

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 12-14-2017

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER** – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacic, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 7 patrons present in the audience.

**2. AGENDA ADJUSTMENT**: None

**3. PRESENTATION – BGMS Fall Sports - Mr. Lichtenberger**

Mr. Lichtenberger presented a video highlighting fall athletes at Boone Grove Middle School.

**4. SUPERINTENDENT CONTRACT AMENDMENT – Ms. Williams**

- Public Comment

Ms. Williams opened the public meeting noting that notice of the public meeting along with the superintendent contract amendment terms have been published and posted as required by law. Ms. Williams asked for public comments concerning the terms of the superintendent contract amendment and heard none. Ms. Williams then closed the public meeting and announced that the board will consider the proposed contract as an agenda item for consideration at their next meeting.

**5. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 12, 2017 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of **Jamie Coffin** as Director of Nursing effective as of November 10, 2017.
- Accept the resignation of **Heather McDonald** as a Custodian at Porter Lakes Elementary School effective as of October 13, 2017.
- Accept the resignation of **Nicole May** as the 8<sup>th</sup> Grade Girls' Basketball Coach at Boone Grove Middle School effective as of September 28, 2017.
- Accept the resignation of **Glenn Adler** as the Boys' JV Basketball Coach at Boone Grove High School effective as of October 10, 2017.
- Accept the resignation of **Mary Banjoff** as Custodian at Porter Lakes Elementary School effective as of November 10, 2017.
- Accept the resignation of **Brian Sherwin** as the Middle School Track & Field Coach effective as of November 2, 2017.
- Approve **Rollie Thill and Jessica McGinley** as Tutors at Boone Grove High School for the 2017-18 school year with compensation at \$13.79 per hour.
- Approve **Shannon Bara** as the In-School Detention/Study Hall Supervisor at Boone Grove Middle School beginning on September 15, 2017 with compensation of \$70.00 per day for 180 days per school year.
- Approve **Nancy Baur** as a full-time Custodian at Porter Lakes Elementary School for 40 hours per week, beginning October 16, 2017 with compensation of \$10.32 per hour.
- Approve **Robert VanDrunen** as a substitute Custodian effective as of October 24, 2017 with compensation of \$10.32 per hour.
- Approve **Tom Trapana** as the Girls' Varsity Track and Field Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Kyle Isch** as the Girls' Varsity Cross Country Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Dean Hill** as the Boys' Junior Varsity Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Matt McKay** as the Varsity Boys' Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule minus \$2,000 (Bryan Hill's compensation).

- Approve **Bryan Hill** as the Varsity Boys' Basketball Assistant Coach for the 2017-18 school year with compensation of \$2,000 (deducted from the Varsity Boys' Basketball ECA Salary Schedule).
- Approve **Kelly Kraus** as the 8<sup>th</sup> Grade Girls' Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve the coaching reassignment of **Jessica McGinley** from the Girls' Varsity Track & Field Head Coach to the Girls' Varsity Assistant Track & Field Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule.
- Approve **Austin Bills** as the Boys' Freshman Basketball Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule minus \$200.00 (\$200.00 shall be paid to an assistant coach).
- Approve **Jon-Marc Bills** as the Boys' Freshman Basketball Assistant Coach for the 2017-18 school year with compensation based upon the 2017-18 ECA Salary Schedule with compensation of \$200.00 (deducted from the Boys' Freshman Basketball Coach's stipend).
- Approve **Thomas Magiera** as a High School Wrestling Volunteer Assistant Coach for the 2017-18 school year.

Mrs. Sgouros made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 12, 2017 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Kovacik. Motion carried 5-0.

6. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

7. **BUSINESS**

**A. Accept Donations – Dr. Schmidt**

Dr. Schmidt recommended acceptance of a very generous donation of \$14,000 from Mr. and Mrs. Robert Bult to be used toward the Baseball Program at Boone Grove High School for elaborate pitching equipment. The following donations were also received from local businesses for staff appreciation throughout the year: Emcor donated \$1,500 to use toward staff t-shirts; Blythe's Athletics provided the staff t-shirts at cost; Tavern on the Main donated 4 gift certificates valued at \$15.00 each; Fair Oaks Farms donated 4 admission tickets valued at \$29.95 each; Star Plaza Theatre donated 8 tickets for "Under the Streetlamp" valued at \$40.00 each and El Salto Mexican Restaurant donated 18 gift certificates valued at \$10.00 each. Dr. Wargo made a motion to accept the donations as presented by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

**B. Recognition of the Boone Grove Athletic Boosters – Dr. Schmidt**

Dr. Schmidt said the Boone Grove Athletic Boosters have presented the requested information for the 2017-18 school year and recommended recognition of the Boone Grove Athletic Boosters as presented in the board packet. Mrs. Chavez made a motion to recognize the Boone Grove Athletic Boosters for the 2017-18 school year; seconded by Mrs. Sgouros. Motion carried 5-0.

**C. Permission to Advertise for Tax Anticipation Warrant (TAW) – Dr. Schmidt**

Dr. Schmidt requested permission to advertise for Tax Anticipation Warrant (TAW) to ensure the cash flow is available for closing the books at the end of the year. Mrs. Kovacik made a motion to grant permission to advertise for Tax Anticipation Warrant as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

**D. Adoption of Resolution #1117-175 - Budget Transfers 2017 – Dr. Schmidt**

Dr. Schmidt recommended adoption of Resolution #1117-175 to allow for budget transfers for 2017. Mrs. Chavez made a motion to adopt Resolution #1117-175 to allow for budget transfers for 2017; seconded by Dr. Wargo. Motion carried 5-0.

**E. Adoption of Resolution #1117-176 - Destruction of Records – Dr. Schmidt**

Dr. Schmidt recommended adoption of Resolution #1117-176 to allow for destruction of public records. Dr. Wargo made a motion to adopt Resolution #1117-176 to allow for destruction of records; seconded by Mrs. Sgouros. Motion carried 5-0.

**F. Adoption of Resolution #1117-177 – Accepting Project Care Interlocal Cooperation Agreement – Dr. Schmidt**

Dr. Schmidt said Resolution #1117-177 is an agreement which provides funds in the amount of \$6,500 annually from the Porter Township Trustee to support the Project Care Program as a community service. Dr. Schmidt graciously recommended adoption of Resolution #1117-177 to accept the Project Care Interlocal Cooperation

Agreement for 2018. Mrs. Chavez made a motion to adopt Resolution #1117-177 to accept the Project Care Interlocal Cooperation Agreement for 2018; seconded by Dr. Wargo. Motion carried 5-0.

**G. Approval of the First Reading of Following New/Revised Board Policies: Bylaw #0100-Definition; Policy #1520-Administration-Employment of Administrators in Addition to the Superintendent; Policy #1520.08-Administration-Employment of Personnel for Extra-curricular Activities; Policy #1619-Administration-Group Health Plans; Policy #1619.01-Administration-Privacy Protections of Self-Funded Group Health Plans; Policy #1619.02-Administration-Privacy Protections of Fully Insured Group Health Plans; Policy #1619.03-Administration-Patient Protection and Affordable Care Act; Policy #2261.01-Parent Participation in Title I Programs; Revision to Policy #2623-Program-Student Assessment; Policy #3120.08-Professional Staff-Employment of Personnel for Extra-Curricular Activities; Policy #3124-Professional Staff-Employment Contracts with Professional Employees; Policy #3419-Professional Staff-Group Health Plans; Policy #3419.01-Professional Staff-Privacy Protections of Self-Funded Group Health Plans; Policy #3419.02-Professional Staff-Privacy Protections of Fully Insured Group Health Plans; Policy #3419.03-Professional Staff-Patient Protection and Affordable Care Act; Policy #4120.08-Support-Employment of Personnel for Extra-Curricular Activities; Policy #4419-Support-Group Health Plans; Policy #4419.01-Support-Privacy Protections of Self-Funded Group Health Plans; Policy #4419.02-Support-Privacy Protections of Fully Insured Group Health Plans; Policy #4419.03-Support-Patient Protection and Affordable Care Act; Policy #5111.01-Students-Homeless Students; Policy #5111.03-Students-Children and Youth in Foster Care; Policy #5330-Students - Use of Medications; Policy #5340.01-Students-Student Concussions and Sudden Cardiac Arrest; Policy #5530-Students-Drug Prevention; Policy #5830-Students-Student Fund-Raising; Policy #6330-Finances-Approval of Contracts; Policy #6605-Finances-Crowdfunding; Policy #6700-Finances-Fair Labor Standards Act ("FLSA"); Policy #8120-Operations-Volunteers; Policy #8330-Operations-Student Records; Policy #8340-Operations-Letters of Reference; Policy #8400-Operations-School Safety; Policy #8405-Operations-Environmental Health and Safety Issues-Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property; Policy #8455-Operations-Coach Training; Policy #8500-Operations-Food Services; Policy #8510-Operations-Wellness; Policy #9700-Relations-Relations with Special Interest Groups – Mr. Parrish**

