

PTSC
 BOARD APPROVED
 DATE 6-19-2014

MINUTES OF REGULAR SCHOOL BOARD MEETING
 BOARD OF SCHOOL TRUSTEES
 PORTER TOWNSHIP SCHOOL CORPORATION

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER – Mr. John Spangenberg, President – 6:28 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mr. Tom Keevin, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager/Treasurer, Aline Busse; Facilities Director, Bryan Busse, and Secretary to the Superintendent, Linda Dusek. There were approximately 14 present in the audience.

2. **AGENDA ADJUSTMENT: None**

3. **PRESENTATIONS:**

BOONE GROVE HIGH SCHOOL WALL OF FAME:

BGHS Seniors, Samantha Reed and Cheyenne Campbell, who were honored on the 2014 Wall of Fame, discussed their future college plans with the board.

RECOGNITION OF RETIREES:

Mr. DeRossett congratulated Ginger Boys, Kimberly Fenwick and Jeffrey Cochran on their retirement at the end of the 2013-14 school year and reflected on their teaching careers. Dr. Schmidt and the Board of School Trustees congratulated the retirees and presented them with a small token of appreciation for their devoted service to the students of Porter Township School Corporation. There was a brief break for refreshments.

4. **CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 17, 2014 at 6:30 p.m. and approval of the following items listed on the Personnel Report, waiving the readings and pending clear background searches:

- Accept the resignation of Timothy Taylor as Custodian at Boone Grove Middle/ Elementary School Complex effective as of April 28, 2014.
- Approve Nick Cain, Brian Sherwin and Marcus Banning as Summer Maintenance/Grounds Helpers beginning on June 9, 2014. Their rate of pay will be \$10.32 per hour for 8 hours per day not to exceed 40 hours per week.
- Accept the resignation of Chad Roggow as 8th Grade Science Teacher at Boone Grove Middle School and all extra-curricular and coaching positions effective as of June 30, 2014.
- Accept the resignation of Dylan Harrington as a 6th Grade Social Studies Teacher at Boone Grove Middle School effective at the end of the 2013-14 school year.
- Accept the resignation of Jeff Lint as a Custodian at Boone Grove Elementary School effective as of May 23, 2014.
- Accept the maternity leave request for Kristine Prater, Spanish Teacher at Boone Grove High School, from Monday, June 2, 2014 through approximately September 15, 2014.
- Approve Michell Deavers as a Custodian at Boone Grove Middle School starting on May 19, 2014. Her rate of pay will be \$10.32 per hour for 40 hours per week.
- Approve James Slayden as a Custodian at Boone Grove Middle School starting on May 27, 2014. His rate of pay will be \$10.32 per hour for 40 hours per week.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 17, 2014 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings; seconded by Mrs. Sgouros Motion carried 5-0.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. “Financial Moment” Presentation

Dr. Schmidt referred to the financial report provided in the board packet. During the "Financial Moment" Dr. Schmidt discussed how estimated ADM counts are used to calculate the amount of money provided per student to be received from the state.

6. **BUSINESS**

A. The First Reading and Adoption of the Revised Bullying Policy #5517.01 – Dr. Schmidt

Dr. Schmidt referred to the revised Bullying Policy #5517.01 and asked the board to adopt the revised Bullying Policy #5517.01, waiving the first and the second reading of the Bullying Policy #5517.01. Ms. Williams made a motion to adopt the revised Bullying Policy #5517.01 waiving the first and the second reading; seconded by Mr. Keevin. Motion carried 5-0.

B. Approval of the Second Reading of the Revisions for the 2014-15 Student Handbook– Dr. Schmidt

Dr. Schmidt commented that many have been involved in reviewing the student handbook and making revisions in the process. Dr. Schmidt then asked the board to approve the revisions and the second reading of the Student Handbook for 2014-15 school year. Ms. Williams made a motion to approve the revisions for the 2014-15 Student Handbook; seconded by Mrs. Sgouros. Motion carried 5-0. Ms. Williams thanked everyone for their hard work in reviewing the student handbook.

C. Approval of Summer Credit Recovery Classes and Fees – Dr. Schmidt

Dr. Schmidt referred to the request from Boone Grove High for summer credit recovery classes and fees beginning the week of June 9 through July 3. Classes will be held Monday through Thursday each week. Mr. Keevin made a motion to approve the Summer Credit Recovery classes as presented by Dr. Schmidt; seconded by Ms. Williams. Motion carried 5-0.

D. Approval of Summer Hours of Operation – Dr. Schmidt

Dr. Schmidt asked for the board's approval of summer hours of operation beginning the week of Monday, June 9 returning to regular hours on August 4. The school buildings will be operating Monday through Thursday from 6:00 a.m. to 6:00 p.m. with the exception of the Administration Building. Mrs. Sgouros made a motion to approve the summer hours of operation as presented by Dr. Schmidt; seconded by Ms. Williams. Motion carried 5-0.

