

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 9-11-2014

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Ms. Johanna Williams, Vice-President – 6:35 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Ms. Johanna Williams, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Mr. John Spangenberg and Mr. Tom Keevin were absent.

Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager/Treasurer, Aline Busse; Facilities Director, Bryan Busse, and Secretary to the Superintendent, Linda Dusek. There were approximately 7 present in the audience.

2. AGENDA ADJUSTMENT: None

3. PRESENTATIONS: None

4. PUBLIC HEARING ON SUPERINTENDENT CONTRACT – Ms. Johanna Williams

A. Open Hearing – Ms. Williams

Ms. Williams opened the public hearing and announced that the Board of School Trustees will conduct a public hearing on the proposed superintendent's contract as this process is required by Indiana law. The proposal is to extend the superintendent's contract to and including June 30, 2017 and to provide for future extensions of the term; no other changes to the contract are being proposed. The Board has duly published notice of tonight's hearing along with the terms of the proposed contract in accordance with Indiana law. For purposes of this hearing, the board will hear and consider only comments regarding the terms of the proposed contract. Those comments can be in the form of support for or objection to the proposed contract terms. Ms. Williams emphasized that this proposal is to extend the superintendent's contract to and including June 30, 2017 noting that the monetary terms of the contract will remain unchanged from the current contract. Ms. Williams asked for those wishing to speak to approach the speaker's table one at a time, state their name and address the board with their comments – No requests to comment were heard.

B. Close Hearing

After hearing no requests to speak, Ms. Williams closed the hearing. Ms. Williams announced that the board will reflect on the input received and will consider the proposed contract as an agenda item for consideration at their next regular board meeting scheduled for Thursday, September 11, 2014 at 6:30 p.m.

5. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 17, 2014 at 6:30 p.m. and approval of the following items listed on the Personnel Report, waiving the reading and pending clear background searches:

1. Accept the resignation of Joshua Rowinski as 8th Grade Reading Teacher at Boone Grove Middle School effective as of July 31, 2014.
2. Accept the resignation of Sharon Roeske as Data Warehouse Manager effective as of August 15, 2014.
3. Accept the resignation of Jessica Fauser as the 6th Grade Girls' Volleyball Coach effective as of July 20, 2014.
4. Accept the resignation of Jessica Fauser as the Junior Varsity Girls' Basketball Coach effective as of July 20, 2014.
5. Accept the resignation of Jessica Fauser as the Girls' Junior Varsity Track Coach effective as of August 5, 2014.
6. Approve Timothy Creech as a Social Studies Teacher at Boone Grove High School at the beginning of the 2014-15 school year. His salary will be as per contract at the zero (0) years of experience level with a Bachelor degree.
7. Approve Catherine Cruse as an Art Teacher at Boone Grove High School at the beginning of the 2014-15 school year. Her salary will be as per contract at the zero (0) years of experience level with a Bachelor degree.
8. Approve Catherine Gamino as an 8th Grade Reading Teacher at Boone Grove Middle School at the beginning of the 2014-15 school year. Her salary will be as per contract at the zero (0) years of experience level with a Bachelor degree.

