

PORTER TOWNSHIP SCHOOL CORPORATION

THURSDAY, FEBRUARY 13, 2025

**BOARD OF SCHOOL TRUSTEES
MEETING**

5:30 PM CST



**NATALIE WARGO, PRESIDENT
ERIC MCGINTY, VICE-PRESIDENT
MARY HARLOW, SECRETARY
LILANN SGOUROS, MEMBER
JEANNETTE SKIBBIE, MEMBER**

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.

Superintendent

BEN PARRISH

Assistant Superintendent

KATHLEEN SMITH

CFO/Treasurer



AGENDA REGULAR SCHOOL BOARD MEETING THURSDAY, FEBRUARY 13, 2025 5:30 pm

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent.

1. **CALL TO ORDER** – Dr. Natalie Wargo
 - A. Pledge of Allegiance
 - B. Welcome Visitors
2. **AGENDA ADJUSTMENTS** – Dr. Stacey Schmidt
3. **PUBLIC COMMENT**
4. **CONSENT AGENDA** – Dr. Schmidt
 - A. Personnel Report
 - B. Board Minutes, 1.9.25 Regular Board Meeting and 1.9.25 Board of Finance Meeting
 - C. Payroll and Claim Docket

Motion_____ **Second**_____
5. **FINANCIAL REPORT** – Mrs. Kathleen Smith
 - A. Financial Report
 - B. Fund Report
 - C. Monthly Fund Transfer Reports
6. **BUSINESS**
 - A. PLE Project Update – Gibraltar Design
 - A.1 – Permission to Advertise for Bids – Dr. Schmidt

Motion_____ **Second**_____
 - B. Approve Owner/Architect Agreement with Gibraltar Design – Dr. Schmidt
 - Motion**_____ **Second**_____
 - C. Adopt Resolution #0225-318 – Determine Need for Projects – Dr. Schmidt
 - Motion**_____ **Second**_____
 - D. Adopt Resolution #0225-319 – Approve Preliminary Plans, Form of Lease, and Authorize Publication of Notice of Lease Hearing – Dr. Schmidt
 - Motion**_____ **Second**_____
 - E. Adopt Resolution #0225-320 – Reapprove Formation of Building Corporation – Dr. Schmidt
 - Motion**_____ **Second**_____
 - F. Accept Transfer Students for the 2024-2025 School Year – Dr. Schmidt
 - Motion**_____ **Second**_____
 - G. Approve Overnight Field Trips – Dr. Schmidt
 - Motion**_____ **Second**_____

H. Approve Fundraisers – Dr. Schmidt

Motion_____ **Second**_____

I. Approve Early Literacy Grant – Dr. Schmidt

Motion_____ **Second**_____

J. Contract Considerations – Dr. Schmidt

Motion_____ **Second**_____

K. Permission to Apply for Common School Loans – Mrs. Smith

Motion_____ **Second**_____

L. Approve 2025 Summer School – Mr. Parrish

Motion_____ **Second**_____

M. Recommendation for Employment of Candidate (Case #0001-2025) IC: 20-26-5-11-.2– Mr. Parrish

Motion_____ **Second**_____

7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

8. SUPERINTENDENT REPORT – Dr. Schmidt

9. ADJOURNMENT

Motion_____ **Second**_____



Porter Township School Corporation
School Board Meeting
February 13, 2025
Personnel Report Page 1 of 1

Appointments

Classified
Extra-Curricular

Name	Position	Location	Effective Date
Vandy, Tracy	F/T Custodian	BGE/MS	2/10/2025
Finley, Jennifer	6th Grade Girls Basketball Head Coach	BGMS	2024-2025 School Year
Davis, Kelly	8th Grade Girls Basketball Head Coach	BGMS	2024-2025 School Year
Harlow, Mary	MS Girls Basketball Assistant, Volunteer	BGMS	2024-2025 School Year
Jones, Dave	MS Girls Basketball Assistant, Volunteer	BGMS	2024-2025 School Year
Klein, Kenneth	Girls Soccer Assistant, Volunteer	BGHS	2025-2026 School Year
Schillmiller, Ryen	Girls Varsity Soccer Assistant, Volunteer	BGHS	2024-2025 and 2025-2026 School Years
Warren, Nick	MS Wrestling Assistant Coach, Volunteer	BGMS	2024-2025 School Year
Wyrick, Samantha	MS Cheerleading Head Coach	BGMS	2024-2025 School Year

Leaves

Certified

Classified

Fasel, Tinley	Special Ed Teacher	PLE	1/22-1/23/2025
Jorsch, Megan	Special Ed Teacher	BMGS	Leave beginning 1/16/2025
Brandy, Diane	Custodian	BGMS	12/26-12/27, 12/30
Curtis, Aliya	Special Ed Teacher's Aide	BGMS	12/18/2024, 1/28/2025
Harker, Denise	Teacher's Aide	BGHS	1/16/2025
Funk, Nicole	Custodian	PLE	12/26-12/27/2024 (.5 each) 12/30/2024
Packard, Kristina	Media Aide	PLE	2/4-2/11/2025
Raymond, Andrea	Teacher's Aide	PLE	1/24/2025
Sanchez, Shyanna	Teacher's Aide	PLE	1/24/2025

Resignations

Classified

Retirement Request

Certified

Brandy, Diane	PLE Custodian	BGMS	1/31/2025
Rowland, Miranda	Special Ed Teacher's Aide	PLE	2/14/2025
LaFollette, Jane	Kindergarten Teacher	PLE	5/30/2025

Minutes of the Regular School Board Meeting, Porter Township School Corporation Board of School Trustees
January 9, 2025 | 5:30 pm CST

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at Central Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.*

Board Members Present: Dr. Natalie Wargo, Eric McGinty, Mary Harlow, Lilann Sgouros, and Jeannette Skibbie

Board Members Absent: None

Staff Members Present: Dr. Stacey Schmidt, Superintendent, Ben Parrish, Assistant Superintendent, Kathleen Smith, CFO, Laura Scott, Executive Assistant, and Jacquelyn Pillar, Corporation Attorney

There were no community members in attendance.

1. CALL TO ORDER – Dr. Natalie Wargo, President | 5:30 pm CST

A. Pledge of Allegiance

B. Welcome Visitors

2. AGENDA ADJUSTMENTS – Dr. Stacey Schmidt | There were no agenda adjustments

3. PUBLIC COMMENT | There were no public comments

4. ORGANIZATIONAL MEETING

A. Oath of Office

CFO Kathleen Smith administered the Oath of Office to Natalie Wargo and Lilann Sgouros

B. Election of Officers – Board President

1. President

Mary Harlow made a motion to retain Natalie Wargo as School Board President, seconded by Eric McGinty.

There was no discussion and the motion carried 5-0.

2. Vice-President

Mary Harlow made a motion to retain Eric McGinty as School Board Vice-President, seconded by Lilann Sgouros.

There was no discussion and the motion carried 5-0.

3. Secretary

Jeannette Skibbie made a motion to retain Mary Harlow as School Board Secretary, seconded by Eric McGinty.

Mary Harlow made a motion to retain Jeannette Skibbie as School Board **Acting Secretary**, seconded by Lilann Sgouros. There was no discussion and both motions carried 5-0.

C. Determination of Member Compensation – Board President

Mary Harlow made a motion to retain Member Compensation at \$2,000 per year, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

D. Determination of Meeting Dates & Times – Board President

Mary Harlow made a motion to keep our monthly meeting on the 2nd Thursday of the month at 5:30 pm CST, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

E. Appointment of Corporation Treasurer – Board President

Mary Harlow made a motion to retain Kathleen Smith as Corporation Treasurer, seconded by Eric McGinty.

There was no discussion and the motion carried 5-0.

F. Appointment of Corporation Deputy Treasurer – Board President

Mary Harlow made a motion to retain Angela Vale as Corporation Deputy Treasurer, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

G. Appointment of Board Attorney – Board President

Mary Harlow made a motion to retain Crist, Sears, and Zic as Board Attorney, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

H. Disclosure Statements – Board President

Mary Harlow made a motion to approve the Disclosure Statement, seconded by Jeannette Skibbie. There was no discussion. Natalie Wargo abstained from voting. The motion carried 4-0.

5. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes, 12.12.24 Regular Meeting

C. Payroll and Claim Dockets

Dr. Schmidt recommended approval of the Consent Agenda, as presented in the board packet, consisting of board meeting minutes, payroll and claim dockets, and the following items listed on the personnel report:

<u>Appointments</u>	Name	Position	Location	Effective Date
<i>Certified</i>	Patterson, Katie	5th Grade Teacher	BGE	1/6/2025
	Stowers, Emily	Temporary PKI Teacher	PLE	Approx 1/8/2025 4/12/2025
<i>Classified</i>	Sperry, Jillian	P/T Special Ed Aide	PLE	1/6/2025
<i>Extra-Curricular</i>	Craig, Megan	7th Grade Girls Basketball Head Coach	BGMS	2024-2025 School Year
<u>Leaves</u>				
<i>Classified</i>	Brandy, Diane	Custodian	PLE	12/16, 12/18 (.5), 12/19/2024
	Harker, Denise	Teacher's Aide	BGHS	12/11 & 12/12/2024
	Raymond, Andrea	Teacher's Aide	PLE	12/20/2024
	Pelc, Jennifer	Teacher's Aide	PLE	12/13/2024
	Smith, Kathleen	CFO	CO	Approx 20 days' leave beginning 3/26/2025
<u>Terminations</u>				
<i>Classified</i>	Smith, Silvia	Custodian	BGMS	12/13/2024

A motion to approve the Consent Agenda, as presented in the board packet, was made by Lilann Sgouros, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

6. FINANCIAL REPORT – Mrs. Kathleen Smith

A. Financial Report

B. Fund Report

C. Monthly Fund Transfer Reports

7. BUSINESS

A. Accept Donations – Dr. Schmidt

Eric McGinty made a motion to accept 2 donations to our Feed it Forward Program, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

B. Approve Overnight Field Trips – Dr. Schmidt

Dr. Schmidt recommended approval an overnight field trip for BGHS' Drama Club to compete at the State level. A motion to approve this field trip was made by Lilann Sgouros, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

C. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of a fundraiser for Boys & Girls Track. A motion to approve this fundraiser was made by Eric McGinty, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish provided an update from the buildings:

BGHS – Mr. Tauber was chosen as Teacher of the Month – congrats to him! 3 Girls Wrestling athletes qualified for Regionals, good luck to them as they compete tomorrow! PCC Basketball Tournament kicks off the week of January 20th.

BGE – Welcome our new 5th grade teacher, Katie Patterson! Science Bowl has kicked off and we're looking forward to competition on January 28th...thanks to Mrs. Rippe for all of her hard work with that team.

BGMS – Big thank you to our maintenance team for getting the new weight room set up over winter break!

We're excited to add this for our 8th grade PE classes that are offering HS credits for Freshman PE.

PLE – Shoutout to Mrs. Hinchley for an outstanding Winter Performance from the 1st and 3rd graders! We're so appreciative of the HS band and choir for treating us to an awesome performance before winter break.

9. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt shared two data reports – the graduation rate report and iRead for grade 3.

We are thrilled to share that Boone Grove HS achieved a 100% graduation rate for 2024. Our staff works so hard to ensure that graduation is an achievable goal for all of our students and we're so grateful for their efforts.

Our iRead passing percentage rate came in just under 95%.

10. ADJOURNMENT

A motion to adjourn was made by Eric McGinty at 5:43 pm, seconded by Jeannette Skibbie. The motion carried 5-0.

Minutes of the Board of Finance Meeting, Porter Township School Corporation Board of School Trustees
January 9, 2025 | 5:45 pm CST

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at Central Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.*

Board Members Present: Dr. Natalie Wargo, Eric McGinty, Mary Harlow, Lilann Sgouros, and Jeannette Skibbie

Board Members Absent: None

Staff Members Present: Dr. Stacey Schmidt, Superintendent, Ben Parrish, Assistant Superintendent, Kathleen Smith, CFO, Laura Scott, Executive Assistant, and Jacquelyn Pillar, Corporation Attorney

There were no community members in attendance.

1. CALL TO ORDER – Dr. Natalie Wargo | 5:45 pm

2. CONFIRMATION OF BOARD OF FINANCE MEMBERS & ELECTION OF OFFICERS

A. President

Mary Harlow made a motion nominating Natalie Wargo as Board President, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

B. Secretary

Jeannette Skibbie made a motion nominating Mary Harlow as Board Secretary, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

3. PRESENTATION OF INVESTMENT REPORT WITH INVESTMENT POLICY #6144 – Mrs. Kathleen Smith

Mrs. Smith presented on investments:

Last year was a tremendous year for us in terms of interest earned – we earned a little over \$374,000.00 in interest. 2025 isn't predicted to be as fruitful, but we will continue to follow our investment policies.

4. FISCAL INDICATORS PRESENTATION – Mrs. Kathleen Smith

Mrs. Smith presented our annual fiscal indicators, as required by SEA549

The indicators being presented represent 2023. Our ADM (average daily membership) is fairly constant. The state, as a whole, is in a decline for enrollment.

Our fund balances do show a spike in Capital Funds due to a \$3M GO bond from the year prior

Our debt did decrease, as we try to maintain a steady tax rate for our constituents. In the education and operations funds, we had slight declines as we try to maintain competitive wages for our area.

Annual deficit and surplus – our revenues did exceed our expenditures for the year.

If we received no revenue, our funds would run out in about 1.9 months, or 58 days.

We receive the largest portion of our funding from local tax and state revenue.

Mrs. Smith advised the board on how to access this information should they be interested in reviewing the data further.

5. ADOPT RESOLUTION #0125-317 – CERTIFICATES OF DEPOSIT AND/OR OTHER TYPES OF INVESTMENTS– Mrs. Kathleen Smith

Mrs. Smith explained that this resolution allows us to explore new investment opportunities, as state statute would allow. A motion to adopt resolution 0125-317 was made by Eric McGinty, seconded by Mary Harlow.

There was no discussion and the motion carried 5-0.

6. ADJOURNMENT

A motion to adjourn was made at 5:52 pm by Mary Harlow, seconded by Jeannette Skibbie. The motion carried 5-0.

Payroll Calc. Summary

Checkdate 01/17/2025 - All Runs - All Locations - All Pay Groups

FISCAL OFFICER CERTIFICATION

I hereby certify that the attached is true and correct and I have audited same in accordance with IC5-11-10-1.6.



Kathleen B. Smith - CFO/Corporation Treasurer

BOARD CERTIFICATION

We have examined the claims listed on the following Payroll Calc. Summary Report, consisting of 3 pages, and except for the claims not allowed on the summary, such claims are hereby allowed in the total, \$399,863.29, dated this 4th day of February 2025.

President -

Vice President -

Secretary -

Member -

Member -

Payroll Calc. Summary

Checkdate 01/17/2025 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
Earnings			
Contract	\$289,529.73	\$18,695.88	\$308,225.61
Salary	\$0.00	\$12,569.71	\$12,569.71
Hourly	\$441.46	\$72,891.91	\$73,333.37
Daily	\$0.00	\$2,420.00	\$2,420.00
Extra Curr.	\$164.60	\$3,000.00	\$3,164.60
Other	\$150.00	\$0.00	\$150.00
Taxes			
Federal Wages	\$260,117.17	\$103,593.38	\$363,710.55
Federal Taxes	\$21,923.79	\$6,480.67	\$28,404.46
Social Security Wages	\$272,657.95	\$106,135.47	\$378,793.42
Social Security	\$16,904.77	\$6,580.37	\$23,485.14
Medicare Wages	\$272,657.95	\$106,135.47	\$378,793.42
Medicare	\$3,953.56	\$1,538.99	\$5,492.55
State & County Wages	\$260,117.17	\$103,593.38	\$363,710.55
State (IN)	\$7,787.55	\$2,992.22	\$10,779.77
County	\$1,903.45	\$897.10	\$2,800.55
Employee Ret. Wages & Deductions			
Corp-Paid Ret. Wages & Benefits			
TRF - TRF Pre 1996 Wages	\$20,265.22	\$0.00	\$20,265.22
TRF - TRF Pre 1996 Brd. Benefit	\$607.95	\$0.00	\$607.95
TRF - TRF Post 1996 Wages	\$243,821.53	\$0.00	\$243,821.53
TRF - TRF Post 1996 Brd. Benefit	\$7,314.63	\$0.00	\$7,314.63
TRF - TRF My Choice Wages	\$25,646.20	\$0.00	\$25,646.20
TRF - TRF My Choice Brd. Benefit	\$769.38	\$0.00	\$769.38
Pre-Tax Deductions			
Ann - VALIC 403B	\$1,482.44	\$448.48	\$1,930.92
Ann - AMERICAN FUNDS 403B01.09	\$10,268.34	\$1,794.94	\$12,063.28
Ann - PACIFIC LIFE 403B01.09	\$790.00	\$298.67	\$1,088.67
Misc. Ded. - MEDICAL 1	\$4,910.12	\$792.74	\$5,702.86
Misc. Ded. - MEDICAL 2	\$8,200.33	\$1,741.72	\$9,942.05
Misc. Ded. - MEDICAL 3	\$441.56	\$0.00	\$441.56
Misc. Ded. - MEDICAL 4	\$169.70	\$0.00	\$169.70
Misc. Ded. - AMFID URM	\$1,174.58	\$583.75	\$1,758.33
Misc. Ded. - AMFID CHILD CARE	\$208.33	\$0.00	\$208.33
Misc. Ded. - AMFID OTHER	\$1,808.03	\$335.48	\$2,143.51
Misc. Ded. - DENTAL S125	\$715.19	\$138.34	\$853.53
** Pre-Tax Deduction Totals **	\$30,168.62	\$6,134.12	\$36,302.74
Post-Tax Deductions			
Ann - SEC BENEFIT ROTH 403B	\$1,278.77	\$1,705.38	\$2,984.15
Misc. Ded. - AMFID NOT 125	\$1,267.66	\$343.57	\$1,611.23
Misc. Ded. - TEXAS LIFE	\$831.46	\$507.36	\$1,338.82
Misc. Ded. - ED.F.PASS-THROUGH	\$36.50	\$2.00	\$38.50
Misc. Ded. - EDUCATION FOUNDATION of PTSC	\$72.00	\$1.00	\$73.00
Garn. - IND ST CENTRAL COLLECTION UNIT	\$368.34	\$0.00	\$368.34
Garn. - INSCCU-ASFE FEE	\$0.00	\$54.17	\$54.17
Garn. - CLERK PORTER SUPERIOR COURT	\$0.00	\$254.84	\$254.84
Garn. - CHICAGO CHAPTER 13 TRUSTEE	\$0.00	\$467.64	\$467.64
** Post-Tax Deduction Totals **	\$3,854.73	\$3,335.96	\$7,190.69
Board-Paid Benefits			
Ann - NC MATCH VALIC 401A	\$0.00	\$746.75	\$746.75
Ann - ADMN 3% VALIC 401A	\$651.04	\$0.00	\$651.04
Ann - ADMN 6% VALIC 401A	\$1,110.45	\$706.08	\$1,816.53
Ann - ADMN 9% VALIC 401A	\$0.00	\$1,392.07	\$1,392.07
Ann - ADMN 13% VALIC 401A	\$748.17	\$0.00	\$748.17
Misc. Ded. - MEDICAL 1	\$19,640.48	\$3,119.20	\$22,759.68
Misc. Ded. - MEDICAL 2	\$44,586.34	\$13,299.87	\$57,886.21
Misc. Ded. - MEDICAL 3	\$1,766.24	\$0.00	\$1,766.24
Misc. Ded. - MEDICAL 4	\$678.80	\$0.00	\$678.80
Misc. Ded. - VSP	\$2,052.19	\$346.51	\$2,398.70
Misc. Ded. - DENTAL S125	\$3,485.74	\$883.97	\$4,369.71
Misc. Ded. - LIFE CORP PAID	\$1,234.09	\$305.37	\$1,539.46
Ret. - TRF - 003	\$607.95	\$0.00	\$607.95
Ret. - TRF - 004	\$7,314.63	\$0.00	\$7,314.63
Ret. - TRF - 008	\$769.38	\$0.00	\$769.38

