

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 6-13-19

****The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Lilann Sgouros, Dr. Natalie Wargo and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Attorney Cheryl Zic and Secretary to the Superintendent, Linda Dusek. There were approximately 18 present in the audience.

2. AGENDA ADJUSTMENT - None

3. PRESENTATIONS:

PRESCHOOL PRESENTATION – Mr. Donnell and Mrs. Mucha – PLE

Mr. Donnell, PLE Principal, and Mrs. Mucha, Preschool Teacher at PLE, reported on a successful first year of Preschool at PLE and they are looking forward to next year with 50 students enrolled already. Mr. Donnell thanked those who were key to the success of Preschool program: Dr. Schmidt, Carol Magurany, Jacki Thom and Mrs. Mucha. Mr. Donnell and Mrs. Mucha answered questions from the Board.

BUDDY BAG PRESENTATION – Mrs. Gretchen Mercer, NWI No Child Hungry

Mrs. Mercer, a PTSC parent, shared about a not for profit organization, NWI No Child Hungry and the Buddy Bag Program which collects monetary donations and non-perishable food items to provide sacked meals to students who are at-risk. Many of our area students don't have enough food to eat on the weekends during the school year. This program helps stamp out hunger for these students by offering a simple sacked meal for food on the weekend. Mrs. Mercer is hopeful and encouraged for this opportunity to help our community. Information can be found at their Facebook page.

RETIREMENT RECOGNITION – Mrs. Madeline Taylor and Mr. Thomas Mitchell

Even though retiree, Mr. Thomas Mitchell was unable to attend, Mr. Corman honored Mr. Mitchell by sharing about Mr. Mitchell's 37 years of dedicated service to the students of Porter Township School. Mr. Donnell honored retiree Mrs. Madeline Taylor and reflected on her 27 years of dedicated service to the students of Porter Township Schools. Dr. Schmidt and the Board shared appreciation for Mr. Mitchell and Mrs. Taylor and wished them well in their retirement. There was a brief break for celebration and refreshments.

4. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
B. Board Minutes
C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 11, 2019 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings:

- Accept the resignation of **Marcus Banning** as the Athletic Director for Porter Township School Corporation effective as of June 14, 2019.
- Accept the resignation of **Joshua Russell** as an English Teacher at Boone Grove High School and also the Girls' JV Basketball Coach effective as of June 28, 2019.
- Approve **Joshua Russell** as the Athletic Director for Porter Township School Corporation effective as of July 1, 2019 with an annual salary of \$57,867.
- Approve **Sheri Zilai** as a Homebound Instructor for Boone Grove Middle School beginning on April 23, 2019 through May 10, 2019 with compensation of \$19.30 per hour as needed.
- Accept the resignation of **Tosha Hanvey** as Cook at the Boone Grove High School Cafeteria effective as of June 1, 2019.
- Accept the resignation of **Margaret Fox** as a Cafeteria Worker at Boone Grove High School effective as of May 7, 2019.
- Accept the resignation of **Lori DuPratt** as a Cafeteria Worker at Porter Lakes Elementary School effective as of May 29, 2019.
- Accept the resignation of **Megan Epler** as a Teacher Aide/Cafeteria Aide at Porter Lakes Elementary School effective as of December 17, 2019.
- Accept the resignation of **William Sieckman** as a Custodian at Boone Grove High School effective as of April 28, 2019.
- Accept the resignation of **Robert Lukas** as the Girls' Golf Head Coach for the 2019-2020 school year effective as of April 23, 2019.

- Accept the resignation of **Mallory Horvat** as the Girls' Freshman Basketball Coach effective as of April 30, 2019.
- Accept the request of **Wendy Holland** for a Leave of Absence beginning on May 8, 2019 until the end of the 2018-19 school year.
- Accept the request of **Katelyn Sarnowski** for an Extended Maternity Leave as per the collective bargaining agreement beginning on May 8, 2019 until the first teacher day of the 2020-2021 school year.
- Approve **Katelyn Sarnowski** as a dual credit Teacher for a Calculus Online course for one (1) class period at Boone Grove High School, Monday through Friday, during the 2019-2020 school year with compensation based upon her hourly teacher rate.
- Approve **Justine McGinley** as a Science Teacher at Boone Grove High School beginning on August 12, 2019 with compensation as per contract with a Bachelor Degree at the zero (0) years of experience level.