9. Approve Jessica Wotherspoon as a 5th Grade Teacher at Boone Grove Elementary School at the beginning of the 2014-15 school year. Her salary will be as per contract at the zero (0) years of experience level with a Bachelor degree.
10. Approve Amanda McKee as a 4th Grade Teacher at Boone Grove Elementary School at the beginning of the 2014-15 school year. Her salary will be as per contract at the zero (0) years of experience level with a Bachelor degree.
11. Approve Mary Edwards as the Business Teacher at Boone Grove High School at the beginning of the 2014-15 school year. Her salary will be as per contract at the two (2) years of experience level with a Masters degree.
12. Approve the transfer of Karie Lukas from Media Center Aide at Porter Lakes Elementary School to Secretary/Treasurer at Boone Grove Middle School effective as of August 5, 2014.
13. Approve Cole Buchanan as a full-time Custodian at Boone Grove High School starting on August 14, 2014. His rate of pay will be \$10.32 per hour/40 hours per week.
14. Approve Marty McGee as a full-time Custodian at Boone Grove Middle School/Boone Grove Elementary School starting on August 14, 2014. His rate of pay will be \$10.32 per hour/40 hours per week.
15. Approve Jessica Fauser as the 8th Grade Girls' Volleyball coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
16. Approve Jessica Fauser as the Girls' Middle School Track Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
17. Approve Kerry Uhrina as Junior Varsity Girls' Volleyball Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
18. Approve Scott Campbell as a Volunteer Varsity Assistant Girls' Volleyball Coach for the 2014-15 school year.
19. Approve Edward Stewart as a Varsity Football Volunteer Coach for the 2014-15 school year.
20. Approve Bryan Hill, Glenn Adler, Jerry Paul, Carl Kilburg and Dan Kukulski as Varsity Football Assistant Coaches for the 2014-15 school year. Their rate of pay will be paid as follows: Bryan Hill \$2,000; Glenn Adler \$2,000; and the following coaches will split one position as Co-Coaches: Jerry Paul \$667.00; Carl Kilburg \$667.00 and Dan Kukulski \$666.00.
21. Approve Catherine Gamino as the Junior Varsity Cheerleading Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
22. Approve Clay Corman as the Freshman Girls' Volleyball Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the ten (10) years of experience level.
23. Approve Christine Dixon as the 7th Grade Girls' Volleyball Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
24. Approve Ryan Ellis as a Varsity Football Volunteer Coach for the 2014-15 school year.
25. Approve Ralph DeLaFuente as a Varsity Girls' Bowling Volunteer Coach for the 2014-15 school year.
26. Approve Ralph DeLaFuente as a Varsity Girls' Golf Volunteer Coach for the 2014-15 school year.
27. Accept the resignation of Kathryn Lemon, Guidance Counselor at Boone Grove High School, effective as of August 11, 2014.
28. Accept the resignation of Michelle Clark, Cafeteria Worker at Boone Grove Middle School/Boone Grove Elementary School, effective as of August 13, 2014.
29. Approve Tracy Pratt as Cafeteria Worker at Boone Grove Middle School/Boone Grove Elementary School beginning on August 20, 2014. Her rate of pay will be \$8.55 per hour for 3 – 3.5 hours or as needed per day for 180 days per school year.
30. Approve Kelly Makar as Media Center Aide at Porter Lakes Elementary School beginning on August 18, 2014. Her rate of pay will be \$9.82 per hour for 5.5 hours per day for 185 days per school year.
31. Approve Edward Dixon as a 7th Grade Girls' Volleyball Volunteer Coach for the 2014-15 school year.
32. Approve Helen Dzomba as a temporary 7th Grade Language Arts Teacher at Boone Grove Middle School to fill a maternity leave from August 18, 2014 until the end of the first semester of the 2014-15 school year. Her salary will be as per contract at the four (4) years of experience level with a Bachelor Degree.

Mrs. Sgouros made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, July 17, 2014 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings; seconded by Mrs. Kovacic. Motion carried 3-0.

6. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. "Financial Moment" Presentation

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investment report. Dr. Schmidt reported that this month's "Financial Moment" will take place during the financial budget presentation.

7. BUSINESS

A. Approval of Insurance Renewal with MacLennan & Bain – Dr. Schmidt

Dr. Schmidt said the insurance renewal date is September 1 and only one proposal was received from Liberty Mutual Insurance with a small increase and with similar insurance coverage. Ross MacLennan from MacLennan & Bain Insurance discussed the proposal and compared it with the proposal presented last year. Mr. MacLennan suggested a meeting in May next year to discuss starting the bid process earlier to allow more time to collect and consider bids. Mr. MacLennan also recommended going through the bid process once every 4 years. Mr. MacLennan asked for questions from the board and heard none.

Dr. Schmidt recommended approval of the quote received from Liberty Mutual Insurance in the amount of \$175,137. Mrs. Sgouros moved to approve the quote from Liberty Mutual Insurance as presented; seconded by Mrs. Kovacik. Motion carried 3-0.

