

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

*****The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER- Ms. Johanna Williams, President - 6:31 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Dr. Natalie Wargo and Mrs. Laura Chavez; Mrs. Nichole Kovacik and Mrs. Lilann Sgouros were absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney Chery Zic; Business Manager/Treasurer, Aline Busse; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately eight (8) patrons present in the audience.

2. AGENDA ADJUSTMENT - None

3. PRESENTATION – Character Development Program – Mr. Donnell – PLE

Mr. Donnell said a new initiative was developed at PLE this year to help students learn about developing good character. The initiative encourages learning and talking about the following topics: KINDNESS: compassion, caring and gratitude; INTEGRITY: respect, trustworthiness and fairness and PERSERVERANCE: courage and self-control. Also presented in May will be RESPONSIBILITY: self-discipline and initiative. A poster was displayed in the main hallway that said “Kindness is Contagious Can You Catch It”. If a kindness is witnessed by a staff member, it is turned in on a “kindness slip” to be read during the announcements along with suggestions to encourage kindness and helping others. For example: Say “Hi” to someone you do not know, help a teacher pick something up without being asked, reading a quote about kindness and caring, etc. Mr. Donnell thanked the staff for the great job they have done this year with this initiative, specifically Mrs. Corman, Mrs. Hinchley, Mrs. Smith, Mrs. Wauro and Mrs. Heckler who put together lessons and provided a great deal of direction in this initiative. Mr. Donnell then presented a “Kids on Character” video. In closing, Mr. Donnell shared a message that Dr. Schmidt had posted: “Believe there is good in the world – Just be the Good.”

4. CONSENT AGENDA- Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance Meeting held on Thursday, January 10, 2019 at 6:25 p.m. and the minutes of the Regular School Board Meeting held on Thursday, January 10, 2019 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of **Alma Scott**, Computer Science Teacher at Boone Grove High School, effective as of December 21, 2018.
- Accept the resignation/retirement request of **Thomas Mitchell**, English Teacher at Boone Grove High School, effective at the end of the 2018-19 school year.
- Accept the resignation of **Patrick Antone** as Head Varsity Baseball Coach effective as of January 10, 2019.
- Accept the resignation of **Kyle Hernandez** as the Junior Varsity Baseball Coach and the Varsity Volunteer Assistant Baseball Coach at Boone Grove High School effective as of February 6, 2019.
- Accept the retirement request of **Madeline Taylor**, 3rd Grade Teacher at Porter Lakes Elementary School, effective at the end of the 2018-19 school year.
- Accept the request of **Kathy Sherman**, Media Specialist at Boone Grove High School, for a family medical leave of absence beginning on January 18, 2019 for up to three weeks.
- Approve **Ashley Smith** as a Science Teacher at Boone Grove High School beginning on December 19, 2018. Her compensation will be as per contract based upon a Bachelor Degree and zero (0) years of experience.
- Approve **Jennifer Reed** as a Temporary Kindergarten Teacher at Porter Lakes Elementary School to fill a leave of absence beginning on January 21, 2019 through approximately April 15, 2019. Her compensation will be based upon the substitute teacher pay rate according to her licensure.
- Approve **Christie Zendzian** as a full-time Custodian at Boone Grove Middle School, effective as of February 14, 2019 with compensation of \$10.32 per hour.

- Approve **Edward O'Daniel** as a full-time Custodian at Boone Grove High School, effective as of February 14, 2019 with compensation of \$10.32 per hour.
- Approve **Timothy Creech** as the Boys' Middle School Track and Field Coach for the 2018-2019 school year with compensation as per the 2018-2019 ECA Salary Schedule.
- Approve **Timothy Creech** as the Boys' Varsity Cross Country Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Lori Flesvig** as a Varsity Girls' Track & Field Volunteer Assistant Coach for the 2018-19 school year.
- Approve **Mark Lackey** as a 7th Grade Girls' Basketball Volunteer Assistant Coach for the 2018-19 school year.
- Approve **Sheridan Williams** as a Varsity Cheerleading Volunteer Assistant Coach for the 2018-19 school year.
- Approve **Anna Ihrig** as a Temporary 6th Grade Reading Teacher at Boone Grove Middle School to fill a leave of absence beginning on approximately March 21, 2019 until the end of the 2018-19 school year. Her compensation will be based upon the substitute teacher pay rate according to her licensure.
- Approve **Timothy Creech and Ashley Smith** as Co-Girls' Middle School Track & Field Coaches for the 2018-19 school year with compensation as per 50% of the 2018-19 ECA Salary Schedule.
- Approve **Jacob Gholston** as the Boys' Varsity Baseball Coach for the 2018-19 school year with compensation as per the 2018-19 ECA Salary Schedule.

