

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 10-17-2013

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros; Mr. Tom Keevin was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Facilities Manager, Bryan Busse; Business Manager/Treasurer, Aline Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 22 present in the audience.

2. AGENDA ADJUSTMENTS - None

3. PRESENTATIONS:

BGHS I-Pad Presentation - Boone Grove High School Students

Mr. Rosinia and six high school students: Zach Lykkegaard, Dylan Crowe, Jarrod Root, Alex Morgavan, Grant Stockwell and Hailey Gloden paired with board members for a “hands on” demonstration on how they are utilizing their I-Pads in the classroom.

Recognition of Staff for Years of Service – Dr. Schmidt

Dr. Schmidt presented award pins and certificates to staff members for each 5 year increment of service and thanked them for their dedication to our students. There was a brief break for refreshments and celebration.

4. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 15, 2013 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of Bryan Hill as 8th Grade Boys’ Basketball Coach effective as of September 3, 2013.
- Approve Christina Twardosz and Lisa Tul as Title I Aides at Boone Grove Elementary School for the 2013-14 school year. They will work three (3) days per week/5.5 hours per day at \$9.82 per hour starting on September 3, 2013.
- Approve Wanda Moser and Jenny Kipp as Title I Aides at Porter Lakes Elementary School for the 2013-14 school year. They will work five (5) hours per day at \$9.82 per hour starting on September 10, 2013 for 165 school days.
- Approve the reassignment of Candi Richmond to a Custodian at Boone Grove High School effective on September 16, 2013. Her new rate of pay will be \$10.32 per hour and she will be working the 2:30 to 11:00 p.m. shift.
- Approve the reassignment of Steve Smith to the Head Custodian at Boone Grove Middle/Boone Grove Elementary School effective on September 16, 2013. His new rate of pay will be \$12.60 per hour.
- Amend the previously approved coaching assignment for Linda Eleftheri to approve her as the Varsity Girls’ Volleyball Coach for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule at the ten (10) years of experience level.
- Amend the previously approved coaching assignment for Jeff Maier to approve him as the Junior Varsity Girls’ Volleyball Coach for the 2013-14 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jami Williams as the Junior Varsity Cheerleading Coach for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Kelly Kraus as the Girls 8th Volleyball Coach for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Michael Edwards as a Girls 8th Grade Volunteer Volleyball Volunteer Assistant Coach for the 2013-14 school year.
- Approve Jordan Franklin and Samuel Fisher as Varsity Girls Soccer Volunteer Assistant Coaches for the 2013-14 school year.
- Approve Debbie Skoda as the Secretary/Treasurer at Boone Grove Middle School effective as of August 21, 2013. Her rate of pay will be \$10.04 per hour.
- Approve the transfer of Robert Lukas to 5th Grade Teacher at Boone Grove Elementary School effective at the beginning of the 2013-14 school year.

- Accept the resignation of Tom Mitchell as Spell Bowl Coach at Boone Grove High School for the 2013-14 school year.
- Accept the resignation of Jessica Dowdy as 6th Grade Girls' Basketball Coach at Boone Grove Middle School effective as of September 3, 2013.
- Approve Bob Watts as a Seasonal Groundskeeper starting on September 23, 2013 until the end of October and from Mid-March through the end of October thereafter. His rate of pay will be \$10.32 per hour for 8 hours per day not to exceed 24 hours per week.
- Accept the request of Leah Thon for an extended maternity leave from Mid-November until the end of the 2013-14 school year returning at the beginning of the 2014-15 school year.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 15, 2013 at 6:30 p.m. and approval of the items listed on the Personnel Report and waive the readings; seconded by Ms. Sgouros. Motion carried 4-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. “Financial Moment” Presentation

Dr. Schmidt referred to the financial report provided in the board packet and announced that this month’s “Financial Moment” will be tied into the hearings with a continued look at our Budget Summary.

6. BUSINESS

A. Building Phase 2C Report – Mr. Derek Anderson – Skillman Corporation

Since Mr. Anderson was unable to attend, Mr. Busse reported that at this point everything is finished and items on the punch list are being addressed.

B. Approval of Project Change Orders – Mr. Busse

Mr. Busse recommended that the board accept the project change orders presented in the board packet which include: Gough – Deduct of \$665.00 credit for unused contingency; Gough – Deduct of \$2,295.00 for eliminating removal of foundation at the screen wall; Gough – Add \$9,510.00 to provide drainage modifications around soccer field; Continental Electric – Deduct of \$5,000.00 credit for unused contingency allowances; A. Hattersley & Son, Inc. – Deduct of \$3,360.00 credit for unused contingency allowances; Total Deduct of \$1,810.00. Mrs. Kovacik made a motion to accept the Project Change Orders presented by Mr. Busse; seconded by Ms. Williams. Motion carried 4-0.

