

**MINUTES OF REGULAR SCHOOL BOARD MEETING
 BOARD OF SCHOOL TRUSTEES
 PORTER TOWNSHIP SCHOOL CORPORATION**

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:32 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros; Mr. Tom Keevin was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Facilities Manager, Bryan Busse and Business Manager/Treasurer, Aline Busse. Secretary to the Superintendent, Linda Dusek was absent. There were approximately 5 present in the audience.

2. AGENDA ADJUSTMENT – Dr. Schmidt added Business Item 6D: Accept Donations to Porter Lakes Elementary School to the agenda.

3. PRESENTATION: None

4. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, November 21, 2013 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

1. Accept the resignation of Christina Twardoz as Title I Aide at Boone Grove Elementary School effective as of December 20, 2013.
2. Accept the resignation of Paul Schlottman as Boone Grove Middle School Principal effective as of January 6, 2014.
3. Approve Danyelle Vivian as the Freshman Class Sponsor for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
4. Accept the maternity leave request of Ashley Smithson beginning around April 14, 2014 until the remainder of the 2013-14 school year.
5. Approve Ron Saunders as the Varsity Softball Coach for the 2013-14 school year. His rate of pay will be based upon the ECA Salary Schedule at the two years of experience level.
6. Approve Danielle Cantwell as the Girls' 7th Grade Basketball Coach for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.
7. Approve Butch Jeffries as a 6th Grade Boys' Basketball Volunteer Coach for the 2013-14 school year.
8. Approve Julie Stahl as the Volunteer Gymnastics Coach for the 2013-14 school year.
9. Approve Sean Hendron as a volunteer intern for the Athletic Department for the remainder of the 2013-14 school year.
10. Approve Rob Bono as a 6th Grade Boys' Basketball Volunteer Coach for the 2013-14 school year.
11. Approve Julie Newman as the Varsity Dance Coach for the 2013-14 school year. Her rate of pay will be based upon the ECA Salary Schedule paying the remainder of the zero years of experience level (\$912.16).
12. Approve Marjan Josifoski as a 6th Grade Boys Basketball Volunteer Assistant Coach for the 2013-14 school year.
13. Approve Bethany Eveland as the 7th Grade Team Leader at Boone Grove Middle School for the 2013-14 school year effective as of August 19, 2013. Her rate of pay will be based upon the ECA Salary Schedule at the zero years of experience level.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approve the minutes of the regular school board meeting held on Thursday, November 21, 2013 at 6:30 p.m., approve the items listed on the Personnel Report and waive the readings; seconded by Mrs. Sgouros. Motion carried 4-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. "Financial Moment" Presentation

Dr. Schmidt referred to the financial report provided in the board packet and announced that during her "Financial Moment" she will discuss the preliminary budget numbers.

Dr. Schmidt reported that the preliminary budget numbers show a reduction of \$311,000 in our General Fund which was unexpected. This is a loss of \$457,000 from the 2012 budget to the 2014 budget in General Fund dollars. Dr. Schmidt assured that measures will be taken to address this reduction without reducing staff. Other reductions include: Debt Service Fund reduction of just over \$23,000; Capital Projects reduction of \$500,000; Transportation Fund reduction of \$72,000; Bus Replacement Fund reduction of \$46,000; Total reductions of \$972,000 from what was advertised. Ms. Williams stated that the information is appreciated and they will continue to look at ways to tighten the belt. Mrs. Sgouros asked how much student enrollment is down this year; Dr. Schmidt replied 10 or 12 students. Dr. Schmidt stated that she plans to open a window to accept new transfer tuition student applications for the start of the second semester to help offset the funding lost due to mid-term graduates.

6. BUSINESS

A. Adoption of Resolution #1213-113 - Resolution for Tax Anticipated Warrants – Mrs. Busse

Dr. Schmidt recommended adoption of Resolution #1213-113 - Resolution for Tax Anticipated Warrants and waive the reading. Ms. Williams made a motion to adopt Resolution #1213-113 - Resolution for Tax Anticipated Warrants and waive the reading; seconded by Mrs. Kovacik. Motion carried 4-0.