Payroll Calc. Summary

Checkdate 01/17/2025 - All Runs - All Locations - All Pay Groups

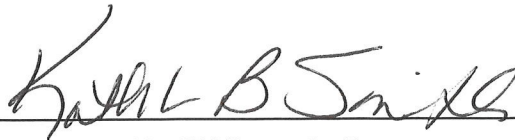
Description	Certified	Classified	Total
** Board-Paid Benefit Totals **	\$84,645.50	\$20,799.82	\$105,445.32
Taxable Fringe			
Fringe - AUTO FRINGE BENEFIT	\$0.00	\$150.00	\$150.00
** Taxable Fringe Totals **	\$0.00	\$150.00	\$150.00
Absences			
HOLIDAY - Days Used	0	72.00	72.00
SICK - Days Used	20.50	17.50	38.00
VAC - Days Used	0	36.00	36.00
PERS - Days Used	1.00	6.50	7.50
PD PTRNT - Days Used	5.00	0	5.00
FUNERAL - Days Used	0	3.50	3.50
FAM ILL - Days Used	7.50	0	7.50
NO PAY - Days Used	0	10.00	10.00
PD MTRNT - Days Used	5.00	0	5.00
Employees Summary			
Employees	112	118	230
Earnings	\$290,285.79	\$109,577.50	\$399,863.29
Lost Pay	\$0.00	\$0.00	\$0.00
Gross Pay	\$290,285.79	\$109,577.50	\$399,863.29
Taxes	\$52,473.12	\$18,489.35	\$70,962.47
Annuities	\$13,819.55	\$4,247.47	\$18,067.02
Miscellaneous Deductions	\$19,835.46	\$4,445.96	\$24,281.42
Total Garnishments	\$368.34	\$776.65	\$1,144.99
Retirement	\$0.00	\$0.00	\$0.00
Net Pay	\$203,789.32	\$81,618.07	\$285,407.39

Payroll Calc. Summary

Checkdate 02/05/2025 - All Runs - All Locations - All Pay Groups

FISCAL OFFICER CERTIFICATION

I hereby certify that the attached is true and correct and I have audited same in accordance with IC5-11-10-1.6.



Kathleen B. Smith - CFO/Corporation Treasurer

BOARD CERTIFICATION

We have examined the claims listed on the following Payroll Calc. Summary Report, consisting of 3 pages, and except for the claims not allowed on the summary, such claims are hereby allowed in the total, \$411,131.00, dated this 3rd day of February 2025.



President -

Vice President -

Secretary -

Member -

Member -

Payroll Calc. Summary

Checkdate 02/05/2025 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
Earnings			
Contract	\$289,529.73	\$18,695.88	\$308,225.61
Salary	\$0.00	\$12,569.71	\$12,569.71
Hourly	\$829.53	\$81,914.08	\$82,743.61
Daily	\$0.00	\$4,550.00	\$4,550.00
Extra Curr.	\$164.60	\$800.00	\$964.60
Other	\$1,750.13	\$730.68	\$2,480.81
Taxes			
Federal Wages	\$261,899.66	\$111,336.78	\$373,236.44
Federal Taxes	\$22,109.20	\$5,776.25	\$27,885.45
Social Security Wages	\$274,761.11	\$113,853.23	\$388,614.34
Social Security	\$17,035.26	\$7,058.96	\$24,094.22
Medicare Wages	\$274,761.11	\$113,853.23	\$388,614.34
Medicare	\$3,983.99	\$1,650.81	\$5,634.80
State & County Wages	\$261,899.66	\$111,336.78	\$373,236.44
State (IN)	\$7,826.54	\$3,271.08	\$11,097.62
County	\$1,912.65	\$976.96	\$2,889.61
Employee Ret. Wages & Deductions			
Corp-Paid Ret. Wages & Benefits			
TRF - TRF Pre 1996 Wages	\$20,265.22	\$0.00	\$20,265.22
TRF - TRF Pre 1996 Brd. Benefit	\$607.95	\$0.00	\$607.95
TRF - TRF Post 1996 Wages	\$244,261.84	\$0.00	\$244,261.84
TRF - TRF Post 1996 Brd. Benefit	\$7,327.83	\$0.00	\$7,327.83
TRF - TRF My Choice Wages	\$25,242.86	\$0.00	\$25,242.86
TRF - TRF My Choice Brd. Benefit	\$757.28	\$0.00	\$757.28
Pre-Tax Deductions			
Ann - VALIC 403B	\$1,482.44	\$379.91	\$1,862.35
Ann - AMERICAN FUNDS 403B01.09	\$10,589.01	\$1,857.40	\$12,446.41
Ann - PACIFIC LIFE 403B01.09	\$790.00	\$279.14	\$1,069.14
Misc. Ded. - MEDICAL 1	\$4,910.12	\$475.21	\$5,385.33
Misc. Ded. - MEDICAL 2	\$7,677.34	\$3,071.37	\$10,748.71
Misc. Ded. - MEDICAL 3	\$441.56	\$0.00	\$441.56
Misc. Ded. - MEDICAL 4	\$169.70	\$0.00	\$169.70
Misc. Ded. - AMFID URM	\$1,174.58	\$1,114.29	\$2,288.87
Misc. Ded. - AMFID CHILD CARE	\$208.33	\$0.00	\$208.33
Misc. Ded. - AMFID OTHER	\$1,808.03	\$542.33	\$2,350.36
Misc. Ded. - DENTAL S125	\$719.88	\$203.92	\$923.80
** Pre-Tax Deduction Totals **	\$29,970.99	\$7,923.57	\$37,894.56
Post-Tax Deductions			
Ann - SEC BENEFIT ROTH 403B	\$1,328.77	\$1,528.74	\$2,857.51
Misc. Ded. - AMFID NOT 125	\$1,267.66	\$422.64	\$1,690.30
Misc. Ded. - TEXAS LIFE	\$831.46	\$655.77	\$1,487.23
Misc. Ded. - ED.F.PASS-THROUGH	\$36.50	\$3.00	\$39.50
Misc. Ded. - EDUCATION FOUNDATION of PTSC	\$72.00	\$3.00	\$75.00
Misc. Ded. - SUPPLEMENTAL LIFE INSURANCE	\$248.74	\$47.59	\$296.33
Garn. - IND ST CENTRAL COLLECTION UNIT	\$368.34	\$0.00	\$368.34
Garn. - CHICAGO CHAPTER 13 TRUSTEE	\$0.00	\$467.64	\$467.64
** Post-Tax Deduction Totals **	\$4,153.47	\$3,128.38	\$7,281.85
Board-Paid Benefits			
Ann - NC MATCH VALIC 401A	\$0.00	\$667.88	\$667.88
Ann - ADMN 3% VALIC 401A	\$651.04	\$0.00	\$651.04
Ann - ADMN 6% VALIC 401A	\$1,110.45	\$662.76	\$1,773.21
Ann - ADMN 9% VALIC 401A	\$0.00	\$1,392.07	\$1,392.07
Ann - ADMN 13% VALIC 401A	\$748.17	\$0.00	\$748.17
Misc. Ded. - MEDICAL 1	\$19,640.48	\$1,849.07	\$21,489.55
Misc. Ded. - MEDICAL 2	\$42,494.34	\$18,618.44	\$61,112.78
Misc. Ded. - MEDICAL 3	\$1,766.24	\$0.00	\$1,766.24
Misc. Ded. - MEDICAL 4	\$678.80	\$0.00	\$678.80
Misc. Ded. - DENTAL S125	\$3,504.48	\$1,146.30	\$4,650.78
Ret. - TRF - 003	\$607.95	\$0.00	\$607.95
Ret. - TRF - 004	\$7,327.83	\$0.00	\$7,327.83
Ret. - TRF - 008	\$757.28	\$0.00	\$757.28
** Board-Paid Benefit Totals **	\$79,287.06	\$24,336.52	\$103,623.58
Taxable Fringe			

Payroll Calc. Summary

Checkdate 02/05/2025 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
** Taxable Fringe Totals **	\$0.00	\$0.00	\$0.00
Absences			
SICK - Days Used	49.50	42.50	92.00
FAM ILL - Days Used	16.00	0	16.00
PERS - Days Used	8.00	3.50	11.50
VAC - Days Used	0	20.00	20.00
PROF LV - Days Used	3.50	0.50	4.00
PD PTRNT - Days Used	5.00	0	5.00
FUNERAL - Days Used	1.50	1.00	2.50
NO PAY - Days Used	1.50	11.00	12.50
NO PAY - Lost Days	1.50	0.00	1.50
NO PAY - Lost Pay	\$403.34	\$0.00	\$403.34
PD MTRNT - Days Used	9.00	0	9.00
Employees Summary			
Employees	112	117	229
Earnings	\$292,273.99	\$119,260.35	\$411,534.34
Lost Pay	\$403.34	\$0.00	\$403.34
Gross Pay	\$291,870.65	\$119,260.35	\$411,131.00
Taxes	\$52,867.64	\$18,734.06	\$71,601.70
Annuities	\$14,190.22	\$4,045.19	\$18,235.41
Miscellaneous Deductions	\$19,565.90	\$6,539.12	\$26,105.02
Total Garnishments	\$368.34	\$467.64	\$835.98
Retirement	\$0.00	\$0.00	\$0.00
Net Pay	\$204,878.55	\$89,474.34	\$294,352.89

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
01/03/2025	Y	679073	1637	PORTER TOWNSHIP SCHOOL CORP	8400	\$33,142.95	\$33,142.95	1	4	12.24 FS Patron Account Tra
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	0101	\$314,687.20		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	0300	\$52,747.19		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	0800	\$16,586.56		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	1300	\$20,978.11		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	2200	\$6,653.60		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	2301	\$550.67		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	3270	\$7,375.05		0	1	1.3.24 Update Salaries
01/03/2025	Y	679074	9801	PORTER TOWNSHIP PAYROLL	4125	\$4,232.13	\$423,810.51	0	1	1.3.24 Update Salaries
01/03/2025	Y	679076	9065	AMERICAN FUNDS	*9282	\$12,454.82	\$12,454.82	69998	1	1.3.25 AM.FUND
01/03/2025	Y	679077	995	OFFICE OF THE STANDING TRUST	*9462	\$467.64	\$467.64	69999	1	1.3.25 J.WOOLEY GARNISHMENT
01/03/2025	Y	679078	9066	PACIFIC LIFE	*9282	\$1,046.36	\$1,046.36	70000	1	1.3.25 PAC. LIFE
01/03/2025	Y	679079	1236	CLERK of PORTER SUPERIOR COU	*9462	\$313.06	\$313.06	70001	1	1.3.25 DEAVERS GARNISHMENT
01/03/2025	Y	679080	1500	SECURITY BENEFIT	*9282	\$2,917.47	\$2,917.47	70002	1	1.3.25 SBROTH
01/03/2025	Y	679081	796	TEXAS LIFE	*9442	\$1,496.98	\$1,496.98	70003	1	1.3.25 TEXAS LIFE
01/03/2025	Y	679082	9691	VALIC	*9282	\$1,862.35	\$1,862.35	70004	1	1.3.25 EE PD 403B
01/03/2025	Y	679083	941	1ST SOURCE BANK	0101	\$22,709.95		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	0300	\$3,772.16		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	0800	\$1,267.59		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	1300	\$1,529.37		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	2200	\$486.30		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	2301	\$39.73		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	3270	\$545.05		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	4125	\$189.86		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	*9211	\$29,253.51		1	1	1.3.25 Federal Tax
01/03/2025	Y	679083	941	1ST SOURCE BANK	*9221	\$30,540.01	\$90,333.53	1	1	1.3.25 Federal Tax
01/03/2025	Y	679084	9230	INDIANA DEPT OF REVENUE	*9231	\$11,777.81	\$11,777.81	1	1	1.3.25 STATE
01/03/2025	Y	679085	9240	INDIANA DEPT REVENUE	*9241	\$3,010.22	\$3,010.22	1	1	1.3.25 COUNTY
01/03/2025	Y	679086	908	INDIANA STATE TEACHER RET.FD	0101	\$23,802.74		1	1	1.3.25 6.5%FSP-TRF (GUT)
01/03/2025	Y	679086	908	INDIANA STATE TEACHER RET.FD	0300	\$860.89		1	1	1.3.25 6.5%FSP-TRF (GUT)
01/03/2025	Y	679086	908	INDIANA STATE TEACHER RET.FD	1300	\$1,130.38		1	1	1.3.25 6.5%FSP-TRF (GUT)
01/03/2025	Y	679086	908	INDIANA STATE TEACHER RET.FD	2200	\$632.09		1	1	1.3.25 6.5%FSP-TRF (GUT)
01/03/2025	Y	679086	908	INDIANA STATE TEACHER RET.FD	4125	\$263.78	\$26,689.88	1	1	1.3.25 6.5%FSP-TRF (GUT)
01/03/2025	Y	679087	1591	INSCCU	*9462	\$422.51	\$422.51	1	1	1.3.25 GARNISH (WOOLEY)
01/03/2025	Y	679088	796	TEXAS LIFE	*9442	\$57.67	\$57.67	70005	1	1.3.25 Moreno-TexasLife
01/07/2025	Y	679075	706	GORDON FOOD SERVICE, INC.	0800	\$5,324.41	\$5,324.41	69997	1	PTSC FOOD PURCHASES
01/08/2025	Y	679084	9230	INDIANA DEPT OF REVENUE	*9231	-\$11,777.81	-\$11,777.81	1	1	1.3.25 STATE
01/08/2025	Y	679085	9240	INDIANA DEPT REVENUE	*9241	-\$3,010.22	-\$3,010.22	1	1	1.3.25 COUNTY
01/15/2025	Y	679089	706	GORDON FOOD SERVICE, INC.	0800	\$12,009.30	\$12,009.30	70006	1	PTSC FOOD PURCHASES
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	0101	\$291,527.92		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	0300	\$63,731.63		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	0800	\$9,412.20		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	1300	\$17,649.26		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	2200	\$6,653.60		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	2301	\$747.50		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	3270	\$5,909.05		0	1	1.17.25 Update Salaries
01/17/2025	Y	679090	9801	PORTER TOWNSHIP PAYROLL	4125	\$4,232.13	\$399,863.29	0	1	1.17.25 Update Salaries
01/17/2025	Y	679091	825	AMERICAN FIDELITY	*9452	\$8,161.56	\$8,161.56	70007	1	1.17.25 SACO-OTHER
01/17/2025	Y	679092	9065	AMERICAN FUNDS	*9282	\$12,063.28	\$12,063.28	70008	1	1.17.25 AM.FUNDS
01/17/2025	Y	679093	9451	AMERICAN FIDELITY ASSURANCE	*9452	\$4,994.40	\$4,994.40	70009	1	1.3.25 CHILDCARE

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
01/17/2025	Y	679094	9066	PACIFIC LIFE	*9282	\$1,088.67	\$1,088.67	70010	1	1.17.25 PAC.LIFE
01/17/2025	Y	679095	9877	PCCF-Education Foundation fo	*9300	\$148.00	\$148.00	70011	1	1.17.25 SCHOLARSHIPS
01/17/2025	Y	679096	955	PORTER COUNTY PLAN COMMISSIO	*9462	\$467.64	\$467.64	70012	1	1.17.25 J.WOOLEY GARNISHMEN
01/17/2025	Y	679097	1236	CLERK of PORTER SUPERIOR COU	*9462	\$254.84	\$254.84	70013	1	1.17.25LAST CK-DEAVERS GARN
01/17/2025	Y	679098	1500	SECURITY BENEFIT	*9282	\$2,984.15	\$2,984.15	70014	1	1.17.25 S.B.ROTH
01/17/2025	Y	679099	796	TEXAS LIFE	*9442	\$1,544.90	\$1,544.90	70015	1	1.17.25-MORENO TEXAS LIFE
01/17/2025	Y	679100	9691	VALIC	*9282	\$1,930.92	\$1,930.92	70016	1	1.17.25 EE PD 403B
01/17/2025		679101	9877	PCCF-Education Foundation fo	*9301	\$78.00	\$78.00	70017	1	1.3.25 Passthrough
01/17/2025	Y	679102	941	1ST SOURCE BANK	0101	\$21,153.37		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	0300	\$4,665.91		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	0800	\$720.02		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	1300	\$1,274.71		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	2200	\$486.30		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	2301	\$54.60		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	3270	\$432.92		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	4125	\$189.86		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	*9211	\$28,404.46		1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679102	941	1ST SOURCE BANK	*9221	\$28,977.69	\$86,359.84	1	1	1.17.25 FEDERAL TAX
01/17/2025	Y	679103	9230	INDIANA DEPT OF REVENUE	*9231	\$22,557.58	\$22,557.58	1	1	1.17.25 STATE
01/17/2025	Y	679104	9240	INDIANA DEPT REVENUE	*9241	\$5,810.77	\$5,810.77	1	1	1.3.25 COUNTY
01/17/2025	Y	679105	908	INDIANA STATE TEACHER RET.FD	0101	\$23,411.05		1	1	1.17.24 3% POST95-TRF
01/17/2025	Y	679105	908	INDIANA STATE TEACHER RET.FD	0300	\$860.89		1	1	1.17.24 3% POST95-TRF
01/17/2025	Y	679105	908	INDIANA STATE TEACHER RET.FD	1300	\$1,220.01		1	1	1.17.24 3% POST95-TRF
01/17/2025	Y	679105	908	INDIANA STATE TEACHER RET.FD	2200	\$632.09		1	1	1.17.24 3% POST95-TRF
01/17/2025	Y	679105	908	INDIANA STATE TEACHER RET.FD	4125	\$263.78	\$26,387.82	1	1	1.17.24 3% POST95-TRF
01/17/2025	Y	679106	1591	INSCCU	*9462	\$422.51	\$422.51	1	1	1.17.25 WOOLEY GARNISH
01/21/2025	Y	679110	1802	PITNEY BOWES BANK INC	0300	\$201.00	\$201.00	70020	1	POSTAGE MACHINE REFILL
01/23/2025	Y	679111	369	FRONTIER	0300	\$435.99	\$435.99	70021	1	ANNEX EMERGENCY LINE
01/27/2025	Y	679115	2004	COMMUNITY UTILITIES OF INDIA	0300	\$1,366.66	\$1,366.66	70022	1	PLE WATER & WASTEWATER
01/29/2025	Y	679116	706	GORDON FOOD SERVICE, INC.	0800	\$8,390.46	\$8,390.46	70023	1	PTSC FOOD PURCHASES
01/30/2025	Y	679096	955	PORTER COUNTY PLAN COMMISSIO	*9462	-\$467.64	-\$467.64	70012	1	1.17.25 J.WOOLEY GARNISHMEN
01/30/2025	Y	679117	369	FRONTIER	0300	\$0.00	\$0.00	0	1	CENTRAL ALARM LINE
01/30/2025	Y	679118	995	OFFICE OF THE STANDING TRUST	*9462	\$467.64	\$467.64	70024	1	1.17.25 J.Wooley Garnishmen
01/31/2025	Y	679107	9691	VALIC	0101	\$4,139.25		70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679107	9691	VALIC	0300	\$5,263.92		70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679107	9691	VALIC	0800	\$466.66		70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679107	9691	VALIC	1300	\$184.76		70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679107	9691	VALIC	2200	\$254.60		70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679107	9691	VALIC	3270	\$276.84	\$10,586.03	70018	1	1.17.25 BRD.PD.VALIC
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	0101	\$1,862.27		70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	0300	\$295.69		70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	0800	\$28.64		70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	1300	\$84.04		70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	2200	\$70.78		70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679108	2218	VISION SERVICE PLAN -(CT)	*9270	\$21.18	\$2,362.60	70019	1	1.17.24 BRD.PD.VISION
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$140,799.36		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$33,415.76		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$2,548.67		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$7,340.38		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$3,155.86		1	1	1.17.24 BRD.PD.DENTAL

