

PORTER TOWNSHIP SCHOOL CORPORATION

THURSDAY, JANUARY 9, 2025

**BOARD OF SCHOOL TRUSTEES
MEETING**

5:30 PM CST



**NATALIE WARGO, PRESIDENT
ERIC MCGINTY, VICE-PRESIDENT
MARY HARLOW, SECRETARY
LILANN SGOUROS, MEMBER
JEANNETTE SKIBBIE, MEMBER**

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.

Superintendent

BEN PARRISH

Assistant Superintendent

KATHLEEN SMITH

CFO/Treasurer



AGENDA REGULAR SCHOOL BOARD MEETING THURSDAY, JANUARY 9, 2025 5:30 pm

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent.

1. CALL TO ORDER – Dr. Natalie Wargo, President

- A. Pledge of Allegiance
- B. Welcome Visitors

2. AGENDA ADJUSTMENTS – Dr. Stacey Schmidt

3. PUBLIC COMMENT

4. ORGANIZATIONAL MEETING

A. Oath of Office

B. Election of Officers – Board President

1. President

Motion _____ **Second** _____

2. Vice-President

Motion _____ **Second** _____

3. Secretary

Motion _____ **Second** _____

C. Determination of Member Compensation – Board President

Motion _____ **Second** _____

D. Determination of Meeting Dates & Times – Board President

Motion _____ **Second** _____

E. Appointment of Corporation Treasurer – Board President

Motion _____ **Second** _____

F. Appointment of Corporation Deputy Treasurer – Board President

Motion _____ **Second** _____

G. Appointment of Board Attorney – Board President

Motion _____ **Second** _____

H. Disclosure Statements – Board President

Motion _____ **Second** _____

5. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes, 12.12.24 Regular Meeting
- C. Payroll and Claim Dockets

Motion_____Second_____

6. FINANCIAL REPORT – Mrs. Kathleen Smith

A. Financial Report

B. Fund Report

C. Monthly Fund Transfer Reports

7. BUSINESS

A. Accept Donations – Dr. Schmidt

Motion_____Second_____

B. Approve Overnight Field Trips – Dr. Schmidt

Motion_____Second_____

C. Approve Fundraisers – Dr. Schmidt

Motion_____Second_____

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

9. SUPERINTENDENT REPORT – Dr. Schmidt

10. ADJOURNMENT

Motion_____Second_____

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Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
CFO/Treasurer



OATH OF OFFICE

STATE OF INDIANA)
) SS:
COUNTY OF PORTER)

The undersigned, does solemnly swear (or *affirm*) that I will support the Constitution of the United States of America and the Constitution of the State of Indiana, and the laws of the United States and the State of Indiana. I will faithfully execute the duties of my office as a Member of this governing body, so help me God.

Signature

Lilann Sgouros

Printed Name

SUBSCRIBED AND SWORN TO BEFORE ME, THIS THE 9TH DAY OF JANUARY, 2025

Signature

Kathleen B. Smith

Printed Name

Notary Public

Title

If the person administering the oath is a notary public, add the county of residence and date of expiration of commission:

County of Residence: Porter

Date Commission Expires: December 16, 2027

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent

BEN PARRISH
Assistant Superintendent

KATHLEEN SMITH
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OATH OF OFFICE

STATE OF INDIANA)
) SS:
COUNTY OF PORTER)

The undersigned, does solemnly swear (or *affirm*) that I will support the Constitution of the United States of America and the Constitution of the State of Indiana, and the laws of the United States and the State of Indiana. I will faithfully execute the duties of my office as a Member of this governing body, so help me God.

