

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 12-11-2014

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mr. John Spangenberg, President – 6:35 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mr. John Spangenberg, Ms. Johanna Williams, Mr. Tom Keevin, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager/Treasurer, Aline Busse and Secretary to the Superintendent, Linda Dusek; Bryan Busse, Director of Facilities, was absent. There were approximately 16 present in the audience.

2. AGENDA ADJUSTMENT: Dr. Schmidt requested addition of two business items to the agenda:

- 6I. Approval of the Addition of a New Position - Assistant Superintendent
- 6J. Approval of the Amendment to Section 125 Flexible Benefit Plan

3. PRESENTATION: Builders Club - Boone Grove Middle School – Stacey Atwood

Mrs. Stacey Atwood and a few members of the Builders Club discussed some of the service projects that the Builders Club is involved in, which include: working at the Nature Preserve spreading mulch, Sunset Hills with Kiwanis Club, working with the Porter County Food Pantry, the Empty Bowls Project, care packages to the troops and Relay for Life. The students then answered questions from the board. There was a brief break for refreshments.

4. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 9, 2014 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

- Accept the resignation of Luisa Hannon as Director of Guidance effective as of November 7, 2014.
- Accept the resignation of Jennifer Finley as the 8th Grade Girls Basketball Coach effective as of October 27, 2014.
- Approve Mary Edwards as the Freshman Class Sponsor at Boone Grove High School for the 2014-15 school year. Her rate of pay will be based upon the ECA salary schedule at the zero years of experience level.
- Approve Katherine Gikas as a temporary 1st Grade Teacher at Porter Lakes Elementary School beginning October 27, 2014 through December 8, 2014 (approximately). Her salary will be paid as per contract at the three (3) years of experience level.
- Approve Dean Hill as the 7th Grade Boys Basketball Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Glenn Adler as the 8th Grade Boys Basketball Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Timothy Creech as the Middle School Wrestling Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Ron Saunders as the Varsity Softball Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the two (2) years of experience level.
- Approve Kelly Kraus as the Junior Varsity Softball Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve James Kraushaar as a Volunteer Boys Bowling Assistant Coach for the 2014-15 school year.
- Approve Julie Stahl as a Volunteer Varsity Gymnastics Coach for the 2014-15 school year.
- Approve Nate Cox as a Volunteer 7th Grade Boys Basketball Assistant Coach for the 2014-15 school year.
- Approve Mark Campbell as a Volunteer 8th Grade Boys Basketball Assistant Coach for the 2014-15 school year.
- Accept the maternity leave request of Mallory Bobrowski, 4th Grade Teacher at Boone Grove Elementary School, beginning on Monday, November 10, 2014 and returning on Monday, January 5, 2015.

- Approve Larry Schiesser as the 6th Grade Boys Basketball Coach for the 2014-15 school year. His rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jessica Fauser as the 8th Grade Girls Basketball Coach for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jason Rippe as a Volunteer Girls Basketball Coach for the 2014-15 school year.
- Approve Jolie Ritchie as the Academic Team Head Coach at Boone Grove Middle School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Cora Boender as the Academic Team Science Coach at Boone Grove Middle School for the 2014-15 school year. Her rate of pay will be based upon the ECA Salary Schedule at the zero (0) years of experience level.
- Approve Jennifer Fieleke as a temporary 4th Grade Teacher at Boone Grove Elementary School beginning around November 17, 2014 until December 19, 2014 to fill a maternity leave.

Ms. Williams made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, October 9, 2014 at 6:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mr. Keevin. Motion carried 5-0.

5. FINANCIAL REPORT – Dr. Schmidt

- A. Appropriation Summary
- B. Fund Report
- C. Investments
- D. “Financial Moment” Presentation

Dr. Schmidt referred to the financial report provided in the board packet providing the appropriation summary, fund report and investment report and no questions were heard.

6. BUSINESS

A. Permission to Advertise for Tax Anticipation Warrant (TAW) – Dr. Schmidt

Dr. Schmidt asked for permission to advertise for Tax Anticipation Warrant (TAW). Mr. Keevin made a motion to grant permission to advertise for Tax Anticipation Warrant (TAW); seconded by Ms. Williams. Motion carried 5-0.

B. Approval of Resolution #1114-123 - Destruction of Records – Dr. Schmidt

Dr. Schmidt explained that Resolution #1114-123 - Destruction of Records will allow the destruction of records listed in this resolution as per the Indiana Public Schools General Retention Schedule. Dr. Schmidt then recommended approval of Resolution #1114-123 to allow the destruction of the records listed. Mrs. Sgouros made a motion to approve Resolution #1114-123 – Destruction of Records to allow destruction of records as requested by Dr. Schmidt; Ms. Williams seconded the motion. Motion carried 5-0.

C. Approval of Resolution #1114-124 – Budget Transfers 2014 – Dr. Schmidt

Dr. Schmidt asked for permission to approve Resolution #1114-124 – Budget Transfers 2014 which will allow the budget to be closed at the end of the year. Ms. Williams made a motion to approve Resolution #1114-124 – to allow budget transfers for 2014; seconded by Mr. Keevin. Motion carried 5-0.

D. Approval of Resolution #1114-125 – Rainy Day Fund Transfer – Dr. Schmidt

Dr. Schmidt explained that approval of Resolution #1114-125 – Rainy Day Fund Transfer will allow transferring funds unencumbered appropriation amounts to the Rainy Day Fund from the Transportation Operating Fund and from the Bus Replacement Fund. Dr. Schmidt recommended approval of Resolution #1114-125 – Rainy Day Fund Transfer and waive the reading. Mr. Keevin made a motion to approve Resolution #1114-125 – Rainy Day Fund Transfer and waive the reading; seconded by Mrs. Sgouros. Motion carried 5-0.