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
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01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	3270	\$1,666.08		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	*9270	\$1,047.00		1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679109	1700	PORTER CO SCHOOL EMPL.INS TR	*9272	\$37,032.28	\$227,005.39	1	1	1.17.24 BRD.PD.DENTAL
01/31/2025	Y	679112	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$1,380.56		1	1	LTD FEB.25
01/31/2025	Y	679112	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$274.62		1	1	LTD FEB.25
01/31/2025	Y	679112	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$13.59		1	1	LTD FEB.25
01/31/2025	Y	679112	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$39.77		1	1	LTD FEB.25
01/31/2025	Y	679112	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$35.00	\$1,743.54	1	1	LTD FEB.25
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$1,142.93		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$268.49		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$17.55		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$58.71		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$34.10		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	3270	\$10.40		1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679113	1700	PORTER CO SCHOOL EMPL.INS TR	*9270	\$199.56	\$1,731.74	1	1	1.17.24 BRD.PD.LIFE
01/31/2025	Y	679114	1700	PORTER CO SCHOOL EMPL.INS TR	*9442	\$283.16	\$283.16	1	1	1.3.25 SUPP.LIFE
02/03/2025	Y	679119	9910	BMO	2001	\$100.00	\$100.00	70025	1	SS AND BP BUSINESS CARDS
02/03/2025	Y	679120	369	FRONTIER	0300	\$100.22	\$100.22	70026	1	CENTRAL ALARM LINE
02/04/2025	Y	679122	706	GORDON FOOD SERVICE, INC.	0800	\$5,512.45	\$5,512.45	70027	1	PTSC FOOD PURCHASES
02/04/2025	Y	679123	1637	PORTER TOWNSHIP SCHOOL CORP	8400	\$37,937.75	\$37,937.75	1	4	01.25 FS Patron Account Trn
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	0101	\$301,733.44		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	0300	\$54,343.66		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	0800	\$13,562.58		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	1300	\$20,629.67		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	1703	\$1,765.81		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	2200	\$6,653.60		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	2301	\$1,379.46		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	3270	\$6,830.65		0	1	2.5.25 Update Salaries
02/05/2025	Y	679121	9801	PORTER TOWNSHIP PAYROLL	4125	\$4,232.13	\$411,131.00	0	1	2.5.25 Update Salaries
02/05/2025	Y	679124	9065	AMERICAN FUNDS	*9282	\$12,446.41	\$12,446.41	70028	1	2.5.25 AM.FUNDS
02/05/2025	Y	679125	995	OFFICE OF THE STANDING TRUST	*9462	\$467.64	\$467.64	70029	1	2.5.25 J.WOOLEY GARNISHMENT
02/05/2025	Y	679126	9066	PACIFIC LIFE	*9282	\$1,069.14	\$1,069.14	70030	1	2.5.25 PACIFIC LIFE
02/05/2025	Y	679127	1500	SECURITY BENEFIT	*9282	\$2,857.51	\$2,857.51	70031	1	2.5.25 S.B.ROTH
02/05/2025	Y	679128	796	TEXAS LIFE	*9442	\$1,544.90	\$1,544.90	70032	1	2.5.25 TEXAS LIFE
02/05/2025	Y	679129	9691	VALIC	*9282	\$1,862.35	\$1,862.35	70033	1	2.5.25 EE PD 403B
02/05/2025	Y	679130	941	1ST SOURCE BANK	0101	\$21,965.58		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	0300	\$3,928.42		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	0800	\$1,036.25		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	1300	\$1,513.77		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	2200	\$486.30		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	2301	\$100.17		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	3270	\$508.67		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	4125	\$189.86		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	*9211	\$27,885.45		1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679130	941	1ST SOURCE BANK	*9221	\$29,729.02	\$87,343.49	1	1	2.5.25 FEDERAL TAX
02/05/2025	Y	679131	908	INDIANA STATE TEACHER RET.FD	0101	\$23,392.03		1	1	2.5.25 6.5%TRF
02/05/2025	Y	679131	908	INDIANA STATE TEACHER RET.FD	0300	\$860.89		1	1	2.5.25 6.5%TRF
02/05/2025	Y	679131	908	INDIANA STATE TEACHER RET.FD	1300	\$1,242.53		1	1	2.5.25 6.5%TRF
02/05/2025	Y	679131	908	INDIANA STATE TEACHER RET.FD	2200	\$632.09		1	1	2.5.25 6.5%TRF
02/05/2025	Y	679131	908	INDIANA STATE TEACHER RET.FD	4125	\$263.78	\$26,391.32	1	1	2.5.25 6.5%TRF

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
02/05/2025	Y	679132	1591	INSCCU	*9462	\$368.34	\$368.34	1	1	2.5.25 GARNISH(TAUBER)
02/13/2025		679133	1728	Able Paper & Tilden	0300	\$7,000.40	\$7,000.40	0	1	JANITORIAL SUPPLIES/FLOOR M
02/13/2025		679134	297	ADTEC, INC.	0300	\$1,980.00	\$1,980.00	0	1	FY2025 CAT ONE, PHASE 1&2
02/13/2025		679135	9849	AKERMAN, MELISSA	0800	\$24.50	\$24.50	0	1	JANUARY MILEAGE
02/13/2025		679136	9848	AKERS, WENDY	0101	\$55.61	\$55.61	0	1	DEC 24 MILEAGE
02/13/2025		679137	1749	AMAZON CAPITAL SERVICES	0101	\$307.96		0	1	FOG LIGHT BULB
02/13/2025		679137	1749	AMAZON CAPITAL SERVICES	0300	\$1,259.43		0	1	FOG LIGHT BULB
02/13/2025		679137	1749	AMAZON CAPITAL SERVICES	0800	\$134.76	\$1,702.15	0	1	FOG LIGHT BULB
02/13/2025		679138	350	APPLE INC.	3198	\$8,970.00	\$8,970.00	0	1	STAFF APPLE PENCILS
02/13/2025		679139	840	ASTBURY WATER TECHNOLOGY, IN	0300	\$3,502.00	\$3,502.00	0	1	JANUARY WATER SYSTEM
02/13/2025		679140	5544	AUTO-WARES GROUP	0300	\$131.07	\$131.07	0	1	AUTO PARTS FOR #43
02/13/2025		679141	2904	B AND H REPAIR, INC	0300	\$200.85	\$200.85	0	1	BIG DUMP REPAIR
02/13/2025		679142	1836	BATESOLE, TONIA	0800	\$149.80	\$149.80	0	1	NWISC MEETING MILEAGE
02/13/2025		679143	9954	Blu Petroleum, Inc.	0300	\$3,560.07	\$3,560.07	0	1	294.2G REFORM NL, 100.1G #2
02/13/2025		679144	167	BLYTHES ATHLETICS, INC	2001	\$1,000.00	\$1,000.00	0	1	BLUE RIBBON TSHIRTS, GIBRAL
02/13/2025		679145	3900	BOONE GROVE HS EXTRA CURRICU	0300	\$495.00	\$495.00	0	1	AUG BANKCARD, SEP BANK STAT
02/13/2025		679146	405	BUSH, MEGAN	6846	\$371.68	\$371.68	0	1	CONF PARKING,MEALS,MILEAGE
02/13/2025		679147	9956	Canon Financial Services, In	0300	\$1,384.00	\$1,384.00	0	1	PTSC COPIERS LEASE
02/13/2025		679148	9953	Cheryl Hoard	0101	\$18.20		0	1	JAN 25 MILEAGE
02/13/2025		679148	9953	Cheryl Hoard	1300	\$54.60	\$72.80	0	1	JAN 25 MILEAGE
02/13/2025		679149	1602	CHICAGO TRIBUNE COMPANY	0300	\$56.61	\$56.61	0	1	DEC24 LEGAL POSTINGS
02/13/2025		679150	1172	COASTAL VALLEY WATER COMPANY	2311	\$139.50	\$139.50	0	1	CO WATER 1.9.25
02/13/2025		679151	9826	COMMERCIAL FOOD SYSTEMS, INC	0800	\$863.77	\$863.77	0	1	HS ALA CARTE, PLE FOOD
02/13/2025		679152	383	COMMUNICATION CO. OF SO. BEN	0300	\$1,447.36		0	1	HS SMOKE ALARM REPLACEMENT
02/13/2025		679152	383	COMMUNICATION CO. OF SO. BEN	0708	\$1,799.03	\$3,246.39	0	1	HS SMOKE ALARM REPLACEMENT
02/13/2025		679153	1572	CRIST, SEARS & ZIC, LLP	0300	\$2,406.45	\$2,406.45	0	1	LEGAL SVCS, JANUARY 2025
02/13/2025		679154	48	FERGUSON FACILITIES SUPPLY	0300	\$771.00	\$771.00	0	1	VACUUM PARTS-ROLLER, BRUSHE
02/13/2025		679155	2026	FILTER SERVICES OF INDIANA,I	0300	\$7,258.24	\$7,258.24	0	1	FILTER ORDER
02/13/2025		679156	360	FIRST STUDENT	0300	\$119,398.87	\$119,398.87	0	1	DEC BUS ROUTES
02/13/2025		679157	706	GORDON FOOD SERVICE, INC.	1400	\$318.17	\$318.17	0	1	CA, CHICKENS W/OUT GIBLETS
02/13/2025		679158	748	GRAINGER	0300	\$838.22	\$838.22	0	1	URINAL SCREENS
02/13/2025		679159	441	GUARD911 LLC	0300	\$3,564.00	\$3,564.00	0	1	SCHOOLGUARD FEB25-JAN26
02/13/2025		679160	1238	HEBRON ACE HARDWARE	0300	\$96.70	\$96.70	0	1	PAINT SUPPLIES
02/13/2025		679161	928	HIGGINS OVERHEAD DOOR	0300	\$340.00	\$340.00	0	1	1ST STUDENT GARAGE DOOR REP
02/13/2025		679162	987	INDIANA ASBO	6846	\$120.00	\$120.00	0	1	ANNUAL MEMBERSHIP, NICK CAI
02/13/2025		679163	14	INDIANA DEPT. ENVIRONMENTAL	0300	\$1,410.00	\$1,410.00	0	1	COMPLEX WWTP
02/13/2025		679164	1412	I.T.I.	2302	\$758.00	\$758.00	0	1	MS/HS DRUG TESTING
02/13/2025		679165	1429	JOHNSTONE SUPPLY	0300	\$694.43	\$694.43	0	1	MOTOR
02/13/2025		679166	1101	KANKAKEE VALLEY R.E.M.C.	0300	\$18,725.05	\$18,725.05	0	1	ATH COMP ELECTRIC, DEC24
02/13/2025		679167	4105	LAZZARO COMPANIES, INC	0300	\$3,105.00	\$3,105.00	0	1	KEYS CORED TO 3HS9
02/13/2025		679168	1233	LEEP'S SUPPLY	0300	\$3.69	\$3.69	0	1	SPOUT/PLUMBING
02/13/2025		679169	1084	MENARDS	0300	\$288.10	\$288.10	0	1	MISC SUPPLIES
02/13/2025		679170	9879	MICHAEL ROSS	1400	\$36.40	\$36.40	0	1	CULINARY MILEAGE, JAN 25
02/13/2025		679171	9851	COTG DBA XBS MIDWEST	0300	\$1,897.92	\$1,897.92	0	1	XEROX MONTHLY CONTRACT
02/13/2025		679172	1317	MIDWEST REGIONAL TURF	6846	\$92.00	\$92.00	0	1	ANNUAL MEMBERSHIP, NICK CAI
02/13/2025		679173	9939	Monroe Pest Control, Inc.	0300	\$387.00	\$387.00	0	1	JAN PEST CONTROL, CO
02/13/2025		679174	486	NETWORK SOLUTIONS, INC.	3198	\$4,322.74	\$4,322.74	0	1	MERAKI ACCESS POINTS
02/13/2025		679175	9982	Nicole Smith	0800	\$9.10	\$9.10	0	1	JAN25 MILEAGE
02/13/2025		679176	742	NIEMEYER FARM SERVICE	0300	\$1,350.56	\$1,350.56	0	1	SALT & SAND
02/13/2025		679177	1404	NITCO	0300	\$1,720.18		0	1	PTSC PHONE/INTERNET

02/05/2025 Sequenced by Date
01:51 PM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 01/03/2025 - 02/13/2025
Vouchers: 679073 - 679209
Between Board: Included

Pg. 5
v1.0.0.0

Epay Status: Any Status

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
02/13/2025		679177	1404	NITCO	3780	\$3,400.00	\$5,120.18	0	1	PTSC PHONE/INTERNET
02/13/2025		679178	9928	O'Reilly Automotive Stores,	0300	\$170.18	\$170.18	0	1	OIL FILTERS
02/13/2025		679179	1726	ODP BUSINESS SOLUTIONS, LLC	0300	\$58.17	\$58.17	0	1	OFFICE SUPPLIES, SMITH, CO
02/13/2025		679180	1694	PORTER COUNTY EDU. SERVICES	0101	\$15,620.17		0	1	JAN 25 CTE CAPITAL FUNDS
02/13/2025		679180	1694	PORTER COUNTY EDU. SERVICES	0300	\$14,749.58	\$30,369.75	0	1	JAN 25 CTE CAPITAL FUNDS
02/13/2025		679181	9968	Piazza Produce	0800	\$3,026.75	\$3,026.75	0	1	RAINBOW CARROT, BLACKBERRY
02/13/2025		679182	1802	PITNEY BOWES BANK INC	0300	\$32.55	\$32.55	0	1	POSTAGE MACH ENV SEAL SOLUT
02/13/2025		679183	216	Porter Township CAFETERIA	2001	\$1,910.17	\$1,910.17	0	1	NEGATIVE BALANCES TRANFER
02/13/2025		679184	1637	PORTER TOWNSHIP SCHOOL CORP	0101	\$17,636.08		0	1	FEB25 COMMON SCHOOL
02/13/2025		679184	1637	PORTER TOWNSHIP SCHOOL CORP	0200	\$51,289.16	\$68,925.24	0	1	FEB25 COMMON SCHOOL
02/13/2025		679185	1275	PORTER-STARKE SERVICES	5806	\$918.00	\$918.00	0	1	DEC 24 STUDENTWISE SVCS
02/13/2025		679186	9894	PRAIRIE FARMS DAIRY INC.	0800	\$3,382.95	\$3,382.95	0	1	1.31.25 MILK, PLE
02/13/2025		679187	1834	REPUBLIC SERVICES #715	0300	\$1,451.14	\$1,451.14	0	1	PTSC GARBAGE PICKUP
02/13/2025		679188	1808	RIGG'S MOWERS & MORE	0300	\$476.00	\$476.00	0	1	4500 DUMP WIDE OUT
02/13/2025		679189	3217	RIVERSIDE INSIGHTS	3769	\$1,390.25	\$1,390.25	0	1	COGAT TESTING BGE/PLE 24-25
02/13/2025		679190	1801	RUSS' PRINT SHOP	0300	\$129.00	\$129.00	0	1	ENVELOPES
02/13/2025		679191	1074	SCHOOL SPECIALTY,LLC	0101	\$98.79	\$98.79	0	1	OFFICE SUPPLIES, BOWMAN, BG
02/13/2025		679192	1873	SECURE SHRED	0300	\$133.50	\$133.50	0	1	SHREDDING
02/13/2025		679193	1952	SHAMBAUGH & SON L.P.	0300	\$3,443.00		0	1	PLE BOILER
02/13/2025		679193	1952	SHAMBAUGH & SON L.P.	0708	\$4,125.00	\$7,568.00	0	1	PLE BOILER
02/13/2025		679194	1054	HAVEL	0708	\$3,500.00	\$3,500.00	0	1	BGHS LIBRARY ACS
02/13/2025		679195	1708	SKODA, MICHAEL	6846	\$426.17		0	1	HECC TECH CONF REIMBURSEMEN
02/13/2025		679195	1708	SKODA, MICHAEL	6847	\$740.26	\$1,166.43	0	1	HECC TECH CONF REIMBURSEMEN
02/13/2025		679196	1066	STAPLES BUSINESS ADVANTAGE	0101	\$158.69	\$158.69	0	1	CR SUPPLIES, MILLER, BGE
02/13/2025		679197	1831	INDIANA GROCERY GROUP,LLC	1400	\$464.60	\$464.60	0	1	CUL 1, STOCK PRODUCTION
02/13/2025		679198	1739	THE TIMES	0300	\$65.22	\$65.22	0	1	LEGAL POSTINGS, DEC 24
02/13/2025		679199	1344	WATCON, INC.	0300	\$310.40	\$310.40	0	1	WATER TREATMENT PRG, FEBRUA
02/13/2025		679200	2312	WELBOURNE, ATHENA	0101	\$106.55	\$106.55	0	1	JAN25 CHOIR MILEAGE
02/13/2025		679201	9828	XEROX FINANCIAL SERVICES	0300	\$380.92	\$380.92	0	1	JANUARY COPIER LEASE
02/13/2025		679202	9918	ZINKAN ENTERPRISES, INC.	0300	\$2,375.00	\$2,375.00	0	1	WATER TREATMENT CONTRACT -
02/13/2025		679203	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$5,560.68	\$5,560.68	1	1	BGHS GAS, DEC/JAN
02/13/2025		679204	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$1,531.84	\$1,531.84	1	1	ATH COMPLEX GAS, DEC/JAN
02/13/2025		679205	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$20,076.66	\$20,076.66	1	1	ANNEX/BGE/MS GAS/ELEC DEC/J
02/13/2025		679206	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$241.89	\$241.89	1	1	CO GAS, DEC/JAN
02/13/2025		679207	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$3,537.17	\$3,537.17	1	1	PLE GAS, DEC/JAN
02/13/2025		679208	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$1,928.78	\$1,928.78	1	1	BGE/MS ELEC DEC/JAN
02/13/2025		679209	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$219.37	\$219.37	1	1	BGE/MS GAS/ELEC DEC/JAN
Totals for 140 Vouchers						\$2,400,589.36	\$2,400,589.36			