Signature

Natalie J. Wargo

Printed Name

SUBSCRIBED AND SWORN TO BEFORE ME, THIS THE 9TH DAY OF JANUARY, 2025

Signature

Kathleen B. Smith

Printed Name

Notary Public

Title

If the person administering the oath is a notary public, add the county of residence and date of expiration of commission:

County of Residence: Porter

Date Commission Expires: December 16, 2027



CRIST,
SEARS &
ZIC, LLP

MICHAEL D. SEARS
JACQUELYN S. PILLAR

RISHI K. ASIJA

CHERYL A. ZIC
RETIRED

STEVEN R. CRIST
1943-2019

December 20, 2024

Dr. Stacey Schmidt, Superintendent
PORTER TOWNSHIP SCHOOL CORPORATION
248 South 500 West
Valparaiso, Indiana 46385

Re: Legal Representation - Effective January 1, 2025

Dear Dr. Schmidt:

On behalf of the firm, I would like to express our appreciation for the opportunity to continue to provide legal services for the Porter Township School Corporation. In anticipation of the Board's organizational meeting in January, we would propose that we continue billing hourly rates for legal services to be provided in 2025 at \$225.00 for the firm's partners, \$185.00 for associates upon the Board's approval. As you know, these are the same rates charged by the firm in 2023 and 2024. Expenses (copies, postage, mileage, etc.) related to representation are billed monthly as incurred.

The firm will continue to provide monthly detailed statements itemizing legal services provided in the prior month. As in the past, arrangements for the special matters of representation, such as bond issues, would be agreed upon separately at the time of engagement. We hope that you find our rates to be fair and commensurate with the quality of legal work our firm provides.

It continues to be a pleasure to work with you along with your entire administrative staff and the Board. We look forward to the opportunity to continue to do so. Should you have any questions or concerns regarding the proposed rates or our firm's representation, do not hesitate to contact me.

Very truly yours,

Jacquelyn S. Pillar
Ext. 233
jpillar@cszlegal.com

JSP/mls



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-15) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. **Name and Address of Public Servant Submitting Statement:** Natalie Wargo

611 W. Old Faithful Drive, Hebron, Indiana 46341

2. **Title or Position With Governmental Entity:** President, Board of School Trustees

3. a. **Governmental Entity:** Porter Township School Corporation

b. **County:** Porter

4. **This statement is submitted (check one):**

a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or

b. ☒ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.

5. **Name(s) of Contractor(s) or Vendor(s):** Jason Wargo

6. **Description(s) of Contract(s) or Purchase(s)** *(Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):*

Employment of Jason Wargo, husband of Natalie Wargo, a member of the Board of School Trustees of Porter Township School Corporation. Mr. Wargo is

employed as a part-time Study Hall and Lunch Detention Supervisor at Boone Grove Middle School. Mr. Wargo's rate of pay is \$13.79 per hour.

A five-member Board of School Trustees approves all employees.

7. **Description of My Financial Interest** *(Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):*

(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** *(To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):*

I (We) being the _____ of
(Title of Officer or Name of Governing Body)

_____ and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Elected Official

Office

9. **Effective Dates** *(Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):*

1/9/2025
Date Submitted *(month, day, year)*

1/9/2025
Date of Action on Contract or Purchase *(month, day, year)*

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: _____
(Signature of Public Servant)

Date: _____ 01/09/2025
(month, day, year)

Printed Name: _____ Natalie Wargo
(Please print legibly.)

Email Address: _____ natalie.wargo@ptsc.k12.in.us

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here https://gateway.ifionline.org/sboa_coi/ which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.



Porter Township School Corporation
 School Board Meeting
 January 9, 2025
 Personnel Report Page 1 of 1

Appointments

Certified

Name	Position	Location	Effective Date
Patterson, Katie	5th Grade Teacher	BGE	1/6/2025
Stowers, Emily	Temporary PKI Teacher	PLE	Approx 1/8/2025- 4/12/2025
Sperry, Jillian	P/T Special Ed Aide	PLE	1/6/2025
Craig, Megan	7th Grade Girls Basketball Head Coach	BGMS	2024-2025 School Year

Classified

Extra-Curricular

Leaves

Classified

Brandy, Diane	Custodian	PLE	12/16, 12/18 (.5), 12/19/2024
Harker, Denise	Teacher's Aide	BGHS	12/11 & 12/12/2024
Raymond, Andrea	Teacher's Aide	PLE	12/20/2024
Pelc, Jennifer	Teacher's Aide	PLE	12/13/2024
Smith, Kathleen	CFO	CO	Approx 20 days' leave beginning 3/26/2025

Terminations

Classified

Smith, Silvia	Custodian	BGMS	12/13/2024
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Minutes of the Regular School Board Meeting, Porter Township School Corporation Board of School Trustees
December 12, 2024 | 5:30 pm CST

**The following is a partial transcript of the meeting. A recording of the actual meeting is available at Central Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.*

Board Members Present: Dr. Natalie Wargo, Eric McGinty, Mary Harlow, Lilann Sgouros, and Jeannette Skibbie
Board Members Absent: None
Staff Members Present: Dr. Stacey Schmidt, Superintendent, Ben Parrish, Assistant Superintendent, Kathleen Smith, CFO, and Jacquelyn Pillar, Corporation Attorney
There were no community members in attendance.