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance Meeting held on Thursday, January 10, 2019 at 6:25 p.m., approval of the minutes of the Regular School Board Meeting held on Thursday, January 10, 2019 at 6:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Dr. Wargo. Motion carried 3-0.

5. **FINANCIAL REPORT - Dr. Schmidt**

A. Appropriation Summary

B. Fund Report

C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

6. **BUSINESS**

A. Adoption of Resolution #0219-200 – Fund Balance Transfers – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0219-200 to allow fund balance transfers. Dr. Wargo made a motion to adopt Resolution #0219-200 as recommended by Dr. Schmidt and provided in the board packet; seconded by Mrs. Chavez. Motion carried 3-0.

B. Adoption of Resolution #0219-201 – Resolution to Transfer Initial Cash Balance Portion from Education Fund to the Operations Fund January 1, 2019 – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0219-201 to allow the transfer of the initial cash balance portion from the Education Fund to the Operations Fund January 1, 2019. Mrs. Chavez made a motion to adopt Resolution #0219-201 as recommended by Dr. Schmidt and provided in the board packet; seconded by Dr. Wargo. Motion carried 3-0.

C. Adoption of Resolution #0219-202 – Resolution to Transfer Amounts from Education Fund to the Operations Fund Recurring Basis: Monthly – Dr. Schmidt

Dr. Schmidt said with the new funding process we are setting up new reoccurring monthly procedures and adoption of Resolution #0219-202 will allow the transfer of amounts from the Education Fund to the Operations Fund on a monthly recurring basis. Dr. Wargo made a motion to adopt Resolution #0219-202 as recommended by Dr. Schmidt and provided in the board packet; seconded by Mrs. Chavez. Motion carried 3-0.

D. Approval of Moake Park Group (MPG) Professional Services Project Proposal #475002.00 – Dr. Schmidt

Dr. Schmidt recommended approval of the Moake Park Group Professional Services Project Proposal #475002.00 which captures the scope of the work on the door at the front entrance of the high school and renovation of two classrooms. Dr. Wargo made a motion to approve the Professional Services Project Proposal #475002.00 with Moake Park Group (MPG) as presented in the board packet; seconded by Mrs. Chavez. Motion carried 3-0.

E. Approval of Moake Park Group (MPG) Conceptual Floor Plans Proposal #475003.00 – Dr. Schmidt

Dr. Schmidt recommended approval of the conceptual floor plan Proposal #475003.00 which is provided in the board packet. Mrs. Chavez made a motion to approve the Moake Park Group conceptual floor plans Proposal

#475003.00 as recommended by Dr. Schmidt and provided in the board packet; seconded by Dr. Wargo. Motion carried 3-0.

F. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended acceptance of generous donations received at Boone Grove High School from the community. Mrs. Chavez made a motion to graciously accept the generous donations listed in the Board packet as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 3-0.

G. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of fundraisers as presented in the Board Packet. Dr. Wargo made a motion to approve fundraisers as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 3-0.

H. Clarification of Overnight Field Trip Dates – Dr. Schmidt

Dr. Schmidt explained that an overnight field trip for a BGHS Cheerleading Competition was previously Board approved; however, the dates have changed and the new dates are being provided for clarification. Mrs. Chavez made a motion to approve the new dates as provided in the board packet; seconded by Dr. Wargo. Motion carried 3-0.

I. Approval of MOU with Hebron Police Department – Mr. Parrish

Mr. Parrish recommended approval of a MOU with the Hebron Police Department as provided in the board packet to assist in maintaining safety in the buildings. Dr. Wargo made a motion to approve the MOU with the Hebron Police Department as presented in the Board packet and recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 3-0.

