

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 6-11-15

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Mrs. Nichole Kovacik, Vice-President – 6:32 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mrs. Nichole Kovacik, Mr. John Spangenberg and Mrs. Lilann Sgouros; Ms. Johanna Williams and Mr. Tom Keevin were absent. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Director of Facilities, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 15 present in the audience.

**2. AGENDA ADJUSTMENTS – Dr. Schmidt**

Dr. Schmidt requested an agenda adjustment with the addition of a Business Item: 9F. Approval of Virtual Infrastructure Purchase.

**3. PRESENTATIONS:**

**Academic Wall of Fame – Clay Corman, Boone Grove High School Principal**

Mr. Corman gave a video presentation of students who achieved the prestigious honor of being named on the Academic Wall of Fame by achieving a cumulative GPA of 3.5 at the end of their 7<sup>th</sup> semester of their senior year. Six of these honorees were in attendance and spoke to the board after the video presentation.

**Retirement Recognition – Dr. Schmidt**

Dr. Schmidt congratulated the retirees for this year: Mrs. Jo Roeske, 5<sup>th</sup> Grade Teacher at Boone Grove Elementary with 38 years of experience and Mrs. Melia Spicer, PTSC Food Service Director, with 24 years of experience. Mrs. Roeske was unable to attend as she was on the 5<sup>th</sup> Grade Class overnight field trip in Indianapolis. There was a brief break for refreshments and celebration.

**4. 1028 Hearing and Preliminary Determination Hearing – Dr. Schmidt**

- A. Open Hearing – Overview
- B. Information Session
- C. Public Comment
- D. Close Hearing

Dr. Schmidt explained that an open hearing will be held to inform the public about the proposed project, to provide details on plans to finance the project and to allow taxpayers an opportunity to comment and voice their opinions about the proposed project. Dr. Schmidt also reported that appropriate notices of the hearings have been advertised and provided.

Dr. Schmidt opened the hearing. Dr. Schmidt said the first priority is a focus on school safety and providing a safe front entrance at Porter Lakes Elementary School. The second priority is look at energy efficiency in HVAC, lighting and total systems within the building for energy saving and refreshing the building. Dr. Schmidt asked Jimmy Shanahan from Shanahan and Shanahan to discuss legal issues and financing. Mr. Shanahan covered the cost of the project which is a \$10 million bond issue, with \$9.7 million being used for project costs; the other \$300,000 represents soft costs leaving around \$9.7 million to apply towards actual renovations of the project. Mr. Shanahan noted that since the current debt is being paid off there will be zero impact for the taxpayers. The tax rate paid in 2015 and 2016 will be the tax rate paid in 2017 and the tax rate will start to drop off in 2018. Even with this project the tax payers will still see a property tax decrease in 2018. Mr. Shanahan explained if the board moves forward with the project tonight, two resolutions will need approval. The 1028 Resolution approves the project and the Preliminary Determination Resolution approves a lease to finance the project. Mr. Shanahan discussed the lease process and timetable with the anticipation to have funds available somewhere around August. Mr. Shanahan asked for questions from the board and heard none.

Mrs. Kovacik opened the public hearing and asked for testimony and questions from the public and heard none. Mrs. Kovacik closed the public hearing of the project and proposed financing.

**5. Adoption of 1028 Resolution #0515-131 – Dr. Schmidt**

Mrs. Kovacik asked for a motion to adopt the 1028 Resolution #0515-131. Mr. Spangenberg moved to adopt the 1028 Resolution #0515-131 waiving the reading; seconded by Mrs. Sgouros. Motion carried 3-0.

**6. Adoption of Preliminary Determination Resolution #0515-132 - Dr. Schmidt**

Mrs. Kovacik asked for a motion to adopt the Preliminary Determination Resolution #0515-132. Mrs. Sgouros moved to adopt the Preliminary Determination Resolution #0515-132 waiving the reading; seconded by Mr. Spangenberg. Motion carried 3-0.

**7. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt requested approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 9, 2015 at 6:30 p.m., and approval of the items listed on the following Personnel Report and to waive the readings and pending a clear background search.