02/05/2025 Sequenced by Date
01:51 PM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 01/03/2025 - 02/13/2025 Pg. 6
Vouchers: 679073 - 679209 v1.0.0.0
Between Board: Included Epay Status: Any Status

Totals by Fund

0101.00	EDUCATION	\$1,210,073.62
0101.01	CURRICULAR MATERIALS	\$17,636.08
0200.00	DEBT SERVICE	\$51,289.16
0300.00	OPERATIONS	\$469,537.24
0708.02	2023 GO BOND CONSTRUCTION	\$9,424.03
0800.00	School Lunch	\$77,183.74
0800.01	SUPPLY CHAIN ASSISTANCE	\$3,382.95
0800.03	FRESH FRUITS & VEG PROGRAM	\$3,921.87
1300.02	East Porter SPED portion of shar	\$27,317.61
1300.03	MSD Boone SPED portion of shared	\$25,119.60
1300.04	Union SPED portion of shared ser	\$22,492.86
1400.00	JOINT OPERATIONS- VOCATIONAL	\$819.17
1703.00	CB&T/FIDELITY ACCOUNT	\$1,765.81
2001.01	Superintendent Donations	\$1,100.00
2001.02	Angel/Feed it Frwd Fund - Cafe	\$1,910.17
2200.00	ADULT, ALTERNATIVE, CON ED	\$26,866.31
2301.00	ATHLETIC/CLUB TRANSPORTATION F	\$2,872.13
2302.00	STUDENT DRUG TESTING FEES	\$758.00
2311.00	WELLNESS GRANT	\$139.50
3198.24	COMMON SCHOOL SP24 \$134,700.00	\$4,322.74
3198.25	COMMON SCHOOL FALL24 \$134,00	\$8,970.00
3270.25	Secured School Safety 24.25	\$23,554.71
3769.25	HIGH ABILITY 2025 \$28,994.00	\$1,390.25
3780.00	STATE CONNECTIVITY GRANT	\$3,400.00
4125.00	Title I FY2025	\$14,057.31
5806.00	FFY24 Title IV - \$10,001.47	\$918.00
6846.00	TITLE II, PROF DEV \$ 27,521.47	\$1,009.85
6847.00	TITLE II, FY2024	\$740.26
8400.00	FOOD SERVICE PATRON ACCOUNTS	\$71,080.70
TOTAL OF ALL FUNDS		\$2,083,053.67

Totals by Clearing

9211	FEDERAL TAXES	\$85,543.42
9221	FICA	\$89,246.72
9231	STATE TAXES	\$22,557.58
9241	COUNTY TAXES	\$5,810.77
9270	MED,DEN,VSP RETIREE INS	\$1,267.74
9272	MEDICAL 1	\$37,032.28
9282	AMERICAN FUNDS 403B	\$54,583.43
9300	EDUCATION FOUNDATION of PTSC	\$148.00
9301	ED.F.PASS-THROUGH	\$78.00
9442	LIFE RETIREE INS	\$4,927.61
9452	VSP/EMPLOYEE PAY	\$13,155.96
9462	IN STATE CCU/CASS CNTY	\$3,184.18
TOTAL OF ALL CLEARING		\$317,535.69

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GRAND TOTAL \$2,400,589.36

I hereby certify that each of the above listed vouchers and the invoices, or bills attached hereto, are true and correct and that the materials OR services itemized therein for which charges are made were ordered AND received, and I have audited same in accordance with I.C. 5-11-10-1.6.

February 5, 2025

CFO/Corporation Treasurer

Kathleen B. Smith
Kathleen B. Smith

02/05/2025 Sequenced by Date
01:51 PM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 01/03/2025 - 02/13/2025 Pg. 9
Vouchers: 679073 - 679209 v1.0.0.0
Between Board: Included Epay Status: Any Status

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ALLOWANCE OF VOUCHERS

We have examined the Vouchers listed on the foregoing Accounts Payable Register, consisting of 8 pages, and except for the vouchers not allowed on the register, such vouchers are hereby allowed in the total \$2,400,589.36 dated this 13th day of February, 2025.

✓ LPS

BOARD OF EDUCATION

President

Vice President

Secretary

Member

Member

January 31, 2025 FINANCIAL REPORT

<u>FUND NAME</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>	<u>Amount of Change</u>	<u>Appropriations % Spent</u>	<u>Months</u>	<u>% of Year</u>
EDUCATION -101.00, 101.02	\$ 1,034,357.22	\$ 1,105,070.32	\$ 70,713.10			
101.01 Curricular Materials breakout	\$ 223,507.23	\$ 238,159.23	\$ 14,652.00			
TOTAL	\$ 1,257,864.45	\$ 1,343,229.55		8.42%	1/12	8%

Notes:

Ending Cash balance is 9.42% of 2025 Budget
\$155,209.86 are PO's

DEBT SERVICE	\$ 755,194.70	\$ 755,194.70	\$ -	0.00%	1/12	8%
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Notes:

PENSION BONDS	\$ -	\$ -	\$ -	0.00%	1/12	8%
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Notes:

12.2024 Last Pension Payment - Will no longer see this on February 2025 report

OPERATION	\$ 1,523,524.73	\$ 1,144,931.65	\$ (378,593.08)	13.77%	1/12	8%
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Notes:

Ending Cash balance is 18.37% of 2024 Budget
\$464,113.36 are PO's

RAINY DAY	\$ 640,915.82	\$ 641,310.68	\$ 394.86			
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Notes:

Moved money to Trust Indiana for better interest rates. Money will remain reflected in this fund.

FOOD SERVICES 800.00, 800.01, 800.03	\$ 687,067.97	\$ 670,653.90	\$ (16,414.07)			
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Notes:

Patron Account \$52,072.67

CURRICULAR MATERIALS	\$ -	\$ -	\$ -			
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Notes:

Transferred entire Fund to 101 on 12.30.24 - Will no longer see this on February Report.

TRECS - Trust Indiana	\$ 1.06	\$ 1.06	\$ -			
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Notes:

INVESTMENT - CD's	\$ -	\$ -	\$ -			
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Notes:

None at this time.

Percent of Education Revenue Transferred to Operations (by end of 2024 not more than 15%)

9.42%

PTSC Starting Salary - Minimum Salary of \$40,000

\$ 49,475.00

Percentage of Certified Salary to State Funding - 62% minimum

73.02%

Notes:

Respectfully submitted:
Kathleen B. Smith

1.25 Monthly Board.xls

02/03/2025
3:29 PM

Monthly Fund Balance Report
PORTER TOWNSHIP SCHOOL CORPORATION
From: 01/01/2025 | To: 01/31/2025
Form 9: Exclude Form 9

Pg. 1

Fund	Description	Beginning Balance	Receipts	Expenditures	Transfers In	Transfers Out	End Balance
0101.00	EDUCATION	\$1,073,256.78	\$935,197.04	\$866,590.29	\$515.31	\$0.00	\$1,142,378.84
0101.01	CURRICULAR MATERIALS	\$223,507.23	\$14,652.00	\$0.00	\$0.00	\$0.00	\$238,159.23
0101.02	24.25 David C Ford Grant	-\$37,308.52	\$0.00	\$0.00	\$0.00	\$0.00	-\$37,308.52
0200.00	DEBT SERVICE	\$755,194.70	\$0.00	\$0.00	\$0.00	\$0.00	\$755,194.70
0250.00	RETIREMENT/SEVERANCE BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0300.00	OPERATIONS	\$1,522,958.52	\$16,327.93	\$394,354.80	\$0.00	\$0.00	\$1,144,931.65
0610.00	LOCAL RAINY DAY	\$640,915.82	\$394.86	\$0.00	\$0.00	\$0.00	\$641,310.68
0620.00	SEVERANCE	\$175,803.92	\$0.00	\$0.00	\$0.00	\$0.00	\$175,803.92
0705.00	PLE CONSTRUCTION BOND \$61,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0706.00	2022 HS/WWTP Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0707.00	2022 GO BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0707.01	2022 GO BONDS COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0707.02	2022 GO BONDS CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0708.00	2023 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0708.01	2023 GO BOND COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0708.02	2023 GO BOND CONSTRUCTION	\$2,365,282.67	\$7,889.06	\$708.11	\$0.00	\$0.00	\$2,372,463.62
0709.00	2024 PLE Bond - Cost of Iss...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0800.00	School Lunch	\$673,797.70	\$45,354.42	\$56,214.32	\$0.00	\$0.00	\$662,937.80
0800.01	SUPPLY CHAIN ASSISTANCE	\$13,270.26	\$44.17	\$2,417.58	\$0.00	\$0.00	\$10,896.85
0800.02	FOOD SVC NUTRITIONAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0800.03	FRESH FRUITS & VEG PROGRAM	\$0.01	\$0.00	\$3,180.76	\$0.00	\$0.00	-\$3,180.75
0900.00	CURRICULAR MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300.00	Special Education shared se...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300.01	PTSC portion of SPED shared...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300.02	East Porter SPED portion of...	-\$18,400.64	\$18,400.64	\$18,209.63	\$0.00	\$0.00	-\$18,209.63
1300.03	MSD Boone SPED portion of s...	-\$18,284.73	\$0.00	\$18,167.66	\$0.00	\$0.00	-\$36,452.39
1300.04	Union SPED portion of share...	-\$15,129.53	\$15,129.53	\$15,112.21	\$0.00	\$0.00	-\$15,112.21
1400.00	JOINT OPERATIONS- VOCATIONAL	\$347,776.28	\$0.00	\$205.72	\$0.00	\$0.00	\$347,570.56
1700.00	Digital Devices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700.01	Digital Repairs	-\$11,831.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$11,831.50
1700.02	Digital Accessories	-\$11,549.51	\$42.50	\$0.00	\$0.00	\$0.00	-\$11,507.01
1701.00	PERM STANLEY NATURE CENTER ...	\$316.80	\$0.00	\$0.00	\$0.00	\$0.00	\$316.80
1702.00	INCENTIVE PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1703.00	CB&T/FIDELITY ACCOUNT	\$1,900.99	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.99
1725.00	PRESCHOOL WALMART GRANT	\$3,734.21	\$0.00	\$0.00	\$0.00	\$0.00	\$3,734.21
1726.00	MS NO KID HUNGRY SHARE OUR STR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1727.00	HS NO KID HUNGRY SHARE OUR STR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1728.00	PLE NO KID HUNGRY SHARE OUR S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1850.00	EDUCATIONAL LICENSE PLATES	\$731.25	\$37.50	\$0.00	\$0.00	\$0.00	\$768.75
1937.00	BGE LIBRARY	\$483.10	\$0.00	\$0.00	\$0.00	\$0.00	\$483.10
1939.00	MS LIBRARY	\$84.38	\$0.00	\$0.00	\$0.00	\$0.00	\$84.38
1940.00	PLE LIBRARY	\$556.24	\$0.00	\$0.00	\$0.00	\$0.00	\$556.24
2000.00	Student Scholarships, PCCF	\$7,688.22	\$0.00	\$0.00	\$0.00	\$0.00	\$7,688.22
2001.00	Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2001.01	Superintendent Donations	\$16,341.36	\$0.00	\$0.00	\$0.00	\$0.00	\$16,341.36
2001.02	Angel/Feed it Frwd Fund - Cafe	\$16,117.87	\$0.00	\$0.00	\$0.00	\$0.00	\$16,117.87
2001.03	PTSC Ed Foundation Awards/D...	\$0.00	\$0.00	\$223.35	\$0.00	\$0.00	-\$223.35
2200.00	ADULT, ALTERNATIVE, CON ED	\$120,017.92	\$0.00	\$19,094.32	\$0.00	\$0.00	\$100,923.60
2300.00	FACILITY COMMUNITY RENTALS	\$12,181.44	\$1,177.50	\$0.00	\$0.00	\$0.00	\$13,358.94

Monthly Fund Balance Report
PORTER TOWNSHIP SCHOOL CORPORATION
From: 01/01/2025 | To: 01/31/2025
Form 9: Exclude Form 9

Fund	Description	Beginning Balance	Receipts	Expenditures	Transfers In	Transfers Out	End Balance
2301.00	ATHLETIC/CLUB TRANSPORTATION F	\$6,697.35	\$0.00	\$1,392.50	\$0.00	\$0.00	\$5,304.85
2302.00	STUDENT DRUG TESTING FEES	\$5,624.02	\$0.00	\$30.00	\$0.00	\$0.00	\$5,594.02
2310.00	TEACHER ACTIVITY FUND	\$1,430.57	\$0.00	\$0.00	\$0.00	\$0.00	\$1,430.57
2311.00	WELLNESS GRANT	\$5,361.18	\$0.00	\$177.50	\$0.00	\$0.00	\$5,183.68
2700.00	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700.01	Suzi Peterson Honorable Mem...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700.02	Steve Tafflinger Memorial S...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700.03	Education Foundation Schola...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3028.24	FORMATIVE ASSMT/NWEA 23-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3028.25	FORMATIVE ASSMNT/NWEA 24-25	\$5,891.50	\$0.00	\$0.00	\$0.00	\$0.00	\$5,891.50
3140.00	FY23 Early Literacy Achieve...	\$4,749.04	\$0.00	\$0.00	\$0.00	\$0.00	\$4,749.04
3197.23	COMMON SCHOOL SP23 \$137,900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3198.24	COMMON SCHOOL SP24 \$134,700.00	-\$125,284.69	\$0.00	\$0.00	\$0.00	\$0.00	-\$125,284.69
3198.25	COMMON SCHOOL FALL24 \$134,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3250.00	MEDICAID REIMBURSEMENT	\$0.00	\$515.31	\$0.00	\$0.00	\$515.31	\$0.00
3270.24	23.24 Secured Safety Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3270.25	Secured School Safety 24.25	-\$60,945.33	\$43,566.37	\$16,215.39	\$0.00	\$0.00	-\$33,594.35
3322.00	ALTERNATIVE EDUCATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3749.00	CTE/DWD INCENTIVE GRANT	\$3,531.72	\$0.00	\$0.00	\$0.00	\$0.00	\$3,531.72
3750.00	TEACHER APPRECIATION GRANT	\$0.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.25
3769.24	HIGH ABILITY 2024 \$31,727.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3769.25	HIGH ABILITY 2025 \$28,994.00	\$788.82	\$2,900.00	\$0.00	\$0.00	\$0.00	\$3,688.82
3780.00	STATE CONNECTIVITY GRANT	\$88,515.91	\$0.00	\$0.00	\$0.00	\$0.00	\$88,515.91
3957.00	Career Coaching Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3957.01	Career Coaching - Coach	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
3957.02	Career Coaching - Staff/Stu...	\$4,826.32	\$0.00	\$0.00	\$0.00	\$0.00	\$4,826.32
4124.00	TITLE I FY2024	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4125.00	Title I FY2025	-\$9,343.78	\$0.00	\$9,371.54	\$0.00	\$0.00	-\$18,715.32
5200.00	24.25 IDEA Para Pro Grant	-\$351.40	\$0.00	\$0.00	\$0.00	\$0.00	-\$351.40
5805.00	FFY23 Title IV - \$10,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5806.00	FFY24 Title IV - \$10,001.47	-\$4,896.00	\$0.00	\$1,206.00	\$0.00	\$0.00	-\$6,102.00
6460.00	Federal Medicaid	\$1,302.53	\$952.82	\$0.00	\$0.00	\$0.00	\$2,255.35
6845.00	TEACHER TITLE II,PT A \$2740...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6846.00	TITLE II, PROF DEV \$ 27,521.47	-\$5,728.02	\$0.00	\$2,007.42	\$0.00	\$0.00	-\$7,735.44
7923.00	ESSER III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7931.00	CRRSA - ESSER II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8400.00	FOOD SERVICE PATRON ACCOUNTS	\$48,488.43	\$36,727.19	\$33,142.95	\$0.00	\$0.00	\$52,072.67
8500.00	RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8502.00	TRECS DEBT COLLECTIONS	\$1.06	\$0.00	\$0.00	\$0.00	\$0.00	\$1.06
9999.00	Clearing Control	\$4,786.15	\$237,793.34	\$239,313.84	\$0.00	\$0.00	\$3,265.65
Totals:		\$7,844,858.87	\$1,377,102.18	\$1,697,335.89	\$515.31	\$515.31	\$7,524,625.16

02/03/2025
12:59 PM

PORTER TOWNSHIP SCHOOL CORPORATION
Educ & Operation Fund Transfers
Date Range: 2/1/2025 - 2/28/2025

Pg. 1
v1.0.0.0

Post Date	TRF Amount	TRF #	Description	User	Input Date	Accounts
02/14/2025	\$51,500.00	1072	01.25 Ed to Op Transfer	ksmith	02/03/2025	TRFOUT 0101.00 TRFIN 0300.00
*** Total:	\$51,500.00					

Submitted to Board for Approval on

February 3, 2025

Kathleen B Smith
Kathleen B Smith, CFO/Treasurer

Secretary

President

Member

Vice President

Member

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent
BEN PARRISH
Assistant Superintendent
KATHLEEN SMITH
CFO, Treasurer



RESOLUTION #1024 – 307

RESOLUTION TO TRANSFER AMOUNTS FROM THE EDUCATION FUND TO THE OPERATIONS FUND

EFFECTIVE JANUARY 1, 2025

WHEREAS, the Board of School Trustees is the governing body of Porter Township School Corporation, Porter County, Indiana, and

WHEREAS, HB 1009 required the governing body of each school corporation to establish an Education Fund for the payment of expenses allocated to student instruction and learning under IC 20-42.5, and

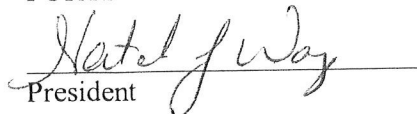
WHEREAS, HB 1009 required the governing body of each school corporation to establish an Operations Fund for the payment of expenses that are not allocated to student instruction and learning under IC 20-42.5, and

WHEREAS, HB 1009 requires that distributions of Tuition Support be received in the Education Fund.


NOW THEREFORE, BE IT RESOLVED, that the Board of School Trustees of Porter Township School Corporation hereby approves and authorizes the Treasurer of Porter Township School Corporation to transfer an amount not to exceed fifteen percent (15%) of the monthly Education Fund revenues to the Operations Fund, to reimburse the Operations Fund for expenses that are not allocated to student instruction and learning under IC 20-42.5 beginning January, 2024 and will be made at least quarterly. (The purpose of these transfers is to distribute a proportionate share of dollars from the education fund to the operations fund.)