- 1. **CALL TO ORDER – Dr. Natalie Wargo**
 - A. Pledge of Allegiance
 - B. Welcome Visitors
- 2. **AGENDA ADJUSTMENTS – Dr. Stacey Schmidt | None**
- 3. **PUBLIC COMMENT | There were no public Comments**
- 4. **CONSENT AGENDA – Dr. Schmidt**
 - A. Personnel Report
 - B. Board Minutes, 11.14.24 Regular Board Meeting
 - C. Payroll and Claim Dockets

Dr. Schmidt recommended approval of the Consent Agenda, as presented in the board packet, consisting of board meeting minutes, payroll and claim dockets, and the following items listed on the personnel report:

Appointments <i>Certified</i> <i>Classified</i> <i>Extra-Curricular</i>	Name	Position	Location	Effective Date
	Allen, Carlie	Temporary Homebound Instructor	BGMS	Beginning 12/2/2024
	Fasel, Tinley	Spec Ed Resource Room Teacher	PLE	11/25/2024
	Smith, Nicole	Cafeteria Floater	PTSC	12/2/2024
	Borys, Joe	Girls Wrestling Assistant, Volunteer	BGHS	2024-2025 School Year
	Kraus, Kevin	Bowling Assistant Coach, Volunteer	BGHS	2024-2025 School Year
	Saunders, Ron	Varsity Softball Head Coach	BGHS	2024-2025 School Year
	Williams, Karen	Social Studies Academic Team Head Coach	BGMS	2024-2025 School Year
Position Change <i>Certified</i>	Name	Position	Location	Effective Date
	Wotherspoon, Kelley	Move to 1/2 time Applied Skills Teacher	PLE	12/4/2024
Leaves <i>Classified</i>	Name	Position	Location	Effective Date
	Brandy, Diane	Custodian	PLE	11/18/24 (.5 unpaid day)
Resignations <i>Certified</i> <i>Classified</i>	Name	Position	Location	Effective Date
	Peterson, Shana	5th Grade Teacher	BGMS	Last Day 12/20/2024
	Neely Windsor, Holly	Teacher's Aide	PLE	12/13/2024

- 5. **FINANCIAL REPORT – Mrs. Kathleen Smith**
 - A. Financial Report
 - B. Fund Report
 - C. Monthly Fund Transfer Reports

6. PROJECT HEARING & 2ND PRELIMINARY DETERMINATION HEARING, “HIGH SCHOOL PROJECT”

Dr. Wargo explained that we will hold a project and preliminary determination hearing on proposed projects. Notice of this hearing was published as legally required.

A. Welcome

B. Statement of Purpose of Hearing

C. Educational Need for the Project

D. Overview of Project to Meet the Education Needs, Cost & Timing

E. Financial Impact of Project

F. Public Comment

No one signed up for Public Comment

G. Board Consideration and Adoption of Project Resolution #1224-313

Dr. Schmidt explained that a project resolution must be passed when spending more than \$1M in any one building. The resolution contains both hard and soft costs, as well as the cost of issuance and estimated tax impact. A motion to adopt Project Resolution #1224-313 was made by Eric McGinty, seconded by Mary Harlow. There was no discussion and the motion carried 5-0.

