

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 7-18-2013

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mr. John Spangenberg, Mr. Tom Keevin, Ms. Johanna Williams, Mrs. Nichole Kovacic and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Facilities Manager, Bryan Busse; Business Manager/Treasurer, Aline Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 13 present in the audience.

2. AGENDA ADJUSTMENTS – Move

Dr. Schmidt moved Business Items 5D & 5H to trades places in their order on the agenda.

3. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

I recommend that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 16, 2013 at 6:30 p.m. and approval of the following items listed on the Personnel Report (pending clear background searches):

- Accept the resignation of Candy Wilson as Head Varsity Girls' Basketball Coach and Head Varsity Girls' Track Coach at Boone Grove High School effective as of May 28, 2013.
- Accept the resignation of Susan Hartwig as a Cafeteria Worker at Boone Grove High School effective as of June 3, 2013.
- Accept the resignation of Kimberly Fenwick as Academic Team Coordinator at Boone Grove High School effective as of June 3, 2013.
- Accept the resignation of Regina Hess as Dance Coach at Boone Grove High School effective as of May 16, 2013.
- Approve Margaret Fox as a cafeteria worker at Boone Grove High School starting on August 12, 2013. Her rate of pay will be \$8.55 per hour for 3 – 3 ½ hours per week or as needed per day for 180 days per school calendar year.
- Approve Mallory Bobrowski as a 4th Grade Teacher at Boone Grove Elementary School for the 2013-14 school year. Her salary will be based upon the salary schedule with a Bachelor Degree at the 0 years of experience level.
- Approve the reassignment of Omi Gloden to Transportation & Mobile Technology Integration Coordinator/Facilities Secretary/Bookkeeper. Her annual rate of pay will be \$34,500.
- Approve the revision of contractual days from 210 days to 230 days for Athletic Director, Kerrie Schludecker beginning on July 1, 2013.
- Approve Kayla Kutz as Physics Teacher at Boone Grove High School at the beginning of the 2013-14 school year. Her salary will be based upon the salary schedule with a Bachelor Degree at the 0 years of experience level.
- Approve Jessica Johnson, Megan (DeWell) Bush and Ashley Stechley as 1st Grade Teachers at Porter Lakes Elementary School beginning with the 2013-14 school year. Their salaries will be based upon the salary schedule with a Bachelor Degree at the 0 years of experience level.
- Approve Kim Sherwin as Library Aide at Boone Grove Elementary School beginning on Monday, August 19, 2013. She will work 5.5 hours per day and her rate of pay will be \$9.82 per hour.
- Approve Marco Perez as the Junior Varsity Boys Soccer Coach for the 2013-14 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 16, 2013 at 6:30 p.m. and approval of the items listed on the Personnel Report (pending clear background searches) and to waive the reading; seconded by Mr. Keevin. Motion carried 5-0. Dr. Schmidt and Mr. Donnell introduced and welcomed new teachers who were present in the audience.

4. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation summary
- B. Fund Report
- C. Investments
- D. Financial Moment

Dr. Schmidt referred to the financial report provided in the board packet. During the "Financial Moment", Dr. Schmidt gave a presentation highlighting some new technology being used at the high school next year. Dr. Schmidt also discussed Title I, Title II and Title III grants and how they benefit our students and staff. Title I grants allows us to provide additional assistance for students in Grades K-5, Title II grants is primarily used for professional development and Title III grants helps students who are learning English. Cuts in federal funding have resulted in a \$23,000 cut for these programs. Currently, our Title I Grant funds teaching positions, instructional assistant positions and supplies for the Title I Program and she will be watching how these cuts will impact our programs. Mr. Spangenberg asked if this cut is similar to cuts in other school districts. Dr. Schmidt replied that the funds are based upon students who qualify for free and reduced lunch; therefore, other school districts may receive a different percentage of cut based upon these numbers.

5. BUSINESS

A. Phase 2c Report – Derek Anderson, Skillman Corporation

Derek Anderson from Skillman Corporation reviewed the progress of the Phase 2c Project reporting on the soccer field/parking lot, the old high school boiler has been removed, the new boiler has been set, exterior work on the high school building and making preparations for installation of the Apple TVs at the high school.

B. Approval of Overnight Field Trip – Dr. Schmidt

Dr. Schmidt requested approval of an overnight field trip to attend a National Dance Academy at Valparaiso University. Mr. Keevin made a motion to approve the overnight field trip as requested; Ms. Williams seconded the motion. Motion carried 5-0.

