

PTSC
BOARD APPROVED
DATE 12-13-18

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams; Mrs. Nichole Kovacic, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 6 patrons present in the audience.

2. AGENDA ADJUSTMENT – None

3. PRESENTATION – Video Presentation – Mr. Lichtenberger

Mr. Lichtenberger gave a video presentation highlighting sports and extra-curricular activities at the middle school.

4. SUPERINTENDENT CONTRACT AMENDMENT – Ms. Williams

- Public Comment

Ms. Williams opened the public meeting on the proposed Superintendent contract amendment. Ms. Williams stated as required by Indiana law, the Board has published notice of today's public meeting along with the terms of the proposed contract amendment. Ms. Williams asked for anyone wishing to make a public comment in regard to the proposed superintendent contract amendment; no comments were heard. Ms. Williams closed the public meeting. Ms. Williams announced that the Board will consider the proposed contract as an agenda item for consideration at the next regular school board meeting scheduled on December 13.

5. CONSENT AGENDA – Dr. Schmidt

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 11, 2018 at 6:30 p.m.; and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of **Kyle Isch** as the Chemistry and Physics Teacher at Boone Grove High School and also from all extra-curricular activities including Boys' Cross Country Coach, Girls' Cross Country Coach, Boys' Track & Field Coach and Natural Helpers Sponsor, effective at the end of the 2018-2019 school year.
- Accept the request of **Jennifer Gibbs**, Guidance Counselor at Boone Grove High School, for a family medical leave from approximately March 4, 2019 to May 22, 2019.
- Approve **Alexis Powell** as a 260-day full-time IT Technician for Porter Township School Corporation with an annual salary of \$26,500 beginning on October 11, 2018; upon obtaining CompTIA certification, an additional \$1,500 will be added to her salary.
- Approve **Samuel Pauk** as a 260-day full-time IT Technician for Porter Township School Corporation with an annual salary of \$28,000 beginning on October 17, 2018; upon obtaining CompTIA certification, an additional \$1,500 will be added to his salary.
- Approve **David Marsee** as Maintenance/Groundskeeper for Porter Township School Corporation, with compensation of \$13.59 per hour for 40 hours per week, beginning on October 22, 2018.
- Amend the previous recommendation approved on September 13, 2018 for Student Council Sponsors for the 2018-19 school year to the following: Approve **John Chant, Jamie Coffin and Mary Edwards** as Student Council Co-Sponsors at Boone Grove High School with the following split of the 2018-19 ECA Salary Schedule: John Chant 44%; Jamie Coffin 44% and Mary Edwards 12%.
- Approve **Kelly Kraus** as the Girls' 7th Grade Basketball Coach for the 2018-19 school year with compensation based upon the 2018-19 ECA Salary Schedule.
- Approve **Doug Hoover** as the Boys' 7th Grade Basketball Coach for the 2018-19 school year with compensation based upon the 2018-19 ECA Salary Schedule.
- Approve **Dean Hill** as the Middle School Cross Country Coach for the 2018-19 school year with compensation based upon the 2018-19 ECA Salary Schedule.
- Approve **Karen Yankauskas, Bill Knight, Kevin Kraus, Jane Richardson-Kobus and Erin Drang** as Bowling Club Volunteer Coaches for the 2018-19 school year.
- Approve **Nathan Warren and Lexi Thill** as Volunteer Dorm Counselors for the Natural Helpers Retreat on November 7 through November 9, 2018 with no compensation.
- Approve **Jason Wargo** as a Boys' 6th Grade Basketball Volunteer Assistant Coach for the 2018-19 school year.

- Approve Thomas Magiera as a High School Wrestling Volunteer Assistant Coach for the 2018-19 school year.
- Accept the resignation on Shannen Reynolds as an 8th Grade Social Studies Teacher at Boone Grove Middle School effective as of December 21, 2018.

Dr. Wargo made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 11, 2018 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 5-0.

6. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

7. BUSINESS

- A. Approval and Adoption of the Second Reading of the following Board Policy Revisions/New Board Policy: Revision to Board Policy #1422–Administration–Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #1662– Administration–Anti-Harassment; Revision to Board Policy #2260–Program–Nondiscrimination and Access to Equal Educational Opportunity; Revision to Board Policy #2700–Program–Annual Performance Report; New Board Policy #3120.04–Professional Staff–Employment of Substitutes; Revision to Board Policy #3122–Professional Staff–Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #3131–Professional Staff– Reduction in Force (“RIF”) in Certificated Staff; Revision to Board Policy #3362–Professional Staff–Anti-Harassment; Revision to Board Policy #4122–Support–Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #4162–Support–Drug and Alcohol Testing of CDL License Holders; Revision to Board Policy #4362–Support–Anti-Harassment; Revision to Board Policy #5517–Students–Anti-Harassment; Revision to Board Policy #5630.01–Students–Use of Seclusion and Restraint with Students; Revision to Board Policy #6610– Finances–Extra-Curricular Funds; Revision to Board Policy #7510–Property–Use of School Facilities; Revision to Board Policy #8315–Operations–Information Management – Mr. Parrish**

Ms. Williams said the board has taken ample time to review the board policies provided in the board packet and asked for a motion from the Board. Mrs. Sgouros made a motion to approve and adopt the second reading of the board policies listed on the agenda and provided in the board packet and to waive the readings; seconded by Dr. Wargo. Motion carried 5-0.

- B. Approval of the First Reading of New Board Policy #7440–Facility Security Program–Property – Mr. Parrish**

Mr. Parrish said a revision to Board Policy #7440 is provided in the board packet and recommended approval of the first reading. Mrs. Chavez made a motion to approve the first reading of the new board policy #7440 – Facility Security Program–Property and to waive the reading; seconded by Mrs. Kovacik. Motion carried 5-0.

- C. Approval of the Collective Bargaining Agreement – Dr. Schmidt**

Dr. Schmidt recommended a revision to the collective bargaining agreement in two steps. The first step is a recommendation to rescind the previous approval for the collective bargaining agreement approved on October 11, 2018. The second step is to adopt the revision to the collective bargaining agreement as provided in the board packet. Mrs. Kovacik made a motion to rescind the previous approval for the collective bargaining agreement approved on October 11, 2018 and to adopt the revision to the collective bargaining agreement as recommended by Dr. Schmidt and provided in the board packet waiving the readings; motion seconded by Mrs. Chavez. Motion carried 5-0.

- D. Adoption of Resolution #1118-193 - Destruction of Records – Dr. Schmidt**

Dr. Schmidt said a destruction of records schedule is followed to maintain records and adoption of Resolution #1118-193 – Destruction of Records which allows the district to follow this process. Mrs. Chavez made a motion to adopt Resolution #1118-193 Destruction of Records as recommended by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

- E. Adoption of Resolution #1118-194 – Accepting Project Care Interlocal Cooperation Agreement – Dr. Schmidt**

Dr. Schmidt graciously recommended adoption of Resolution #1118-194 accepting the Project Care Interlocal Cooperation Agreement which provides funds the Project Care Program at the high school. Mrs. Sgouros made a motion to adopt Resolution #1118-194 accepting the Project Care Interlocal Cooperation Agreement and to waive the readings; seconded by Dr. Wargo. Ms. Williams said recently she was able to speak to a participant of the Project Care Program and it is great to hear about the service and care provided for the seniors in our community. Motion carried 5-0.

F. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended acceptance of two generous donations received; the first donation in the amount of \$1,500 from Mr. Tim Pitts of EMCOR to fund Teacher Appreciation Giveaways for this school year and secondly, a donation in the amount of \$2,500 from the Valparaiso Rotary Club for the Athletic Department. Dr. Schmidt said she appreciates the generous support of the community. Mrs. Sgouros made a motion to accept the donations as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

G. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraisers provided in the board packet. Mrs. Chavez made a motion to approve the fundraisers as recommended by Dr. Schmidt and provided in the board packet; seconded by Mrs. Kovacik. Motion carried 5-0.

