

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 1-11-2018

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, President – 6:32 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately five (5) patrons present in the audience.

2. AGENDA ADJUSTMENT

Dr. Schmidt added Business Item 6F. Approval of Stipends to the agenda.

3. PRESENTATION - None

4. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, November 9, 2017 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of **Heather Ashton** as the Art Teacher at Boone Grove Middle School and Boone Grove Elementary School effective as of December 22, 2017.
- Accept the resignation of **Patty Sparks** as the Girls' Varsity Volleyball Coach effective as of October 21, 2017.
- Accept the resignation of **Kylie Someson** as the Girls' Track Coach at Boone Grove Middle School effective as of November 15, 2017.
- Accept the request of **Amanda McKee**, 4th Grade Teacher at Boone Grove Elementary School, for a Family Medical Leave of Absence (FMLA) beginning on approximately February 20, 2018 and returning on April 2, 2018.
- Accept the request of **Sue Jones**, 4th Grade Teacher at Boone Grove Elementary School, for an unpaid Leave of Absence beginning on December 7, 2017 for the remainder of the 2017-18 school year.
- Accept the request of **Kelly Johnson**, Guidance Counselor at Boone Grove High School, for a Family Medical Leave of Absence (FMLA) beginning on January 8, 2018 and returning on April 2, 2018.
- Approve **Kathleen Saffa** as a temporary 4th Grade Teacher at Boone Grove Middle School and Boone Grove Elementary School beginning on Monday, January 8, 2018 through the end of the 2017-2018 school year. Her compensation will be paid as per contract.
- Approve **Jamie Coffin** as the Director of Nursing beginning on Monday, November 20, 2017 as per contract with an annual salary of \$41,472.
- Approve **Mary Edwards** and **John Chant** as Student Council Sponsors at Boone Grove High School for the 2017-18 school year with a split of 75% of the compensation for John Chant and 25% of the compensation for Mary Edwards as per the ECA Salary Schedule.
- Approve **Kylie Someson** as the Boys' Volleyball Coach at Boone Grove Middle School for the 2017-18 school year.
- Approve **Joseph Reid** as the Girls' Varsity Tennis Coach at Boone Grove High School for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Spencer Conner** as the Boys' Middle School Wrestling Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Matt Bien** as the Girls' Varsity Volleyball Coach for the 2018-19 school year with compensation based upon the 2018-19 ECA Salary Schedule.
- Approve **Joey Plesac** as a Varsity Baseball Volunteer Assistant Coach for the 2017-18 school year.
- Approve **Adam Bednarek** as a Varsity Baseball Volunteer Assistant Coach for the 2017-18 school year.

Dr. Wargo made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, November 9, 2017 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 5-0.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

6. **BUSINESS**

A. Approval of Amendment to Superintendent Contract - Ms. Williams

Ms. Williams asked for a motion from the board regarding the amendment to the Superintendent's Contract. Mrs. Kovacik made a motion to approve the amendment to the Superintendent's contract as presented in the board packet; seconded by Dr. Wargo. Motion carried 5-0.

B. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt said the Junior Class, the Cheerleading Program and the National Honor Society have all submitted requests for fundraisers at the high school and recommended approval of their fundraisers as provided in the board packet. Mrs. Chavez made a motion to approve the fundraisers as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

C. Accept Donation – Dr. Schmidt

Dr. Schmidt announced that David and Carol Teeter has presented a generous donation of \$200.00 for the Wrestling Program at the high school and graciously recommended acceptance of this generous donation. Mrs. Kovacik made a motion to approve the donation of \$200.00 for the Wrestling Program at the high school as presented by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

D. Adoption of Resolution #1217-178 – Authorizing the Porter Township School Corporation to issue Tax Anticipation Warrants for the General Fund, Capital Projects Fund, and Transportation Fund in anticipation of current taxes levied in the year 2017 and collectible in the year 2018 - Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #1217-178 to authorize the Porter Township School Corporation to issue Tax Anticipation Warrants for the General Fund, Capital Projects Fund, and Transportation Fund in anticipation of current taxes levied in the year 2017 and collectible in the year 2018. Mrs. Sgouros made a motion to adopt Resolution #1217-178-Authorizing the Porter Township School Corporation to issue Tax Anticipation Warrants for the General Fund, Capital Projects Fund and Transportation Fund in anticipation of current taxes levied in the year 2017 and collectible in the year 2018 as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

