

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 3-8-2018

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Board Attorney, Cheryl Zic; Business Manager, Aline Busse; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 35 patrons present in the audience.

2. **JOINT 1028 AND PRELIMINARY DETERMINATION HEARING – SECOND HEARING**

Dr. Schmidt opened the second Joint 1028 and Preliminary Determination Hearing to discuss proposed improvements at BGMS, BGE, and BGHS and introduced Mr. James Shanahan of Shanahan Taft Stettinius & Hollister and Mr. Matt Griffey, the Project Development Engineer for EMCOR. Mr. Griffey reported that he has been working on the proposed HVAC project for the buildings which would include a complete revamp of the mechanical systems to bring everything to current code and to optimize the learning environment. The proposal will include new ceilings, new lighting, new mechanical components, upgrading the air handlers and all of the terminal equipment in the classroom spaces as well as the library, cafeteria and the kitchen and looking at the building as a whole for mechanical upgrades. Mr. Shanahan reported on the process for beginning a project explaining this is the second of two statutory hearings at which information is presented to the public and provides an opportunity for public comment in support for or against the project. Mr. Shanahan said if the board chooses to move forward tonight, they will need to consider resolutions related to the project, the method of financing and consideration of amending one of the existing leases used for past capital projects and will also begin the 30-day process for taxpayer involvement. Mr. Shanahan continued to present options for financing for the Board's consideration. After Mr. Shanahan's presentation, Dr. Schmidt opened the hearing for public comment. Hearing no requests for public comment, Dr. Schmidt closed the hearing.

3. **AGENDA ADJUSTMENT:** Dr. Schmidt announced an agenda adjustment regarding Business Item 7K Approval of Overnight Field Trips. Dr. Schmidt pulled the overnight field trip for the cheerleaders explaining that this field trip will still be approved but not as an overnight field trip. One other field trip will be considered.

4. **PRESENTATION: Math Bowl Presentation – Mrs. Young and Mr. Lukas – BGE**

Mr. Ivanyo, Mrs. Young, Mr. Lucas and Math Bowl Students challenged Dr. Schmidt and Board members in a Math Bowl Competition. Mr. Ivanyo invited the Board to attend the Math Bowl on February 22nd at the Boone Grove Middle School Gym. There was a brief break for refreshments.

5. **CONSENT AGENDA – Dr. Schmidt**

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance meeting held on Thursday, January 11, 2018 at 6:25 p.m., approval of the minutes of the regular school board meeting held on Thursday, January 11, 2018 at 6:30 p.m., approval of the minutes of the special school board meeting held on Thursday, February 1, 2018 at 3:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Elisa Williams as the JV Cheerleading Coach effective as of February 23, 2018.
- Accept the resignation of Jack Wilson as an Assistant Baseball Coach for the 2017-18 school year effective as of December 21, 2017.
- Accept the resignation of Adam Bednarek as an Assistant Baseball Coach for the 2017-18 school year effective as of January 18, 2018.
- Accept the resignation of Spencer Conner as the Middle School Wrestling Coach effective as of January 26, 2018.
- Accept the maternity leave request of Megan Bush beginning approximately March 23, 2018 until the end of the 2017-18 school year.
- Approve Kathryn Maki as a temporary 4th Grade Teacher beginning approximately February 20, 2018 through April 3, 2018.
- Approve the following teachers to teach an additional class during their prep period to cover a Math maternity leave vacancy at Boone Grove High School from approximately January 15, 2018 to April 6, 2018 with compensation as per the Collective Bargaining Agreement: 1st Period - Brittany McKamey; 2nd Period - Kathy

Sherman; 4th Period - Ivette Westerman; 5th Period - Rollie Thill; 6th Period - Kyle Isch and 7th Period - John Chant.

- Approve Donna Joseph as a Server at the Boone Grove High School Cafeteria beginning on February 12, 2018. Her rate of pay will be \$8.55 per hour for 3.5 hours or as needed per day for 180 days per school calendar year.
- Approve Mark Zoll as a high school Softball Volunteer Assistant Coach for the 2017-18 school year.
- Approve Shannon Bara as an 8th Grade Girls' Basketball Volunteer Assistant Coach for the 2017-18 school year.
- Approve Taylor Howell as a Junior Varsity Softball Volunteer Assistant Coach for the 2017-18 school year.
- Approve Kelly Wilkening as a Volunteer Varsity Softball Assistant Coach for the 2017-18 school year.

