

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 3-10-2016

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacic, Mr. Tom Keevin, Mrs. Lilann Sgouros and Dr. Natalie Wargo. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Deputy Treasurer, Linda Bult; Attorney Cheryl Zic and Secretary to the Superintendent, Linda Dusek. There were approximately 29 present in the audience.

2. **AGENDA ADJUSTMENT**: None

3. **PRESENTATION: Student Public Service Announcements done by 8<sup>th</sup> Grade Students**

Several 8<sup>th</sup> Grade students from Boone Grove Middle School shared their public service announcements (PSA) they created in Mrs. McKee's class and discussed how they completed their projects. Dr. Schmidt and the Board members commended the students for a job well done.

4. **CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance meeting held on Thursday, January 14, 2016 at 6:25 p.m., approval of the minutes of the regular school board meeting held on Thursday, January 14, 2016 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

- Accept the retirement request of Doug Walker, 5<sup>th</sup> Grade Teacher at Boone Grove Elementary School, effective at the end of the 2015-16 school year.
- Accept the resignation of Amy Wignall, 1<sup>st</sup> Grade Teacher at Porter Lakes Elementary School, effective as of January 28, 2016.
- Accept the resignation of Annette Torres, Cafeteria Aide at Porter Lakes Elementary School, effective at the end of the 2015-16 school year.
- Approve Angela O'Connor as a Temporary Secretary at Boone Grove Elementary School to fill a maternity leave beginning on February 2, 2016 until approximately May 6, 2016. Her rate of pay will be \$10.04 per hour for 40 hours per week.
- Approve Philip McKelvey as the Middle School Boys' Volleyball Volunteer Coach for the 2015-16 school year.
- Approve Kelly Kraus as the Junior Varsity Softball Coach for the 2015-16 school year. Her rate of pay will be based upon the ECA Salary Schedule at the two (2) years of experience level.
- Approve Kelly Wilkening and Tom Marcheschi as Volunteer Assistant High School Softball Coaches for the 2015-16 school year.
- Approve Dean Hill as the Boys' Freshman Baseball Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the one (1) year of experience level.
- Approve Bryan Hill and Jerry Paul as Volunteer Varsity Baseball Assistant Coaches for the 2015-16 school year.
- Approve Chris Wellsand as the Varsity Boys' Golf Coach for the 2015-16 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jessica Calipari, Ashley Stechley, Bradley Parks, Andriana Dimovski and Sarah Mitchell as Tutors at Porter Lakes Elementary School effective as of February 1, 2016. Their rate of pay will be \$13.79 per hour.
- Approve Barbara Muhlbauer as a full-time Custodian at Boone Grove High School effective as of January 5, 2016. Her rate of pay will be \$10.32 per hour for 40 hours per week.
- Approve Emily Smith as a long term substitute teacher at Porter Lakes Elementary School beginning on January 22, 2016.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Board of Finance meeting held on Thursday, January 14, 2016 at 6:25 p.m., approval of the minutes of the regular school board meeting held on Thursday, January 14, 2016 at 6:30

p.m., and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search: seconded by Dr. Wargo. Motion carried 5-0.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. Financial Moment

Dr. Schmidt referred to the financial report provided in the board packet which provides the appropriation summary, fund report and investment report and asked for questions from the board; none were heard. During the Financial Moment, Dr. Schmidt shared a presentation on State Funding through Tuition Support and answered questions from the board.

6. **BUSINESS**

**A. PLE Project Update – Kyle Miller, Schmidt Associates**

Kyle Miller reported on the status of the PLE Project and answered questions from the board.

