

Minutes of the Regular School Board Meeting, Porter Township School Corporation Board of School Trustees  
August 21, 2025 | 5:30 pm CST

*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available on the PTSC website Board of School Trustees page, <https://www.ptsc.k12.in.us/school-board/agenda-minutes/>  
Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.*

Board Members Present: Dr. Natalie Wargo, Eric McGinty, Mary Harlow, Lilann Sgouros, and Jeannette Skibbie

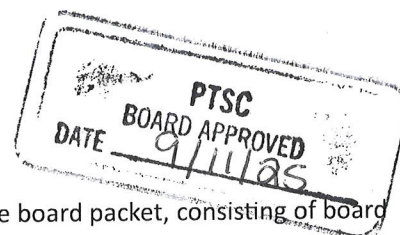
Board Members Absent: None

Staff Members Present: Dr. Stacey Schmidt, Superintendent, Ben Parrish, Assistant Superintendent, Kathleen Smith, CFO, Laura Grayam, Executive Assistant, and Jacquelyn Pillar, Corporation Attorney

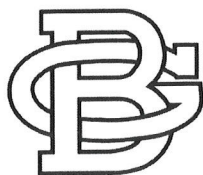
Staff Members Absent: None

There were no community members in attendance.

1. **CALL TO ORDER – Dr. Natalie Wargo, President | 5:30 pm CST**
  - A. Pledge of Allegiance
  - B. Welcome Visitors
2. **AGENDA ADJUSTMENTS – Dr. Stacey Schmidt, Superintendent |** There were no agenda adjustments
3. **PUBLIC COMMENT |** There were no public comments
4. **CONSENT AGENDA – Dr. Schmidt**
  - A. Personnel Report
  - B. Board Minutes, 7.10.25 Board Meeting
  - C. Payroll and Claim Dockets



Dr. Schmidt recommended approval of the Consent Agenda, as presented in the board packet, consisting of board meeting minutes, payroll and claim dockets, and the following items listed on the personnel report:



Porter Township School Corporation  
School Board Meeting  
August 21, 2025  
Personnel Report Page 1 of 1

Appointments	Appointments			
	Name	Position	Location	Effective Date
Certified	Desenberg, Page	5th Grade Teacher	BGE	2025-2026 School Year
	Travis, Tracey	Resource Room Teacher	PLE	2025-2026 School Year
Classified	Balaz, Brittany	Special Ed Paraprofessional	BGE	8/13/2025
	Hoaks, Abbagale	Special Ed Paraprofessional	BGE	8/13/2025
	Kissee, Bridgette	Cafeteria Operations Coordinator	PTSC	8/4/2025
	Niemeyer, Michele	Cafeteria Manager/Cook	BGE/BGMS	8/6/2025
	Shimkus, Lesley	School Nurse	PLE	8/11/2025
Extra-Curricular	Aguayo, Brad	MS Football Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	Baacke, Greg	MS Baseball Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	D'Angelo, Jim	Football, Head Coach	BGMS	2025-2026 School Year

<b>Position Changes</b>	Davis, Kelly	7th Grade Volleyball, Head Coach	BGMS	2025-2026 School Year
	Harretos, Caden	Girls Volleyball Assistant Coach, Volunteer	BGHS	2025-2026 School Year
	Mendoza, Chris	MS Baseball Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	Sabo, Jon	MS Football Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	Skibbie, Joe	MS Football Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	Tanner, Chad	Varsity Football Assistant Coach	BGHS	2025-2026 School Year
	Warren, Nick	Football Assistant Coach, Volunteer	BGMS	2025-2026 School Year
	Sperry, Jillian	From Applied Skills Aide to Sped Preschool Teacher	PLE	2025-2026 School Year
<b>Resignations</b>				
<i>Certified</i>				
	Gutowski, Mary	Title I Teacher	BGE	5/30/2025
	Sherman, Kathy	Media Specialist	BGHS	5/30/2025
	Zormier, Judith	School Nurse	PLE	5/30/2025
<i>Classified</i>	Kreiger, Melissa	ECA Bus Driver	PTSC	7/29/2025
	Smith, Nicole	Cafeteria Worker	BGMS	5/30/2025
<b>Superintendent-Initiated Unpaid Furlough Days for Expenditure Reductions</b>				
<i>Certified</i>	Schmidt, Stacey	Superintendent	PTSC	2.5 Days

A motion to approve the consent agenda was made by Eric McGinty, seconded by Mary Harlow. There was no discussion and the motion carried 5-0.

## 5. FINANCIAL REPORT – Mrs. Kathleen Smith

### A. Financial Report

### B. Fund Report

### C. Monthly Fund Transfer Reports

### D. Budget Workshop Presentation

There were no questions on items A-C. Mrs. Smith presented the 2026 budget calendar, informed the board of the types of funds we have and what types of purchases are made from each fund. Our student count is down by roughly 15, but we are expecting enrollment for 26-27 to even out with about 100 students/grade. Mrs. Smith discussed some of the changes our district is making to save money.

## 6. BUSINESS

### A. PLE Project Update – The Skillman Corporation

Mr. Chris Muvceski from The Skillman Corporation provided a brief update on the PLE project.

### B. Approve Transfer Students for the 2025-2026 School Year – Dr. Schmidt

Dr. Schmidt recommended approval of transfer students for the 2025-2026 school year, as detailed in the board packet. Mrs. Sgouros asked how many transfer students we have currently; Dr. Schmidt and Mr. Parrish responded that it is approximately 100 kids. A motion to approve transfer students was made by Lilann Sgouros, seconded by Jeannette Skibbie. The motion carried 5-0.



