

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC  
BOARD APPROVED  
DATE 6-9-16

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Mrs. Nichole Kovacik, Vice-President – 6:37 p.m.**

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Mrs. Nichole Kovacik, Mr. Tom Keevin, Mrs. Lilann Sgouros and Dr. Natalie Wargo; Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Attorney Cheryl Zic; Facilities Director, Bryan Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 13 present in the audience.

**2. AGENDA ADJUSTMENT:** Dr. Schmidt announced the addition of Business Item 6F. Resolution #0516-154 Resolution Declaring Opposition to Development of Rail Line

**3. PRESENTATIONS:**

**ACADEMIC WALL OF FAME – Mr. Corman**

Mr. Corman shared a video honoring the seniors who achieved the prestigious honor of being named on the Academic Wall of Fame. One of the honorees, Amber Johnson, was in attendance and the Board presented her with a certificate and congratulated her on her achievement.

**RETIREMENT RECOGNITION – Mr. Lichtenberger and Mr. Donnell**

Mr. Lichtenberger and Mr. Donnell honored retiree Doug Walker and reflecting on his 38 years of dedicated service to the students of Porter Township Schools. Dr. Schmidt and the Board shared deep appreciation for Mr. Walker and wished him well in his retirement.

**4. CONSENT AGENDA – Dr. Schmidt**

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, April 14, 2016 at 6:30 p.m., approval of the minutes of the special school board meeting held on Monday, May 2, 2016 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings:

- Accept the resignation of Matt McKay as the Varsity Boys' Basketball Coach as of April 18, 2016.
- Accept the resignation of Haley Clark as Biology Teacher at Boone Grove High School effective as of June 4, 2016.
- Accept the resignation of Shawn Sebens as Custodian at Boone Grove High School, effective as of May 11, 2016.
- Accept the maternity leave request of Brittany McKamey, Mathematics Alternative School Teacher, beginning on August 15, 2016 for twelve (12) weeks with the anticipated return date of November 7, 2016.
- Approve Bryan Hill as the Varsity Boys' Basketball Coach for the 2016-17 school year effective as of April 28, 2016. His rate of pay will be based upon the ECA Salary Schedule at the five (5) years of experience level.
- Approve a position change for cafeteria worker, Michelle Murphy, from dishwasher to cook at Porter Lakes Elementary School beginning August 13, 2016. Her rate of pay will be \$10.31 per hour for 5.5 hours per day or as needed for 180 student days.
- Approve Julie Thomas as a dishwasher in the cafeteria at Porter Lakes Elementary School. Her rate of pay will be \$8.55 per hour for 3 to 3.5 hours per day or as needed for 180 student days.
- Approve Garrett Wardell, Brian Sherwin, and Dean Hill as summer maintenance/ grounds helpers for the summer of 2016. Garrett Wardell and Dean Hill will begin on May 16, 2016 and Brian Sherwin will begin at the end of the 2015-16 school year. Their rate of pay will be \$10.32 per hour for 8 hours per day not to exceed 40 hours per week.
- Accept the resignation of Chris Wellsand as the Boys' Golf Coach for the 2015-16 season effective as of May 6, 2016.
- Accept the resignation of Jeri Evans as Food Services Manager at Boone Grove High School effective as of May 11, 2016.
- Approve Amanda Nunnally as a Science Teacher at Boone Grove High School at the beginning of the 2016-17 school year. She will be paid as per contract at the eight (8) years of experience level with a Master Degree.

- Approve the request of Jessica McGinley to transfer from Math Teacher at Boone Grove Middle School to Math Teacher at Boone Grove High School at the beginning of the 2016-17 school year.
- Approve Robert Lukas as the Varsity Boys' Golf Coach for the remainder of the 2015-16 season effective as of May 6, 2016. His rate of pay will be based upon the ECA Salary Schedule at the four (4) years of experience level and pro-rated for the remainder of the season.
- Approve Samuel Eleftheri as a Computer Technician Intern beginning on May 9, 2016 for approximately 30 days with no compensation.

Mr. Keevin made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approve the minutes of the regular school board meeting held on Thursday, April 14, 2016 at 6:30 p.m., approve the minutes of the special school board meeting held on Monday, May 2, 2016 at 6:30 p.m. and approve the items listed on the Personnel Report and waiving the readings; seconded by Dr. Wargo. Motion carried 4-0.

5. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the Financial Report provided in the board packet and asked for questions from the board; none were heard.

6. **BUSINESS**

**A. Approval of Larson-Danielson Contract – Dr. Schmidt**

Dr. Schmidt recommended approval of the Larson-Danielson contract to continue with additional work required at PLE. Mrs. Sgouros made a motion to approve the Larson-Danielson contract as recommended by Dr. Schmidt; seconded by Mr. Keevin. Motion carried 4-0.