This resolution was duly made, seconded and adopted this 10th day of October, 2024.

BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION


President

ATTEST:


Secretary

Education to Operations Transfer

Resolution to transfer not more than 15% per month

\$1,200,000 Transfer amount on 2024 Budget

Gross Education Fund Revenue

	Monthly Revenue	Transfer Amount	Monthly % Actually Transferred	15% Transfer Amount	Difference from 15%	YTD Revenue	YTD Transfer Total	YTD Transfer %
1 January	\$ 949,849.04	\$ 51,500.00	5.42%	\$ 142,477.36	\$ (90,977.36)	\$ 949,849.04	\$ 51,500.00	5.42%
2 February			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
3 March			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
4 April			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
5 May			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
6 June			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
7 July			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
8 August			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
9 September			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
10 October			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
11 November			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
12 December			#DIV/0!	\$ -	\$ -	\$ 949,849.04	\$ 51,500.00	5.42%
	<u>\$ 949,849.04</u>	<u>\$ 51,500.00</u>						

Transfer is made after the Board meeting the following month. Only December is done before the end of the year as an off docket transaction.

2025 Percent of Transfer 1.31.25.xls



Porter Township School Corporation
PORTER LAKES ELEMENTARY
School Board Meeting

February 13, 2025

CONTRIBUTORS



CREATED FOR

Porter Township
Schools Since 1997

CONTENT

- 1 Plan Update
- 2 Exterior Discovery
- 3 Interior Discovery
- 4 Schedule
- 5 Next Steps

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR

*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



PLAN UPDATE

PLAN UPDATE

Overall Site Plan

School Board
Meeting

PORTER LAKES
ELEMENTARY
SCHOOL

February 13, 2025

CREATED FOR
Porter Township
School
Corporation



GIBRALTAR
DESIGN



Considerations

SITE INFORMATION

PARENT QUEUE (On Site)

	Existing	New
PK – KG	±94	±106
1 – 3	±63	±110

PARKING SPACES

Existing	±110
New	±14
Event Parking	±95
TOTAL	±219

- ❖ Expand existing north drive to 3 lanes
- ❖ Increase parent queue counts to accommodate all cars on site
- ❖ Maintain play area square footages
- ❖ New extended sidewalk at southmost portion of drive to facilitate pick-up and drop-off
- ❖ Relocate existing Storage building
 - ♦ Owner to relocate building
 - ♦ Gibraltar to provide new concrete pad and reroute utilities
- ❖ New Event Parking

School Board
Meeting

PORTER LAKES
ELEMENTARY
SCHOOL

February 13, 2025

CREATED FOR
Porter Township
School
Corporation



GIBRALTAR
DESIGN



PLAN UPDATE

Overall Floor Plan



Considerations

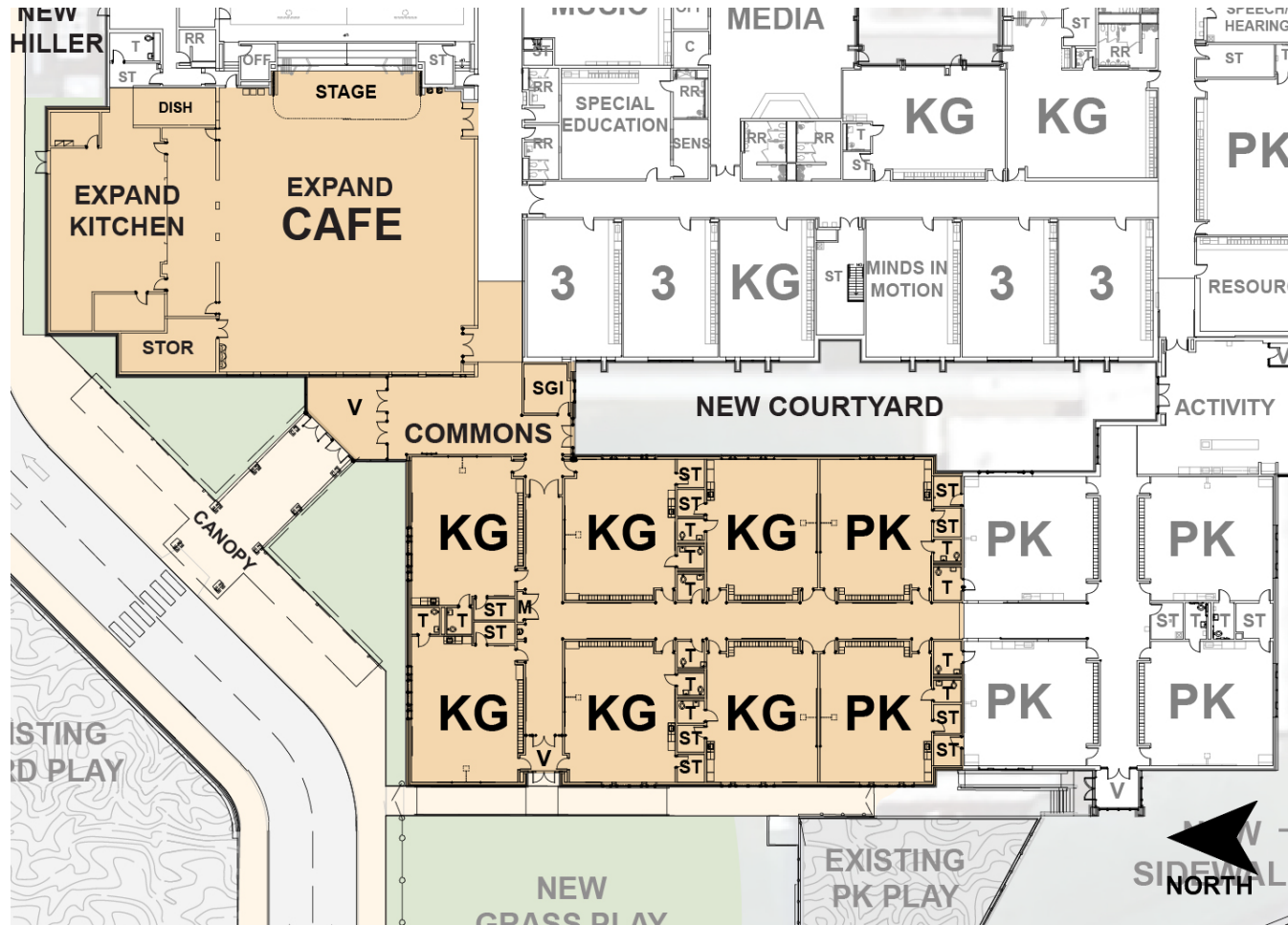
- ❖ **TOTAL CAPACITY: ±756 Students**
- ❖ Add 8 New KG-sized classrooms
- ❖ New Entry and Commons / multi-purpose space
- ❖ Expand existing Cafeteria and Kitchen
- ❖ **TOTAL ADDITION SF: ±24,000 SF**
- ❖ **Alternates:**
 - ♦ Generator
 - ♦ Sprinkler System

Floor Plan

Porter Township
School
Corporation



GIBRALTAR
DESIGN



Considerations

- ❖ **TOTAL CAPACITY: ±756 Students**
- ❖ Add 8 New KG-sized classrooms
- ❖ New Entry and Commons / multi-purpose space
- ❖ Expand existing Cafeteria and Kitchen
- ❖ **TOTAL ADDITION SF: ±24,000 SF**
- ❖ **Alternates:**
 - ◆ *Generator*
 - ◆ *Sprinkler System*

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR

*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



EXTERIOR DISCOVERY

School Board
Meeting

PORTER LAKES
ELEMENTARY
SCHOOL

February 13, 2025

CREATED FOR
Porter Township
School
Corporation



GIBRALTAR
DESIGN



EXTERIOR DISCOVERY

Existing Building



Considerations

- ❖ Intent for new addition is to match 2021 addition materials and colors
 - ♦ *Brick (color and size)*
 - ♦ *Metal Fascia*
 - ♦ *Window / Door Frames*
 - ♦ *Wood Siding at Windows*
 - ♦ *EIFS Soffits*
- ❖ New Entry and Commons exteriors to match 2015 office addition design language

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR
*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



EXTERIOR DISCOVERY

Overall View



School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR
*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



EXTERIOR DISCOVERY

Main Entry



School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR

*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



INTERIOR DISCOVERY

INTERIOR DISCOVERY

Commons

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR
*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR
*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



INTERIOR DISCOVERY

Cafeteria



INTERIOR DISCOVERY

Cafeteria

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR
*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR

*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



SCHEDULE

School Board Meeting

PORTER LAKES
ELEMENTARY
SCHOOL

February 13, 2025

CREATED FOR

Porter Township
School
Corporation



PLANNING SCHEDULE

Tentative Schedule Summary

TIME FRAME	MILESTONE
August 8, 2024	School Board Update & Input
August 15 & September 12 (Proposed dates)	Project Hearing
Spring 2025	Issue for Bid
Spring 2025	Receive Bids & Start Construction
July 2026	Substantial Completion

School Board
Meeting

**PORTER LAKES
ELEMENTARY
SCHOOL**

February 13, 2025

CREATED FOR

*Porter Township
School
Corporation*



GIBRALTAR
DESIGN



NEXT STEPS

NEXT STEPS

School Board
Meeting

PORTER LAKES
ELEMENTARY
SCHOOL

February 13, 2025

CREATED FOR

Porter Township
School
Corporation

- ❖ Finalize and Prepare Documents for Bidding
- ❖ Skillman Working with School Leadership on Phasing and Planning
- ❖ Final Follow-up for Technology and Equipment Review
- ❖ Continue Planning and Coordination for High School Project



GIBRALTAR
DESIGN





THANK YOU

CONTRIBUTORS



CREATED FOR



AIA® Document B132™ – 2019

Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition

AGREEMENT made as of the Fifteenth day of August in the year Two Thousand Twenty-Four
(In words, indicate day, month, and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address, and other information)

Porter Township School Corporation
248 S 500 W
Valparaiso, Indiana 46385

and the Architect:
(Name, legal status, address, and other information)

Gibraltar Design
9102 N. Meridian Street, Suite 300
Indianapolis, IN 46260

for the following Projects:
(Name, location, and detailed description)

Porter Lakes Elementary School Addition and Related Work
Boone Grove High School Improvements [To Be Determined]
District-Wide Improvements [To Be Determined]

The Construction Manager:
(Name, legal status, address, and other information)

The Skillman Corporation
8006 Aetna
Merrillville, Indiana 46410

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™–2019, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; A232™–2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; and C132™–2019, Standard Form of Agreement Between Owner and Construction Manager as Adviser. AIA Document A232™–2019 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable," or "unknown at time of execution".)

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

N/A

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

N/A

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

Porter Lakes ES Construction Budget: ±\$19.5M Bond Issue

Boone Grove HS and District-Wide Improvements Construction Budget: \$10M Bond Issue

§ 1.1.4 The Owner's anticipated design and construction milestone dates for

Porter Lakes Elementary School:

Design Phase: September 2024 to February 2025

Bid / Construction Phase: March 2025 through Fall 2026

Boone Grove High School and District-Wide Improvements:

Design Phase: Spring/Summer 2025

Bid / Construction Phase: Summer 2025 through Summer 2026

(Paragraph deleted)

NOTE: Design and Construction Schedules adjusted based on planning decisions and further review by Owner, Construction Manager and Architect.

§ 1.1.5 The Owner intends the following procurement method for the Project:

(Identify method such as competitive bid or negotiated contract.)

Design-Bid-Build

§ 1.1.6 The Owner's requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction are set forth below:

(Identify any requirements for fast-track scheduling or phased construction and, if applicable, list number and type of bid/procurement packages.)

N/A

§ 1.1.7 The Owner's anticipated Sustainable Objective for the Project:

(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

N/A

§ 1.1.7.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E235-2019, Sustainable Projects Exhibit, Construction Manager as Adviser Edition, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E235-2019 is incorporated into this Agreement, the Owner and Architect shall incorporate the completed E235-2019 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.8 The Owner identifies the following representative in accordance with Section 5.4:

(List name, address, and other contact information.)

Dr. Stacey Schmidt, Superintendent
Porter Township School Corporation
248 S 500 W
Valparaiso, Indiana 46385

§ 1.1.9 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:

(List name, address, and other contact information.)

N/A

§ 1.1.10 The Owner shall retain the following consultants and Contractors:

(List name, legal status, address, and other contact information.)

.1 Construction Manager: The Skillman Corporation

(The Construction Manager is identified on the cover page. If a Construction Manager has not been retained as of the date of this Agreement, state the anticipated date of retention. If the Architect is to assist the Owner in selecting the Construction Manager, complete Section 4.1.1.1.)

.2 Land Surveyor: TBD

(Paragraphs deleted)

.3 Geotechnical Engineer: TBD

§ 1.1.11 The Architect identifies the following representative in accordance with Section 2.4:

(List name, address, and other contact information.)

Mr. Joseph Briggs
Gibraltar Design
9102 N. Meridian Street, Suite 300
Indianapolis, IN 46260

§ 1.1.12 The Architect shall retain the consultants identified in Sections 1.1.12.1 and 1.1.12.2:

(List name, legal status, address, and other contact information.)

§ 1.1.12.1 Consultants retained under Basic Services:

.1 Structural Engineer: Lynch Harrison & Brumleve

(Paragraph deleted)

.2 Mechanical/Electrical/Plumbing & Technology Engineer: Millies Engineering Group

(Paragraphs deleted)

.3 Civil Engineer: Torrenga Engineering

.4 Kitchen Equipment Consultant: Reitano Design Group

(Paragraphs deleted)

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

§ 1.4 The term "Contractors" refers to persons or entities who perform Work under contracts with the Owner that are administered by the Architect and Construction Manager. The term "Contractors" is used to refer to such persons or entities, whether singular or plural. The term does not include the Owner's own forces, or Separate Contractors, which are persons or entities who perform construction under separate contracts with the Owner not administered by the Architect and Construction Manager.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall provide its services in conjunction with the services of a Construction Manager as described in AIA Document C132™-2019, Standard Form of Agreement Between Owner and Construction Manager as Adviser. The Architect shall not be responsible for actions taken by the Construction Manager.

§ 2.4 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.5 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.6 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9. For all policies included below, there shall be a waiver of subrogation in favor of the Owner.

§ 2.6.1 Commercial General Liability with policy limits of not less than One Million Dollars (\$ 1,000,000.00) for each occurrence and Two Million Dollars (\$ 2,000,000.00) in the aggregate for bodily injury and property damage.

§ 2.6.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ 1,000,000.00) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.6.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, with limits of not less than Five Million Dollars (\$5,000,000.00), provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.6.1 and 2.6.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.6.4 Employers' Liability for Workers Compensation with policy limits not less than One Million Dollars (\$1,000,000.00) each accident, One Million Dollars (\$1,000,000.00) each employee, and One Million Dollars (\$1,000,000.00) policy limit.

§ 2.6.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Two Million Dollars (\$2,000,000.00) per claim and Six Million Dollars (\$6,000,000.00) in the aggregate.

§ 2.6.6 Additional Insured Obligations. To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.6.7 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.6.

Init.

(Paragraph deleted)

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner, the Construction Manager, and the Owner's other consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner, the Construction Manager, and the Owner's other consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency, in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit, for the Construction Manager's review and the Owner's approval, a schedule for the performance of the Architect's services. The schedule shall include design phase milestone dates, as well as the anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. This schedule shall include allowances for periods of time required for the Owner's review, for the Construction Manager's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall submit information to the Construction Manager and participate in developing and revising the Project schedule as it relates to the Architect's services. The Architect shall review and approve, or take other appropriate action upon, the portion of the Project schedule relating to the performance of the Architect's services.

§ 3.1.5 The Architect shall not be responsible for an Owner's or Construction Manager's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.6 The Architect shall, in coordination with the Construction Manager, contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities. The Owner acknowledges that the approvals of governmental entities having jurisdiction over the Project are often based, in part, on nonobjective criteria, including, but not limited, to local political conditions, labor and union issues, and community opposition or interference. Therefore, the Architect cannot and does not warrant or guarantee any particular result or that the Project will receive the approvals that may be required. The Owner shall have no recourse or other cause of action against the Architect, and hereby waives any claims against the Architect, arising out of the failure of any governmental entity to grant any approval, or for the revocation of any approval previously given.

§ 3.1.7 The Architect shall assist the Owner and Construction Manager in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner and Construction Manager, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and Construction Manager and shall discuss with the Owner and Construction Manager alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner and Construction Manager regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, to the Owner and Construction Manager, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Construction Manager's review and Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as an Additional Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider with the Owner and the Construction Manager the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit the Schematic Design Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Schematic Design Documents.

§ 3.2.7 Upon receipt of the Construction Manager's review comments and cost estimate at the conclusion of the Schematic Design Phase, the Architect shall take action as required under Section 6.4, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate such revisions in the Design Development Phase.

§ 3.2.8 In the further development of the Drawings and Specifications during this and subsequent phases of design, the Architect shall be entitled to rely on the accuracy of the estimates of the Cost of the Work, which are to be provided by the Construction Manager under the Construction Manager's agreement with the Owner.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Construction Manager's review and the Owner's approval. The Design Development Documents shall be based upon information provided, and estimates prepared by, the Construction Manager and shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Design Development Documents.

§ 3.3.3 Upon receipt of the Construction Manager's information and estimate at the conclusion of the Design Development Phase, the Architect shall take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Construction Manager's review and the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, if requested by the Owner, the Architect shall assist the Owner and the Construction Manager in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreements between the Owner and Contractors; and (3) the Conditions of the Contracts for Construction (General, Supplementary and other Conditions); and (4) a project manual that includes the Conditions of the Contracts for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 Prior to the conclusion of the Construction Documents Phase, the Architect shall submit the Construction Documents to the Owner and the Construction Manager. The Architect shall meet with the Construction Manager to review the Construction Documents.

§ 3.4.5 Upon receipt of the Construction Manager's information and an estimate at the conclusion of the Construction Documents Phase, the Architect shall take action as required under Section 6.7, and request the Owner's approval of the Construction Documents.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner and Construction Manager in (1) obtaining competitive bids pursuant to applicable competitive bidding statutes; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and (4) awarding and preparing Contracts for Construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner and Construction Manager in bidding the Project by

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 participating in a pre-bid conference for prospective bidders; and
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions, and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

(Paragraphs deleted)

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A232™–2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition, with the Architect's standard modifications. If the Owner and Contractor modify AIA Document A232–2019, with the Architect's standard modifications, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner and Construction Manager during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractors' failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for acts or omissions of the Construction Manager, or acts or omissions of the Contractors or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2, and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the initial Contract for Construction and terminates on the date the Architect issues the final recommendation for payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner and the Construction Manager (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Construction Manager, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and shall notify the Construction Manager about the rejection. Whenever the Architect considers it necessary or advisable, the Architect, upon written authorization from the Owner and notification to the Construction Manager, shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractors, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of the Construction Manager, Owner, or Contractors through the Construction Manager. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by the Owner and Contractors, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

(Paragraph deleted)

§ 3.6.3 Recommendations for Payment to Contractor

§ 3.6.3.1 Not more frequently than monthly, the Architect shall review and recommend an application for payment. Within seven days after the Architect receives an application for payment forwarded from the Construction Manager, the Architect shall review and certify the application as follows:

- .1 Where there is only one Contractor responsible for performing the Work, the Architect shall review the Contractor's Application and Certificate for Payment that the Construction Manager has previously reviewed and certified. The Architect shall recommend the amount due the Contractor and shall issue a recommendation for payment in such amount.

