at Boone Grove Elementary School at the beginning of the 2017-18 school year.
- Accept the request of Allison Young to transfer from 6<sup>th</sup> Grade Math Teacher at Boone Grove Middle School to 5<sup>th</sup> Grade Teacher at Boone Grove Elementary School at the beginning of the 2017-18 school year.
- Accept the request of Jessica Wotherspoon to transfer from 5<sup>th</sup> Grade Teacher at Boone Grove Elementary School to 6<sup>th</sup> Grade Math Teacher at Boone Grove Middle School at the beginning of the 2017-18 school year.
- Approve Amanda Morgavan as a Kindergarten Teacher at Porter Lakes Elementary School at the beginning of the 2017-18 school year.

Mrs. Kovacik made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 11, 2017 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Sgouros. Dr. Schmidt congratulated the following administrators on position changes which the board approved in the personnel report: Mr. Robert Lichtenberger has been named the Principal at Boone Grove Middle School; Mr. Edward Ivanyo has been named the Principal at Boone Grove Elementary School and Mr. James Rosinia has been named the Assistant Principal at Boone Grove High School. Motion carried 3-0.

4. **FINANCIAL REPORT** – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

5. **BUSINESS**

A. **Approval of EMCOR Letter of Intent for Solar Energy – Dr. Schmidt**

Dr. Schmidt said after the solar project presentation last month, a letter of intent on the solar project would give EMCOR approval to move forward and begin the process. Mr. Tim Pitts from EMCOR was present and said they will be looking at the property and taking ground samples and he anticipates a contract possibly sometime early this fall. Ms. Williams asked for a motion from the board. Mrs. Sgouros made a motion to approve the letter of intent with EMCOR to begin the process for solar energy; seconded by Mrs. Kovacik. Motion carried 3-0.

B. **Approval of Transfer Students for the 2017-18 School Year – Dr. Schmidt**

Dr. Schmidt referred to the list of transfer students received during the open posted periods and recommended acceptance of the transfer students listed for the 2017-18 school year. Mrs. Kovacik made a motion to accept the transfer students as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 3-0.

C. **Approval of the First Reading and the Final Reading of Revisions to Board Policy #4430.01 – Family & Medical Leaves of Absence (“FMLA”) – Mr. Parrish**

Mr. Parrish referred to revisions to the FMLA policy provided in the board packet and explained that changes to the FMLA Policy are reflected in the recent revision to the classified staff handbook. Mr. Parrish asked for approval of the first and final readings of revisions to Board Policy #4430.01-Family and Medical Leaves of Absence (“FMLA”) to align the classified staff changes to the FMLA policy for the certified staff. Mrs. Sgouros made a motion to approve the first and final reading of revisions to Board Policy #4430.01- Family & Medical Leaves of Absence (“FMLA”); seconded by Mrs. Kovacik. Motion carried 3-0.

D. **Approval of the Second Reading of the Classified Employee Handbook – Mr. Parrish**

Mr. Parrish said the board approved the first reading of the classified handbook last month and recommended approval of the second and final reading of the Classified Employee Handbook. Mrs. Sgouros made a motion to approve the second and final reading of the Classified Employee Handbook as presented in the board packet;

seconded by Mrs. Kovacik. Motion carried 3-0. Ms. Williams thanked Mr. Parrish for his hard work on the revisions to the Classified Employee Handbook.

**E. Approval of the Food Services Addendum – Mr. Parrish**

Mr. Parrish explained that the Food Services Addendum is an addition to the Classified Employee Handbook which will be issued only to Food Service employees along with the Classified Employee Handbook. The addendum includes information regarding food safety, food handling, call off procedure and other issues which pertain to Food Service Employees only and recommended approval of the addendum. Mrs. Kovacik made a motion to approve the Food Services Addendum to the Classified Employee Handbook for the Food Services Employees only; seconded by Mrs. Sgouros. Motion carried 3-0.

**F. Approval to Advertise for Public Bids on 4<sup>th</sup> Generation iPads - Dr. Schmidt**

Dr. Schmidt said we have just completed our fourth year of 1:1 instruction at Boone Grove High School using iPads and these iPads are now out of date and need to be moved out of circulation. Resolution #0617-169- Property Disposition Resolution for Public Auction which is provided in the board packet says a public auction is required since the value of these iPads will be greater than \$5,000. A list of serial numbers for each iPad is also provided in the board packet. Dr. Schmidt said these iPads will be purchased as a lot and bid specifications for the bids is being completed. Dr. Schmidt continued that it is anticipated that we could receive up to \$100 for many of the iPads that are in good condition as they retain value, which will help with our continuing costs in being a 1:1 district. Mrs. Sgouros made a motion for approval to advertise for public bid on 4<sup>th</sup> Generation iPads; seconded by Mrs. Kovacik. Motion carried 3-0.

**6. SUPERINTENDENT REPORT – Dr. Schmidt**

Dr. Schmidt announced that Boone Grove High School has achieved the Indiana Gold Star Award which designates their Counseling Program as a state-wide comprehensive data driven school counseling program. Dr. Schmidt congratulated the Boone Grove High School and the high school counselors on achieving this awesome goal. Additionally, a group called "Our Greater Good" has been working primarily in Valparaiso on some initiatives and is now moving county-wide. Our Greater Good has worked on an early childhood development brochure which lists milestones and activities to help parents beginning with the birth of their child. They also have been working on a program called "Ready, Set, Kindergarten", which is a free preschool offered one day a week to help prepare students who are not attending preschool. A parenting class is being offered called "Parenting the Love and Logic Way" and a free seminar is being offered to Porter County educators to help with classroom management. Another program "Reading Buddies" is a United Way Reading Program which gives a stuffed animal to 1<sup>st</sup> and 2<sup>nd</sup> grade reading students. A mentoring program called Project Care is also offered.

**7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

Mr. Parrish thanked Mr. Busse and the Facilities Department for a great job in preparing the fields for the softball and baseball seasons, the softball regionals and preparations for graduation. Mr. Parrish also reported that work has begun on a new project redefining the space in the high school library. Additionally, the New Horizons Learning Center started summer school with 29 students present on the first day and completed a successful year with 35 students finishing and issued a total of 363 credits. Mr. Parrish read a letter that Mr. Rosinia received from a Merrillville parent commending our staff for going well above the call of duty referencing an act of kindness by Mr. Matt McKay in providing a ride on the gator for his wife who has MS. Mr. Parrish said this is just one example of the character of our awesome staff who continually goes above the call of duty and how it truly reflects on our district.

**8. BOARD COMMUNICATIONS – None**

**9. SCHOOL ANNOUNCEMENTS**

- Mr. Lichtenberger said the custodians are working hard with summer cleaning.
- Mr. Corman shared appreciation for all who helped prepare for graduation and helped during the graduation ceremony. Mr. Corman congratulated the graduates and wished them the best of luck in their future endeavors,

**10. PUBLIC PARTICIPATION – None**

**11. ADJOURNMENT – 6:47 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 3-0. The meeting adjourned at 6:47 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*