C. Board Compact – Mr. Spangenberg

Mr. Spangenberg reported that the board feels they need to hold themselves at a higher standard and they have put this standard in writing in regard to supporting every student, every day, to their fullest potential. Mr. Spangenberg asked the board to approve the Board Compact and to waive the reading noting that the Board Compact can be reviewed online at the school district's website. The Board Compact addresses working agreements with our school district's employees and the behavior of our board members to hold themselves at the highest standard as they would expect from every employee who works within this school district. Mr. Spangenberg asked for a motion from the Board to approve the Board Compact and to waive the reading. Ms. Williams made a motion to approve the Board Compact as presented and to waive the reading; Mrs. Kovacik seconded the motion. Ms. Williams reported that the members of the Board attend meetings in Indianapolis and this issue was addressed at a presentation she had attended. Ms. Williams just wanted to assure everyone that there are no problems causing this action; however, the Board feels it is important to provide this standard in writing as their belief statement for what they stand for as they do expect higher standards from the staff and students as well. Mr. Keevin added that this agreement will expire when a new board is seated and a new Board Compact will need to be approved by the newly seated Board. Motion carried 5-0.

AGENDA ADJUSTMENT: BUSINESS ITEMS 5D & 5H TO TRADE PLACES IN THEIR ORDER ON THE AGENDA.

5H. Approval of Cash Transfer Tuition Students to this place on the agenda before

Dr. Schmidt asked for approval of the principals' recommendations for cash transfer tuition students for the 2013-14 school year. Mr. Keevin made the motion to approve the principals' recommendations for cash transfer tuition students as presented; Mrs. Kovacik seconded. Motion carried 5-0.

E. Approval of Student Handbook for 2013-14 School Year – Dr. Schmidt

Dr. Schmidt reported that the principals, staff and board attorney have been reviewing the handbook. A few of the changes include additions to the high school section regarding the iPad initiative and some reorganization to make the handbook more consistent and easier to read. Dr. Schmidt recommended approval of the Student Handbook for 2013-14 school year as provided to the board. Ms. Williams made a motion to approve the Student Handbook for the 2013-14 school year as presented; seconded by Mrs. Sgouros. Motion carried 5-0.

F. Approval of Athletic Trainer Contract for 2013-14 School Year – Dr. Schmidt

Dr. Schmidt referred to the proposed athletic trainer agreement with Accelerated Rehabilitation Center, LTD. which was provided in the board packet and confirmed that this agreement was recommended by Athletic Director, Kerrie Schludecker and has been reviewed by the Board's Attorney, Cheryl Zic. Dr. Schmidt reported that proposals for athletic trainer services were accepted and Accelerated Rehabilitation Center, LTD. was chosen because they provided a higher level of service at a reduced price. Some of the features they offer are: providing services for 40 hours per week, continuing to provide a trainer for the athletic training class and training and education not just for the students and coaches but for our staff and parents as well. Dr. Schmidt asked for questions from the board and heard none. Mr. Spangenberg asked for a motion from the board. Mr. Keevin made a motion to approve the Athletic Trainer Contract with Accelerated Rehabilitation Center, LTD. as presented; Ms. Williams seconded the motion. Motion carried 5-0.

G. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended that the Board accept a monetary donation in the amount of \$1,762.00 from Interstate Environment Services, Inc. for the boys' basketball program. Ms. Williams made the motion to accept the donation from Interstate Environmental Services, Inc. as presented; seconded by Mrs. Kovacik. Motion carried 5-0.

Dr. Schmidt also requested permission to accept a donation from Mary Beth Brown who donated a flute to the Band Department valued at \$500. Dr. Schmidt expressed her gratitude for these generous donations to benefit our students. Ms. Williams made a motion to accept the donation of a flute from Mary Beth Brown valued at \$500; Mrs. Kovacik seconded the motion. Motion carried 5-0.

AGENDA ADJUSTMENT: BUSINESS ITEMS 5D & 5H TO TRADE PLACES IN THEIR ORDER ON THE AGENDA.**D. Approval of Revisions to Board Policy 5517.01 Bullying; Board Policy 5111 Eligibility of Resident/Nonresident Students; and Board Policy 6150 Enrollment of Students on a Transfer Basis – Dr. Schmidt**

