

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 7-17-2014

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:35 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mr. Tom Keevin, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager/Treasurer, Aline Busse; Facilities Director, Bryan Busse, and Secretary to the Superintendent, Linda Dusek. There were approximately 8 present in the audience.

2. AGENDA ADJUSTMENT: Dr. Schmidt added to the agenda Business Item 6D - Approval and Adoption of Revised Board Policy #5630.01 - Use of Seclusion and Restraint with Students

3. PRESENTATIONS:

Christine Wallace, Director of Porter Township Food Pantry – Food Pantry Presentation

Christine Wallace reported that the Porter Township Food Pantry currently provides for approximately 135 families per month due to donations, fundraisers and food drives throughout the year and gave a heart-warming report reflecting on the activities of the past year and goals for continuing to support the community. Dr. Schmidt and the Board members thanked Christine for her report and for all of her hard work and efforts in working with the Food Pantry to help families in need within our community.

Kerrie Schludecker, PTSC Athletic Director – Athletic Report

Ms. Schludecker reported on the accomplishments of student athletes and teams during the past year, finances, fundraising ideas and plans for next year. Mr. Spangenberg and Dr. Schmidt thanked Ms. Schludecker for her report and for her hard work throughout the year.

4. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 15, 2014 at 6:30 p.m. and approval of the following items listed on the Personnel Report, waiving the reading and pending clear background searches:

1. Accept the resignation of Dylan Harrington as Middle School Cross Country Coach, 7th Grade Boys' Basketball Coach and JV Boys' Track & Field Coach at the conclusion of the 2013-2014 school year.
2. Accept the resignation of Mike Poynter as 8th Grade Language Arts Teacher at Boone Grove Middle School, Middle School Wrestling Coach and High School Assistant Football Coach effective as of June 12, 2014.
3. Accept the resignation of Debbie Skoda as the Secretary/Treasurer at Boone Grove Middle School/Boone Grove Elementary School effective at the end of the 2013-14 school year.
4. Accept the resignation of Stacey Atwood as the Spell Bowl Coach at Boone Grove Middle School for the 2014-15 school year.
5. Accept the maternity leave request of Kristin Schumacher, 7th Grade Language Arts Teacher at Boone Grove Middle School, beginning on August 18, 2014 and returning on January 5, 2015.
6. Approve James Rosinia as the Middle School Cross Country Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the 0 years of experience level.
7. Approve Erik Conrath as the Physics Teacher at Boone Grove High School beginning with the 2014-15 school year. His salary will be as per contract with a Bachelor Degree at the 0 years of experience level.
8. Approve Amber Schultz as the Middle School Dance Team Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
9. Approve Alexa Montozzi as the Varsity Dance Team Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
10. Approve Genna Noel as the Varsity Girls Soccer Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
11. Approve Marco Perez as the Junior Varsity Boys Soccer Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
12. Approve Brook Billings as the Varsity Cheerleading Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
13. Accept the recommendation to grant 4.5 sick leave days from the Sick Leave Bank to Pamela Kassner, Social Worker for Porter Township School Corporation.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, May 15, 2014 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings; seconded by Mr. Keevin. Motion carried 5-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. “Financial Moment” Presentation

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investments. Dr. Schmidt said that during last month’s Financial Report she made an error in reporting the amount received per student last year and the correct amount should have been \$5,084.84 per student. The good news is that this amount is up about \$500 from what she reported last month. Dr. Schmidt also reported that a window was posted to accept transfer tuition student applications until May 30 and these applicants will be brought for approval later in this meeting. Another window is currently open until the end of June and these applicants will be brought for approval in July. Dr. Schmidt then plans to possibly open a window every month until the ADM count in September.