- Accept the resignation of Terryel Krug as a 7<sup>th</sup> Grade Math Teacher at Boone Grove Middle School effective at the end of the 2014-15 school year.
- Accept the resignation of Matt McKay as the Varsity Boys' Volleyball Coach effective as of March 31, 2015.
- Accept the resignation of Danielle Potter as a Custodian at the Boone Grove Complex effective as of May 15, 2015.
- Accept the resignation of Ashley Smithson as a First Grade Teacher at Porter Lakes Elementary School at the end of the 2014-15 school year contingent upon approval of the Part-Time Art Teaching position at Porter Lakes Elementary School for the 2015-16 school year.
- Approve Ashley Smithson as a Part-Time Art Teacher at Porter Lakes Elementary School for the 2015-16 school year.
- Approve the transfer of Trish Kloth from a 5<sup>th</sup> Grade Teacher at Boone Grove Elementary School to the Physical Education Teacher at Boone Grove Elementary School and Porter Lakes Elementary School for the 2015-16 school year.
- Accept the request of Danyelle Vivian for a maternity leave beginning Monday, October 19, 2015 until Friday, March 18, 2016, returning on Monday, March 28, 2016 using 41 accumulated sick days and 54 days of leave with no compensation.
- Approve Jessica Holmquest as the Food Service Director for Porter Township School Corporation beginning on May 20, 2015. Her annual salary will be \$40,000 for 240 days per year.
- Approve Garrett Wardell, Brian Sherwin and Dean Hill as Summer Maintenance/ Grounds Helpers for the summer of 2015. Garrett Wardell and Dean Hill will begin on May 11, 2015 and Brian Sherwin will begin at the end of the 2014-15 school year. Their rate of pay will be \$10.32 per hour/8 hours per day, not to exceed 40 hours per week.
- Approve Patty Sparks as the Varsity Girls' Volleyball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
- Approve Brittany DeWell as a Volunteer Girls' Basketball Coach for the 2015-16 school year.
- Approve Matt Bien as a Volunteer Girls' Basketball Varsity Assistant Coach for the 2015-16 school year.
- Approve Kyle Isch as the Physics/Chemistry Teacher at Boone Grove High School for the 2015-16 school year. His salary will be as per contract at the zero (0) years of experience level with a Bachelor Degree.
- Accept the resignation of Renee Dragomer as a cafeteria worker at Boone Grove High School effective as of May 22, 2015.

Mr. Spangenberg made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 9, 2015 at 6:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mrs. Sgouros. Motion carried 3-0.

**8. FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, fund report, investment report provided in the board packet and asked for questions from the board; no questions were heard.

**9. BUSINESS****A. Approval of the Second Reading of Revisions for the 2015-16 District Student Handbook – Dr. Schmidt**

Dr. Schmidt recommended approval of the second reading of the revisions for the 2015-16 District Student Handbook. Mr. Spangenberg made a motion to approve the second reading of the 2015-16 District Student Handbook; seconded by Mrs. Sgouros. Motion carried 3-0.

**B. Approval of Summer Hours of Operation – Dr. Schmidt**

Dr. Schmidt said that in the past all buildings except the administration office have operated on a four (4) day work week during the summer. Dr. Schmidt recommended that summer hours continue for this summer beginning on June 8 through August 3 from 6:00 a.m. to 6:00 p.m. This adjustment allows the mechanical

systems and schedules to be adjusted for energy savings during the summer hours. Mrs. Sgouros made a motion to approve the summer hours of operation as recommended by Dr. Schmidt; seconded by Mr. Spangenberg. Motion carried 3-0.