- .2 Where there is more than one Contractor responsible for performing different portions of the Project, the Architect shall review the Project Application and Project Certificate for Payment, with the Summary of Contractors' Applications for Payment, that the Construction Manager has previously prepared, reviewed, and certified. The Architect shall recommend the total amount due all Contractors collectively and shall issue a recommendation for payment in the total of such amounts.

§ 3.6.3.2 The Architect's recommendation for payment shall constitute a representation to the Owner, based on (1) the Architect's evaluation of the Work as provided in Section 3.6.2, (2) the data comprising the Contractor's Application for Payment or the data comprising the Project Application for Payment, and (3) the recommendation of the Construction Manager, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractors are entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.3 The issuance of a recommendation for payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate each Contractor's right to payment, or (4) ascertained how or for what purpose that Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.4 The Architect shall maintain a record of the Applications and recommendations for payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Construction Manager's Project submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals transmitted by the Construction Manager shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractors' submittals such as Shop Drawings, Product Data and Samples, that the Construction Manager has reviewed, recommended for approval, and transmitted to the Architect. The Architect's review of the submittals shall only be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractors' responsibilities. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractors to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractors' design professionals, provided the submittals bear such professionals' seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 After receipt of the Construction Manager's recommendations, and subject to the provisions of Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect, in consultation with the Construction Manager, shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The

Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals transmitted by the Construction Manager in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect shall review and sign, or take other appropriate action, on Change Orders and Construction Change Directives prepared by the Construction Manager for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such changes shall be effected by written order issued by the Architect through the Construction Manager.

§ 3.6.5.3 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect, assisted by the Construction Manager, shall:

- .1 conduct inspections to determine the date of Substantial Completion and the date of final completion;
- .2 issue a Certificate of Substantial Completion prepared by the Construction Manager;
- .3 review written warranties and related documents required by the Contract Documents and received from the Contractors, through the Construction Manager; and
- .4 after receipt of a final Contractor's Application and Certificate for Payment or a final Project Application and Project Certificate for Payment from the Construction Manager, issue a final recommendation for payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner and Construction Manager to (1) check general conformance of the Work with the requirements of the Contract Documents and (2) verify the accuracy and completeness of the lists submitted by the Construction Manager and Contractors of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid each of the Contractors, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 Intentionally deleted.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner and Construction Manager to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. Insert a description of the Additional Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Additional Services		Responsibility (Architect, Owner or Not Provided)
§ 4.1.1.1	Assistance with selection of Construction Manager	Not Provided
§ 4.1.1.2	Programming	Included, Basic Service
§ 4.1.1.3	Multiple preliminary designs	Included, Basic Service
§ 4.1.1.4	Measured drawings	Not Provided
§ 4.1.1.5	Existing facilities surveys	Not Provided
§ 4.1.1.6	Site evaluation and planning	Included, Basic Service
§ 4.1.1.7	Building Information Model management responsibilities	Not Provided
§ 4.1.1.8	Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.9	Civil engineering	Included, Basic Service
§ 4.1.1.10	Landscape design	Included, Basic Service
§ 4.1.1.11	Architectural interior design	Included, Basic Service
§ 4.1.1.12	Value analysis with CM	Included, Basic Service
§ 4.1.1.13	Cost estimating by CM with A/E input	Included, Basic Service
§ 4.1.1.14	On-site project representation	Not Provided
§ 4.1.1.15	Conformed documents for construction	Not Provided
§ 4.1.1.16	As-designed record drawings CM/Architect	Included, Basic Service
§ 4.1.1.17	As-constructed record drawings	Not Provided
§ 4.1.1.18	Post-occupancy evaluation	Not Provided
§ 4.1.1.19	Facility support services	Not Provided
§ 4.1.1.20	Tenant-related services	Not Provided
§ 4.1.1.21	Architect's coordination of the Owner's consultants	Included, Basic Service
§ 4.1.1.22	Telecommunications/data design	Not Provided
§ 4.1.1.23	Security evaluation and planning	Not Provided
§ 4.1.1.24	Commissioning	Not Provided
§ 4.1.1.25	Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.26	Historic preservation	Not Provided
§ 4.1.1.27	Furniture, furnishings, and equipment - design planning	Included, Basic Service
§ 4.1.1.28	Other services provided by specialty Consultants	Not Provided
§ 4.1.1.29	Other Supplemental Services	Not Provided

§ 4.1.2 Description of Additional Services

§ 4.1.2.1 A description of each Additional Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Paragraph deleted)

See EXHIBIT "A" to this Agreement – 2024 Standard Billing Rates

§ 4.1.2.2 A description of each Additional Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

See EXHIBIT "A" to this Agreement

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as an Additional Service, the Sustainability Services required in AIA Document E235™–2019, Sustainable Projects Exhibit, Construction Manager as Adviser Edition, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or recommendations given by the Construction Manager or the Owner, approvals given by the Owner, or a material change in the Project including size, quality, complexity, building systems, the Owner's schedule or budget for Cost of the Work, constructability considerations, procurement or delivery method, or bid packages in addition to those listed in Section 1.1.6;
- .2 Making revisions in Drawings, Specifications, or other documents (as required pursuant to Section 6.7), when such revisions are required because the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget, except where such excess is due to changes initiated by the Architect in scope, capacities of basic systems, or the kinds and quality of materials, finishes or equipment;
- .3 Services necessitated by enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .4 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .5 Services necessitated by decisions of the Owner or Construction Manager not rendered in a timely manner or any other failure of performance on the part of the Owner, Construction Manager or the Owner's other consultants or contractors;
- .6 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner or Construction Manager;
- .8 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .9 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .10 Evaluation of the qualifications of entities providing bids or proposals;
- .11 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .12 Assistance to the Owner in evaluation of claims as set forth in AIA Document A232-2009 (with the Architect's standard modifications).

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice:

- .1 Reviewing a Contractor's submittal out of sequence from the Project submittal schedule approved by the Architect;
- .2 Responding to the Contractors' requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractors from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;

- .3 Preparing Change Orders, and Construction Change Directives that require evaluation of Contractors' proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or
- .5 Evaluating substitutions proposed by the Owner, Construction Manager or Contractors and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 One (1) review of each Shop Drawing, Product Data item, sample and similar submittals of the Contractors
- .2 Bi-weekly (once every two weeks) visits to the site by the Architect during construction
- .3 Three (3) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Two (2) inspections for any portion of the Work to determine final completion

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work, or (2) the anticipated date of Substantial Completion identified in the Initial Information, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Twenty-Four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall retain a Construction Manager to provide services, duties and responsibilities as described in AIA Document C132–2019, Standard Form of Agreement Between Owner and Construction Manager as Adviser. The Owner shall provide the Architect with a copy of the scope of services in the agreement executed between the Owner and the Construction Manager, and any subsequent modifications to the Construction Manager's scope of services in the agreement.

§ 5.3 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect and the Construction Manager. The Owner and the Architect, in consultation with the Construction Manager, shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3.1 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Contractors to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

§ 5.4 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.5 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as

applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.6 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.7 The Owner shall provide the Additional Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.8 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E235™-2019, Sustainable Projects Exhibit, Construction Manager as Adviser Edition, attached to this Agreement.

§ 5.9 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.10 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.11 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.12 The Owner shall provide prompt written notice to the Architect and Construction Manager if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.13 The Owner shall communicate with the Contractors and the Construction Manager's consultants through the Construction Manager about matters arising out of or relating to the Contract Documents. The Owner and Construction Manager shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Construction Manager otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.14 Before executing the Contracts for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contracts for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreements between the Owner and Contractors, including the General Conditions of the Contracts for Construction. The Owner shall provide the Architect with a copy of all agreements regarding the Project between the Owner and (1) the Construction Manager, and (2) consultant(s).

§ 5.15 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Construction Manager and Contractors to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.16 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

§ 5.17 Should the Owner elect to alter or modify the Project as described at the initial Project Hearing to include a reduction or change of Project scope, the Architect shall remain as the Architect and the Engineer of Record for the Project as so reduced or changed, recognizing, however, that the Architect's compensation for Basic Services shall be equitably adjusted through good faith negotiations between the Owner and the Architect.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include the Contractors' general conditions costs, overhead and profit. The Cost of the Work includes the compensation of the Construction Manager and Construction Manager's consultants during the Construction Phase only, including compensation for reimbursable expenses at the job site, if any. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.3 and 6.4. Evaluations of the Owner's budget for the Cost of the Work represent the Architect's judgment as a design professional.

§ 6.3 The Owner shall require the Construction Manager to include appropriate contingencies for design, bidding or negotiating, price escalation, and market conditions in estimates of the Cost of the Work. The Architect shall be entitled to rely on the accuracy and completeness of estimates of the Cost of the Work the Construction Manager prepares as the Architect progresses with its Basic Services. The Architect shall prepare, as an Additional Service, revisions to the Drawings, Specifications or other documents required due to the Construction Manager's inaccuracies or incompleteness in preparing cost estimates, or due to market conditions the Architect could not reasonably anticipate. The Architect may review the Construction Manager's estimates solely for the Architect's guidance in completion of its services, however, the Architect shall report to the Owner any material inaccuracies and inconsistencies noted during any such review.

§ 6.3.1 If the Architect is providing cost estimating services as an Additional Service, and a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Architect and the Construction Manager shall work together to reconcile the cost estimates.

§ 6.4 If, prior to the conclusion of the Design Development Phase, the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect, in consultation with the Construction Manager, shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of the Design Development Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 terminate in accordance with Section 9.5;
- .3 in consultation with the Architect and Construction Manager, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .4 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to proceed under Section 6.5.3, the Architect, without additional compensation, shall incorporate the revisions in the Construction Documents Phase as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Design Development Phase Services, or the budget as adjusted under Section 6.5.1. The Architect's revisions in the Construction Documents Phase shall be the limit of the Architect's responsibility under this Article 6.

§ 6.7 After incorporation of modifications under Section 6.6, the Architect shall, as an Additional Service, make any required revisions to the Drawings, Specifications or other documents necessitated by subsequent cost estimates that exceed the Owner's budget for the Cost of the Work, except when the excess is due to changes initiated by the Architect in scope, basic systems, or the kinds and quality of materials, finishes or equipment.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractors, Construction Manager, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and Separate Contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A232-2019, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the Construction Manager, contractors, consultants, agents and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect shall indemnify and hold the Owner and the Owner's officers and employees harmless from and against damages, losses and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are caused by the negligent acts or omissions of the

Architect, its employees and its consultants in the performance of professional services under this Agreement. The Architect's obligation to indemnify and hold the Owner and the Owner's officers and employees harmless does not include a duty to defend. The Architect's duty to indemnify the Owner under this Section 8.1.3 shall be limited to the available proceeds of the insurance coverage required by this Agreement.

§ 8.1.4 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

To the extent consequential damages are not covered by insurance, the Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party. However, in recognition of the relative risk and benefits of his agreement, both Owner and Architect agree to the fullest extent permitted by laws to limit consequential damages to \$50,000 in all disputes or other matters regardless of available insurance.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof. Pending the resolution of any disputes, the Architect shall continue to render services under this Agreement and the Owner shall continue to make payments of amounts due the Architect under this Agreement.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation in a court of competent jurisdiction
(Paragraphs deleted)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.4 The Architect shall include in its contracts with its Consultants provisions that bind the Consultants to the dispute resolution procedures of this Agreement.

§ 8.5 Liability Limitations

§ 8.5.1 Waiver of Consequential Damages. The Architect and the Owner waive the recovery of consequential damages against each other for claims, disputes and other matters in question arising out of or relating to this Agreement or the Project. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 9.

§ 8.5.2 Limitation of Liability. The liability of the Architect for any actions, damages, claims, demands, judgments, losses, costs, or expenses arising out of or resulting from the Architect's negligence or breach of this Agreement shall be limited to the amount of available professional liability insurance maintained by the Architect. No employees or agents of the Architect shall have individual liability to the Owner.

§ 8.5.2 "Value Added" or "Betterment" Rule The Owner and the Architect acknowledge the "value added" rule, often termed the "betterment" or "added first benefit" rule, namely, that the Architect shall not be liable for costs incurred by the Owner in correcting a negligent error or omission in design if the costs would have been incurred by the Owner anyway had the design been performed properly in the first place. That is because the goal of compensatory damages is to place the parties in the same position they would have been in had no such negligent error or omission been committed; the goal is not to place the Owner in a better position at the expense of the Architect or to require the Owner to pay for the same Work twice.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or if the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

- .1 Termination Fee:
N/A
- .2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

Subject to the terms and conditions in Article 7, if the Owner pays the Architect the amounts due under Section 9.6 and the Termination Fee, if any, set forth in Section 9.7.1, there shall be no further Licensing Fee owed for the Owner's continued use of the Architect's Instruments of Service.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A232-2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition, except for purposes of this Agreement, the term "Work" shall include the work of all Contractors under the administration of the Architect and Construction Manager.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.10 Pursuant to applicable law, Architect shall enroll in and verify the work eligibility status of all newly hired employees through the E-Verify Program (Program). Architect is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists. Also, pursuant to applicable law, Architect must execute an affidavit affirming that it does not knowingly employ an unauthorized alien. A copy of said affidavit is attached or can be made available upon request.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Porter Lakes Elementary School Addition:

Lump Sum Fee in the amount of Nine Hundred Eighty-Five Thousand Dollars and Zero Cents (\$985,000.00)

.2 Boone Grove High School Improvements and District-Wide Improvements

(Paragraphs deleted)

TO BE DETERMINED based upon Scope of Work and Superintendent/Administrative Review

§ 11.2 For the Architect's Additional Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Compensation shall be based upon the Architect's standard hourly rates identified in EXHIBIT A to this Agreement.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Compensation shall be based upon the Architect's standard hourly rates identified in EXHIBIT A to this Agreement.

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Sections 11.2 or 11.3, shall be the amount invoiced to the Architect plus

(Paragraphs deleted)

ten percent (10 %).

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (15	%)
Design Development Phase	Twenty	percent (20	%)
Construction Documents Phase	Forty	percent (40	%)
Procurement Phase	Five	percent (5	%)
Construction Phase	Twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

The Owner acknowledges that with an accelerated Project delivery or multiple bid package process, the Architect may be providing its services in multiple Phases simultaneously. Therefore, the Architect shall be permitted to invoice monthly in proportion to services performed in each Phase of Services, as appropriate.

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

See EXHIBIT A to this Agreement
(Table deleted)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent (10 %) of the expenses incurred.

§ 11.9 Architect's Insurance

If the types and limits of coverage required in Section 2.6 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.6, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect

(Paragraphs deleted)

§ 11.10.1 Intentionally deleted.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid forty-five (45) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

The prime rate as published in *The Wall Street Journal*, plus four percent

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to Contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

N/A

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B132™-2019, Standard Form Agreement Between Owner and Architect, Construction Manager as Adviser Edition

(Paragraphs deleted)

- .2 Exhibits

(Paragraphs deleted)

- X] EXHIBIT A – 2024 Standard Hourly Billing Rates attached hereto

This Agreement is entered into as of the day and year first written above.

OWNER (Signature)

Dr. Stacey M. Schmidt, Superintendent
Porter Township School Corporation
(Printed name and title)

ARCHITECT (Signature)

James B. Thompson, NCARB, President
Gibraltar Design, Inc.
(Printed name, title, and license number, if applicable)

2024 STANDARD BILLING RATES

ID	Person	2024
PR	Principal	\$240
PM	Project Manager	\$170
SA	Senior Architectural	\$160
A	Architectural Designer	\$130
SC	Senior Civil/Structural Designer	\$170
CS	Civil/Structural	\$121
SM	Senior Mechanical Designer	\$170
M	Mechanical	\$121
SE	Senior Electrical Designer	\$170
E	Electrical	\$121
SID	Senior Interior Designer	\$145
ID	Interior Designer	\$100
GA	Graduate Architect	\$100
CD	CAD/Draftsman	\$84
SCO	Senior Construction Field Observation	\$130
CO	Construction Field Observation	\$116
AD	Administrative	\$74
IN	Intern	\$74

Porter Township School Corporation

2#8 South 500 West
Valparaiso, IN 46385
2#9-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
CFO/Treasurer



RESOLUTION 0225-318 "A"

DETERMINING NEED FOR PROJECT

WHEREAS, an investigation has been conducted by the Board of School Trustees (the "Board") of Porter Township School Corporation (the "School Corporation") with respect to the renovation of and improvements to school facilities, which may include renovation and improvements to the High School and the purchase of equipment and technology (collectively, the "Project") and leasing all or a portion of the Project from the Porter Township High School Building Corporation (the "Building Corporation"); and

WHEREAS, this Board now finds that a need exists for the Project, and that the School Corporation cannot provide the necessary funds to pay the cost of the Project required to meet such need; and

WHEREAS, it is deemed desirable to proceed with the necessary negotiations and all other steps looking toward the financing of the Project by the Building Corporation and the lease of such facilities to the School Corporation; now, therefore,

BE IT RESOLVED, that a need exists for the Project, and that the Project cannot be funded from sufficient funds available to the School Corporation, and that this Board proceed to take such steps as may be necessary to secure the Project and leasing of such school facilities as provided by the Indiana Code Title 20, Article 47, Chapter 3.

Passed and adopted this 13th day of February, 2025.

President, Board of School Trustees

Secretary, Board of School Trustees

#

#

#

"EVERY STUDENT, EVERY DAY, TO THEIR FULLEST POTENTIAL"



RESOLUTION 0225-319 “B”

APPROVING FORM OF THIRD AMENDMENT TO LEASE

WHEREAS, the Porter Township High School Building Corporation (the "Building Corporation") has previously been organized pursuant to the Indiana Nonprofit Corporation Act of 1991 for the purpose of constructing, renovating and improving facilities for the use of the Porter Township School Corporation (the "School Corporation"); and

WHEREAS, counsel for the Building Corporation has drafted and submitted a proposed Third Amendment to Lease (the "Third Amendment") to the original Lease Agreement executed June 9, 2016, as amended, for the (i) additions to be constructed to the Porter Lakes Elementary School, and (ii) a portion of the Boone Grove Middle School building ((i) and (ii) are collectively referred to herein as the "Leased Premises"); and

WHEREAS, preliminary plans and estimates (collectively, the "Documents") for the completion of renovations upon the Leased Premises and other school facilities owned and operated by the School Corporation have been prepared; and

WHEREAS, the Documents have been submitted to and now meet with the approval of this Board of School Trustees (the "Board"); and

WHEREAS, such Documents have been marked to indicate the work covered by the proposed Third Amendment; and

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
CFO/Treasurer



WHEREAS, it now appears to this Board that the preliminary Documents provide the necessary facilities for the students of the School Corporation, and that the proposed Third Amendment with the Building Corporation provides for a fair and reasonable rental; now, therefore,

BE IT RESOLVED, that the terms and conditions of the proposed form of Third Amendment and the Documents are approved and agreed to as the basis for a hearing, as required by law, and that such hearing should be held by this Board upon the necessity for the execution of such Third Amendment and whether the Lease rental provided therein is a fair and reasonable rental for the proposed buildings, prior to final determination of such questions, so that this Board may determine whether to execute such Third Amendment as now written, or as modified.