6. BUSINESS

A. Accept Cash Tuition Student Transfers for the 2014-15 School Year – Dr. Schmidt

Dr. Schmidt reiterated that grade level openings have been posted at our website for acceptance until May 30th. Since the number of applications received by June 30th was not greater than the number of seats advertised, Dr. Schmidt recommended accepting all students who have requested to enroll as transfer tuition students prior to May 30th. Mr. Spangenberg asked for a motion from the board. Mrs. Kovacik made a motion to accept the cash tuition transfer students for the 2014-15 school year as listed in the board packet; seconded by Ms. Williams. Motion carried 5-0.

B. Approval of Updated Health Services Forms for the 2014-15 School Year – Dr. Schmidt

Dr. Schmidt referred to updated health services forms provided by Heather Lint, Director of Nursing, noting that the revisions are necessary to ensure legal compliance. Dr. Schmidt requested approval of the updated health services forms for the 2014-15 school year. Mrs. Sgouros made a motion to approve the updated health services forms as provided by Heather Lint, Director of Nursing; seconded by Mrs. Kovacik. Motion carried 5-0.

C. Accept Bus Bid – Mr. Busse

Mr. Busse reported that the transportation bid was advertised and only one response was received. The bid received was slightly over \$1,000,000, which is 11.61% over our current year. Mr. Busse said he is currently negotiating a better rate and recommended approval of the contract with First Student subject to final legal review and approval by the Superintendent. Dr. Schmidt reiterated that negotiations are not finalized at this time; however, rather than waiting until the July board meeting for approval, they are requesting permission to execute the contract once an agreement has been reached and pending final approval of legal counsel. Mr. Spangenberg asked for a motion from the board to accept the transportation bid pending final approval from legal counsel. Ms. Williams made a motion to accept the transportation bid pending final approval from the legal counsel; seconded by Mr. Keevin. Motion carried 5-0.

D. Agenda Adjustment: Addition of Business Item 6D. - Approval and Adoption of Revised Board Policy 5630.01 – Use of Seclusion and Restraint with Students – Dr. Schmidt

Dr Schmidt referred to a board policy for seclusion and restraint of students which is required to be in place by July 1 noting that this policy formalizes into policy what we are already practicing. If students need any type of physical restraint there is a process, procedure and training that must be followed. Specific training will be provided for staff members who will be using this type of restraint. A seclusion and restraint plan has also been developed along with a policy and forms to be compliant prior to July 1. Mr. Spangenberg asked for a motion from the board for approval and adoption of Policy 5630.01- Use of Seclusion and Restraint with Students. Mr. Keevin made a motion to approve and adopt Policy 5630.01- Use of Seclusion and Restraint with Students; seconded by Ms. Williams. Mr. Spangenberg asked who will provide the training. Dr. Schmidt replied that Porter County Education Services will provide the training on crisis prevention and intervention which is a specific training to help learn specific restraint techniques that are approved and safe for the student. Motion carried 5-0.

7. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to the Facility Services Report provided in the board packet. Mr. Busse also reported that his crew is working at the high school with renovations in the Culinary Arts Room, renovations in the library and the installation of a bathroom for Special Education along with classroom renovation at the middle school. Mr. Spangenberg said that he has noticed the drainage is tremendously better at the soccer fields and the baseball fields and the grounds have never been better.

8. SUPERINTENDENT REPORT

Dr. Schmidt reported that we are in full swing with projects, the school year has ended and we are currently working in next year mode working on registration dates, schedules, staffing, organizing the first day, working

with the safety team, mentoring new staff and getting ready for the students' return in August. Dr. Schmidt wished Mr. Donnell a Happy Birthday on his upcoming birthday on June 26th.

9. BOARD COMMUNICATIONS – None

10. SCHOOL ANNOUNCEMENTS

- Mr. DeRossett noted that graduation went smoothly.
- Ms. Williams noted that one of our students participated in Chalk the Walk which is displayed on the south side of the courthouse.

11. PUBLIC PARTICIPATION - None

12. ADJOURNMENT – 7:19 p.m.

Mr. Keevin made a motion to adjourn the meeting; seconded by Mr. Spangenberg. Motion carried 5-0. The meeting adjourned at 7:19 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.