E. Approval of Alternative Education Program Agreement – Dr. Schmidt

Dr. Schmidt reflected that last month she gave a presentation on an Alternative Education Program proposal which would provide high quality education services to our students in that program and also reduce our billing for that program. Dr. Schmidt then recommended approval of the Alternative Education Program to begin with the planning of this program which will begin with the start of the 2015-2016 school year. Ms. Williams made a motion to approve the Alternative Education Program Agreement as recommended by Dr. Schmidt, seconded by Mr. Keevin. Motion carried 5-0.

Dr. Schmidt requested to move the Agenda Adjustment Business Item 6I. to be discussed in this portion of the meeting as it is connected with the Alternative Education Program Agreement; the Board agreed.

6I. AGENDA ADJUSTMENT ADDITION: Approval of the Addition of a New Position - Assistant Superintendent

Dr. Schmidt explained that moving the Alternative Education Program to our district will require appointment of someone to run the program and for this reason she recommended the addition of a new position - Assistant Superintendent. Dr. Schmidt explained that the Assistant Superintendent will spend 70% of their time working with the Alternative Education Program and additionally working with our district as the High Ability Grant Coordinator, the Summer School Program Coordinator, the Expulsion Examiner and the Chief Safety Officer. Dr. Schmidt discussed the proposed budget for the Alternative School Program explaining how each district has a cost per slot, discussed cost savings per district and State grants. The total salary for this position is proposed at \$80,000 and the proposed funding breakdown for this position is: 70% of the salary from the Alternative School Program, 10% of the salary from the High Ability Grant, 9% of the salary from the Summer School Grant and the remaining 11% would come from the General Fund. The approximate cost to the district would be \$3,911.61. Mr. Keevin made a motion to approve the addition of the new position of Assistant Superintendent; seconded by Ms. Williams. Motion carried 5-0. Mrs. Kovacik and Mr. Spangenberg shared appreciation for the creativity of funding for this position.

Dr. Schmidt added that she has worked very hard to find the perfect person for this position as this person will be key to the success of the Alternative Education Program. This individual must be passionate about building relationships with these students to help them reconnect with the value of education and to show them how to achieve their life goals. Dr. Schmidt announced that she strongly feels that Mr. Ben Parrish is perfect for this position and recommended Mr. Ben Parrish as the new Assistant Superintendent. Mrs. Sgouros made a motion to approve Mr. Ben Parrish as the new Assistant Superintendent; seconded by Ms. Williams. Motion carried 5-0.

F. Approval of Cash Tuition Transfer Students – Dr. Schmidt

Dr. Schmidt reported that open windows have been posted in which applications could be submitted for Cash Tuition Transfer Students. Dr. Schmidt reported that two applications were received, reviewed and approved and Dr. Schmidt is now requesting approval from the Board to accept two cash tuition transfer students. Mrs. Kovacik made a motion to approve the two cash tuition transfer students as requested by Dr. Schmidt; seconded by Ms. Williams. Motion carried 5-0.

G. Accept Donations – Dr. Schmidt

Dr. Schmidt asked for permission to accept a donation to the Boone Grove High School Project Care Program in the amount of \$50.00 from 1st Source Bank for the Project Care Fund and a donation to the Boone Grove High School Girls Basketball Program in the amount of \$60.00 from Dennis and Sharon K. Kenning for the Girls Basketball Fund. Mrs. Kovacik made a motion to accept the donations as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

H. Disposal of Unusable Equipment – Dr. Schmidt

Dr. Schmidt said the Tech Team has been diligently working to provide a list of unusable equipment and requested approval to dispose of the listed unusable equipment. Ms. Williams made a motion to approve disposal of the unusable equipment as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 5-0.

I. AGENDA ADJUSTMENT ADDITION: Approval of Amendment to Section 125 Flexible Benefit Plan – Dr. Schmidt

Dr. Schmidt reflected that Section 125 Flexible Benefit Plan has already been approved by the Board; however, she is now asking for approval of an amendment to the Section 125 Flexible Benefit Plan which will allow a timeline to expand the application role and allow time for notifying the employees. Ms. Williams made a motion to approve the amendment to Section 125 Flexible Benefit Plan and waive the reading; seconded by Mrs. Sgouros. Motion carried 5-0.

7. DIRECTOR OF FACILITY SERVICES REPORT

Dr. Schmidt reported that Mr. Busse was unable to attend this evening. Dr. Schmidt then reported that the Facility Services staff has been preparing snow plows in preparation for the upcoming winter season.

8. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt thanked the board for their support in doing what is best for the kids. Dr. Schmidt announced upcoming events: Online Day will be held on November 19th, Thanksgiving break is November 27 and 28, Nelson's Port-A-Pit Chicken Night will be held on December 5. Dr. Schmidt wished Mrs. Kovacik a Happy Birthday on December 2.

9. BOARD COMMUNICATIONS - None

10. SCHOOL ANNOUNCEMENTS

- Mr. Lichtenberger reported that the Veteran's Day presentations at the Boone Grove Complex were very well done by Mrs. Roeske and Mrs. Gorski.
- Mr. Donnell announced that the annual Angel Tree will be displayed on November 24 and encouraged everyone to participate in helping these children from our community.
- Mr. DeRossett reported upcoming events: Madrigal Dinner on December 13 and 14, Homecoming and Spirit Week in December

11. PUBLIC PARTICIPATION – None

12. ADJOURNMENT – 7:44 p.m.

Ms. Williams made a motion to adjourn the meeting; seconded by Mr. Keevin. Motion carried 5-0. The meeting adjourned at 7:44 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.