

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 10-9-2014

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:35 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mr. Tom Keevin, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros.

Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager/Treasurer, Aline Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 20 present in the audience. Bryan Busse, Director of Facilities, was absent.

2. AGENDA ADJUSTMENT: None

3. PRESENTATIONS:

Safety and SRO Report – Detective Matt Boone, Mr. Ben Parrish and Ms. Kerrie Schludecker

Dr. Schmidt asked the Safety Team to report on the new safety plans they have been working on over the summer. Mr. Parrish discussed new safety procedures for each building with four consistent protocols: Lock Down, Hallway Restriction, Shelter and Evacuate. Mr. Parrish noted that training has been provided to the staff as well as the front office staff and substitute teachers. Detective Matt Boone discussed his role as a SRO at the schools in which he guides, encourages and helps promote a positive relationship with the students. Ms. Schludecker reported that each teacher is equipped with an Emergency “Go Bag” which has a drawstring style which can easily be thrown on their back allowing the teacher to utilize both hands in an emergency situation. The “Go Bag” contains a folder with an updated classroom roster of all of their classes, a cheat sheet listing the four protocols discussed by Mr. Parrish, a glow stick, and a first aid kit which includes a flashlight, gauze pads, band aids and gloves. Dr. Schmidt asked the Board for questions. Mr. Spangenberg thanked all involved in working on the new safety procedures and plans to ensure the safety of our buildings. Dr. Schmidt commented that our district is extremely fortunate to have two wonderful SROs who play a very important role in encouraging our students and keeping them safe.

BGHS Student Council – Mr. Rosinia

Student Council Sponsor, Mr. Rosinia, President of Student Council, Lyndsey Pratt; Vice-President, Alyssa Boan and Ashley Dzieweki discussed activities and fundraisers planned for this school year. Some of their plans include: New Student Breakfast, the ALS Ice Bucket Challenge, the Fall Homecoming, Stuff the Bus Food Drive, a blood drive, Teacher Appreciation Week, and State Convention in Indianapolis. Dr. Schmidt and the Board thanked the students for all of their ambition and hard work with Student Council and shared encouraging comments.

Recognition of Staff for Years of Service

Dr. Schmidt presented a five year award pin and certificate to Mr. Lichtenberger, the Principal of the Boone Grove Complex and thanked him for his years of dedicated service to our students. The Principals presented years of service award pins and certificates to staff members for each five year increment of service completed and thanked them for their dedicated service to our students. Dr. Schmidt and the Board congratulated them as well. There was a brief break for refreshments and celebration.

4. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 14, 2014 at 6:30 p.m. and approval of the following items listed on the Personnel Report, waiving the reading and pending clear background searches:

- Accept the resignation of Jennifer Gibbs as National Junior Honor Society Sponsor and Yearbook Coordinator at Boone Grove Middle School effective as of August 6, 2014.
- Accept the resignation of Danielle Cantwell as 7th Grade Girls’ Basketball Coach effective as of August 26, 2014.
- Approve Anastasia Hernandez as Guidance Counselor at Boone Grove High School starting on August 29, 2014. Her salary will be paid at the zero (0) years of experience level with a Master Degree.