**C. Approval of the First Reading of Revised or New Board Policies: Revised Policy #2221-Program-Mandatory Curriculum; Revised Policy #3120.08-Professional Staff-Employment of Personnel for ExtraCurricular Activities; Revised Policy #3122.01-Professional Staff-Drug-Free Workplace; New Policy #4120.08-Support Staff-Employment of Personnel for ExtraCurricular Activities; Revised Policy #4122.01-Support Staff-Drug-Free Workplace; New Policy #4170-Support Staff-Substance Abuse; Revised Policy #5340.01-Students-Student Concussions and Sudden Cardiac Arrest; Revised Policy #5530-Students-Drug Prevention; Revised Policy #8330-Operations-Student Records; and New Policy #8451-Operations-Pediculosis (Head Lice) – Dr. Schmidt**

Dr. Schmidt referred to the new board policies and revisions provided in the board packet for the board's review and recommended the board's approval of the first reading of the board policies as listed on the agenda and to waive the readings. Mr. Spangenberg made a motion to approve the first reading of the new or revised board policies listed on the agenda and to waive the readings; seconded by Mrs. Sgouros. Motion carried 3-0.

**D. Approval of Overnight Field Trips – Dr. Schmidt**

Dr. Schmidt requested permission for two overnight field trips requested for this summer. One trip is for the varsity football team camp and competition at the University of Notre Dame on June 19 and 20. The second trip is for the varsity boys' basketball team to attend a two day tournament at Wisconsin Dells from June 15-17. Mr. Spangenberg made a motion to approve the two overnight field trips as requested by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 3-0.

**E. Accept Donations – Dr. Schmidt**

Dr. Schmidt reported that several donations have been received at the high school for the Choir, Band, National Honor Society, the Key Club and the French Club. Dr. Schmidt thanked all who contributed and recommended that the board accept the donations for the designated clubs as provided in the board packet. Mrs. Sgouros moved to accept the donations as presented by Dr. Schmidt; seconded by Mr. Spangenberg. Motion carried 3-0.

**F. AGENDA ADJUSTMENT: Approval of Virtual Infrastructure Purchase – Dr. Schmidt**

Dr. Schmidt said maintaining a robust infrastructure system has been very important. Unfortunately, several pieces of equipment are out of warranty and at the end of their life. Five Star Technologies has identified what is needed to provide a robust system and have presented a quote. Dr. Schmidt recommended approval of the quote from Five Star Technologies and to move forward with the recommended updates. Mr. Spangenberg made a motion to approve the virtual infrastructure purchase as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 3-0.

**10. DIRECTOR OF FACILITY SERVICES REPORT**

Mr. Busse referred to the information provided in his report in the board packet. Mr. Busse reported that they have been working on the changes to the front of the high school, working on the cross county course and preparing for graduation. Mr. Busse asked for questions from the board and heard none.

**11. SUPERINTENDENT REPORT**

Dr. Schmidt reported upcoming events:

- Kent's Run is May 23
- Memorial Day is May 25 and all schools will be closed.
- Last day of school for students is June 1
- Teachers' last day is June 2
- High School Graduation is June 7
- Substance Abuse Prevention Community Meeting will be held on May 20 from 6:00 to 8:00 p.m. at Hebron High School.

**12. BOARD COMMUNICATIONS - None**

**13. SCHOOL ANNOUNCEMENTS**

Mr. Corman reported that Stephanie Ziemniak was named All Conference in high jump and Kyle Feck was named All Conference in the 100 meter dash at the All Conference Track Meet. Mr. Corman also reported that activities tonight at the high school include: Nelson Port-a-Pit Night, a baseball game, tennis senior night and a band concert. Next week is the National Honor Society Induction on Tuesday night; the choir concert is on Wednesday night and the high school play is on May 29 and 30.

Mr. Lichtenberger reported that the 5<sup>th</sup> grade is on their Indianapolis field trip tonight; May 16 the choir goes to Six Flags to compete, May 21 is Junior National Honor Society; May 27 is Field Day at the elementary school and Honor Breakfast at the middle school at 6:30 a.m.; May 29 is the Talent Show at the elementary school, June 1 is elementary awards at 9:00 a.m. and Wolf Pride and Talent Show at the middle school from 12:00-2:00.

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Mr. Donnell reported that PLE will hold a Spring Food Drive next week; Mr. Donnell proudly reported a 98% pass rate on IREAD and shared his appreciation of the teachers and students for all of their hard work.

**14. PUBLIC PARTICIPATION - None**

**15. ADJOURNMENT – 7:22 p.m.**

Mr. Spangenberg made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 3-0. The meeting adjourned at 7:22 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*