

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 11-8-18

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mrs. Nichole Kovacik, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mrs. Nichole Kovacik, Dr. Natalie Wargo, Mrs. Lilann Sgouros and Mrs. Laura Chavez; Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Business Manager, Aline Busse; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 34 patrons present in the audience.

2. AGENDA ADJUSTMENT – None

3. PRESENTATIONS

- Spell Bowl Presentation – Mr. Ivanyo, Miss Hurley and Mrs. Broton – BGE

Mr. Ivanyo, Miss Hurley, Mrs. Broton and the BGE Spell Bowl Team challenged the Board in a Spell Bowl competition.

- Stuff The Bus Event – Mrs. Christine Wallace – Porter Township Food Pantry

Mrs. Christine Wallace from the Porter Township Food Pantry shared information about the upcoming Stuff the Bus event on Saturday, October 13. Mrs. Wallace thanked the community, staff and students for showing their love in supporting the Stuff the Bus event and encouraged everyone to attend the spaghetti dinner on October 13.

4. CONSENT AGENDA – Dr. Schmidt

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, September 13, 2018 at 6:30 p.m.; and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Kyle Ludovice as an IT Specialist effective as of October 5, 2018.
- Approve Alma Scott as a Computer Science Teacher at Boone Grove High School for one class period beginning on October 8, 2018 for the remainder of the 2018-19 school year with compensation based upon the collective bargaining hourly rate agreement with a Master's Degree at the 10 years of experience level (\$33.61 per hour).
- Approve Jerry Soria-Foust as a part-time temporary Art Instructor beginning on October 2, 2018 through approximately January 7, 2019 with substitute teacher compensation of \$70.00 per day.
- Approve Shana Wrigley as a Math Bowl Coach for Boone Grove Elementary for the 2018-19 school year with compensation based upon the 2018-19 ECA Salary Schedule.
- Approve James Terry as an Extra-Curricular Activity Class B CDL School Bus Driver beginning on September 5, 2018 with compensation of \$11.43 per hour.
- Approve Stacey Hoover and Colette Perez as Teacher Aides for 3.75 hours per day and as Cafeteria Aides for 2 hours per day at Porter Lakes Elementary School beginning on August 15, 2018, with compensation of \$10.22 per hour for the 2018-19 school year.
- Approve Jenny Kipp as a Teacher Aide for 3.75 hours per day and as a Cafeteria Aide for 2 hours per day at Porter Lakes Elementary School beginning on August 15, 2018, with compensation of \$11.04 per hour for the 2018-19 school year.
- Approve Rollie Thill as a Tutor at Boone Grove High School for the 2018-19 school year with compensation of \$13.79 per hour.

Dr. Wargo made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, September 13, 2018 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 4-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; no questions were heard.

6. BUSINESS**A. Adoption of the 2019 Budget #1018-190 Ordinance or Resolution for Appropriations and Tax Rates – Dr. Schmidt**

- a. Adoption of Education Fund
- b. Adoption of Debt Service Fund
- c. Adoption of School Pension Debt Fund
- d. Adoption of Operations Fund

Dr. Schmidt said after reviewing the 2019 Budget over the past few months she is now recommending adoption of the 2019 Budget #1018-190 Ordinance or Resolution for Appropriations and Tax Rates. Mrs. Chavez made a motion to adopt the 2019 Budget #1018-190 Ordinance or Resolution for Appropriations and Tax Rates as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

B. Adoption of Resolution #1018-191 Resolution to Adopt the 2019 Capital Projects Fund Plan – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #1018-191 Resolution to Adopt the 2019 Capital Projects Fund Plan. Mrs. Sgouros made a motion to adopt Resolution #1018-191 Resolution to Adopt the 2019 Capital Projects Fund Plan as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

