

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE: 6-8-2017

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Mrs. Lilann Sgouros and Dr. Natalie Wargo; Mr. Tom Keevin was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Attorney Cheryl Zic and Secretary to the Superintendent, Linda Dusek. There were approximately 46 patrons present in the audience.

2. **AGENDA ADJUSTMENT**: None

3. **PRESENTATIONS**:

**Science Bowl Recognition – BGE – Mr. Lichtenberger**

Mr. Lichtenberger, Mrs. Rippe and students from the Science Bowl Team challenged the Board with a Science Bowl Competition. Dr. Schmidt and the Board presented certificates to the students after the competition.

**Academic Wall of Fame - BGHS – Mr. Corman**

Mr. Corman shared a video honoring the seniors who achieved the prestigious honor of being named on the Academic Wall of Fame. The Board presented certificates to the honorees who were in attendance and congratulated them on their achievements.

**Retirement Recognition – BGHS - Mr. Corman**

Mr. Corman honored retiree Mr. Tony Tinkel and reflected on his dedicated service to the students of Porter Township Schools. Dr. Schmidt and the Board shared appreciation for Mr. Tinkel and wished him well in his retirement.

4. **CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 13, 2017 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- **Accept the retirement request of Heidi Harbaugh**, Culinary Arts Instructor at Boone Grove High School, effective at the end of the 2016-17 school year.
- **Approve Katie Lawrence** as a Social Studies Teacher at Boone Grove High School beginning on August 10, 2017 with compensation at the Bachelor Degree with zero (0) years of experience level.
- **Approve Helen Dzomba** as a Homebound Instructor for a BGMS student beginning the week of April 17 through the end of the 2016-17 school year to administer ISTEP tests and then provide homebound instruction for one (1) hour, two (2) times per week.
- **Accept the request of Kelly Kraus**, Study Hall/In-School Detention Aide at Boone Grove Middle School, for an unpaid leave of absence beginning on April 18, 2017 until the remainder of the 2016-17 school year, if necessary.
- **Approve Ian McKay, Brian Sherwin and Marcus Banning** as Summer Maintenance/Grounds Helpers with a pay rate of \$10.32 per hour not to exceed 40 hours per week.
- **Approve Scott Sparks** as a Varsity Girls' Volleyball Volunteer Assistant Coach for the 2017-18 school year.
- **Approve Ralph De La Fuente** as a Boys' Golf Volunteer Assistant Coach for the 2016-17 school year.
- **Approve Ralph De La Fuente** as a Girls' Golf Volunteer Assistant Coach for 2017-18 school year.
- **Accept the resignation of Angela Colvin**, 8<sup>th</sup> Grade Social Studies Teacher at Boone Grove Middle School, at the end of the 2016-17 school year.
- **Accept the resignation of Barbara Muhlbaier** as Custodian at Boone Grove High School effective as of May, 24, 2017.

Dr. Wargo made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 13, 2017 at 6:30

p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Sgouros. Motion carried 4-0. Dr. Schmidt acknowledged that Miss Katie Lawrence, the new Social Studies Teacher at Boone Grove High School, was present in the audience and introduced her to the Board.

5. **FINANCIAL REPORT – Dr. Schmidt**

A. Appropriation summary

B. Fund Report

C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

6. **BUSINESS**

**A. Solar Presentation: Jami Krynski, PSG Energy**

Mr. Jami Krynski discussed energy costs and presented solar options for energy savings for the Board's consideration. Mr. Krynski answered questions from the board.

**B. Promise Indiana Presentation – Mrs. Julie Giorgi**

Mrs. Julie Giorgi said Porter County received a grant from the Lilly Foundation to start the "Promise Indiana" program. The Porter County Promise Indiana Steering Team has selected all 1<sup>st</sup> graders within Porter County making it possible for every 1<sup>st</sup> grader to begin the school year with their own CollegeChoice 529 direct savings account through the Promise program. The Promise program will help families take the first step to start saving, while also integrating college and career discovery activities in the classroom. Mrs. Giorgi said they are asking for everyone's support and cooperation as the program is launched.

**C. Approval of the Final Reading of the 2017-18 Student Handbook – Dr. Schmidt**

Dr. Schmidt recommended approval of the final reading of the 2017-18 student handbook. Mrs. Sgouros made a motion to approve the final reading of the 2017-18 student handbook; seconded by Dr. Wargo. Motion carried 4-0.