J. Approval of the First Reading of the Following New Board Policies/Board Policy Revisions/Board Policy Deletion: Revision to Board Policy #1430–Administration–Leaves of Absence; Revision to Board Policy #1520.08–Administration–Employment of Personnel for Extra-Curricular Activities; Revision to Board Policy #1521–Administration–Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests; Revision to Board Policy #1662–Administration–Anti-Harassment; Revision to Board Policy #2221–Program–Mandatory Curriculum; New Board Policy #2414–Program–Reproductive Health and Family Planning and Human Sexuality Instruction; Revision to Board Policy #2700–Program–Annual Performance Report; Revision to Board Policy #3120.07–Professional Staff–Employment of Casual Resource Personnel; Revision to Board Policy #3120.08–Professional Staff–Employment of Personnel for Extra-Curricular Activities; Revision to Board Policy #3121–Professional Staff–Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests; New Board Policy #3139–Professional Staff–Staff Discipline; New Board Policy #3141–Professional Staff–Suspension of Teachers Without Pay; Revision to Board Policy #3362–Professional Staff–Anti-Harassment; Revision to Board Policy #3430–Professional Staff–Leaves of Absence; New Board Policy #3431–Professional Staff–Administrative Leave of Absence with Pay or Temporary Administrative Reassignment of Teachers; Revision to Board Policy #4120.08–Support–Employment of Personnel for Extra-Curricular Activities; Revision to Board Policy #4121–Support–Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests; Revision to Board Policy #4362–Support–Anti-Harassment; Revision to Board Policy #4430–Support–Leaves of Absence; Revision to Board Policy #5112–Students–Entrance Requirements; Revision to Board Policy #5330–Students–Use of Medication; Revision to Board Policy #5350–Students–Student Suicide Awareness and Prevention; Revision to Board Policy #5460–Students–Graduation Requirements; Revision to Board Policy #5517–Students–Anti-Harassment; Revision to Board Policy #5517.01–Students–Bullying; Revision to Board Policy #6210–Finances–Fiscal Planning; Revision to Board Policy #6621–Finances–Operations Cash Change Fund; Deletion of Board Policy #6655–Finances–School Technology Fund; New Board Policy #6800–Finances–System of Accounting; Revision to Board Policy #8340–Operations–Letters of Reference; Revision to Board Policy #8455–Operations–Coach Training; Revision to Board Policy #8462–Operations–Child Abuse and Neglect; Revision to Board Policy #8500–Operations–Food Services Program; Revision to Board Policy #8600–Operations–Transportation; New Board Policy #9160–Relations–Public Attendance at School Events - Mr. Parrish

Ms. Williams asked for a motion from the Board regarding the Board Policies listed on the agenda. Dr. Wargo made a motion to approve the first reading of the new Board Policies, Board Policy Revisions and a Board Policy Deletion as listed on the agenda and provided in the Board Packet; seconded by Mrs. Chavez. Motion carried 3-0.

7. ASSISTANT SUPERINTENDENT REPORT- Mr. Parrish

Mr. Parrish reported that New Horizons had three kids finish in the last two weeks and three more will begin next week which will total 41 kids. Mr. Parrish said he and Dr. Schmidt recently posted in the Board Room a collage of pictures of New Horizon graduates. Mr. Parrish announced that the Personnel Profile for this month is Mrs. Ivette Westerman, a Spanish Teacher at Boone Grove High School for her second year. Mrs.

Westerman is a graduate of Andean High School and Calumet College of St. Joseph. Mr. Corman and Mr. Rosinia said Mrs. Westerman is a complete professional and does an incredible job connecting with kids. She was recently chosen by the student body as Teacher of the Month. At a time when World Language Teachers are difficult to come by, Mrs. Westerman has been an absolute shining star. Mrs. Westerman is a great person and we are lucky to have such a wonderful teacher at Boone Grove High School.

8. **SUPERINTENDENT REPORT - Dr. Schmidt**

Dr. Schmidt shared a presentation on Tuition Support Analysis 2019 prepared by Rob James, President of IASBO to help educate others.

9. **BOARD COMMUNICATIONS - None**

10. **SCHOOL ANNOUNCEMENTS**

- Mr. Corman thanked the Maintenance Crew for always doing a great job maintaining the buildings and clearing the snow. Mr. Corman said the students are handling the eLearning Days well and we are fortunate to have the opportunity to utilize these eLearning Days to keep the kids engaged.
- Mr. Ivanyo said BGE had a Valentines Party today, Math Bowl is next week, Read Across America is March 1st and the Book Fair and Grandparents Day is the week of March 11.
- Mr. Donnell said next week is Cyber Safety Week at PLE.
- Mr. Lichtenberger said winter sports are coming to an end and thanked Mr. Banning for all of his hard work.

12. **PUBLIC PARTICIPATION** - None

13. **ADJOURNMENT – 7:11 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Dr. Wargo. Motion carried 3-0. Meeting adjourned at 7:11 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.