**B. Adoption of Resolution #0216-145–Resolution Authorizing Amendment and Restatement of Retirement Plan via Adoption of Valic Retirement Services Company Retirement Plan for Governmental Employers - Dr. Schmidt**

Dr. Schmidt recommended adoption of Resolution #0216-145 to authorize the amendment and restatement of retirement plan via adoption of Valic Retirement Services Company Retirement Plan for Governmental Employers. Mrs. Sgouros made a motion to adopt Resolution #0216-145 as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

**C. Adoption of Resolution #0216-146 – Resolution Authorizing Amendment and Restatement of Retirement Plan via Adoption of Valic Retirement Services Company Retirement Plan for Governmental Employers - Dr. Schmidt**

Dr. Schmidt recommended adoption of Resolution #0216-146 noting that this resolution is very similar to Resolution #0216-145 except this resolution is for Non-Certified Employees. Mr. Keevin made a motion to adopt Resolution #0216-146 as recommended by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

**D. Adoption of Resolution #0216-147 – Fund Balance Transfers – Dr. Schmidt**

Dr. Schmidt recommended adoption of Resolution #0216-147 which will allow Mrs. Busse to transfer funds as required. Mrs. Kovacik made a motion to adopt Resolution #0216-147 to allow fund balance transfers as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

**E. Accept Student Transfer – Dr. Schmidt**

Dr. Schmidt recommended acceptance of a student transfer at the high school. Mr. Keevin made a motion to accept a student transfer as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

**F. Approval of Memorandum of Understanding (MOU) with Recycling & Waste Reduction District of Porter County – Dr. Schmidt**

Dr. Schmidt said an agreement with the Recycling & Waste Reduction District of Porter County has been in place for several years and recommended renewal of their Memorandum of Understanding. Dr. Wargo made a motion to approve the Memorandum of Understanding (MOU) with Recycling & Waste Reduction District of Porter County; seconded by Mrs. Sgouros. Motion carried 5-0.

7. **FACILITIES DIRECTOR REPORT**

Dr. Schmidt reported that Mr. Busse is out ill today and noted that Mr. Busse has been working with the administrators on the Capital Projects Improvement Plan and is working on getting bids together to plan for summer projects.

8. **SUPERINTENDENT REPORT**

Dr. Schmidt reported that she received the Pearson ISTEP testing materials which will be administered to the students this year and also next year. There has been a great deal of discussion down state about what to do with state testing and we are hoping for a positive experience this year. Dr. Schmidt wished Mr. Corman a Happy Birthday later this month.

9. **BOARD COMMUNICATIONS**

- Mrs. Sgouros sadly reported that two PTSC retirees recently passed away: Kathy Patterson who taught Kindergarten at BGE and Dr. Sue Peyton who taught Science at the high school.

- Ms. Williams shared information on the upcoming Empty Bowl event on February 19th at the high school from 5:30 to 7:00 p.m. Art students will make the bowls for the soup dinner and a silent auction is planned as well. The event is sponsored by the Builders Club and all proceeds will benefit the Porter Township Food Pantry.

#### 10. SCHOOL ANNOUNCEMENTS

- Mr. Donnell reported that ISTEP testing starts on February 29 and IREAD starts on March 14.
- Mr. Lichtenberger reported that he was busy with Valentine's Day parties today. Mr. Lichtenberger also reported that ISSMA Choir was very successful; Math Bowl will be held on February 27 at the BG complex and they are expecting 13 or 14 schools to compete.
- Mr. Corman reported that the play will be held this weekend, the ISSMA Choir is on Feb 20 and his staff has been wonderful in preparing for ISTEP testing.
- Mr. Parrish reported that the Alternative School continues to do well. New students have been enrolling and adjusting well while continuing to move towards graduation. There are around 7 graduates at this point.

#### 11. PUBLIC PARTICIPATION

Ms. Williams read the provisions within the Board Bylaw #0167.3 "Public Participation at Board Meetings". Cheryl Sodo of 409 Church Street, Hebron, Indiana 46341, requested to speak and did speak; however, it was determined that since Cheryl Sodo is not a resident of Porter Township, her comments will not be documented.

#### 12. ADJOURNMENT – 7:40 p.m.

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. The meeting adjourned at 7:40 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*