C. Adoption of Resolution #1018-192 Resolution to Adopt the 2019 Bus Replacement Fund – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #1018-192 Resolution to Adopt the 2019 Bus Replacement Fund. Dr. Wargo made a motion to adopt Resolution #1018-192 Resolution to Adopt the 2019 Bus Replacement Fund as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

D. Recognition of Clubs/Organizations for the 2018-2019 School Year – Dr. Schmidt

- a. Recognition of Boone Grove Middle School PTO
- b. Recognition of PTSC PTO
- c. Recognition of Boone Grove Athletic Boosters

Dr. Schmidt recommended the annual recognition of Boone Grove Middle School PTO, PTSC PTO and Boone Grove Athletic Boosters as these clubs have provided the information for their annual review. Mrs. Chavez made a motion to recognize the clubs for the 2018-19 school year as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

E. Approval of Collective Bargaining Agreement – Dr. Schmidt

Dr. Schmidt said this year there was a reopener for the collective bargaining agreement for negotiations solely to look at compensation. Bargaining sessions are now completed with teachers and the compensation plan reflects the hard work of the teachers and the administration. Dr. Schmidt said teachers will receive compensation based upon components of their evaluation, their experience and their education with a maximum increase available to them of 3% according to the compensation plan. Dr. Schmidt recommended approval of the collective bargaining agreement as provided in the board packet. Dr. Wargo made a motion to approve the collective bargaining agreement as provided in the board packet; Mrs. Chavez seconded the motion. Motion carried 4-0.

F. Approval of Compensation Increase for Classified Staff – Dr. Schmidt

Dr. Schmidt recommended a compensation increase of 3% for classified staff effective as of October 15, 2018. Dr. Wargo made a motion to approve a compensation increase of 3% for Classified Staff effective as of October 15, 2018 as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

G. Approval of Administrative Compensation Increases and Contract Extensions – Dr. Schmidt

Dr. Schmidt recommended administrative 3% compensation increases and contract extensions for the administrative staff listed in the board packet. Mrs. Sgouros made a motion to approve administrative 3% compensation increases and contract extensions for the administrative staff listed in the board packet; seconded by Dr. Wargo. Motion carried 4-0.

H. Approval of Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of fundraisers as provided in the board packet. Mrs. Chavez made a motion to approve the fundraisers as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

I. Approval of Overnight Field Trips – Dr. Schmidt

Dr. Schmidt recommended revisions to two overnight field trips which were previously board approved. The first request is for an additional night to be added to a previously approved overnight field trip for Student Council. Secondly, a Natural Helper Field Trip was previously approved with dates to be announced and the dates are now provided in the board packet. Dr. Schmidt recommended approval of the revisions to the Student Council overnight field trip and the Natural Helper overnight field trip as presented and provided in the board packet. Mrs. Sgouros made a motion to approve the overnight field trips as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

J. Approval of Donation – Dr. Schmidt

Dr. Schmidt recommended acceptance of a generous donation of \$100.00 for Boone Grove High School, provided by Schweitzer Engineering Laboratories at the request of their employee, Jim Buff. Mrs. Chavez made a motion to accept the donation as recommended by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 4-0.

K. Approval of the First Reading of the following Board Policy Revisions/New Board Policy: Revision to Board Policy #1422–Administration–Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #1662– Administration–Anti-Harassment; Revision to Board Policy #2260–Program–Nondiscrimination and Access to Equal Educational Opportunity; Revision to Board Policy #2700–Program–Annual Performance Report; New Board Policy #3120.04–Professional Staff–Employment of Substitutes; Revision to Board Policy #3122–Professional Staff– Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #3131–Professional Staff– Reduction in Force (“RIF”) in Certificated Staff; Revision to Board Policy #3362–Professional Staff–Anti-Harassment; Revision to Board Policy #4122–Support–Nondiscrimination and Equal Employment Opportunity; Revision to Board Policy #4162–Support–Drug and Alcohol Testing of CDL License Holders; Revision to Board Policy #4362–Support–Anti-Harassment; Revision to Board Policy #5517–Students–Anti-Harassment; Revision to Board Policy #5630.01–Students–Use of Seclusion and Restraint with Students; Revision to Board Policy #6610– Finances–Extra-Curricular Funds; Revision to Board Policy #7510–Property–Use of School Facilities; Revision to Board Policy #8315–Operations–Information Management – Mr. Parrish