H. Board Consideration and Adoption of Preliminary Determination Resolution #1224-314

Dr. Schmidt explained that this resolution is required when spending more than a certain amount in any one building. This resolution contains the project cost, the maximum annual payment, the lease/financial terms, and the estimated principal amount and tax impact. A motion to adopt Preliminary Determination Resolution #1224-314 was made by Lilann Sgouros, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

I. Board Consideration and Adoption of Reimbursement Resolution #1224-315

Dr. Schmidt explained that this resolution relates to project financing and allows PTSC to self-reimburse from the bonds for any expenses made prior to bond closing. A motion to adopt Reimbursement Resolution #1224-315 was made by Mary Harlow, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

7. BUSINESS

A. Approve Construction Management Services with The Skillman Corporation – Dr. Schmidt / Scott Cherry

Scott Cherry presented about The Skillman Corporation and their plans for managing our project and answered questions from the board. A motion to approve services with The Skillman Corporation was made by Jeannette Skibbie, seconded by Mary Harlow. There was no discussion and the motion carried 5-0.

B. PLE Project Update – Gibraltar Design, Kris Kingery

Kris Kingery from Gibraltar Design shared a design update on the PLE Project – they’re at 35%, and it’s time to hand the plans over to Skillman to ensure the design has been reviewed from all angles and all efficiencies are being planned for. Plans include all items from the April 2024 wish list – parking capacity, pickup/dropoff efficiencies, small or group instructional space, common area, cafeteria expansion, etc. Current construction timeline from Gibraltar is beginning Spring 2025 with substantial completion Summer of 2027, though this may change after input from Skillman

C. Approve Overnight Field Trips – Dr. Schmidt

Dr. Schmidt recommended approval of an overnight field trip for BGHS’ Key Club. A motion to approve this field trip was made by Lilann Sgouros, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

D. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of numerous fundraisers, as presented in the board packet. A motion to approve fundraisers was made by Mary Harlow, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

E. Contract Considerations – Dr. Schmidt

Dr. Schmidt recommended approval of contracts with Edmentum, Honeywell, the Association of Indiana Counties, and Zinkan Enterprises, Inc. A motion to approve contracts was made by Jeannette Skibbie, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

F. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended approval of donations of Scholastic Dollars to the BGE Library from the PTO, the book *Lafayette: America's Young Hero and Guest* by Bruce E. Mowday, from the Daughters of the American Revolution, William Henry Harrison Chapter, and \$105 towards our Feed it Forward program from the Wilson Bates, American Legion Post 190. A motion to accept these donations was made by Mary Harlow, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

G. Approve BGHS Campus Improvements Project Change Order #003 - Dr. Schmidt

Dr. Schmidt recommended approval of Project Change Order #003. A motion to approve this change order was made by Eric McGinty, seconded by Mary Harlow. There was no discussion and the motion carried 5-0.

H. Approve Teacher Appreciation Grant (TAG) – Dr. Schmidt

Dr. Schmidt recommended approval of this year's Teacher Appreciation Grant, as the money has been received from the State. The funding this year equaled a payout of \$481 for those rated "Highly Effective", and \$385 for those rated "Effective". A motion to approve TAG was made by Jeannette Skibbie, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

I. Approve Revisions to Internal Controls Manual – Mrs. Smith

Mrs. Smith recommended approval of revisions made to our Internal Controls Manual, which will not be presented to the board annually. A motion to approve these revisions was made by Mary Harlow, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

J. Board Consideration and Adoption of Fund Balance Transfer Resolution #1224-316 – Mrs. Smith

Mrs. Smith recommended approval of Fund Balance Transfer Resolution #1224-316, which will give us the ability to transfer from our curricular materials fund into the education fund, per state statute. A motion to adopt Fund Balance Transfer Resolution #1224-316 was made by Eric McGinty, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

K. Approve the 2nd Reading and Adoption of the Following Board Policy Revisions – Mr. Parrish

1. Revised Policy 1130 – Conflict of Interest
2. Revised Policy 1220 – Employment of the Superintendent
3. Revised Policy 1230 – Responsibilities of the Superintendent
4. Revised Policy 1617 – Weapons
5. Rescinded Policy 2312 – Class Size
6. Revised Policy 2623 – Student Assessment
7. Revised Policy 3113 – Conflict of Interest
8. Revised Policy 3217 – Weapons
9. Revised Policy 4113 – Conflict of Interest
10. Revised Policy 4217 – Weapons
11. Revised Policy 5410 – Promotion, Placement, and Retention
12. Revised Policy 5772 – Weapons
13. Revised Policy 6110 – Grant Funds
14. Revised Policy 6111 – Internal Control Standards & Procedures
15. Revised Policy 6112 – Cash Management of Grants
16. Revised Policy 6114 – Cost Principles – Spending Federal Funds
17. Revised Policy 6325 – Procurement – Federal Grants/Funds