B. Approval of Resolution #1213-114 - Project Care Agreement – Dr. Schmidt

Dr. Schmidt explained that the Project Care Agreement is an annual agreement supported financially by the Porter Township Trustee in the amount of \$6,500 to help with the cost of this service project. Dr. Schmidt gratefully recommended approval of Resolution #1213-114 – Project Care Agreement and waive the reading. Mrs. Sgouros made a motion to approve Resolution #1213-114 – Project Care Agreement as presented by Dr. Schmidt and waive the reading; Ms. Williams seconded the motion. Motion carried 4-0.

C. Disposal of Unusable Equipment – Mr. Busse

Mr. Busse referred to the list of unusable equipment provided in the board packet and requested permission to recycle the listed unusable equipment at no additional cost to the district. Mrs. Kovacik made a motion to grant permission to recycle unusable equipment as requested by Mr. Busse; Ms. Williams asked if only computer equipment will be recycled and if any of it will be auctioned. Mr. Busse replied that the unusable equipment is computer equipment and none of it will be auctioned as it will be recycled or destroyed. Ms. Williams seconded the motion. Motion carried 4-0.

D. Agenda Adjustment: Addition of Business Item 6D. Accept Donations for Porter Lakes Elementary School

Dr. Schmidt recommended that the Board accept the following three donations for Porter Lakes Elementary School:

- \$750 from the Kids Caring and Sharing Award to be used to promote community services
- \$300 from BP Fabric of America to be used for the Angel Tree as requested by Mr. Steve Julovich
- \$300 from BP Fabric of America to be used for materials, supplies and technology support as requested by Javier Garcia

Ms. Williams made a motion to accept the donations to Porter Lakes Elementary School as presented; seconded by Mrs. Sgouros. Motion carried 4-0.

7. DIRECTOR OF FACILITY SERVICES REPORT

Mr. Busse reported that his staff has been busy during the last month and they are looking forward to Christmas break to get some extra things done. Mr. Spangenberg thanked Mr. Busse and his staff for all they do.

8. SUPERINTENDENT REPORT

Dr. Schmidt wished Bryan Busse a Happy Birthday. Dr. Schmidt announced that the annual Organizational Meeting will be held on Thursday, January 9, 2014 at 6:00 p.m. and also that Friday is the last day of school before Christmas Break noting that students will return on Monday, January 6.

Dr. Schmidt stated that she has some items in her Superintendent's Report that will require board action tonight. Dr. Schmidt then recommended that the Board create two new positions within the district:

- The position of Boone Grove Complex Principal for students in grades 4-8
- The position of Boone Grove Complex Assistant Principal for students in grades 4-8

Mrs. Sgouros made a motion to create the position of Boone Grove Complex Principal for students in grades 4-8 and to create the position of Boone Grove Complex Assistant Principal for students in grades 4-8; seconded by Mrs. Kovacik. Motion carried 4-0.

Secondly, Dr. Schmidt recommended that the position of the Boone Grove Complex Principal for students in grades 4-8 be filled by Mr. Robert Lichtenberger. Ms. Williams made a motion to appoint Mr. Robert Lichtenberger as the Boone Grove Complex Principal for students in grades 4-8; seconded by Mrs. Sgouros. Motion carried 4-0.

9. BOARD COMMUNICATIONS

Ms. Williams commented that she attended the Madrigal Dinner at the high school and it was a wonderful time for everyone.

10. SCHOOL ANNOUNCEMENTS

Mr. DeRossett reported that the high school has received two grants from the county: one in the amount of \$1,550 for Drug Free Testing which will allow for drug testing up to three times per month. The second grant is for Natural Helpers in the amount of \$2,000. Mr. DeRossett also reported that there will a Pep Session on Friday and a Homecoming dance for Homecoming Week. The Angel Tree at the high school was well supported once again this year.

Mr. Lichtenberger reported that two students in the Honor Choir will be attending a "Circle the State with Song" in Fort Wayne in February.

Mr. Schlottman reported that Snowflake Wars at the middle school raised over \$2,000 this year. These funds will go to needy families in Porter Township for the holidays. The Faculty and Wolf Pride will hold a volleyball game at noon on Friday at the middle School.

Mr. Donnell thanked the Boone Grove High School Choir for coming to Porter Lakes Elementary for Christmas. Mr. Donnell also thanked the community for their Angel Tree participation supporting families within our community.

11. PUBLIC PARTICIPATION - None**12. ADJOURNMENT – 6:58 p.m.**

Mrs. Kovacik made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 4-0. Meeting adjourned at 6:58 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.