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approve the minutes of the regular school board meeting held on Thursday, April 11, 2019 at 6:30 p.m. and approve the items listed on the Personnel Report and to waive the readings; seconded by Dr. Wargo. Motion carried 4-0. Dr. Schmidt introduced Josh Russell to the Board as the new Athletic Director who was approved tonight on the Personnel Report.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the Financial Report provided in the board packet and asked for questions from the board; heard none.

6. **BUSINESS**

A. Adopt Resolution #0519-206 Supplemental Note Resolution – Dr. Schmidt

Dr. Schmidt said the supplemental note resolution is provided in the board packet. In summary, for the past few months, we have been discussing a project at Boone Grove High School and financing additional costs to secure these additional funds while remaining tax neutral. Dr. Wargo made a motion to adopt Resolution #0519-206 Supplemental Note Resolution; seconded by Mrs. Chavez. Motion carried 4-0.

B. Permission to Award Bid Contract Subject to the Close of the 30 Day Challenge Period on June 22, 2019 - Dr. Schmidt/Moake Park Group

Dr. Schmidt invited Moake Park Group to discuss what happened with the responsive bids received for the Boone Grove High School Secured Entry Project. Project Manager, Mr. Jeremy Ogle, reported that on April 17, 2019, bids were received for the secured entry at Boone Grove High School. Three responsive bids were received from the following: Gariup Construction, \$457,800; Gough Construction, 558,000; and Larson-Danielson Construction, \$584,800. These bids were above the estimated cost provided earlier to the school corporation. Mr. Ogle explained that bids were taken in late April, which is very late for summer construction. Post bids, Moake Parke engaged an independent third party cost estimator, who provided a detailed line by line cost estimate of \$470,765. Mr. Ogle admitted they missed the boat on the bid estimate. There was discussion of the possibility of rebidding the project noting that rebidding may reflect some savings but may also have the possibility of cost escalating due to inflation. Mr. Ogle said Moake Park feels we have a low and responsive bid with Gariup Construction and if financing can be secured, Moake Park would recommend Gariup Construction as the best option. Mr. Ogle responded to questions from the Board. Dr. Schmidt said she appreciates the approach Moake Park took in due diligence to provide what is true and accurate and fortunately financing can be secured for this amount while remaining tax neutral. Mrs. Sgouros made a motion to award the bid contract to Gariup Construction subject to the close of the 30-day challenge on June 22, 2019; seconded by Dr. Wargo. Motion carried 4-0.

C. Approval of the Second Reading and Adoption of the 2019-2020 Student Handbook – Dr. Schmidt

Dr. Schmidt recommended approval and adoption of the second reading of the 2019-2020 Student Handbook as presented in the board packet. Mrs. Chavez made a motion to approve and adopt the second reading of the 2019-2020 student handbook as presented; seconded by Dr. Wargo. Motion carried 4-0.

D. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended acceptance of the donations provided in the board packet for Softball and the Senior Breakfast. Dr. Wargo made a motion to accept the donations as presented by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

E. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraisers provided in the Board packet. Dr. Wargo made a motion to approve fundraisers as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

F. Approval of 2019-2020 Student Textbook Fees – Dr. Schmidt

Dr. Schmidt referred to documents provided in the Board packet which outline textbook fees for the 2019-2020 school year for each building and recommended approval of the student textbook fees as presented in the board packet. Mrs. Sgouros made a motion to approve the student textbook fees for the 2019-2020 school year as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