- Approve the involuntary transfer of Megan Bush transferring from 1st Grade Teacher at Porter Lakes Elementary School to 5th Grade Teacher at Boone Grove Elementary School effective as of August 18, 2014.
- Approve Melissa Bowman and Pamela Richwine as Part-Time Cafeteria/Playground Aides at Porter Lakes Elementary School beginning on August 26, 2014 until the end of the 2014-15 school year working two (2) hours per day at \$9.82 per hour.
- Approve Lisa Broton and Lisa Tul as Part-Time Title I Aides at Boone Grove Elementary School for the 2014-15 school year beginning on September 8, 2014. They will work three (3) days per week from 9:00 a.m. to 3:00 p.m. at \$9.82 per hour.
- Approve Nora Majors as the BGE Yearbook Sponsor at Boone Grove Elementary School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Trish Kloth as the Spell Bowl Sponsor at Boone Grove Elementary School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jessica Wotherspoon as the Math Bowl Sponsor at Boone Grove Elementary School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Carrie Rippe as the Science Bowl Sponsor at Boone Grove Elementary School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Amanda McKee as the Student Council Sponsor at Boone Grove Elementary School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Genna Noel as the Yearbook Sponsor at Boone Grove Middle School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Shawn Gorski as the National Junior Honor Society Sponsor at Boone Grove Middle School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Angie Colvin (Townsend) as the 8th Grade Team Leader at Boone Grove Middle School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Catherine Cruse as the Art Department Chair at Boone Grove High School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Catherine Cruse as the Art Club Sponsor at Boone Grove High School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jori Swan as the Junior Class Sponsor at Boone Grove High School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the four (4) years of experience level.
- Approve Tony Tinkel as the Social Studies Department Chair at Boone Grove High School for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Mallory Bobrowski as a Natural Helpers Sponsor at Boone Grove High School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Accept the request of Teresa Ippolito, Cafeteria Aide at Boone Grove High School, for an unpaid medical leave of absence beginning on August 23, 2014 for approximately six (6) weeks pending doctor's release.
- Approve an extension of the maternity leave request of Kristine Schumacher adjusting her maternity leave to begin on August 18, 2014 until the end of the first semester on Friday, January 16, 2015. Mrs. Schumacher will return on Monday, January 19, 2015 rather than January 5, 2015 as previously approved.
- Approve Adam Misirly as a Varsity Girls' Soccer Volunteer Coach for the 2014-15 school year.
- Approve Lori Montozzi as a Varsity Dance Team Volunteer Assistant Coach for the 2014-15 school year.
- Approve a position change for Michael Skoda, Computer Technician, changing his position from part-time to full-time with full benefits effective as of August 25, 2014. His annual salary will be \$30,000.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, August 14, 2014 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings; seconded by Ms. Williams. Motion carried 5-0.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. "Financial Moment" Presentation

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investment report. Dr. Schmidt reported that this month's "Financial Moment" will take place during the financial budget presentation.

6. BUSINESS

A. Public Hearing of 2015 Budget – Dr. Schmidt

- 1. Hearing for 2015 Budget**
 - a. Hearing of General Fund**
 - b. Hearing of Debt Service Fund**
 - c. Hearing of Debt Retirement/Severance Fund**
 - d. Hearing of Transportation Operating Fund**
 - e. Hearing of Bus Replacement Fund**
 - f. Hearing of Capital Projects Fund**
- 2. Hearing for Bus Replacement Plan**
- 3. Hearing for Capital Projects Plan**

Mr. Spangenberg announced that the public hearings for 2015 budget will now be conducted and opened the public hearing on the General Fund turning the hearing over to Dr. Schmidt. Dr. Schmidt explained that she will report on each fund in the 2015 budget and the 2015 budget will be voted on at the October 9 board meeting. Dr. Schmidt continued that the 2015 budget has been developed based on the rules that are associated with each fund. Dr. Schmidt discussed each fund and presented a budget summary showing what was advertised and what was appropriated. Dr. Schmidt asked for questions and heard none.

Mr. Spangenberg opened the hearing on the General Fund for public comment; hearing no requests to speak, Mr. Spangenberg closed the public comment section of the public hearing for the General Fund.

Mr. Spangenberg opened the hearing on the Bus Replacement Plan. Dr. Schmidt explained that the advertised budget represents a plan that is needed to maintain the fleet that is currently owned. Our district uses First Student Services but also owns some busses and our district runs our ECA routes. The state has a statute that allows busses to be replaced every 12 years. This year a request to replace two busses is provided; one of these busses will need to be replaced early due to mechanical problems and the other one is a Wolfie. Dr. Schmidt asked for questions and heard none.

Mr. Spangenberg opened the hearing on the Bus Replacement Plan for public comment and heard no requests to speak. Mr. Spangenberg closed the public comment section of the public hearing for the Bus Replacement Plan.

Mr. Spangenberg opened the hearing on the Capital Projects Plan. Dr. Schmidt explained that the Capital Project Plan has been planned and developed based on observation, review and evaluation of facilities and evaluation of the needs. This fund is used to make repairs, to purchase equipment and for contract services for all of the buildings in the district. Dr. Schmidt discussed repairs made during the past budget year as well as future plans to address needs within the district. Dr. Schmidt asked for questions and heard none.

Mr. Spangenberg opened the public hearing on the Capital Projects Plan for public comment; hearing no requests to speak Mr. Spangenberg closed the public comment section of the public hearing on the Capital Projects Plan. Mr. Spangenberg then concluded the Public Hearing on the 2015 Budget.

B. Superintendent Contract Extension – Mr. Spangenberg

Mr. Spangenberg asked for a motion from the board regarding the Superintendent's contract extension. Mrs. Kovacik made a motion to extend the Superintendent's contract as presented; Ms. Williams seconded the motion. Motion carried 5-0.