C. Public Hearing of 2014 Budget – Dr. Schmidt

1. Hearing for 2014 Budget
 - a. Hearing of General Fund
 - b. Hearing of Debt Service Fund
 - c. Hearing of Debt Severance/Retirement Fund
 - d. Hearing of Transportation Operating Fund
 - e. Hearing of Bus Replacement Fund
 - f. Hearing of Capital Projects Fund
2. Hearing for Bus Replacement Plan
3. Hearing for Capital Projects Plan

Mr. Spangenberg opened the public hearing of the 2014 Budget and turned the hearing over to Dr. Schmidt. Dr. Schmidt explained that this is the hearing of the 2014 Budget and the board will take action to approve the 2014 Budget at the October 17th board meeting. Dr. Schmidt explained that the 2014 Budget has been developed based on the rules established for each fund. Dr. Schmidt continued with a presentation on the 2014 Budget.

Following Dr. Schmidt’s presentation, Mr. Spangenberg opened the hearing to public comment in regard to the budget presentation and asked for comments from the public; no comments were heard. Mr. Spangenberg closed the hearing on the 2014 budget.

D. Superintendent Contract Extension – Mr. Spangenberg

Mr. Spangenberg reflected that last month a public hearing was held allowing time for public comments in regard to the superintendent’s contract extension and now a vote will be taken regarding the superintendent’s contract extension. Mr. Spangenberg reported that the board supports the extension of the superintendent’s contract and asked for a motion from the board. Ms. Williams made a motion to extend the superintendent’s contract as presented; seconded by Mrs. Sgouros. Motion carried 4-0.

E. Recognition of Clubs/Organizations for the 2013-2014 School Year – Dr. Schmidt

- a. Recognition of Porter Township PTO Club
- b. Recognition of Boone Grove Middle School PTO Club
- c. Recognition of Wolfpack Football Club
- d. Recognition of Athletic Booster Club

Dr. Schmidt recommended the annual recognition of the Porter Township PTO Club, the Boone Grove Middle School PTO Club, the Wolfpack Football Club and the Athletic Booster Club as all of the required information has been received from each of these clubs for the 2013-14 school year. Mrs. Sgouros made a motion to approve recognition of the clubs for the 2013-14 school year as presented; seconded by Ms. Williams. Ms. Williams shared appreciation for all who have taken part in making a difference in the lives of these students and for volunteering their time. Motion carried 4-0.

F. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended that the board accept two donations: A donation in the amount of \$100.00 from Morgan Township Home Ec Club to go toward a parking lot at the Stanley Nature Preserve. Adam Bellar donated a kicking net to the football team valued at \$450.00. Mrs. Kovacik made a motion to accept the two donations as presented by Dr. Schmidt; seconded by Ms. Williams. Motion carried 4-0.

G. Approval of Overnight Field Trips – Dr. Schmidt

Dr. Schmidt referred to the overnight field trips that are provided in the board packet and asked for the board's approval of the overnight field trips as presented. Ms. Williams made a motion to approve the overnight field trips as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

H. Permission to Apply for Pension Bond Refunding – Mrs. Busse

Mrs. Busse received a letter from the Indiana Bond Bank with an opportunity to refund our severance bond and asked for permission to prepare the paperwork to save some funds. Mrs. Kovacik made a motion to grant permission to apply for pension bond refunding; seconded by Ms. Williams. Ms. Williams thanked Mrs. Busse for doing a fantastic job in saving money for the district. Motion carried 4-0.

7. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to the board packet and reported that a projector was installed in the board room and asked the board for questions. Mr. Spangenberg thanked Mr. Busse for doing a great job.

8. SUPERINTENDENT REPORT

Dr. Schmidt reported that she is excited about having the projector mounted in the board room and that she is thankful for Mr. Busse's level of skills. Dr. Schmidt thanked the members of the Football Wolf Pack for all of their hard work in helping clean the stands after the varsity football games after they have already worked in the concession stands and had already pitching in a great deal. Dr. Schmidt reported that she has observed in the classroom that the kids are excited about the projects they are currently working on and the teachers are doing a wonderful job. Dr. Schmidt reported that the first Online Day with My Big Campus was held yesterday with positive reports.

9. BOARD COMMUNICATIONS

Ms. Williams shared information on Family Anew Service Bureau which provides family life workshops for special needs students. The next workshop will be held on Tuesday, September 24th from 6:00 to 7:30 at the Family Anew Service Bureau, 253 West Lincolnway, Valparaiso.

10. SCHOOL ANNOUNCEMENTS

Mr. DeRossett reported that next week is mid terms already and activities are in full swing. The PCC volleyball tournament will be held tomorrow night.

Mr. Schlottman reported that the middle school online day went very well with very few issues with using My Big Campus and that a fundraiser is being planned with the Builders Club.

Mr. Lichtenberger reported that Boone Grove Elementary is doing great and off to a good start with the PTO moving forward and Spell Bowl practice is underway with competition heating up.

Mr. Donnell reported that Porter Lakes Elementary will be helping with the "Stuff the Bus" project for the Porter County Food Pantry on October 12 and asked for everyone's support of this project.

Ms. Williams shared at her class reunion was held a few weeks ago and they toured our facilities. Many of her classmates were impressed by our facilities and by all of the programs offered in the district and noted that it is fantastic to see all of the changes that have occurred over the years.

11. PUBLIC PARTICIPATION - None

12. ADJOURNMENT – 7:29 p.m.

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 4-0. Meeting adjourned at 7:29 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.