**C. Accept Donations – Dr. Schmidt**

Dr. Schmidt recommended approval of generous donations from Gibraltar Design and Strack & Van Til. A motion to accept donations was made by Mary Harlow, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

**D. Authorize Pre-Payment of Waste Management Invoices – Mrs. Smith**

Mrs. Smith requested authorization to pre-pay WM invoices in order to avoid late fees. A motion to authorize this pre-payment was made by Lilann Sgouros, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

**E. Approve Name Changes for Textbook Rental Funds – Mrs. Smith**

Mrs. Smith requested approval of name changes for textbook rental funds at PLE, BGE, BGMS, and BGHS. A motion to approve these fund name changes was made by Mary Harlow, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

**F. Approve Updated Facility Use Procedures – Mr. Parrish**

Mr. Parrish recommended approval of updates made to our facility use procedures to accommodate rising operating costs. A motion to approve these updates was made by Jeannette Skibbie, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

**G. Approve the 2<sup>nd</sup> Reading and Adoption of the Following New Board Bylaws, Board Bylaw Revisions, New Board Policies, or Board Policy Revisions – Mr. Parrish**

1. Revised Bylaw 0166.1 – Consent Agenda
2. Revised Bylaw 0167.2 – Executive Session
3. Revised Policy 1216 – Dress and Appearance
4. Revised Policy 1220 – Employment of the Superintendent
5. Revised Policy 2221 – Mandatory Curriculum
6. Revised Policy 2370 – Educational Options
7. Revised Policy 2421 – Career and Technical Education Program
8. Revised Policy 2623 – Student Assessment
9. Rescind Policy 2700 – Annual Performance Report
10. Revised Policy 3120 – Employment of Professional Staff
11. Revised Policy 3120.11 – Public Hearing Before Commencement of Collective Bargaining and Public Meeting Before Ratification of Tentative Agreement
12. Revised Policy 3142 – Cancellation of a Teaching Contract
13. Revised Policy 3216 – Staff Dress and Grooming
14. Revised Policy 4120 – Employment of Support Staff
15. Revised Policy 4216 – Support Staff Dress and Appearance
16. Revised Policy 5330 – Use of Medication
17. Revised Policy 5410 – Promotion, Placement, and Retention
18. Revised Policy 5511 – Dress and Appearance
19. Revised Policy 5517.01 – Bullying
20. Replacement Policy 5540 – The Schools and Governmental Agencies
21. New Policy 5540.01 – Investigations by the Department of Child Services (DCS)
22. New Policy 5540.02 – The Schools and Governmental Agencies
23. Revised Policy 6111 – Internal Control Standards and Procedures
24. Revised Policy 6116 – Time and Effort Reporting
25. Revised Policy 7300 – Disposition of Real Property
26. Revised Policy 7430 – Safety Standards
27. Revised Policy 7440.01 – Video Surveillance and Electronic Monitoring

- 28. Revised Policy 7455 – Accounting System for Fixed Assets
- 29. Revised Policy 8120 - Volunteers
- 30. Revised Policy 8121 – Personal Background Check – Contracted Services
- 31. Revised Policy 8405 – Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property
- 32. Revised Policy 8451 – Parasitic Infestation (Head Lice)
- 33. Revised Policy 8510 – Wellness
- 34. Rescind Policy 8540 – Vending Machines
- 35. Rescind Policy 8640 – Transportation for Field and Other Corporation-Sponsored Trips
- 36. Copy of Policy 9150 – School Visitors
- 37. Revised Policy 9160 – Public Attendance at School Events

Mr. Parrish recommended the approval and adoption of the above listed bylaws, bylaw revisions, policies and policy revisions. A motion to adopt these bylaws, bylaw revisions, policies and policy revisions was made by Mary Harlow, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

**7. SUPERINTENDENT REPORT – Dr. Schmidt**

Dr. Schmidt reported to the Board that a public hearing was held on 8/21/25 at 3:00 pm with the Association of Porter Township Educators and PTSC, prior to the start of formal bargaining. There was no public attendance or public comment.

Dr. Schmidt presented an update on SEA1, how it will impact PTSC, and what we've done to cut back on expenses, including:

- Superintendent-Initiated furlough days
- Transfers from Education to Operation
- Reduction in supply purchases and new purchasing control procedures
- Attrition of 4.5 positions that will not be replaced
- Utility reductions and energy efficiencies
- Transportation efficiencies

Efforts will continue district-wide to further reduce costs.

**8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

Mr. Parrish provided quick updates from each building:

PLE – Open houses were well-attended

BGE – Mr. Ivanyo thanks his staff for the smooth start to the school year.

BGMS – 7<sup>th</sup> graders will participate in a career exploration field trip next month. Sports and clubs have started!

BGHS – Fall sports are up and running! Wolf Quest night was well-attended. Mr. Corman extended a heartfelt thank you to everyone who helps keep their building looking beautiful. Mr. Corman shared that he had many Plymouth fans who recently visited our athletic complex compliment him on how nice it is. Officer Palleson recently brought his drones into our CTE Criminal Justice classes to demonstrate how technology is being used in law enforcement.

Board Member Jeannette Skibbie commented how nice it is to have district and school communications streamlined through ParentSquare.

**9. ADJOURNMENT**

A motion to adjourn was made at 6:26 pm by Mary Harlow, seconded by Eric McGinty. The motion carried 5-0.