

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

PTCC  
BOARD APPROVED  
DATE 2-12-2015

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Mr. John Spangenberg, President – 6:30 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Mr. John Spangenberg, Mr. Tom Keevin, Ms. Johanna Williams, Mrs. Nichole Kovacik and Mrs. Lilann Sgouros. Also present were: Superintendent, Dr. Stacey Schmidt; Attorney Cheryl Zic; Business Manager, Aline Busse and Secretary to the Superintendent, Linda Dusek. There were approximately 6 present in the audience.

**2. AGENDA ADJUSTMENT:** Dr. Schmidt announced that the Music Literacy Presentation by Holly Granzow will be rescheduled due to the inclement weather this evening.

**3. PRESENTATION – None (Rescheduled)**

**4. ORGANIZATIONAL MEETING**

**A. Oath of Office**

All members took the Oath of Office which was given by Aline Busse, Treasurer.

**B. Election of Officers**

**Mr. Spangenberg announced that he will be asking for nominations from the board for election of officers.**

**1. President**

Mr. Spangenberg asked for a nomination from the board for the office of President. Mr. Keevin nominated Johanna Williams as President; seconded by Mr. Spangenberg. Motion carried 5-0. Ms. Williams presided as President at this point during the meeting.

**2. Vice-President**

Ms. Williams asked for a nomination from the board for the office of Vice-President. Mr. Spangenberg nominated Nichole Kovacik as Vice-President; seconded by Mr. Keevin. Motion carried 5-0.

**3. Secretary**

Ms. Williams asked for a nomination from the board for the office of Secretary. Mrs. Kovacik nominated John Spangenberg as Secretary; seconded by Mrs. Sgouros. Motion carried 5-0.

**C. Determination of Member Compensation**

Dr. Schmidt recommended that member compensation will remain unchanged with an annual stipend of \$2,000 for board members. Mr. Spangenberg made a motion to approve that the member compensation will remain status quo with an annual stipend of \$2,000 for board members; seconded by Mrs. Sgouros. Motion carried 5-0.

**D. Determination of Meeting Dates and Times**

Dr. Schmidt recommended that the monthly regular school board meetings will be scheduled on the second Thursday of the month at 6:30 p.m. at the Porter Township School Corporation Administration Building noting that executive meetings will be scheduled and advertised, if needed. Mrs. Sgouros made a motion to hold the monthly regular school board meetings on the second Thursday of the month at 6:30 p.m. noting that executive meetings will be scheduled and advertised if needed; seconded by Mrs. Kovacik. Motion carried 5-0.

**E. Appointment of Corporation Treasurer**

Dr. Schmidt recommended the appointment of Aline Busse as Corporation Treasurer. Mr. Keevin made a motion to appoint Aline Busse as Corporation Treasurer; seconded by Mrs. Sgouros. Motion carried 5-0.

**F. Appointment of Corporation Deputy Treasurer**

Dr. Schmidt recommended the appointment of Linda Bult as Deputy Treasurer. Mr. Spangenberg made a motion to appoint Linda Bult as Deputy Treasurer; seconded by Mrs. Kovacik. Motion carried 5-0.

**G. Appointment of Board Attorney**

Dr. Schmidt recommended that the board appoint Attorney Cheryl Zic of Crist, Sears and Zic, LLP as Board Attorney noting that Attorney Zic has done an outstanding job representing our district and has not asked for an increase in her rates. Mr. Keevin made a motion to appoint Attorney Cheryl Zic of Crist, Sears and Zic, LLP. as Board Attorney with no increase in rates from last year; seconded by Mrs. Kovaick. Motion carried 5-0.

**H. Disclosure Statements**

Dr. Schmidt referred to the Conflict of Interest Disclosure Statements provided in the board packet explaining that these disclosure statements are filed annually for employees with a conflict of interest with another employee and recommended approval of the disclosure statements. Ms. Williams made a motion to approve the disclosure statements as requested by Dr. Schmidt; seconded by Mrs. Kovacik. Motion carried 5-0.

**5. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended that the board approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, December 11, 2014 at 6:30 p.m., approval of the minutes of the special school board meeting on Tuesday, December 30, 2014 at 8:00 a.m. and approval of the following items listed on the Personnel Report waiving the readings and pending a clear background search:

- Accept the request of Kristin Schumacher to extend her maternity leave for an additional nine weeks changing her return date to Monday, March 30, 2015.
- Accept the resignation of Kindra Hamady as the School Nurse at Boone Grove Elementary and Boone Grove Middle School effective as of December 19, 2014.
- Accept the resignation of Roberts Watts as a part-time Buildings and Grounds Keeper effective as of December 10, 2014.
- Approve Rebecca Fosburgh as the School Nurse at Boone Grove Elementary School and Boone Grove Middle School beginning on January 5, 2015. Her rate of pay will be \$16.00 per hour.
- Approve Mary Edwards as the Yearbook Sponsor at Boone Grove High School for the 2014-15 school year.
- Approve the extension of the temporary assignment for Helen Dzomba as a temporary 7<sup>th</sup> Grade Language Arts Teacher at Boone Grove Middle School to fill a maternity leave until Monday, March 30, 2015.

Mr. Spangenberg made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the regular school board meeting held on Thursday, December 11, 2014 at 6:30 p.m., approval of the minutes of the special school board meeting on Tuesday, December 30, 2014 at 8:00 a.m. and approval of the items listed on the Personnel Report waiving the readings and pending a clear background search; seconded by Mrs. Kovacik. Motion carried 3-0.

**6. FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments
- D. Financial Moment

Dr. Schmidt referred to the Financial Report provided in the board packet. Dr. Schmidt reported that we recently received our Budget Order from the State and we have worked hard to keep a positive balance to help absorb any cuts from the state.

**7. BUSINESS**

**A. Accept Donation – Dr. Schmidt**

Dr. Schmidt recommended acceptance of a generous donation to Boone Grove High School Boys Basketball Program in the amount of \$750. Mrs. Sgouros made a motion to accept a donation in the amount of \$750 to the Boone Grove High School Boys Basketball Program; seconded by Mr. Spangenberg. Motion carried 5-0.

**8. SUPERINTENDENT REPORT**

Dr. Schmidt discussed:

- changes to the proposed 2015-16 school calendar which will be brought to the February meeting for the board's approval
- plans for holding a Virtual Online Inclement Weather Day possibly as early as the next inclement weather day if all plans are in place
- PLE improvements plans
- Make-up Days for inclement weather days lost on January 7 and 8 will be scheduled for February 13 and April 6 and all schools will be in session on these days.

**9. BOARD COMMUNICATIONS**

Ms. Williams welcomed Mr. Clay Corman as the new Boone Grove High School Principal.

**10. SCHOOL ANNOUNCEMENTS**

Mr. Corman announced upcoming events at the high school.

**11. PUBLIC PARTICIPATION - None**

**12. ADJOURNMENT – 6:52 p.m.**

Mr. Spangenberg made a motion to adjourn the meeting; seconded by Mrs. Kovacik. Motion carried 5-0. The meeting was adjourned at 6:52 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*