- 18. Revised Policy 6550 – Travel Payment and Reimbursement/Relocation Costs**
- 19. Revised Policy 7217 – Possession of Firearms and Weapons by Visitors**
- 20. Revised Policy 7310 – Disposition of Surplus Property**
- 21. Revised Policy 7450 – Property Inventory**
- 22. Revised Policy 7540.03 – Student Technology Acceptable Use and Safety**
- 23. Revised Policy 8400 – School Safety Information**

Mr. Parrish recommended approval of the above board policy revisions. A motion to approve these board policy revisions was made by Mary Harlow, seconded by Jeannette Skibbie. There was no discussion and the motion carried 5-0.

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish provided an update from each building:

BGE: Congrats to our BGE Students of the Month who were recognized for showing Leadership. BGE's Angel Tree fundraiser brought in \$2,190 – shoutout to Mrs. McKee for putting that together. Good luck to our kids at BGE as they take on Mr. Ivanyo in the upcoming annual Hot Wheels races!

BGHS: Congratulations to teacher of the month, Mrs. Fortenberry. The band students are preparing for their concert taking place next week on Thursday. Madrigal will be this weekend. Congratulations to our girls bowling team for bringing home 1st place at the Region Rumble tournament. Boys wrestling went 5-0 at the Viking Invitational last weekend and the girls wrestling team is wrapping up their regular season – good luck to them in the post season! Congrats to the Drama Club for advancing to State with their performance of a Midsummer Night's Dream

BGMS: The PCC Tournament for boys basketball will be next week. They're gearing up for wrestling and girls basketball, which will be starting in January. Choir and band concerts will be next week. Thanks to the cheerleading team, coaches, and parents for working hard in the concession stand this basketball season!

PLE: 3rd graders completed the iLearn pilot, Preschool registration is underway, and they had a very successful food drive – big thanks to the community for their donations! The Angel Tree was a huge success – every name on the tree was claimed and we were able to help 56 families this holiday season.

9. SUPERINTENDENT REPORT – Dr. Schmidt

The State Board of Education passed the diploma rule today, so that is now official.

10. ADJOURNMENT

A motion to adjourn was made at 6:58 pm by Eric McGinty, seconded by Mary Harlow. The motion carried 5-0.

Payroll Calc. Summary

Checkdate 12/20/2024 - All Runs - All Locations - All Pay Groups

FISCAL OFFICER CERTIFICATION

I hereby certify that the attached is true and correct and I have audited same in accordance with IC5-11-10-1.6.



Kathleen B. Smith - CFO/Corporation Treasurer

BOARD CERTIFICATION

We have examined the claims listed on the following Payroll Calc. Summary Report, consisting of 3 pages, and except for the claims not allowed on the summary, such claims are hereby allowed in the total, \$448,004.84, dated this 17th day of December 2024.