G. Approval of Price Increase for 2019-2020 Student Lunches – Dr. Schmidt

Dr. Schmidt thanked Mrs. Batesole, PTSC Food Service Director, for attended tonight to answer any questions the Board may have regarding Food Service items being discussed tonight. Dr. Schmidt recommended a \$.10 increase for meal prices for the 2019-2020 school year, which is mandated by the government and gradual increases are recommended to be compliant. Dr. Wargo made a motion to approve the price increase for student lunches in the 2019-2020 school year as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

H. Approval of Food Service Contracts for the 2019-2020 School Year – Dr. Schmidt

Dr. Schmidt said Mrs. Batesole, PTSC Food Service Director, has been hard at work bidding out several different Food Service contracts and has chosen the lowest responsive bid submitted with the exception of one bid for frozen foods. Even though this bid is not the lowest, it is the most responsive bid because it provides a needed cooler for the frozen foods within the bid. Dr. Schmidt commended Mrs. Batesole for all of her hard work in gathering these proposals. Dr. Wargo made a motion to approve the Food Service Contracts for the 2019-2020 school year as recommended by Dr. Schmidt and provided in the Board packet; Mrs. Sgouros seconded the motion. Motion carried 4-0.

I. Approval of MenuLogic K12 – Dr. Schmidt

Dr. Schmidt summarized that MenuLogic K12 is a program that provides data and statistics to analyze nutrition, prices, create menus, and many other features which Mrs. Batesole feels will be beneficial and helpful. Dr. Schmidt recommended approval of the MenuLogic K12 program as presented in the Board packet. Mrs. Chavez made a motion to approve MenuLogic K12 as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

J. Approval of Textbook Adoption for Reading at PLE – Dr. Schmidt

Dr. Schmidt said with the use of iPads in Grades K-12, the only textbook adoption recommendation for paper textbooks is provided by PLE. Dr. Schmidt said teachers have reviewed and selected a textbook reading adoption. Mr. Donnell said their recommendation for HMH into Reading K-6 Indiana 2020 is based strongly on the fact that it is following state standards and preparing student for these standards. Mrs. Sgouros made a motion to approve the recommendation for the reading textbook adoption of HMH into Reading K-6 Indiana 2020 at Porter Lakes Elementary Schools as presented in the Board packet; seconded by Dr. Wargo. Motion carried 4-0.

K. Approval of the First Extension and Amendment of MOU for FOB / ID Access for Police Emergency Responders – Mr. Parrish

Mr. Parrish said this is an extension of the current agreement with the Sherriff's Department allowing them to have actual key FOBs and transition over to our access control system for each door in the building in the event of an actual emergency. Mr. Parrish recommended approval of the first extension and amendment to the MOU as it will setup the policy and procedures for this process.

Dr. Wargo made a motion to approve the first extension and amendment of the MOU for FOB/ ID Access for Police Emergency Responders as recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

L. Approval of the First Extension and Amendment of the Town of Chesterton Police Department Agreement – Mr. Parrish

Mr. Parrish said the current agreement with the Town of Chesterton Police Department provides the services of one of their officers as an SRO and recommended approval of the first extension and amendment to the current agreement as provided in the Board Packet. Dr. Wargo made a motion to approve the first extension and amendment of the Town of Chesterton Police Department Agreement as recommended by Mr. Parrish; seconded by Mrs. Sgouros. Motion carried 4-0.

M. Approval of the First Extension and Amendment to the Town of Hebron Metropolitan Police Department Agreement – Mr. Parrish

Mr. Parrish said a current agreement with the Town of Hebron Metropolitan Police Department provides the services of an officer as an SRO and recommended the first extension and amendment to the current agreement as provided in the Board Packet. Dr. Wargo made a motion to approve the first extension and amendment to the Town of Hebron Metropolitan Police Department Agreement as recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

N. Permission to Post for Summer Maintenance Helpers - Mr. Parrish

Mr. Parrish recommended permission to post for three summer maintenance helpers to assist with additional summer maintenance which can only be done while the students are out of building for summer break. Mrs. Sgouros made a motion to grant permission to post for three summer maintenance helpers as requested by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