Mr. Parrish requested approval of the first reading of Board policy revisions and a new board policy as listed on the agenda and provided in the board packet and asked for questions from the Board. Mrs. Sgouros made a motion to approve the first reading of the board policy revisions and a new board policy as requested by Mr. Parrish and to waive the readings; seconded by Mrs. Chavez. Motion carried 4-0.

L. First Student Presentation

Mr. Jason Kierna, District Manager for First Student, said after the unfortunate event that occurred approximately three weeks ago, he spoke with Dr. Schmidt and they both agreed that First Student should attend this month’s meeting to provide a brief overview on their hiring and training procedures. Also in attendance were Ms. Debra Crouch, Location Manager; Mr. Travis Gidner, Regional Safety Manager; and Mr. Roger Moore, Senior Vice President. Mr. Moore said First Student takes safety extremely seriously and they are committed to provide transportation of the students to and from school safely. Travis Gidner, Regional Safety Manager, said he agrees that First Student takes safety very seriously and works diligently to avoid all kinds of events. Mr. Gidner discussed safety measures, background investigations, pre-employment medical and drug screening, physical performance dexterity test, training program with a trainer, continuing education, bloodborne pathogens training, FMCSA Compliance, drug/alcohol testing program and compliance auditors. Dr. Schmidt said Debbie Crouch was extremely instrumental from the first moment in this situation and thanked her for her exceptional service. Dr. Schmidt also thanked First Student for their presentation.

7. ASSISTANT SUPERINTENDENT REPORT

Mr. Parrish reported that last week 14 out of 21 students in the morning session had perfect attendance, which he feels reflects the great environment provided where students feel safe and want to learn. Additionally, 13 students had the opportunity to visit IBEW Union Hall in Merrillville to learn about training options that are available. Mr. Parrish announced that this month’s Personnel Profile is Christine Billings. Christine is a cafeteria worker at Boone Grove Complex Cafeteria, who has been employed at PTSC for 28 years and is a Hebron High School graduate. Director of Food Services, Tonia Batesole, said, “Christine is a great employee. Christine is like a four leaf clover; hard to find but good to have.” Mr. Parrish said Christine is another great example of the great employees we have at PTSC.

8. SUPERINTENDENT REPORT

Dr. Schmidt said the district has been hard at work learning about ILearn, professional development for the teachers on ILearn, security training, Graduate Pathways and building community partnerships. Dr. Schmidt said she writes a lot of grants but she wanted to take time to celebrate the other grant writers in the district. PLE has been writing an early learning grant and Jessica Wotherspoon at BGMS has been working on a K-6 stem grant. Dr. Schmidt wished a Happy Birthday to Lilann Sgouros, Cheryl Zic and Kathleen Smith who have upcoming birthdays.

9. BOARD COMMUNICATIONS

Mrs. Sgouros congratulated Natalie Wargo for finishing the Chicago Marathon and also congratulated a Boone Grove graduate, Jordan Chester, who also finished the Chicago Marathon in Olympic time.

10. SCHOOL ANNOUNCEMENTS

- Mr. Ivanyo reported that Red Ribbon Week is next week, the Camp Tecumseh field trip left today and the end of the first nine weeks is tomorrow.
- Mr. Donnell reported that the end of first grading period is tomorrow, Parent/Teacher Conferences will be held next week on Thursday and Monday and Red Ribbon Week is next week.

11. PUBLIC PARTICIPATION – None

12. ADJOURNMENT – 7:40 p.m.

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 4-0. Meeting adjourned at 7:40 p.m.

his meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.