Dr. Schmidt reported that policy changes and revisions are needed due to legislative changes and enacting of new laws. Revision to Board Policy 5517.01 on Bullying is needed due to House Enrolled Act 1423. Some of the changes include development of a Bullying Prevention Program, establishment of an investigation process with adopted discipline rules and age appropriate research based instruction focusing on Bullying Prevention for students Grades 1-12. The Department of Education will work with school districts to help develop some of these materials which must be done no later than October 15th. Students will also be provided an opportunity to report bullying online. The proposed policy changes mirror what has been added and changed by the law and the handbook will also be updated to reflect these changes to the law. House Enrolled Act 1381 refers to Students on a Cash Transfer Basis. As of July 1st there is a change in the law affecting the procedure in enrolling a student on a transfer basis which requires a window for accepting student transfer applications. This application window must be provided on our website along with our caps for each grade level. The only other reasons a school district may deny an request for accepting a transfer student would be:

- if a student was expelled or suspended for 10 more school days in the past 12 months
- if a student had a violation with a weapon or a firearm
- if a student caused physical injury to another student, an employee or a visitor to the school
- if a student has violated the school district's drug and alcohol rules

If more qualifying applications are received than available slots, a public meeting will be held to have a random drawing of qualifying applicants in public to determine who will receive those slots. Due to these changes, Policy 5111 and Policy 6150 have noted changes to be compliant with the law. Dr. Schmidt also reported that she is working with the principals to establish the numbers that can be accepted for each grade level. Dr. Schmidt requested that the board delegate authority to her to publish the deadlines for the applications to be accepted and to publish the cap for class size on our website as well. Ms. Williams asked if there is a set length of time that the window is open or is that set for each corporation; Dr. Schmidt answered that it is set by each district. Mr. Keevin asked if it can be changed from year to year; Dr. Schmidt answered that as long as it is published on the district's website, parameters can be set that make sense. Attorney Zic added that the statute provides that capacities and deadlines are set per grade level annually. This will allow time to work through the process as this will be a learning curve this year. Mr. Spangenberg asked for a motion for approval of Revisions to Board Policy 5517.01 Bullying; Board Policy 5111 Eligibility of Resident/Nonresident Students; and Board Policy 6150 Enrollment of Students on a Transfer Basis and also approval to delegate authority to Dr. Schmidt to publish a deadline for accepting student transfer applications and to publish the cap sizes and to waive the first and second readings. Mr. Keevin made a motion to approve the Revisions to Board Policy 5517.01 Bullying; Board Policy 5111 Eligibility of Resident/Nonresident Students; and Board Policy 6150 Enrollment of Students on a Transfer Basis and approval to delegate authority to Dr. Schmidt to publish a deadline for accepting student transfer applications and to publish the cap sizes and to waive the first and second readings; Ms. Williams seconded the motion. Motion carried 5-0.

I. Athletic Presentation – Ms. Schludecker

Ms. Schludecker gave an annual report on the accomplishments of our athletic teams. Ms. Schludecker reported that this year our teams had five Sectional Championships in Boys Soccer, Girls Basketball, Boys Basketball, Bowling and Baseball; One State Championship in Bowling and numerous individual accomplishments. Ms. Schludecker also gave an Athletic Financial Report to the Board, recapped the year and shared how much she has enjoyed her first year. Mr. Spangenberg and Mr. Keevin both shared that they have heard many positive comments regarding her and her abilities and thanked her for her time and efforts during the past year.

7. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to the information provided in the board packet and also reported that his staff is currently working on the softball field and issues with drain tile repairs. Mr. Busse attended a meeting with the county zoning board last night and they approved our appeal for the variance with a vote of 3-2 with the stipulation that within 5 years we will have it paved and if we don't they will give us 30 days to remove it. Mr. Busse also informed the board that a decision needs to be made soon if we will run with it or not.

8. SUPERINTENDENT REPORT

Dr. Schmidt shared that she felt we had an outstanding graduation ceremony. Dr. Schmidt commended to the Maintenance Department for their great teamwork in preparing the fields for the Baseball Sectionals. Dr. Schmidt also commended Kerrie Schludecker for her hard work and efforts in helping with the Bike Camp for Special Needs held at the high school.

Mr. DeRossett, Boone Grove High School Principal; Mr. Schlottman, Boone Grove Middle School Principal and Mr. Donnell, Porter Lakes Elementary School Principal gave reports recapping their past school year. Mrs. Kovacik shared that she felt it was a great year with great experiences and great teachers.

9. BOARD COMMUNICATIONS

Mr. Keevin shared that he observed the Bike Camp held at the high school and thanked all who had a part in this wonderful experience.

10. SCHOOL ANNOUNCEMENTS - None**11. PUBLIC PARTICIPATION – None****12. ADJOURNMENT – 7:55 p.m.**

Mr. Keevin made a motion to adjourn the meeting; seconded by Ms. Williams. Motion carried 5-0. Meeting adjourned at 7:55 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.