O. Appoint Board Member to Fill Vacancy in District 1 – Dr. Schmidt

Dr. Schmidt said after accepting the resignation of a Board Member, Mrs. Nichole Kovacik, it is the Board's duty to appoint a board member to fill her vacancy in District 1. Dr. Schmidt said the Board has a difficult decision before them as they have two high quality candidates who have applied for their consideration. Ms. Williams asked for a motion from the Board. Dr. Wargo made a motion to appoint Mrs. Mary Harlow to fill the board vacancy in District 1; seconded by Mrs. Sgouros. Motion carried 4-0.

1. Swearing in New Board Member

Attorney Cheryl Zic gave the Oath of Office to Mrs. Mary Harlow, the newly appointed Board Member. Dr. Schmidt and the Board Members welcomed Mrs. Harlow to the Board.

7. ASSISTANT SUPERINTENDENT REPORT

Mr. Parrish said New Horizons is finishing the year strong. He recently met with the New Horizon Superintendents to review the budget and approved summer school for New Horizons. Everyone is excited about how well this year has gone. Mr. Parrish announced this month's Personnel Profile is Mrs. Megan Hundt. Mrs. Hundt is a special education teacher at BGE and teaches 4th and 5th Grade Applied Skills. Mrs. Hundt is a graduate of Morgan Township and Purdue University. Mr. Parrish said, "Mrs. Hundt is a wonderful addition to the BGE Staff. She works very well with her class and exhibits patience and understanding with her students."

8. SUPERINTENDENT REPORT

Dr. Schmidt said many were caught off guard to hear of a Career Tech Ed bill that had a licensing component for teachers indicating that as teachers are renewing licenses there are new Career Ed requirements in their professional growth plan and she is searching to figure it all out. Additionally, there was confusion with what was done in Kindergarten for the upcoming school year. The Kindergarten deadline remains the same, on August 1st, but a parent may now petition for early entrance until September 1, 2019 for the 2019-2020 school year and the deadline for early entrance petitions for the 2020-2021 school year will be October 1. Dr. Schmidt wished a Happy Birthday to Mrs. Batesole today and also a Happy Birthday Mr. Samowski and Dr. Wargo who have upcoming birthdays.

9. BOARD COMMUNICATIONS

Ms. Williams acknowledged the teachers for Teacher Appreciation Week and thanked all of the teachers for their hard work and efforts each and every day.

10. SCHOOL ANNOUNCEMENTS

- Mr. Donnell said they are wrapping up end of the year events with an end of the year Food Drive for the Food Pantry and will retesting for IREAD in the coming weeks.
- Mr. Corman commended Sam Pauk, Computer Technician, noting that Sam is a Boone Grove Alumni who does an awesome job with helping state testing run smoothly. Upcoming BGHS events are the Band Concert, the Choir Concerts, the Track Sectional for boys and girls next week. The Academic Teams won State with a well-rounded experience; the English team placed 2nd with their highest finish ever and the Academic Team performance earned top 10 merits!
- Mr. Lichtenberger also said that Sam Pauk does a wonderful job helping with state testing and troubleshooting to ensure everything runs smoothly. Upcoming BGMS events are the 7th Grade field trip to the Stanley Nature Center, the Choir Concert on May 20, the Band Concert on May 21, the Drama Club Variety Show on May 22, NJHS Induction on May 23 and the Honors Breakfast on the last day of school.
- Mr. Ivanyo said they are wrapping up ILEARN and thanked Sam Pauk for helping with the state testing in every way. Upcoming BGE events are the 4th Grade AG field trip May 14, cookout on May 20, the Talent Show on May 23, The Dunes field trip on May 24 and School Awards on May 28.

11. PUBLIC PARTICIPATION - None**12. ADJOURNMENT – 7:50 p.m.**

Dr. Wargo made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 4-0. The meeting was adjourned at 7:50 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.