Ms. Williams recommended approval of the first reading of the new and revised board policies as presented in the board packet and to waive the readings. Mrs. Kovacik made a motion to approve the first reading of the new and revised board policies as presented in the board packet; seconded by Mrs. Sgouros. Motion carried 5-0.

**8. SUPERINTENDENT REPORT – Dr. Schmidt**

- Dr. Schmidt said that she recently received a plaque in appreciation for supporting the Porter County Sheriff's camp by allowing them to utilize PTSC Wolvies for their summer camp.
- Dr. Schmidt said that educators were able to provide input and voice their concerns about changes to the universal graduation pathway panel. Dr. Schmidt discussed the graduation pathway proposal and possible assessment changes.
- Dr. Schmidt wished a Happy Birthday to Nichole Kovacik on December 2.

**9. ASSISTANT SUPERINTENDENT REPORT – Ben Parrish**

Mr. Parrish said the New Horizons Learning Center has 40 students enrolled, 6 students have graduated and a total of 90 credits have been issued this school year. Mr. Parrish announced that he would like to highlight a PTSC staff member each month to celebrate their hard work, their dedication and everything they do for our community. The first member Mr. Parrish highlighted was Ron Sebens, the Head Custodian at Boone Grove High School. Mr. Sebens goes beyond the call of duty every day and has served PTSC for 31 years and is a Boone Grove High School graduate.

**10. BOARD COMMUNICATIONS None**

**11. SCHOOL ANNOUNCEMENTS**

- Mr. Corman reported upcoming events at the high school: The Snowfest Craft Show will be held on Saturday; the high school play will be held on December 1 and 2; and the Madrigal Dinner will be held on December 9 and 10. Mr. Corman also reported the following athletic teams: the Girls' Basketball team is currently undefeated; the Boys' Soccer team was defeated at their Semi-State by the State Champions; and the football team lost Friday night. Mr. Corman also reported that ISTEP retesting begins the first week of December.
- Mr. Lichtenberger reported that the Veterans Day program will be held tomorrow at 9:00 a.m. and a walk-a-thon is scheduled for the afternoon depending on the weather.
- Mr. Ivanyo reported that NIPSCO gave a 4<sup>th</sup> grade presentation last Monday; the Veteran's Day program will be held at 9:00 tomorrow; 5<sup>th</sup> grade fossil program will be held on November 16 and the Spell Bowl will compete at North Judson.
- Mr. Donnell reported that Mary Banjoff is retiring tomorrow from 40 years of service as a custodian and she will be greatly missed. PLE will hold their annual Thanksgiving Food Drive next week and will hold their annual pie throwing event on the day before the Thanksgiving break. Mr. Donnell reported that the Angel

Tree will be available at PLE starting the week of Thanksgiving with hopes of supporting 46 families this year and asked for everybody's continued support.

**12. PUBLIC PARTICIPATION – None**

**13. ADJOURNMENT – 7:15 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 5-0. Meeting adjourned at 7:15 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*