President -

Vice President -

Secretary -

Member -

Member -

Payroll Calc. Summary

Checkdate 12/20/2024 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
Earnings			
Contract	\$287,211.91	\$18,695.88	\$305,907.79
Salary	\$0.00	\$12,569.73	\$12,569.73
Hourly	\$721.80	\$77,192.88	\$77,914.68
Daily	\$0.00	\$3,185.00	\$3,185.00
Extra Curr.	\$164.60	\$0.00	\$164.60
Other	\$48,013.04	\$250.00	\$48,263.04
Taxes			
Federal Wages	\$305,646.92	\$103,484.66	\$409,131.58
Federal Taxes	\$24,482.29	\$5,797.76	\$30,280.05
Social Security Wages	\$318,342.70	\$104,969.43	\$423,312.13
Social Security	\$19,736.95	\$6,508.09	\$26,245.04
Medicare Wages	\$318,342.70	\$104,969.43	\$423,312.13
Medicare	\$4,616.11	\$1,522.03	\$6,138.14
State & County Wages	\$305,646.92	\$103,484.66	\$409,131.58
State (IN)	\$8,061.50	\$3,166.13	\$11,227.63
County	\$1,922.33	\$893.00	\$2,815.33
Employee Ret. Wages & Deductions			
Corp-Paid Ret. Wages & Benefits			
TRF - TRF Pre 1996 Wages	\$23,335.54	\$0.00	\$23,335.54
TRF - TRF Pre 1996 Brd. Benefit	\$700.05	\$0.00	\$700.05
TRF - TRF Post 1996 Wages	\$284,860.89	\$0.00	\$284,860.89
TRF - TRF Post 1996 Brd. Benefit	\$8,545.67	\$0.00	\$8,545.67
TRF - TRF My Choice Wages	\$27,104.32	\$0.00	\$27,104.32
TRF - TRF My Choice Brd. Benefit	\$813.11	\$0.00	\$813.11
Pre-Tax Deductions			
Ann - VALIC 403B	\$1,482.44	\$378.58	\$1,861.02
Ann - AMERICAN FUNDS 403B01.09	\$10,423.34	\$864.18	\$11,287.52
Ann - PACIFIC LIFE 403B01.09	\$790.00	\$242.01	\$1,032.01
Misc. Ded. - MEDICAL 1	\$4,910.12	\$2,196.61	\$7,106.73
Misc. Ded. - MEDICAL 2	\$8,200.33	\$2,802.00	\$11,002.33
Misc. Ded. - MEDICAL 3	\$441.56	\$0.00	\$441.56
Misc. Ded. - MEDICAL 4	\$169.70	\$0.00	\$169.70
Misc. Ded. - AMFID URM	\$1,174.58	\$1,114.29	\$2,288.87
Misc. Ded. - AMFID CHILD CARE	\$208.33	\$0.00	\$208.33
Misc. Ded. - AMFID OTHER	\$1,961.34	\$542.33	\$2,503.67
Misc. Ded. - DENTAL S125	\$702.69	\$268.83	\$971.52
** Pre-Tax Deduction Totals **	\$30,464.43	\$8,408.83	\$38,873.26
Post-Tax Deductions			
Ann - SEC BENEFIT ROTH 403B	\$1,278.77	\$1,803.92	\$3,082.69
Misc. Ded. - AMFID NOT 125	\$1,308.86	\$432.91	\$1,741.77
Misc. Ded. - TEXAS LIFE	\$841.21	\$713.44	\$1,554.65
Misc. Ded. - ED.F.PASS-THROUGH	\$36.50	\$3.00	\$39.50
Misc. Ded. - EDUCATION FOUNDATION of PTSC	\$72.00	\$3.00	\$75.00
Garn. - IND ST CENTRAL COLLECTION UNIT	\$368.34	\$0.00	\$368.34
Garn. - INSCCU-ASFE FEE	\$0.00	\$54.17	\$54.17
Garn. - CLERK PORTER SUPERIOR COURT	\$0.00	\$313.06	\$313.06
Garn. - CHICAGO CHAPTER 13 TRUSTEE	\$0.00	\$467.64	\$467.64
** Post-Tax Deduction Totals **	\$3,905.68	\$3,791.14	\$7,696.82
Board-Paid Benefits			
Ann - NC MATCH VALIC 401A	\$0.00	\$672.33	\$672.33
Ann - ADMN 3% VALIC 401A	\$651.04	\$0.00	\$651.04
Ann - ADMN 6% VALIC 401A	\$1,110.45	\$662.76	\$1,773.21
Ann - ADMN 9% VALIC 401A	\$0.00	\$1,392.07	\$1,392.07
Ann - ADMN 13% VALIC 401A	\$748.17	\$0.00	\$748.17
Misc. Ded. - MEDICAL 1	\$19,640.48	\$8,734.67	\$28,375.15
Misc. Ded. - MEDICAL 2	\$44,586.34	\$17,540.95	\$62,127.29
Misc. Ded. - MEDICAL 3	\$1,766.24	\$0.00	\$1,766.24
Misc. Ded. - MEDICAL 4	\$678.80	\$0.00	\$678.80
Misc. Ded. - VSP	\$2,052.19	\$357.10	\$2,409.29
Misc. Ded. - DENTAL S125	\$3,435.74	\$1,405.86	\$4,841.60
Misc. Ded. - LIFE CORP PAID	\$1,224.34	\$311.87	\$1,536.21
Ret. - TRF - 003	\$700.05	\$0.00	\$700.05
Ret. - TRF - 004	\$8,545.67	\$0.00	\$8,545.67
Ret. - TRF - 008	\$813.11	\$0.00	\$813.11