B. Permission to Advertise 2015 Budget, Bus Replacement Fund Plan and Capital Projects Plan – Dr. Schmidt

Dr. Schmidt gave a presentation on the 2015 Budget comparing it with the history of previous budgets. Dr. Schmidt asked for approval and permission to advertise the 2015 Budget, Bus Replacement Fund Plan and Capital Projects Plan as presented. Mrs. Kovacik made a motion to grant permission to advertise the 2015 Budget, Bus Replacement Fund Plan and Capital Projects Plan as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Mrs. Sgouros asked if this is the maximum amount that can be requested or is it below what we can ask for in assessed evaluation and budget. Dr. Schmidt replied that we could ask for quite a bid but that doesn't mean we are going to get it. We also watch our advertised rate as it obviously impacts the taxpayer and we are always careful to look at our expenditures and how we are impacting our local taxpayer for what they are going to be receiving in tax bills to support the school system. There are rates and caps in some of those funds so you can't advertise higher in some funds, such as transportation and capital projects, there is a cap for how much you can advertise in this area and you can't go over that cap; some of it is driven by those caps. Hearing no other questions or discussion, motion carried 3-0.

C. Approval of Administrative Contract Extensions – Dr. Schmidt

Dr. Schmidt referred to the recommendations for administrative contract extensions provided in the board packet noting that her recommendations do not involve any monetary increases. Dr. Schmidt recommended a one year contract extension for Mr. DeRossett, Mr. Ivanyo, Mr. Lichtenberger, Mr. Metzger, Mr. Donnell and Ms. Schludecker extending their contract expiration dates to June 30, 2016 with no change in compensation. Additionally Dr. Schmidt recommended one year contract extensions for two other contracted employees: Aline Busse, Business Manager, and Bryan Busse, Director of Facility Services as their contracts expire on December 31, 2015. Dr. Schmidt requested extension of their contracts to December 31, 2016 with no change in compensation. Mrs. Kovacik made a motion to extend the administrative contract extensions and the contract extensions for the Business Manager and the Director of Facility Services as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 3-0.

D. Accept Cash Tuition Transfer Students – Dr. Schmidt

Dr. Schmidt said an open window for accepting applications for cash tuition transfer students was posted in July after the board meeting closing on July 30 and another window was posted in August closing on August 13. Dr. Schmidt reported that seven applications were received along with the necessary disciplinary reports and confirmed that the number of applications received did not exceed the number of seats posted. Dr. Schmidt asked the board to accept these cash tuition transfer student applications as presented. Mrs. Sgouros made a motion to accept the cash tuition transfer students as requested by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 3-0.

8. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to the Facility Services Report provided in the board packet. Mr. Busse also reported that summer projects are 95% completed and they will be ready for the first day of school. Ms. Williams shared appreciation for the hard work and efforts of his crew.

9. SUPERINTENDENT REPORT

Dr. Schmidt reported that Mr. Busse was able to provide the electrical work required on the well which saved the cost of hiring an electrician. Dr. Schmidt said the Culinary Arts classroom renovation is awesome and she is excited to see the kids' faces when they see their new classroom. Dr. Schmidt also reported that registration

is over and new teacher orientation is tomorrow. Opening Day is on Monday with an all staff meeting reviewing changes in the safety plan and discussing a very important topic to create the safest environment for our students. The first day of school is on Wednesday, August 20. Mr. Parrish has a birthday on Monday, August 18th. Principals have been working tirelessly preparing for the first day of school.

10. BOARD COMMUNICATIONS

Ms. Williams reported that the Family & Youth Services Bureau has monthly family life workshops. Coming up in September is "Gangs 101". The workshop topics targeted are: "What gangs are active in our community?"; "How do you know if your teen is involved in a gang?"; "Gang colors and signs"; and "How can the community respond proactively?" Our School Resource Officer, Sargent Chavez, is one of the two officers presenting this program. Dr. Schmidt added that Sargent Chavez actually runs the entire Gang Unit for Porter County.

11. SCHOOL ANNOUNCEMENTS

- Mr. DeRossett noted that there is a football game tomorrow night and reminded everyone that there is a late start on the first day of school since it falls on a Wednesday.
- Mr. Donnell announced Open House for Porter Lakes Elementary will be held on Tuesday, August 19th with a meeting at 5:00 p.m. for Kindergarteners and 5:30 – 6:30 p.m. for all others.

12. PUBLIC PARTICIPATION - None

13. ADJOURNMENT – 7:03 p.m.

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 3-0. The meeting adjourned at 7:03 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.