C. Approval of Resolution #0914-119 - Tax Neutrality Resolution – Mrs. Busse

Mrs. Busse explained that Resolution #0914-119 is an annual formality required to follow the guidelines of the DLGF for tax neutrality purposes. Mrs. Busse further explained that this resolution requests the reduction of the Capital Projects Fund by 40%, reduction of the Transportation Fund by 50% and reduction of the Bus Replacement Fund by 10%. Mrs. Busse then asked the board to approve Resolution #0914-119 – Tax Neutrality Resolution and waive the reading. Ms. Williams made a motion to approve Resolution #0914-119 – Tax Neutrality Resolution and waive the reading; seconded by Mrs. Sgouros. Motion carried 5-0.

D. Approval of Overnight Field Trips – Dr. Schmidt

Dr. Schmidt referred to the list of annual overnight field trips provided in the board packet including overnight athletic events and overnight field trips planned for the high school. Mrs. Sgouros made a motion to approve the overnight field trips as requested by Dr. Schmidt; seconded by Mr. Keevin. Motion carried 5-0.

E. Approval of Cash Tuition Transfer Students – Dr. Schmidt

Dr. Schmidt announced that six cash tuition transfer student applications were received during the recent posted open windows for accepting applications. Dr. Schmidt noted that the required paperwork has been received and reviewed and asked for the board's approval to accept the six cash tuition transfer student applications as listed

in the board packet. Ms. Williams made a motion to accept the six cash tuition transfer student applications as requested by Dr. Schmidt; seconded by Mrs. Kovacik. Mrs. Sgouros asked if these six cash tuition transfer students have been added into the number of student enrollment reported tonight. Dr. Schmidt replied no, the last two students just came in yesterday and her spreadsheet had not been updated so the number of student enrollment reduction is 36. Motion carried 5-0.

F. Recognition of Clubs/Organizations for the 2014-15 School Year – Dr. Schmidt

- 1. Recognition of Porter Township PTO Club**
- 2. Recognition of Boone Grove Middle School PTO Club**
- 3. Recognition of Wolfpack Football Club**
- 4. Recognition of Athletic Booster Club**

Dr. Schmidt reported that the required information has been provided by each club and asked for the board's recognition of the clubs for the 2014-15 school year as provided in the board packet. Mrs. Kovacik made a motion to recognize the Porter Township PTO Club, the Boone Grove Middle School PTO Club, the Wolfpack Football Club and the Athletic Booster Club as clubs for the 2014-15 school year; seconded by Ms. Williams. Mrs. Kovacik thanked all who are involved in helping with these clubs.

G. Approval of Donation – Dr. Schmidt

Dr. Schmidt recommended approval of a donation in the amount of \$8,000 for the football team to be used toward football equipment. Mrs. Kovacik made a motion to accept the donation for \$8,000 for the football team; seconded by Mr. Keevin. Mr. Spangenberg asked who provided the donation; Dr. Schmidt responded Mr. Adam Bellar has provided another generous donation for the football team. Mr. Spangenberg and the Board expressed appreciation for Mr. Bellar's generous donation. Motion carried 5-0.

7. SUPERINTENDENT REPORT

Dr. Schmidt reported the following:

- Mr. Busse was unable to attend this evening; however he did provide his report in the board packet.
- Mr. Busse's staff is busy mowing and continuing to address issues with one of our wells.
- The Technology Department has been working hard with the start of the school year and we are excited to have a more robust system in our district.
- Our district is looking for substitute teachers.
- The Administrative Team will be training with Dr. Robert Marzano focusing on helping teachers be even more effective in the classroom.
- The United Way Campaign is about to be launched within the buildings.
- Unsung heroes are found in the school nursing staff as they collect a lot of paperwork and deal with immunizations, medications and assure that our kids are healthy and safe.
- The cafeterias look great and there has been increased participation in breakfast this school year.
- Upcoming birthdays this month are Mr. Ivanyo and Mrs. Lint.

8. BOARD COMMUNICATIONS - None

9. SCHOOL ANNOUNCEMENTS

- Mr. DeRossett reported that the first online day for the high school and middle school is scheduled for next week.
- Mr. Lichtenberger reported that Mr. Metzger is working closely with new teachers showing them "My Big Campus".
- Mr. Donnell announced that PLE will host a Blood Drive on September 22 from 3:30 p.m. – 7:30 p.m.

12. PUBLIC PARTICIPATION - None

13. ADJOURNMENT – 7:38 p.m.

Mr. Keevin made a motion to adjourn the meeting; seconded by Ms. Williams. Motion carried 5-0. The meeting adjourned at 7:38 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.