E. Approval of the Second Reading of the following New/Revised Board Policies: Bylaw #0100-Definition; Policy #1520-Administration-Employment of Administrators in Addition to the Superintendent; Policy #1520.08-Administration-Employment of Personnel for Extra-curricular Activities; Policy #1619-Administration-Group Health Plans; Policy #1619.01-Administration-Privacy Protections of Self-Funded Group Health Plans; Policy #1619.02-Administration-Privacy Protections of Fully Insured Group Health Plans; Policy #1619.03-Administration-Patient Protection and Affordable Care Act; Policy #2261.01-Parent Participation in Title I Programs; Revision to Policy #2623-Program-Student Assessment; Policy #3120.08-Professional Staff-Employment of Personnel for Extra-Curricular Activities; Policy #3124-Professional Staff-Employment Contracts with Professional Employees; Policy #3419-Professional Staff-Group Health Plans; Policy #3419.01-Professional Staff-Privacy Protections of Self-Funded Group Health Plans; Policy #3419.02-Professional Staff-Privacy Protections of Fully Insured Group Health Plans; Policy #3419.03-Professional Staff-Patient Protection and Affordable Care Act; Policy #4120.08-Support-Employment of Personnel for Extra-Curricular Activities; Policy #4419-Support-Group Health Plans; Policy #4419.01-Support-Privacy Protections of Self-Funded Group Health Plans; Policy #4419.02-Support-Privacy Protections of Fully Insured Group Health Plans; Policy #4419.03-Support-Patient Protection and Affordable Care Act; Policy #5111.01-Students-Homeless Students; Policy #5111.03-Students-Children and Youth in Foster Care; Policy #5330-Students - Use of Medications; Policy #5340.01-Students-Student Concussions and Sudden Cardiac Arrest; Policy #5530-Students-Drug Prevention; Policy #5830-Students-Student Fund-Raising; Policy #6330-Finances-Approval of Contracts; Policy #6605-Finances-Crowdfunding; Policy #6700-Finances-Fair Labor Standards Act ("FLSA"); Policy #8120-Operations-Volunteers; Policy #8330-Operations-Student Records; Policy #8340-Operations-Letters of Reference; Policy #8400-Operations-School Safety; Policy #8405-Operations-Environmental Health and Safety Issues-Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property; Policy #8455-Operations-Coach Training; Policy #8500-Operations-Food Services; Policy #8510-Operations-Wellness; Policy #9700-Relations-Relations with Special Interest Groups – Mr. Parrish

Ms. Williams asked for a motion from the board to accept the second reading and adoption of the new/revised board policies as listed on the agenda. Mrs. Kovacik made a motion to accept the second reading and adoption of the new/revised board policies as listed on the agenda and to waive the readings; seconded by Mrs. Sgouros. Motion carried 5-0.

F. AGENDA ADJUSTMENT: ADDITION OF BUSINESS ITEM 6F. APPROVAL OF STIPENDS

Dr. Schmidt recommended approval of stipends as provided in the board packet. Mrs. Chavez made a motion to approve stipends as recommended by Dr. Schmidt and provided in the board packet; seconded by Dr. Wargo. Motion carried.

7. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt congratulated the 8th Grade Boys Basketball Team on winning their PCC Championship. Dr. Schmidt reported that last week the State Board of Education held Work Sessions to hear testimonies for or against the Graduation Pathway Panel's proposal. Mr. Parrish and Dr. Schmidt each attended one day and Dr. Schmidt was able to provide testimony. The vote ended in a 7-4 vote. A Superintendent's Advisory Group has been formed and Dr. Schmidt has been asked to serve on it. The first meeting will be held on January 8 or 9th.

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish reported that New Horizons has two new graduates and 41 students currently enrolled. Mr. Parrish said that after the Winter Break, students at New Horizons will be working on mock job interviews which will provide a great opportunity for the students to gain interviewing experience. Mr. Parrish also reported that Mr. Busse and Mr. Cain have been redesigning the front common area at the Boone Grove Complex. Mr. Parrish also reported that PLE received permits for the new Message Center Sign at the front of the building. Mr. Parrish said that Mrs. Hinchley, Mr. Belleville, Mrs. Welbourne and our awesome students provided an awesome program at BGE this morning. Mr. Parrish announced that this month's Personnel Profile Highlight is Michelle McCoy. Michelle is the Cafeteria Café Manager at PLE and has been employed for 10 years.

9. BOARD COMMUNICATIONS – None

10. SCHOOL ANNOUNCEMENTS

- Mr. Corman announced that the Angel Tree at the high school was successful and has encouraged the spirit of giving. The high school is currently in the middle of Homecoming week and the Jar Wars is currently over \$600 with another day to go. The Madrigal was held last Saturday and Sunday and it was incredible. Tomorrow night is Homecoming night and the Homecoming dance is on Saturday. The Girls Basketball Team is currently undefeated and ISTEP retesting went well.
- Mr. Ivanyo said that Aaron Trebel from Valparaiso University built a life-sized movie studio R2D2 Robot model and gave an awesome presentation to the students. Mr. Ivanyo said that Mrs. Hinchley did a wonderful job with the winter concert and also thanked Mrs. Welbourne and Mr. Belleville for singing. Mr. Ivanyo also reported that the Holiday Shop ended today.
- Mr. Donnell thanked everyone who helped make the annual Thanksgiving Food Drive a success. Mr. Donnell also thanked the parents, staff, board members and the entire community of Porter Township Schools for supporting the Angel Tree once again this year.

11. PUBLIC PARTICIPATION – None

12. ADJOURNMENT – 7:05 p.m.

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 5-0. Meeting adjourned at 7:05 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.