H. Permission to Advertise for Tax Anticipation Warrant (TAW) – Dr. Schmidt

Dr. Schmidt requested permission to advertise for tax anticipation warrant (TAW) which is typical for this time of year. Dr. Wargo made a motion to grant permission to advertise for tax anticipation warrant (TAW) as requested by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

I. Work Session Presentations Discussion – Dr. Schmidt

Dr. Schmidt said architects presented proposals during a work session last month and discussion will now continue to make an informed decision. Dr. Schmidt reviewed the scope of the proposed project to secure the front entrance at Boone Grove High School. Dr. Schmidt said currently the high school entrance is secure, however, the issue is that the entrance is not directly into the office and there is access into the hallway prior to the office. A more secure entry would allow a visitor to enter into a contained area to improve safety and security. A priority is to achieve all of this in an economic way while maintaining an attractive front entry symmetry. Dr. Schmidt reviewed the three proposals provided by Fanning Howey, Moke Park Group and Jamie Lake and suggested that a selection of the architect needs to be presented tonight to begin work on the project. After discussion, Mrs. Kovacik made a motion to select Moke Park as the architect for the project to secure the front entrance at the high school; Mrs. Sgouros seconded a motion. After continued discussion, the motion carried 5-0. Ms. Williams asked Dr. Schmidt to contact Moke Park to move forward with the project.

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish said the Personnel Profile for this month is Lieutenant Jeremy Chavez who is the lead SRO at PTSC and has been with our district for 17 years. Lieutenant Chavez graduated from Chesterton High School and attended college at Indiana University in Bloomington and Northwestern. Lieutenant Chavez said what he likes most about PTSC is everything! Mr. Parrish said PTSC is so fortunate to have Lieutenant in our community and our schools. He is the champion of safety, service and success and always goes unselfishly way beyond the call of duty.

9. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt shared additional words of praise for Lieutenant Chavez and said our district is extremely fortunate to have his services as he always goes way above the call of duty, helping others, saving lives and watching out for our kids. Dr. Schmidt said she attended Early Learning Night tonight at PLE and Mrs. Mucha is doing a fantastic job with Pre-School. Mrs. Mucha had activities setup in the hallway and it was awesome to see families interacting. Mrs. Mucha has opened Tuesday and Thursday sessions in the afternoon for Pre-School and has begun enrollment for next fall. Dr. Schmidt said, "Mrs. Mucha is the first introduction to PTSC for many of these Pre-School families. There is only one chance to make that first impression and how proud I am that Mrs. Mucha is that first impression." Dr. Schmidt wished Nichole Kovacik a Happy Birthday on December 2.

10. BOARD COMMUNICATIONS - None**11. SCHOOL ANNOUNCEMENTS**

- Mr. Ivanyo reported that BGE will participate in the Veterans Day event at the Middle School; next Wednesday is an optional online day to help prepare for any possible inclement weather online days; Spell Bowl will be held on November 15 and the Fun Fair will be held on November 16.
- Mr. Donnell reported that 95% of the parents attended the Parent/Teacher Conferences at PLE. PLE has two upcoming service projects planned. 1.) During the annual Thanksgiving Drive, kids receive tickets for each donated canned good for a drawing to throw a pie in the face of volunteer staff. 2.) The annual Angel Tree for kids in need in our community.
- Mr. Lichtenberger reported that the Middle School will hold a Veterans Day Walkathon and it is already the middle of the grading period.
- Mr. Corman reported that currently sports are between seasons. The high school is busy working with recent modifications in instruction and fully aware of the impact instruction has on student learning.

12. PUBLIC PARTICIPATION – None**13. ADJOURNMENT – 7:30 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. Meeting adjourned at 7:30 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.