BE IT FURTHER RESOLVED, that the Secretary's publication of a notice of such hearing as required by law is hereby ratified and confirmed.

Passed and adopted this 13th day of February, 2025.

President, Board of School Trustees

Secretary, Board of School Trustees



RESOLUTION 0225-320 "C"

REAPPROVING BUILDING CORPORATION

WHEREAS, the Porter Township High School Building Corporation (the "Building Corporation") has previously been formed as a not-for-profit corporation to assist in financing, renovating, constructing and improving facilities within the Porter Township School Corporation (the "School Corporation"); now, therefore,

BE IT RESOLVED by the Board of School Trustees (the "Board") of the School Corporation, as follows:

SECTION 1. That it is hereby determined to be proper and in the public interest of the citizens of this School Corporation to reapprove the incorporation of the Building Corporation known and designated as the "Porter Township High School Building Corporation" for the purpose of financing, renovating, constructing and equipping certain school facilities and leasing same to this School Corporation.

SECTION 2. That the Articles of Incorporation and Bylaws of the Building Corporation, previously presented to the Board, are hereby reapproved.

SECTION 3. That providing for the financing, renovating, constructing and equipping of such school facilities by the Building Corporation and the leasing of same to this School Corporation is in the public interest of the citizens of this School Corporation, and it is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and to assist it in fulfilling the requirements of all agencies of the federal, state and local governments.

SECTION 4. That the issuance, sale and delivery by the Building Corporation of one or more series of bonds designated "Porter Township High School Building Corporation Ad Valorem Property Tax First

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
CFO/Treasurer



Mortgage Bonds, Series 2025" (or such other name or series designation as determined at the time of sale) (the "Bonds") in the aggregate principal amount of approximately \$10,500,000 is hereby approved.

SECTION 5. That, upon the redemption or retirement of the Bonds, the School Corporation will accept from the Building Corporation title to such school facilities, free and clear of any and all liens and encumbrances thereon.

SECTION 6. That this Board hereby reapproves the current Directors of the Building Corporation.

SECTION 7. That the Building Corporation may issue, sell and deliver the Bonds, pursuant to the applicable laws of the State of Indiana, may encumber any real property or equipment acquired by it for the purpose of financing the construction and equipping of such school facilities and may enter into contracts for the sale of the Bonds and the construction and acquisition of such school facilities.

SECTION 8. The School Corporation reasonably expects that tax-exempt obligations issued by or on behalf of the School Corporation, including the Bonds as well as other bonds and temporary loan warrants of the School Corporation, will not exceed \$15,000,000 in the calendar year 2025. Pursuant to Section 148(f)(4)(D) of the Code, the School Corporation irrevocably allocates to the Building Corporation \$10,500,000 of its \$15,000,000 limit for purposes of qualifying for the small governmental exception to the rebate requirement.

Passed and adopted this 13th day of February, 2025.

President, Board of School Trustees

Secretary, Board of School Trustees

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.

Superintendent

BEN PARRISH

Assistant Superintendent

KATHLEEN SMITH

CFO/Treasurer



TO: Board of School Trustees
FROM: Stacey Schmidt, Superintendent 
DATE: February 12, 2025
RE: Transfer Student Applications for the 2024-2025 School Year

A notice was posted on our district's webpage announcing an open period for accepting out-of-district transfer student applications for the 2024-2025 school year with a deadline of Friday, December 6, 2024. Applications were received for the following number of students per grade:

Grade 8:

1

Upon review of the application, I have determined the above applicant meets the posted criteria established by law and I recommend acceptance of this out-of-district transfer student for the 2024-2025 school year.

BOONE GROVE HIGH SCHOOL

260 South 500 West, Valparaiso, IN 46385

(219) 476-3455

(219) 306-8600

Fax: (219) 306-8659

Clay Corman, Principal

James Rosinia, Associate Principal

To: Board of School Trustees

From: Mr. Clay Corman

Re: Field Trip Approval

Date: January 21, 2025

BP

RECEIVED

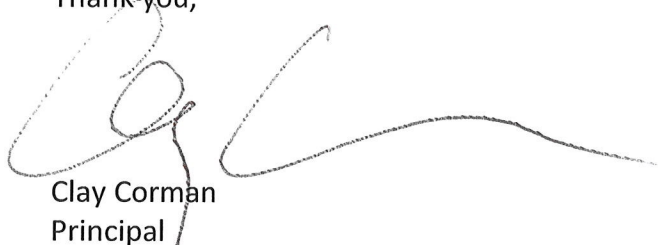
JAN 22 2025

Porter Township
School Corporation

This letter is to request permission for an overnight field trip for the Dance Team to participate in the UDA Dance Camp at Chula Vista Resort in Wisconsin Dells on July ~~11-13~~ 2025. The dance team will obtain music and dance routines for the upcoming dance season. This will also help them learn leadership skills, gain physical and mental strength and have team bonding time.

July 7- July 10, 2025

Thank-you,



Clay Corman
Principal

Boone Grove High School

Phone: 219-476-3455

Fax: 219-306-8659

Clay.Corman@ptsc.k12.in.us

Re: field trip

1 message

Melissa Saco <melissa.saco@ptsc.k12.in.us>
To: Laura Scott <laura.scott@ptsc.k12.in.us>

Wed, Feb 5, 2025 at 10:28 AM

Sharon said 7/7-7/10/25

On Wed, Feb 5, 2025 at 10:26 AM Laura Scott <laura.scott@ptsc.k12.in.us> wrote:
What would you like it to be? I'll give the update to Mr. Parrish for approval



LAURA SCOTT, APHR

Executive Assistant
Porter Township School Corporation

📞 219.477.4933 X 1000

✉️ laura.scott@ptsc.k12.in.us

🌐 www.ptsc.k12.in.us

📍 248 S 500 W | Valparaiso,
Indiana 46385



Every student. Every day. To their fullest potential.

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On Wed, Feb 5, 2025 at 10:18 AM Melissa Saco <melissa.saco@ptsc.k12.in.us> wrote:
Can we change the date on that? The dates she originally chose are full.

On Wed, Feb 5, 2025 at 10:18 AM Laura Scott <laura.scott@ptsc.k12.in.us> wrote:
Yep!

LAURA SCOTT, APHR

Executive Assistant
Porter Township School Corporation

📞 219.477.4933 X 1000

✉️ laura.scott@ptsc.k12.in.us

🌐 www.ptsc.k12.in.us

📍 248 S 500 W | Valparaiso,
Indiana 46385



Every student. Every day. To their fullest potential.

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On Wed, Feb 5, 2025 at 10:17 AM Melissa Saco <melissa.saco@ptsc.k12.in.us> wrote:

Do you have in the packet the camp field trip for dance?

--

Melissa Saco
Athletic Secretary
JV Girls Basketball Coach
Class of 2025 and 2026 Sponsor
Boone Grove High School
219-306-8600 x 2001
260 S. 500 W.
Valparaiso, IN 46385

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--

Melissa Saco
Athletic Secretary
JV Girls Basketball Coach
Class of 2025 and 2026 Sponsor
Boone Grove High School
219-306-8600 x 2001
260 S. 500 W.
Valparaiso, IN 46385

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--

Melissa Saco
Athletic Secretary
JV Girls Basketball Coach
Class of 2025 and 2026 Sponsor
Boone Grove High School
219-306-8600 x 2001
260 S. 500 W.
Valparaiso, IN 46385

CONFIDENTIALITY NOTICE:

BOONE GROVE HIGH SCHOOL

260 South 500 West, Valparaiso, IN 46385

(219) 476-3455

(219) 306-8600

Fax: (219) 306-8659

Clay Corman, Principal

James Rosinia, Associate Principal

To: Board of School Trustees

From: Mr. Clay Corman

Re: Field Trip Approval

Date: February 3, 2025

RECEIVED

FEB 5 2025

Porter Township
School Corporation

This letter is to request permission for an overnight field trip for the varsity softball team to participate in the Southern Warriors Classic at Riverdale High School in Murfreesboro, TN on March 25-March 27, 2025. The softball team will face different competition than what they normally see, along with facing stronger teams which will help them grow as a team.

Thank you,



Clay Corman
Principal

Boone Grove High School

Phone: 219-476-3455

Fax: 219-306-8659

Clay.Corman@ptsc.k12.in.us

BOONE GROVE HIGH SCHOOL

260 South 500 West, Valparaiso, IN 46385

(219) 476-3455

(219) 306-8600

Fax: (219) 306-8659

Clay Corman, Principal

James Rosinia, Associate Principal

To: Board of School Trustees

RECEIVED

From: Mr. Clay Corman

FEB 10 2025

Re: Field Trip Approval

Date: February 10, 2025

RB

Porter Township
School Corporation

This letter is to request permission for an overnight field trip for Natural Helpers at Camp Mack in Milford, IN on March 12-14, 2025. The natural helpers will learn ways to help their peers in times of need. They will also learn of resources they can utilize while helping those peers.

Thank you,



Clay Corman

Principal

Boone Grove High School

Phone: 219-476-3455

Fax: 219-306-8659

Clay.Corman@ptsc.k12.in.us



Porter Township School Corporation Fundraising Application

Per SBOA, individual school organizations or functions may conduct selling activities on not more than 30 separate days during a school year. All fundraisers must be board approved prior to conducting the fundraiser. Applications must be submitted at least 10 days prior to a board meeting to be approved. A Summary Collection Form SA-8 must be completed and submitted with fundraiser proceeds for deposit. Upon approval, a Facility Request Form must be submitted if applicable.

Name of Organization: Boone Grove Baseball Program

Sponsor / Individual In Charge: Sean Riley

Fundraiser Dates: From: 3-10-25 To: 3-14-25 Total Number of Days: 5 days

Fundraiser Details: SnapRaiseFundraiser - collects donations to support our program

Where: Virtual-online Cost of Items Sold: No cost Goal: \$10,000

Use of Money: equipment, field maintenance, team items, uniforms

Vendor Name: Snap! Raise

Vendor Address: 8300 7th Ave. S., Seattle, WA

Needs: Money Bag — Tickets —

Sponsor Signature: Sean Riley **FEB 3 2025** Date: 1-29-25

RECEIVED

OFFICE USE ONLY

Porter Township
School Corporation

Does this fundraiser involve the sale of foods and/or beverages during the school day? YES ☐ NO ☐
*If yes, Director of Food Service must also approve fundraiser

PRINCIPAL / ASSISTANT PRINCIPAL APPROVAL:

[Signature]

DATE: 2/2/25

ATHLETIC DIRECTOR APPROVAL:

[Signature]

DATE: 2/3/25

DIRECTOR OF FOOD SERVICE APPROVAL:

DATE: _____

SCHOOL BOARD APPROVAL:

DATE: _____

RP



Porter Township School Corporation Fundraising Application

Per SBOA, individual school organizations or functions may conduct selling activities on not more than 30 separate days during a school year. All fundraisers must be board approved prior to conducting the fundraiser. Applications must be submitted at least 10 days prior to a board meeting to be approved. A Summary Collection Form SA-8 must be completed and submitted with fundraiser proceeds for deposit. Upon approval, a Facility Request Form must be submitted if applicable.

Name of Organization: BGHS Sophomore Class
Sponsor / Individual in Charge: Sheryl Loving
Fundraiser Dates: From: Feb 13¹⁴ To: Feb 28²⁶ Total Number of Days: 12
Fundraiser Details: Fundraiser Faves & Albanese see attached
Where: Community Cost of Items Sold: \$1-25 Goal: \$600
Use of Money: prom RECEIVED
Vendor Name: DMI Fundraising
Vendor Address: 8643 Louisiana Pl. Merrillville, IN 46410 FEB 10 2025
Needs: Money Bag ☐ Tickets ☐
Sponsor Signature: Sheryl Loving Date: 2/1/2025 Porter Township
School Corporation

OFFICE USE ONLY

Does this fundraiser involve the sale of foods and/or beverages during the school day? YES ☐ NO ☒
**If yes, Director of Food Service must also approve fundraiser*

PRINCIPAL / ASSISTANT PRINCIPAL APPROVAL:

[Signature]

DATE: 2/10/25

ATHLETIC DIRECTOR APPROVAL:

[Signature]

DATE: 2/10/25

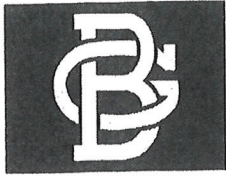
DIRECTOR OF FOOD SERVICE APPROVAL:

DATE: _____

SCHOOL BOARD APPROVAL:

DATE: _____

TSF



Porter Township School Corporation Fundraising Application

Per SBOA, individual school organizations or functions may conduct selling activities on not more than 30 separate days during a school year. All fundraisers must be board approved prior to conducting the fundraiser. Applications must be submitted at least 10 days prior to a board meeting to be approved. A Summary Collection Form SA-8 must be completed and submitted with fundraiser proceeds for deposit. Upon approval, a Facility Request Form must be submitted if applicable.

Name of Organization: Sophomore Class FEB 10 2025
Sponsor / Individual in Charge: Sheryl Loving
Fundraiser Dates: From: March 3 To: March 13 Total Number of Days: 10 Porter Township School Corporation
Fundraiser Details: laundry detergent, scent beads, fabric softener
Where: Community Cost of Items Sold: \$40-55 Goal: \$600
Use of Money: prom
Vendor Name: Detergent Lady - Beth Guttillo
Vendor Address: 4935 W 100th Ln Crown Point (219) 775-3644
Needs: Money Bag ☐ Tickets ☐
Sponsor Signature: Sheryl Loving Date: 2/6/2025

OFFICE USE ONLY

Does this fundraiser involve the sale of foods and/or beverages during the school day? YES ☐ NO ☒
**If yes, Director of Food Service must also approve fundraiser*

PRINCIPAL / ASSISTANT PRINCIPAL APPROVAL:

DATE: 2/10/25

ATHLETIC DIRECTOR APPROVAL:

DATE: 2/10/25

DIRECTOR OF FOOD SERVICE APPROVAL:

DATE: _____

SCHOOL BOARD APPROVAL:

DATE: _____

HP

EARLY LITERACY GRANT SY 2023.24 PAID IN 2024.25										PAYROLL 02/20/2024						
ELAG - FY24 - xx.xx.xx										3.00%			\$140.54		Teacher	
2/6/2025 15:43								7.65%		9.50%			\$70.27		Aide	
Teacher Name		Emp	Effectiveness Rating			ELG Pmt	FICA	TRF	TOTAL	Per Calc Spreadsheet	Teacher	Aide	2/20/2024			
DIST # 3140.00 11100 142 6840 30 00																
1	Belcher	433	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
2	Birky	1063	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
3	Bontrager, K	1553	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
4	Bontrager, R	1754	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
5	Cole - Inactive	1616	Teacher	Currently on 1 year maternity leave, but participating in grant stipend		\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
6	Corman	527	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
	Fasel	1852	Not Eligible	11.25.24, Employed 24.25		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
	Filbert	1846	Not Eligible	10.21.24, Employed 24.25		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
7	Finley	870	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
8	Hanko (Brooker)	1710	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
9	Heckler	103	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
10	Hill (Cook)	1711	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
	Hinchley	1128	Not Eligible	Music		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
11	Johnston	1192	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
	Kassner	242	Not Eligible	Guidance		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
12	LaFollette	100	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
13	Lopez	340	Teacher			\$ 127.01	\$ 9.72	\$ 3.81	\$ 140.54	\$ 140.54	1		\$ 127.01			
	Maldonado	1835	Not Eligible	8.12.24, Employed 24.25		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
14	Mazur	1619	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
	Miller-Williamson	1666	Not Eligible	PE		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
15	Nelson-Kennedy	1758	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
16	Packard	1557	Teacher	Librarian - NC for pay		\$ 130.55	\$ 9.99	\$ -	\$ 140.54	\$ 140.54	1		\$ 130.55			
	Patterson	1857	Not Eligible	1.6.25, Employed 24.25		\$ -	\$ -			\$ -			\$ -			
17	Peceny	1712	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
18	Petrak	1669	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
19	Psimos	1562	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
20	Rhoades	1498	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
21	Roganovich - Inactive	1819	Teacher	Speech - NC for pay		\$ 130.55	\$ 9.99	\$ -	\$ 140.54	\$ 140.54	1		\$ 130.55			
22	Smith, E	1205	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
	Smith, M	1834	Not Eligible	8.12.24, Employed 24.25		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
	Smithson	853	Not Eligible	Art		\$ -	\$ -	\$ -	\$ -	\$ -			\$ -			
23	Vander Laan (Morgavan)	1427	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
24	Virijevich	268	Teacher			\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
24.5	Wauro	308	Teacher	50% SY 23.24, FT 24.25		\$ 59.98	\$ 4.59	\$ 5.70	\$ 70.27	\$ 70.27	0.5		\$ 59.98			
25.5	Wichlinski	325	Teacher			\$ 127.01	\$ 9.72	\$ 3.81	\$ 140.54	\$ 140.54	1		\$ 127.01			
26.5	Wotherspoon, K	1785	Teacher	FT SY 23.24, - 50% PT SY 24.25, 12.4.24, 77 FT, 107 PT		\$ 119.97	\$ 9.18	\$ 11.40	\$ 140.55	\$ 140.54	1		\$ 119.97			
						\$ 3,214.44	\$ 245.97	\$ 264.12	\$ 3,724.53	\$ 3,724.31						

	Aide Name	Emp	Effectiveness Rating	Calculated on # of days worked	ELG Pmt	FICA	TRF	TOTAL	Per Calc Spreadsheet			
	DIST # 3140.00 11100 142 6840 50 00											
0.44	Davis	1682	Aide	1.31.24 - 44%	\$ 28.72	\$ 2.20	\$ -	\$ 30.92	\$ 30.92		0.44	\$ 28.72
1.44	Demato Flores	1780	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
2.17	Dick	1812	Aide	10.23.23 - 73%	\$ 47.65	\$ 3.65	\$ -	\$ 51.30	\$ 51.30		0.73	\$ 47.65
2.59	Justice	1818	Aide	2.5.24 - 42%	\$ 27.42	\$ 2.10	\$ -	\$ 29.52	\$ 29.51		0.42	\$ 27.42
3.59	Krygowski	1688	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
4.59	Kusbel	1662	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
5.59	McLamb	1735	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
	Naumchevska	1839	Not Eligible	8.27.24, Employed 24.25	\$ -	\$ -	\$ -	\$ -	\$ -		\$	-
6.59	Parks	1722	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
	Pelc	1844	Not Eligible	9.11.24, Employed 24.25	\$ -	\$ -	\$ -	\$ -	\$ -		\$	-
7.59	Plummer	1680	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
8.59	Rainford	1448	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
9.59	Raymond	1609	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
10.59	Rigdon	1782	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
11.59	Risteviski	1778	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
	Rowland	1845	Not Eligible	10.1.24, Employed 24.25	\$ -	\$ -	\$ -	\$ -	\$ -		\$	-
12.59	Sanchez	1689	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
13.59	Schacki	1721	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
	Speery	1855	Not Eligible	12.18.24, Employed 24.25	\$ -	\$ -			\$ -		\$	-
14.59	Talbert	1781	Aide		\$ 65.28	\$ 4.99	\$ -	\$ 70.27	\$ 70.27		1	\$ 65.28
41.09					\$ 952.43	\$ 72.82	\$ -	\$ 1,025.25	\$ 1,025.24	26.50	14.59	\$ 4,166.87
	\$4,749.04	Grant Amount			\$ 4,166.87	\$ 318.79	\$ 264.12	\$ 4,749.78	\$ 4,749.55	Check	0.00	
								Grant Amount	\$4,749.04			
								Over Grant Amount	\$ 0.51	Amount paid out of 0101.00 11100 216 6840 30 00		
	Due to the satutory time constraints of when funds were received and paid. It will be paid February 20, 2025.											
	Adopted this 13th day of February 2025.											
	Board President				Vice-President				Secretary			
	Member				Member							

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
CFO/Treasurer



Contracts

The board is asked to approve the following contracts at the Regular School Board Meeting on

February 13, 2025

Building	Business Entity	Fees/Services	Contract Period	Amount
PTSC	Epson America, Inc.	Warranty Repairs		\$0.00
PTSC	ParentSquare	District-Wide Communications Platform	02/01/2025- 06/30/2026	\$1,425 initial cost, \$6,437.12 annually

A handwritten signature in black ink, appearing to be a stylized 'S' or 'J' followed by a flourish.



