

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 2-11-16

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Ms. Johanna Williams, President – 6:36 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik, Mr. Tom Keevin, Mrs. Lilann Sgouros and Dr. Natalie Wargo. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Attorney Cheryl Zic; Business Manager, Aline Busse; Deputy Treasurer, Linda Bult; Facilities Director, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 20 present in the audience.

**2. AGENDA ADJUSTMENT:** Dr. Schmidt announced the addition of Business Item 7C. Accept Transfer Student to the agenda.

**3. PRESENTATION – The Reindeer Research Project – Porter Lakes Elementary School – Kim Corman**  
Mrs. Corman and several students discussed their Reindeer Research Project and shared what they learned.

**4. ORGANIZATIONAL MEETING**

**A. Oath of Office**

All members took the Oath of Office which was given by the Corporation Treasurer, Aline Busse.

**B. Election of Officers**

**1. President**

Ms. Williams asked for nominations from the board for the office of President. Mr. Keevin nominated Johanna Williams as President; seconded by Mrs. Sgouros. Ms. Williams accepted the position of President of the Board of School Trustees. Motion carried 5-0.

**2. Vice-President**

Ms. Williams asked for nominations from the board for the office of Vice-President. Mr. Keevin nominated Nichole Kovacik as Vice-President; seconded by Dr. Wargo. Mrs. Kovacik accepted the position of Vice-President of the Board of School Trustees. Motion carried 5-0.

**3. Secretary**

Ms. Williams asked for nominations from the board for the office of Secretary. Mrs. Kovacik nominated Mr. Keevin as Secretary; seconded by Mrs. Sgouros. Mr. Keevin accepted the position of Secretary of the Board of School Trustees. Motion carried 5-0.

**C. Determination of Member Compensation**

Ms. Williams asked for a recommendation from the board for determination of member compensation. Mr. Keevin made a motion that board member compensation shall remain status quo with an annual stipend of \$2,000 for board members; seconded by Mrs. Sgouros. Motion carried 5-0.

**D. Determination of Meeting Dates and Times**

Ms. Williams asked for a recommendation from the board for determination of monthly regular school board meetings dates and times. Mr. Keevin made a motion that meeting dates and times shall remain status quo holding the monthly regular school board meetings on the second Thursday of the month at 6:30 p.m. and noted that executive sessions will be scheduled and advertised if needed; seconded by Mrs. Kovacik. Motion carried 5-0.

**E. Appointment of Corporation Treasurer**

Ms. Williams asked for a recommendation from the board for Corporation Treasurer. Mrs. Kovacik made a motion to appoint Aline Busse as Corporation Treasurer; seconded by Dr. Wargo. Motion carried 5-0. Mrs. Williams thanked Aline Busse for doing a wonderful job.

**F. Appointment of Corporation Deputy Treasurer**

Ms. Williams asked for a recommendation from the board for Deputy Treasurer. Mrs. Kovacik made a motion to appoint Linda Bult as Deputy Treasurer; seconded by Mr. Keevin. Motion carried 5-0. Ms. Williams noted that Linda Bult does a fine job as well.

**G. Appointment of Board Attorney**

Ms. Williams asked for a recommendation from the board for board attorney. Mr. Keevin made a motion to appoint Attorney Cheryl Zic of Crist, Sears and Zic, LLP as Board Attorney; seconded by Mrs. Kovacik. Motion carried 5-0. Ms. Williams shared appreciation for Attorney Zic's expertise.

**H. Disclosure Statements**

Dr. Schmidt referred to the Conflict of Interest Disclosure Statements provided in the board packet explaining that these disclosure statements are filed annually for employees with a conflict of interest with another employee and recommended approval of the disclosure statements. Mrs. Sgouros made a motion to approve the disclosure statements as requested by Dr. Schmidt; seconded by Dr. Wargo. Motion carried 5-0.

**5. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, December 10, 2015 at 6:30 p.m. and approval of the following item listed on the Personnel Report waiving the reading:

- Accept the maternity leave request of Annie Blanchard, Secretary at Boone Grove Elementary School, for approximately ten weeks beginning with the estimated dates of February 22, 2016 through May 6, 2016.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, December 10, 2015 at 6:30 p.m. and approval of the item listed on the Personnel Report waiving the reading; seconded by Dr. Wargo. Motion carried 5-0.

**6. FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments
- D. Financial Moment

Dr. Schmidt referred to the Financial Report provided in the board packet and asked for questions from the board; heard none. Dr. Schmidt discussed performance grants and teacher evaluations during her financial moment and answered questions from the board.

**7. BUSINESS****A. Approval of Overnight Field Trip – Dr. Schmidt**

Dr. Schmidt requested approval of an overnight field trip for a Middle School Cheerleading competition in Indianapolis on March 12 and 13, 2016. Dr. Wargo made a motion to approve the overnight field trip for the Middle School Cheerleading competition as requested; seconded by Mrs. Kovacik. Motion carried 5-0.

**B. Approval of Educational Services Company Agreement for Bill Gall's Consultant Services – Dr. Schmidt**

Dr. Schmidt requested approval of the agreement with Educational Services Company which provides Bill Gall's Consultant Services as he oversees preparation of the budget with Aline Busse. Mr. Keevin made a motion to approve the agreement with Educational Services Company as provided in the board packet; seconded by Mrs. Kovacik. Motion carried 5-0.

**C. AGENDA ADJUSTMENT: Accept Transfer Student – Dr. Schmidt**

Dr. Schmidt recommended acceptance of a high school transfer student application received during an open application window advertised with a deadline of January 8, 2016. Mrs. Sgouros made a motion to accept the high school transfer student as recommended by Dr. Schmidt; seconded by Ms. Williams. Motion carried 5-0.

**8. FACILITIES MANAGER REPORT**

Bryan Busse referred to his report presented in the board packet explaining that he reported on data from the work order system for the past year. Mr. Busse asked for questions from the board. Mrs. Kovacik said she appreciated seeing the work order report.

**9. SUPERINTENDENT REPORT**

Dr. Schmidt said that it is exciting to see so much progress at PLE and commended the PLE staff for being vigilant about safety and adjusting during the construction project. Dr. Schmidt noted that we are ending our first semester and an online day is scheduled for the 17<sup>th</sup> for the middle school and the high school. Dr. Schmidt then wished Mike Skoda a Happy Birthday later on this month.

**10. BOARD COMMUNICATIONS - None****11. SCHOOL ANNOUNCEMENTS**

- Mr. Corman announced upcoming events at the high school.
- Mr. Lichtenberger shared that he is happy to have a full staff.
- Mr. Donnell thanked Mrs. Corman for her work with tonight's presentation.
- Mr. Parrish shared that the Alternative School is doing well and reported that a few students have finished resume writing and job interview skills and are in the process of doing mock job interviews. A field trip is planned for tomorrow to Ivy Tech.

**12. PUBLIC PARTICIPATION - None****13. ADJOURNMENT – 7:22 p.m.**

Mr. Keevin made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 5-0. The meeting was adjourned at 7:22 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*