Mrs. Sgouros made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance meeting held on Thursday, January 11, 2018 at 6:25 p.m., approval of the minutes of the regular school board meeting held on Thursday, January 11, 2018 at 6:30 p.m., approval of the minutes of the special school board meeting held on Thursday, February 1, 2018 at 3:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Dr. Wargo. Motion carried 5-0.

6. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

7. **BUSINESS**

A. Adoption of Resolution #0218-180– Fund Balance Transfers – Dr. Schmidt

Dr. Schmidt recommended approval of Resolution #0218-180 Fund Balance Transfers as presented in the board packet. Mrs. Chavez made a motion to adopt Resolution #0218-180 – Fund Balance Transfers as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

B. Adoption of Resolution #0218-181– Adopt 1028 Resolution – Dr. Schmidt

Dr. Schmidt said following the hearings, adoption of the 1028 Resolution is the next step and recommended adoption of Resolution #0218-181– Adopt 1028 Resolution as presented in the Board. Mrs. Sgouros made a motion to adopt Resolution #0218-181 – Adopt 1028 Resolution as recommended by Dr. Schmidt and to waive the reading; seconded by Mrs. Kovacik. Motion carried 5-0.

C. Adoption of Resolution #0218-182– Preliminary Determination Resolution – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0218-182– Preliminary Determination Resolution which is provided in the Board packet. Mrs. Chavez made a motion to adopt Resolution #0218-182 – Preliminary Determination Resolution as recommended by Dr. Schmidt and to waive the reading; seconded by Dr. Wargo. Motion carried 5-0.

D. Adoption of Resolution #0218-183– Adopt Resolution Approving Form of Amendment to Lease – Dr. Schmidt

Dr. Schmidt said the next step of business for the project also requires adoption of an amendment to lease and recommended adoption of Resolution #0218-183– Adopt Resolution Approving Form of Amendment to Lease which is provided in the Board packet. Mrs. Kovacik made a motion to adopt Resolution #0218-183–Adopt Resolution approving form of amendment to lease as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

E. Permission to Apply for a Common School Loan – Dr. Schmidt

Dr. Schmidt requested advanced permission to apply for a common school loan when the next application period opens. Mrs. Chavez made a motion to grant permission to apply for a Common School Loan as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

F. Approval the First Reading of the Following Board Policy Revisions/Deletion: Revised Board Policy #1220-Administration-Employment of the Superintendent; Revised Board Policy #1521-Administration-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests; Revised Board Policy #2221-Program-Mandatory Curriculum; Revised Board Policy #2262-Program-Latch-Key Programs; Revised Board Policy #2623.01-Program-Test Security Provisions for Statewide Assessments; Revised Board Policy #3121-Professional Staff-Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests; Revised Board Policy #3131-Professional Staff-Reduction In Force (“RIF”) in Certificated Staff; Revised Board Policy #4121-Support-Personal Background Checks, References and Mandatory Reporting of Convictions, and Substantiated Child Abuse and Arrests; Revised Board Policy #5200-Students-Attendance; Revised Board Policy #5350-Students-Student Suicide; Revised Board Policy

#5460 – Students - Graduation Requirements; Revised Board Policy #5630.01-Students-Use of Seclusion and Restraint with Students; Revised Board Policy #5730-Students-Equal Access for Non-Corporation-Sponsored Student Clubs and Activities; Revised Board Policy #6152-Finances-Student Fees and Charges; Revised Board Policy #8121-Operations-Personal Background Check-Contracted Services; Revised Board Policy #8462-Operations-Child Abuse and Neglect; Revised Board Policy #8600-Operations-Transportations; Revised Board Policy #8800-Operations-Religious/Patriotic Ceremonies and Observances and Deletion of Board Policy #6330- Finances-Approval of Contracts Ben Parrish

Ms. Williams asked for a motion from the Board to approve the first reading for Board policy revisions/deletion. Mrs. Kovacik made a motion to approve the first reading of board policy revisions/deletion as listed on the agenda and to waive the readings; seconded by Mrs. Sgouros. Motion carried 5-0.

G. Approval of First Student Contract Extension – Dr. Schmidt

Dr. Schmidt said First Student is currently contracted for bus services for the district and the current contract has a provision to extend the contract for two years. Dr. Schmidt said Mr. Parrish has been working with First Student on the contract extension and recommended approval of the contract extension as provided in the Board packet. Mrs. Sgouros made a motion to approve the extension of the First Student contract as presented in the Board packet; seconded by Mrs. Chavez. Motion carried 5-0.