EPSON AMERICA, INC.
NO CREDIT CARD CONSOLIDATED EXCHANGE AGREEMENT

This Agreement is entered into by and between **EPSON AMERICA, INC.** ("Epson," "Us" or "We"), and

Customer Name: _____

("Customer" or "You").

Company DBA: _____

- A. **Applicability.** Your rights and Epson's obligations regarding service on all Epson Products are governed solely by the relevant Epson Limited Warranty Statement or Epson Service Plan Agreement. When Epson determines Customer's product is defective (the "Defective Unit"), in accordance with the warranty or Service Plan provisions, Epson will ship Customer a replacement unit (the "Replacement Unit") for the Defective Unit. This Agreement only covers your obligation to return the Defective Unit or Parts provided to You. As used herein "Epson Products" shall refer to those products where the Customer is entitled to the Exchange Program under the applicable Epson warranty or Service Plan Agreement.
- B. **Eligibility.** In order to receive Replacement Units without the use of a major credit card, Customer must set up an account with Epson to secure the cost of Replacement Units. Set-up may be contingent upon a credit report satisfactory to Epson. If Customer does not already have an account with Epson, Customer authorizes Epson to conduct a routine credit investigation at no charge to Customer, as Epson deems necessary. Customer understands that any information obtained during its credit investigation will be kept confidential by Epson, whether or not credit is extended.
- C. **Requirements.** Customer agrees to send back to Epson, per the instructions provided by Epson, each Defective Unit within ten (10) business days after receipt of the Replacement Unit. Customer shall retain copies of the applicable shipping document and/or return tracking numbers for a minimum of 90 days and shall provide that information to Epson upon request. Customer also agrees to notify Epson immediately if any Epson Products covered by this Agreement are sold, lost, stolen or damaged.
- D. **Internal Procedures.** You agree to instruct Your employees on Your policies concerning the use of the Epson Exchange Program, and agree to be responsible for their compliance

with this Agreement. Except as provided in the next sentence, any persons identifying themselves as representatives of yours (and giving your account number) may request an exchange, and Epson may ship Replacement Units at such a person's request, to the address requested by the person. If You have submitted an approved list of your representatives and ship-to addresses on Epson's form, Epson will only honor exchange requests from persons who give a name on that list, and only ship to addresses on that list.

- E. **Risk Of Loss, Insurance, etc.** Customer shall bear the risk of loss or damage to the Defective Unit until it is placed in the possession of Epson's designated carrier. Shipping fees therein shall be determined in accordance with the provisions of the applicable Exchange Program under the Limited Warranty Statement or the Epson Service Plan Agreement between the parties for the particular Product.
- F. **Default.** If Customer fails to return the Defective Unit within the required time, Epson will invoice Customer for the cost of the Defective Unit at current MSRP for the Epson Product less 10%. Payment is due net **30** days from receipt of invoice. If the invoice has not been paid when due, Epson may in its discretion refuse to allow Customer to return the Defective Unit for credit. Interest shall accrue on all delinquent amounts at the rate of one percent (1%) per month (twelve percent (12%) per annum) from the due date of invoice or the maximum rate of interest permitted by applicable law or regulations, whichever is less
- G. **Security Interest.** Epson reserves and retains a security interest in each Replacement Unit, all proceeds therefrom, and additions and accessions thereto until the Defective Unit is returned or all amounts due Epson under this Agreement are paid in full. This constitutes a security agreement between Epson, as the secured party, and Customer, as debtor, under the Uniform Commercial Code and under the California Commercial Code, and Epson shall have the rights and remedies of a secured party thereunder.
- H. **Remedies.** If Customer's account balance is past due, Epson shall have the right to suspend exchange service to Customer on the Epson Products immediately. During any suspension, Customer's right to service on the Epson Products shall be limited to Epson's standard repair service until Customer account is brought current.
- I. **Cumulative Remedies.** The remedies provided for herein are cumulative and in addition to any other remedy referred

to in this Agreement or otherwise available to Epson at law or in equity.

J. **NO LIABILITY. OTHER THAN CUSTOMER'S OBLIGATION TO RETURN EPSON PRODUCT HEREUNDER, NEITHER PARTY SHALL HAVE ANY LIABILITY TO THE OTHER PARTY FOR GENERAL, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR PUNITIVE NOR SHALL SUCH PARTY BE RESPONSIBLE FOR ANY LOSS OF REVENUE, BUSINESS, OR OTHER FINANCIAL LOSS ARISING OUT OF OR IN CONNECTION WITH ITS PERFORMANCE UNDER THIS AGREEMENT.**

K. **Governing Law; Arbitration of Disputes.** Any controversy or claim arising out of or relating to this Agreement or any other document relating hereto, or the breach hereof or thereof, shall be determined by arbitration before a single arbitrator in Los Angeles, California, in accordance with the Commercial Arbitration Rules of the American Arbitration Association, as varied by this Agreement. Neither party may take any other action by way of request for injunctive relief or otherwise. The costs of arbitration, including the fees and expenses of the arbitrator, shall be shared equally by the parties unless the arbitration award provides otherwise; provided that each party shall bear its own cost of preparing and presenting its case. In no event shall the arbitrator have the authority to make any award that provides for punitive or exemplary damages. The decision of the arbitrator shall follow the plain meaning of the relevant documents, and shall be final and binding, without any right of appeal therefrom, whether on questions of law, fact, or mixed law and fact. Upon award, judgment may be recorded in and enforced by any court of competent jurisdiction. This Agreement shall be construed in accordance with the laws of the State of California, except the arbitration clause,

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in counterparts through duly authorized representatives whose signatures appear below.

EPSON AMERICA, INC.

Authorized Signature: _____

Name: _____

Title: _____

Date: _____

Address: 3131 Katella Ave
Los Alamitos, California 90720
Attention: Service Plan Administrator

which shall be enforced pursuant to the Federal Arbitration Act.

L. **Miscellaneous.** In the event that it becomes necessary for either party to institute litigation to enforce the provisions of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred by it in connection with the litigation.

M. **Notices.** Any written notice required or permitted under this Agreement shall be made by facsimile transmission with confirmation, or by certified or registered United States mail, return receipt requested, postage prepaid to the address set forth below. Notice shall be deemed to have been received on the day it is delivered to such party, if faxed, or on the third business day after the date on which it was sent by U.S. mail.

N. **Waiver.** No delay or omission to exercise any right or remedy accruing to a party upon breach or default of the other party shall impair any such right or remedy nor shall it be construed as a waiver of any such breach or default.

O. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties. There are no representations, agreements or understandings, expressed or implied, affecting the parties which are not expressly set forth herein or therein. Epson's sales representatives do not have authority to change the terms hereof or thereof. The agreement described herein and therein shall not be supplemented or modified by any course of dealing, trade usage, or any inconsistent terms in any purchase order or confirmation. This Agreement may only be modified by a writing signed by both parties.

"Customer"

Authorized Signature: _____

Name: _____

Title: _____

Date: _____

Address: _____

Phone: _____

Email: _____

Fax: _____



Porter Township School Corporation

248 South 500 West, Valparaiso, IN 46385 • 219.477.4933, ext. 1601

Technology Department

MICHAEL E. SKODA

Director of Technology

ALEXIS POWELL

Cybersecurity Analyst

MICHAEL SPICKNALL

IT Specialist

RECEIVED

JAN 28 2025

Porter Township
School Corporation

**TO: Board of School Trustees
Dr. Stacey Schmidt, Superintendent**

FROM: Michael Skoda

DATE: January 28, 2025

RE: ParentSquare Recommendation

I am recommending we move forward with ParentSquare to replace SchoolMessenger as our school mass communication platform and also enhance our school communication significantly beyond what SchoolMessenger can do.

Below are the costs of each platform:

	SchoolMessenger	ParentSquare
One Time Costs	N/A	\$1,425.00
Annual Recurring Costs	\$2,435.22	\$6,437.12

ParentSquare will provide the remainder of the school year at no additional cost.

Our staff currently use a myriad of free services and apps to communicate with parents and students. This can become very difficult for our parents to manage where they have to download a bunch of communication apps, remember which one was used for what and so on. ParentSquare will allow our staff and coaches to communicate with our parents and students, without even requiring the app. ParentSquare two-way communication can be done via texting or the app, while keeping all communications centralized within ParentSquare regardless of the method used.

This centralized system also enables us to monitor and audit communications, which has become very important to ensure the safety and security of our students and staff. Additionally, we believe ParentSquare will improve the reliability of our mass communications, especially for time-sensitive updates such as two-hour delays and cancellations.

Overall, I believe this platform will greatly benefit for our school district and I recommend its approval. The quote is on the following pages.

Thank you,

Michael Skoda

MS
1/30/25



Porter Township School Corp, IN - Engage

Pricing Term Start Date: February 01, 2025 | **Pricing Term End Date:** June 30, 2026 | **Quote**
Create Date: January 17, 2025 | **Reference:** 20250117-111754025

Porter Township School Corp, IN - 1809180

248 S 500 W
Valparaiso, IN 46385
United States

Stacey Schmidt

stacey.schmidt@ptsc.k12.in.us
219-477-4933

Comments

Official term start date will be 7-1-2025.

Starting 2-1-2025, The School District may begin a soft launch of ParentSquare through 6-30-2025. During the soft launch period, the district will work with the ParentSquare implementation team to set up data integration, configure settings, and begin account rollout to district and school users (including online training).

Phased account rollout may begin 4-1-2025, to ensure data accuracy and form best practices and policies for the broader district roll out.

The goal of the soft launch period is to have all users trained and in the system by the term start date (7-1-2025).

Stacey White - Parentsquare, Inc.

Products and Services

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
Engage - IN ESC Soft Launch One Time Up Front Cost One Unified Platform: • Mobile App & Web Portal • Language Translation • Analytics & Reporting • SIS Integrations w/SSO (API, SFTP, other) Mass Notifications: • Smart & Urgent Alerts • Posts & Newsletters • Social Media & Website Share • Auto Notices (including attendance & lunch balances) Classroom Communications: • Direct Messaging (including SMS/email replies & StudentSquare)) • Appointments & Volunteering Sign Ups (including parent-teacher conferences) • Directory (name, email, phone, student search) • StudentSquare (student app) School Services: • Calendar & Event RSVPs • Forms & Permission Slips	02/01/2025	5M	1 Per Student	\$0.00 After 100% discount	\$0.00
District Onboarding One Time Up Front Cost • Coordination between ParentSquare Implementation Team and Points of Contact • Creation & configuration of the ParentSquare site • Data migration and review of Staff, Student, Parent and Roster data • Digital training opportunities including recurring webinars, digital training modules, and videos • Access to "Resource Kit" and Best Practice materials to support Launch	02/01/2025		1 Flat Rate	\$1,425.00 After 5% discount	\$1,425.00

- Ongoing help and support for Admins via email, chat, and voice

Engage - IN ESC	07/01/2025	12M	1504	\$4.28	\$6,437.12
Annual			Per Student		annually
One Unified Platform:					
• Mobile App & Web Portal					
• Language Translation					
• Analytics & Reporting					
• SIS Integrations w/SSO (API, SFTP, other)					
Mass Notifications:					
• Smart & Urgent Alerts					
• Posts & Newsletters					
• Social Media & Website Share					
• Auto Notices (including attendance & lunch balances)					
Classroom Communications:					
• Direct Messaging (including SMS/email replies & StudentSquare))					
• Appointments & Volunteering Sign Ups (including parent-teacher conferences)					
• Directory (name, email, phone, student search)					
• StudentSquare (student app)					
School Services:					
• Calendar & Event RSVPs					
• Forms & Permission Slips					

Totals

One Time Up Front Cost

Unit of Measurement	Unit Total	Total
Per Student	\$0.00	\$0.00
Flat Rate	\$1,425.00	\$1,425.00
		\$1,425.00

Annual

Unit of Measurement	Unit Total	Total
Per Student	\$4.28	\$6,437.12
		\$6,437.12

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Stacey Schmidt

stacey.schmidt@ptsc.k12.in.us

Kristin McCann

kristin.mccann@parentsquare.com

Quote expires: February 16, 2025

Purchase Terms

District/School Agreement -- The Services are subject to the terms contained in this Order Form and School Agreement which are located at www.parentsquare.com/agreement, and incorporated by reference into this Order Form ("ParentSquare School Agreement").

By executing this Order Form, the undersigned certifies that (i) the undersigned is a duly authorized agent of District/School, and (ii) the undersigned has read the ParentSquare School Agreement and will take all reasonable measures to enforce them within the District/School.

NOTE: Pricing above does not reflect ParentSquare's right to increase pricing up to 5% each annual period. Pricing above also does not include applicable tax, which will be applied upon invoicing.

Privacy Policy -- The ParentSquare Privacy Policy may be reviewed here - <https://www.parentsquare.com/privacy>

Terms of Use -- The ParentSquare Terms of Use may be reviewed here -
<https://www.parentsquare.com/terms>

Questions? Contact Me



Stacey White

stacey.white@parentsquare.com

+18177264334



Porter Township School Corporation

248 South 500 West, Valparaiso, IN 46385 • 219.477.4933, ext. 1601

Technology Department

MICHAEL E. SKODA

Director of Technology

ALEXIS POWELL

Cybersecurity Analyst

MICHAEL SPICKNALL

IT Specialist

TO: Board of School Trustees
Dr. Stacey Schmidt, Superintendent

FROM: Michael Skoda

DATE: January 28, 2025

RE: Common School Loans 2025

RECEIVED

JAN 28 2025

Porter Township
School Corporation

I am requesting permission to apply for both Common School Loans in the year of 2025 when the opportunities become available.

Best regards,

A handwritten signature in cursive script that reads 'Michael Skoda'.

Michael Skoda
Director of Technology
Porter Township School Corporation

A handwritten signature in blue ink, possibly reading 'S', followed by the date '1/30/25'.



PORTER TOWNSHIP SCHOOL CORPORATION

2025 Summer School

This memo provides details regarding the state 2025 summer school program, including required reports, key dates, eligible reimbursable programs, and financial provisions. The information reflects current law but may change following the current session of the Indiana General Assembly.

On January 15, 2024, the Indiana State Board of Education (SBOE) approved eligible programs under the 2025 summer school program. All state-accredited school types are eligible to receive reimbursement for second and third grade reading programs. Additionally, public schools, including charter schools, are eligible to receive reimbursement for the following types of courses:

- **All Grade Levels**
 - English as a New Language
 - Basic Skills
- **Elementary/Middle School (K-8)**
 - English/Language Arts, including specific reading and literature courses
 - Mathematics
 - Science
- **High School (9-12)**
 - English/Language Arts
 - Mathematics
 - Science
 - Social Studies (including Civics)
 - Career and Technical Education (CTE)
 - Physical Education I and II
 - Health Education
 - World Language

A detailed list of all the eligible courses can be found on the SBOE's [website](#).

2025 IREAD Summer School Frequently Asked Questions (FAQ's)

https://drive.google.com/file/d/16fOkHP_i0CZ_sl4Rv_V5zcPW0AhtgEnB/view

Given that the total summer school reimbursement requests submitted by schools have exceeded the state summer school appropriation for several years, future summer school funding will be refocused, prioritizing core courses that help drive key priorities such as early literacy, math, science, as well as ensuring students have the academic credits necessary for high school graduation. To allow schools time to make any necessary adjustments to student schedules and school budgets, this course prioritization would be phased in over the next two summers.

(2024 Summer School Program was reimbursed at 54%)

IMPORTANT DATES AND TEACHER REQUIREMENTS

(SUBJECT TO CHANGE FOLLOWING THE CURRENT SESSION OF THE INDIANA GENERAL ASSEMBLY)

- Course requests must be submitted to building Principal by March 7, 2025 (Requests will be reviewed for eligibility and approved if appropriate)
- Once the course offering is approved, teacher may begin compiling a list of students who will enroll in the summer course
- The summer school session will run June 2, 2025 – July 11, 2025 (Schedule is subject to change after the current session of the Indiana General Assembly)
 - No summer courses may begin instruction prior to June 2, 2025
 - You may schedule your summer course to end prior to July 11, 2025
- In order for a summer course to run, the course must have 20 students signed up by May 12, 2025
 - Pursuant to Indiana Code (IC) 20-30-7-1(b), summer school for IREAD remediation is exempt from the standard 15-student minimum requirement for summer school courses.
- Online and in-person instruction may take place Monday – Friday
- High school credit courses are required to provide 64 hours of instruction (in-person or online) per credit
 - If you are offering two semesters, you must account for 128 hours of instruction (in-person and/or online)
- Teachers will be required to submit time cards every two weeks
- Teachers will be required to submit student attendance and gradebooks upon completion of the course



PORTER TOWNSHIP SCHOOL CORPORATION

Employment Review of Candidate

Board Meeting Date: 2/13/2025

Case Number: 0001-2025

Position: Volunteer Middle School Girls Basketball Coach

Criminal Offense: Operating While Intoxicated, Operating While Intoxicated With Prior

Date of Offense: 12/09/1999 , 08/02/2002

Board Decision: APPROVED DENIED

President, Board of School Trustees
Porter Township School Corporation

Date: _____

ATTEST:

Secretary, Board of School Trustees
Porter Township School Corporation

Date: _____