E. Approval of Textbook Adoption for World Languages – Dr. Schmidt

Dr. Schmidt referred to the recommendation from the World Languages Department provided in the board packet. Dr. Schmidt explained that digital tools are being reviewed; however, World Languages has some unique portions particularly in listening and speaking. At this point they do not feel comfortable offering strictly digital tools. Dr. Schmidt recommended a one year cost of materials to students as this will allow time to research for other digital sources. Ms. Williams made a motion to approve the textbook adoption for World Languages for one year as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

F. Approval of Price Increase for School Lunches – Dr. Schmidt

Dr. Schmidt explained that the government has mandated an increase to our school lunch prices and we must comply. Students in Grades K-5 currently pay \$2.05 for lunch; the proposed increase is \$.05, raising their price to \$2.10. Students in Grades 6-12 currently pay \$2.20 for lunch; the proposed increase is \$.05, raising their price to \$2.25. Additionally, the Foods Director is encouraging all students to take advantage of the school breakfast program to help in a providing a good start to each students' school day. Since free and reduced students currently pay a small portion for their breakfast, due to hardships a student may be forced to choose between breakfast or lunch. For this reason it would be beneficial for free and reduced students to receive their breakfast at no charge. Dr. Schmidt then recommended that beginning with the 2014-15 school year, that lunch prices be increased by \$.05 for K-12 and also allowing the students who qualify for free and reduced lunch to receive their breakfast at no charge. Mr. Keevin made a motion to approve the price increase of \$.05 for school lunches and also allowing students who qualify for free and reduced lunches to receive their breakfast at no charge beginning with the 2014-15 school year; Mrs. Kovacik seconded the motion. Motion carried 5-0.

G. Approval of Course Fees for the 2014-15 School Year – Dr. Schmidt

Dr. Schmidt referred to the board packet listing the course fees and textbook rental fees for the 2014-15 school year and asked for the board's approval. Ms. Williams made a motion to approve the textbook rental and course fees for the 2014-15 school year as provided in the board packet; seconded by Mrs. Kovacik.

H. Approval of Changes to the Board of School Trustees Meeting Schedule – Dr. Schmidt

Dr. Schmidt said that currently the Board of School Trustees have scheduled their monthly meetings to be held on the third Thursday of each month. Dr. Schmidt proposed that the Board of School Trustees change their meeting schedule to hold their monthly meetings on the second Thursday of each month beginning with the August 2014 board meeting and thereafter. Dr. Schmidt referred to the proposed revised district calendar for the 2014-15 school year included in the board packet, which reflects the proposed changes in the monthly school board meeting schedule. Ms. Williams made a motion to approve changing the Board of School Trustees' monthly school board meetings to be held on the second Thursday of each month beginning with the August school board meeting and every meeting thereafter, unless otherwise noted; seconded by Mrs. Kovacik. Motion carried 5-0.

I. Approval of the First Amendment to Farm Lease – Dr. Schmidt

Mr. Busse explained that in order to improve the cross country course, 20 feet needs to be taken away from the 25 acre property line, the whole perimeter of the field and also along the ditch on each side which is shown in Exhibit B provided in the board packet. Mr. Busse asked for the board's approval to make the amendment to the farm lease in regard to the property line change as presented in Exhibit B. Mr. Keevin made a motion to approve the first amendment to the farm lease as requested by Mr. Busse; seconded by Ms. Williams. Ms. Williams asked what the approximate distance is around the outside of the property; Mr. Busse answered approximately 3,859 feet around the outside. Motion carried 5-0.

7. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse referred to the Facility Services Report provided in the board packet. Mr. Busse also reported that in regard to the cross country course, a couple of culvert sections were placed, filled in and sowed with seed to allow the farmer to get across. Mr. Busse also reported that his crew has been busy mowing and preparing for graduation. Mr. Spangenberg thanked Mr. Busse and his crew for their hard work.

8. SUPERINTENDENT REPORT

Dr. Schmidt reported that the end of the school year is fast approaching on Thursday, June 5 for students and Friday, June 6 for teachers; all schools will be closed for Memorial Day and Graduation is Sunday, June 8 at 2:00 p.m. Dr. Schmidt wished Garry DeRossett and Melia Spicer a Happy Birthday for their upcoming June birthdays.

9. BOARD COMMUNICATIONS – None**10. SCHOOL ANNOUNCEMENTS**

- Mr. DeRossett announced the following upcoming events for the high school: Kent's Run is May 24; Band Concert is May 24; Choir Concert is May 26; The Choir is traveling to Six Flags this weekend; A cookout for students will be held on the last day of school; Graduation is Sunday, June 8 at 2:00 p.m.; and 8th Graders will visit BGHS on a late start day.
- Mr. Lichtenberger announced upcoming events: BGMS Wolf Pride Assembly is June 5; BGMS Honors Breakfast is May 28 at 6:30 a.m. and BGE Field Day is May 28.
- Mr. Donnell announced that PLE participated in Kids Caring for the Community and received \$750. These funds will be donated back to the community to the following: Porter County Animal Shelter - \$300; Taltree Arboretum - \$300; and another food drive is scheduled for May 27-30 and \$150 will go toward the food drive

11. PUBLIC PARTICIPATION - None**12. ADJOURNMENT – 7:19 p.m.**

Mr. Keevin made a motion to adjourn the meeting; seconded by Mr. Spangenberg. Motion carried 5-0. The meeting adjourned at 7:19 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.