**B. Approval of the Second Reading and Adoption of Revisions to the following Board Policies: Policy #4140-Support Staff-Termination and Resignation; Policy #4211-Support Staff-Required Reports and Protection of Whistleblowers; Policy #4362-Support Staff-Anti-Harassment; Policy #5111-Students-Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation; Policy 5112-Students-Entrance Requirements; Policy #5130-Students-Withdrawal from School; Policy #5200-Students-Attendance; Policy #5320-Students-Immunization; Policy #5460-Students-Graduation Requirements; Policy #5517-Students-Anti-Harassment; Policy #5530-Students-Drug Prevention; Policy #5540-Students-The Schools and Governmental Agencies; Policy #5610-Students-Suspension and Expulsion of Students; Policy #5610.02-Students-In-School Discipline; Policy #6152-Finances-Student Fees and Charges; Policy #6320-Finances-Purchasing; Policy #6460-Finances-Conflicts of Interest and Vendor Relations; Policy #6520-Finances-Payroll Deductions; Policy #7510.01-Property-Use of Corporation Physical Fitness Facilities; Policy #8121-Operations-Personal Background Check-Contracted Services; Policy #8330-Operations-Student Records; Policy #8390-Operations-Animals on School Corporation Property; Policy #8400-Operations-School Safety; Policy #8420-Operations-Emergency Preparedness Plans and Drills; Policy #8500-Operations-Food Services; Policy #8600-Operations-Transportation and New Policy: 8470-Operations-Registered Sex or Violent Offenders – Mr. Parrish**

Mr. Parrish recommended adoption of policy revisions needed to align with state statute. Dr. Wargo made a motion to approve and adopt the second reading of recommended board policy revisions and additions listed on the agenda and to waive the readings; Mrs. Sgouros seconded the motion. Motion carried 4-0.

**C. Approval and Adoption of Board Policy Revisions to the following Board Policies: Deletion of Policy #5840 – Students – Student Groups; Replacement Policy #5840 – Students – Criminal Gangs and Criminal Gang Activity; and Revised Policy #6423 – Finances - Use of Credit/Debit Cards – Mr. Parrish**

Mr. Parrish recommended approval and adoption of additional board policies as listed on the agenda. Mr. Keevin made a motion to approve and adopt the additional board policies as recommended by Mr. Parrish and to waive the readings; seconded by Mrs. Sgouros. Motion carried 4-0.

**D. Approval of the Second Reading of the 2016-17 Student Handbook – Dr. Schmidt**

Dr. Schmidt recommended approval of the second reading of the 2016-17 Student Handbook as provided in the board packet. Dr. Wargo made a motion to approve the second reading of the 2016-17 student handbook; seconded by Mrs. Sgouros. Motion carried 4-0.

**E. Approval of 2016-17 Student Textbook Fees – Dr. Schmidt**

Dr. Schmidt recommended approval of the 2016-17 student textbook fees as presented by the administrators. Mr. Keevin made a motion to approve the 2016-17 student textbook fees; seconded by Dr. Wargo. Motion carried 4-0.

**F. AGENDA ADJUSTMENT ADDITION: Adoption of Resolution #0516-154 Resolution Declaring Opposition to Development of Rail Line – Dr. Schmidt**

Dr. Schmidt referred to the Resolution #0516-154 drafted by the board and noted several identified concerns regarding the rate of speed the train will be traveling, that the train will be crossing our roads and what type of

materials will the trains be transporting very close to our school buildings. Mrs. Sgouros made a motion to approve this resolution; seconded by Dr. Wargo. Motion carried 4-0.

7. **FACILITIES MANAGER REPORT**

Bryan Busse referred to his report presented in the board packet and reported that they have been mowing and preparing for turning over PLE to the contractors on June 1. Mr. Busse asked for questions from the board. Mrs. Kovacik said the brick looks really good.

8. **SUPERINTENDENT REPORT**

Dr. Schmidt reported we are at the last few weeks of school, we are wrapping up testing, the last student day is May 27 and the last teachers' day is May 31. Dr. Schmidt said the teachers will be packing and cleaning at PLE and their flexibility and hard work is very much appreciated.

9. **BOARD COMMUNICATIONS - None**

10. **SCHOOL ANNOUNCEMENTS**

- Mr. Donnell echoed Dr. Schmidt's comments and commended his staff for continuing to be flexible, cooperative and outstanding in always ensuring the students' safety every day during the construction stage. Mr. Donnell explained that due to the construction, student registration for 2016-17 will be held next week by grade level with 1<sup>st</sup> Grade on Tuesday, May 17, 2<sup>nd</sup> Grade on Wednesday, May 18 and 3<sup>rd</sup> Grade on Thursday, May 19<sup>th</sup> from 7:00 a.m. - 10:30 a.m.
- Mr. Corman reported that the Academic Dinner was held last night at the high school and thanked Kathy Lis for all of her hard work to ensure everything went well. Mr. Corman also thanked Mr. Ed Ivanyo, the Culinary Arts students who served the dinner and cleaned up afterward and everyone else who helped in this wonderful event. Mr. Corman also reported that the PCC softball tournament is this weekend, PCC baseball tournament is next week, band concert is tonight and students are still finishing state testing. Mr. Rosinia will hold a Drive 4UR School fundraiser event on Saturday which will provide the Athletic Department \$20 for each test drive during this Ford event.
- Mr. Parrish reported they are wrapping up the first year at the Alternative School. Three more kids finished credits this week and a few have requested to come in during the summer to continue to complete their credits. They are possibly going to have an end of the year party to celebrate.

11. **PUBLIC PARTICIPATION - None**

12. **ADJOURNMENT – 7:32 p.m.**

Mr. Keevin made a motion to adjourn the meeting; seconded by Dr. Wargo. Motion carried 4-0. The meeting was adjourned at 7:32 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*