H. Permission to Accept Bids for Surplus Lineman's Weight Sled Equipment at Boone Grove High School – Dr. Schmidt

Dr. Schmidt explained that Mr. Banning has identified equipment which is no longer needed and is seeking permission to attempt to sell the equipment. Mrs. Kovacik made a motion to allow acceptance of bids for surplus lineman's weight sled equipment at Boone Grove High School; seconded by Dr. Wargo. Ms. Williams asked what lineman's equipment is. Dr. Schmidt replied that is a piece of equipment that helps linemen build muscles in a sled like fashion with a tackling dummy and weights. Motion carried 5-0.

I. Accept Donations – Dr. Schmidt

Dr. Schmidt said she has been seeking donations from the Crossroads Chamber and the Valparaiso Chamber of Commerce to help celebrate our staff and reported that our community has been very generous with their donations. The high school has also received donations for the Athletic Department and the Band Department. Dr. Schmidt requested acceptance of the listed donations as provided in the Board packet. Mrs. Chavez made a motion to accept donations as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

J. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraisers provided in the Board packet. Mrs. Sgouros made a motion to approve fundraisers as presented in the Board packet; seconded by Dr. Wargo; motion carried 5-0.

K. Approval of Overnight Field Trips – Dr. Schmidt

Dr. Schmidt noted that the overnight field trip request for the cheerleaders was removed as an agenda adjustment and recommended approval of one remaining overnight field trip request for the Key Club. Mrs. Kovacik made a motion to approve the overnight field trip for the Key Club as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

L. Approval of Settlement Regarding Complex Drainage and Parking Lot – Dr. Schmidt

Dr. Schmidt recommended approval of the Settlement Agreement and related Corrective Construction Contract for: 1) settlement and release of claims related to issues which arose as a result of the 2012 drainage and parking lot project at the Complex involving Schmidt Associates, Gough, Inc. and Advanced Drainage Systems, Inc.; 2) receipt of .5 acres of vacant land contiguous to Complex and approval of related cost of survey and closing; 3) corrective project to dismantle the existing chambers and lot and construction of a new detention pond and paved parking lot to agreed upon specifications; 4) School Corporation's payment of \$40,000.00 toward the corrective project; 5) ratification of all efforts by the administration to date toward resolution of the matter, including payment of School Corporation's share of mediation costs and legal fees; and also approval of the School Corporation's payment of \$9,813 for installation of additional 8" pipe for effluent discharge from wastewater treatment plant during the course of the corrective project and as provided in the Board packet. Mrs. Kovacik made a motion to approve the settlement and related Corrective Construction Contract as recommended by Dr. Schmidt and provided in the Board packet; seconded by Dr. Wargo. Motion carried 5-0.

8. FACILITIES DIRECTOR REPORT

Dr. Schmidt reported that Mr. Busse and his crew have been busy with snow removal and have also installed nice lights on the backboard. Mr. Busse has been key and instrumental in working with the complex project and LED lighting at the high school and solar projects. Additionally, Mr. Parrish was unable to attend this evening and will continue with his staff recognition next month.

9. SUPERINTENDENT REPORT – Dr. Schmidt

- Dr. Schmidt reported that an IDOE grant application has been submitted for a Developer Academy. The Developer Academy would possibly address what can be done with Computer Science through the areas of coding, AI, robotics, networking and how our technology staff in partnership and collaboration with our teaching staff can create this course. Possibilities may also include a combined teaching model bringing in

some business partnerships as well to make some real world connections. Dr. Schmidt said she is excited to see how this course develops if the grant is awarded. Dr. Schmidt also wished Mr. Corman a Happy Birthday on the 21st.

10. BOARD COMMUNICATIONS - None

11. SCHOOL ANNOUNCEMENTS

- Mr. Lichtenberger said BGMS is preparing for ISTEP testing and the next online day is next Wednesday.
- Mr. Ivanyo reported that BGE held their first scheduled optional online day and it went well; the Science Bowl placed 10th in the State and BGE will have a Staley Bear assembly next Thursday to promote reading.
- Mr. Donnell encouraged everyone to drive by PLE to see their awesome new sign in front of the building.
- Mr. Corman said BGHS is preparing for ISTEP and continuing to investigate Graduation Pathway options. Mr. Corman also reported that the Girls Basketball team finished their season 19-4 and are PCC conference champs. The ISSMA competition went well with a few students advancing to State.

11. PUBLIC PARTICIPATION - None

12. ADJOURNMENT – 7:21 p.m.

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Dr. Wargo. Motion carried 5-0. Meeting adjourned at 7:21 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.