**D. Approval of 2017-18 Student Textbook Fees – Dr. Schmidt**

Dr. Schmidt recommended approval of student textbook fees for the 2017-18 school year as presented in the board packet noting that PLE will hold registration for returning students next week. Mrs. Kovacik made a motion to approve the 2017-18 student textbook fees as presented; seconded by Dr. Wargo. Motion carried 4-0.

**E. Accept Donations – Dr. Schmidt**

Dr. Schmidt recommended acceptance of two donations at the high school: Mr. Tim Pitts from EMCOR has presented \$400.00 towards the Attendance Incentive Program at the Alternative School and D.A. Dodd, LLC has presented \$150.00 towards the wrestling team. Dr. Wargo made a motion to accept the donations as presented; seconded by Mrs. Sgouros. Motion carried 4-0.

**F. Approval of Transfer Students for the 2017-18 School Year – Dr. Schmidt**

Dr. Schmidt referred to a list of transfer student requests received during the last posted application period with the deadline of May 5<sup>th</sup>. Dr. Schmidt said that she has reviewed the applications and is recommending acceptance of the transfer students for the 2017-18 school year as presented. Mrs. Kovacik made a motion to accept the transfer students as presented; seconded by Dr. Wargo. Motion carried 4-0.

**G. Approval of Overnight Field Trip – Dr. Schmidt**

Dr. Schmidt recommended approval of an overnight high school boys' basketball camp at D-One Camp, St. Francis University in Fort Wayne on June 19 through 21, 2017 at the discretion of the superintendent or the assistant superintendent. Dr. Wargo made a motion to approve the overnight field trip for the boys' basketball camp in Fort Wayne from June 19 through 21, 2017 as recommended by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 4-0.

**H. Approval of Textbook Adoption – Dr. Schmidt**

Dr. Schmidt requested adoption of the textbook recommendation from the Porter Lakes Elementary Science Adoption Committee for Kindergarten through Third Grade as presented in the board packet. Dr. Wargo made a motion to accept the textbook adoption recommendation of the Porter Lakes Elementary Science Adoption Committee as presented; seconded by Mrs. Sgouros. Motion carried 4-0.

**I. Approval of the First Reading of the Classified Employee Handbook – Mr. Parrish**

Mr. Parrish said the Classified Employee Handbook needed revision to align with current changes in policies, social media, benefit packages, updated language to help in conveying to our employees how important they are. Dr. Schmidt requested approval of the first reading of the revised Classified Employee Handbook. Mrs. Sgouros made a motion to accept the first reading of the revised Classified Employee Handbook as presented; seconded by Mrs. Kovacik. Motion carried 4-0.

**J. Permission to Recycle Old Technology Equipment – Dr. Schmidt**

Dr. Schmidt referred to the list of old technology equipment provided in the board packet and requested permission to recycle the items listed. Dr. Wargo made a motion to grant permission to recycle old technology equipment as requested by Dr. Schmidt; seconded by Mrs. Kovacik.

**7. DIRECTOR OF FACILITY SERVICES REPORT**

In Mr. Busse's absence, Dr. Schmidt reported that Mr. Busse's crew has been busy with lawn mower repairs, mowing and working on HVAC systems. Dr. Schmidt asked for questions from the board and heard none.

**8. SUPERINTENDENT REPORT**

Dr. Schmidt commended Mr. Parrish on a fantastic job in updating the Classified Employee Handbook. Dr. Schmidt said Teacher Appreciation Week is upon us and thanked our hard working PTSC teachers for doing a fantastic job!

**9. BOARD COMMUNICATIONS – None****10. SCHOOL ANNOUNCEMENTS**

- Mr. Corman reported that 8<sup>th</sup> grade students will be at the high school tomorrow; the Academic Team took 2<sup>nd</sup> place at state academic meet last weekend; the boys track team won the conference meet for the first time in 30 years last weekend; The Adams Family musical also was last weekend and the students did an awesome job! Senior night for the tennis team and the band concert are both tonight; Boone Grove will host the Baseball Sectional over Memorial Day weekend, the last Kent's Run is May 27 and The Academic Dinner is next Monday.
- Mr. Donnell said registration for returning students will be held next week on May 16, 17 and 18 at PLE. Ms. Williams thanked the staff at PLE once again for hosting the last board meeting.
- Mr. Parrish shared that at the Alternative School, he has four exit interviews for the end of the year and 22 students have signed up for summer school. This speaks volumes for the Alternative School teachers and their relationship with the kids.

**11. PUBLIC PARTICIPATION – None****12. ADJOURNMENT – 8:08 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 4-0. The meeting adjourned at 8:08 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*