Payroll Calc. Summary

Checkdate 12/20/2024 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
** Board-Paid Benefit Totals **	\$85,952.62	\$31,077.61	\$117,030.23
Taxable Fringe			
** Taxable Fringe Totals **	\$0.00	\$0.00	\$0.00
Absences			
HOLIDAY - Days Used	0	92.50	92.50
SICK - Days Used	25.50	21.50	47.00
FUNERAL - Days Used	2.00	3.00	5.00
VAC - Days Used	0	6.00	6.00
FAM ILL - Days Used	3.50	0	3.50
PROF LV - Days Used	5.00	0	5.00
PERS - Days Used	0	4.00	4.00
NO PAY - Days Used	0	15.00	15.00
NO TEACH - Days Used	0	10.00	10.00
Employees Summary			
Employees	110	115	225
Earnings	\$336,111.35	\$111,893.49	\$448,004.84
Lost Pay	\$0.00	\$0.00	\$0.00
Gross Pay	\$336,111.35	\$111,893.49	\$448,004.84
Taxes	\$58,819.18	\$17,887.01	\$76,706.19
Annuities	\$13,974.55	\$3,288.69	\$17,263.24
Miscellaneous Deductions	\$20,027.22	\$8,076.41	\$28,103.63
Total Garnishments	\$368.34	\$834.87	\$1,203.21
Retirement	\$0.00	\$0.00	\$0.00
Net Pay	\$242,922.06	\$81,806.51	\$324,728.57

FISCAL OFFICER CERTIFICATION

I hereby certify that the attached is true and correct and I have audited same in accordance with IC5-11-10-1.6.



Kathleen B. Smith - CFO/Corporation Treasurer

BOARD CERTIFICATION

We have examined the claims listed on the following Payroll Calc. Summary Report, consisting of 3 pages, and except for the claims not allowed on the summary, such claims are hereby allowed in the total, \$423,810.51, dated this 30th day of December 2024.

KBS

President -

Vice President -

Secretary -

Member -

Member -

Payroll Calc. Summary

Checkdate 01/03/2025 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
Earnings			
Contract	\$293,184.94	\$18,695.88	\$311,880.82
Salary	\$0.00	\$12,569.72	\$12,569.72
Hourly	\$304.64	\$88,683.84	\$88,988.48
Daily	\$0.00	\$5,435.00	\$5,435.00
Extra Curr.	\$774.60	\$3,900.00	\$4,674.60
Other	\$715.00	\$0.00	\$715.00
Taxes			
Federal Wages	\$264,205.56	\$119,647.32	\$383,852.88
Federal Taxes	\$22,750.62	\$6,502.89	\$29,253.51
Social Security Wages	\$276,856.03	\$122,360.38	\$399,216.41
Social Security	\$17,165.06	\$7,586.31	\$24,751.37
Medicare Wages	\$276,856.03	\$122,360.38	\$399,216.41
Medicare	\$4,014.43	\$1,774.21	\$5,788.64
State & County Wages	\$264,205.56	\$119,647.32	\$383,852.88
State (IN)	\$8,153.11	\$3,624.70	\$11,777.81
County	\$1,970.56	\$1,039.66	\$3,010.22
Employee Ret. Wages & Deductions			
Corp-Paid Ret. Wages & Benefits			
TRF - TRF Pre 1996 Wages	\$20,265.22	\$0.00	\$20,265.22
TRF - TRF Pre 1996 Brd. Benefit	\$607.95	\$0.00	\$607.95
TRF - TRF Post 1996 Wages	\$249,814.46	\$0.00	\$249,814.46
TRF - TRF Post 1996 Brd. Benefit	\$7,494.42	\$0.00	\$7,494.42
TRF - TRF My Choice Wages	\$22,832.79	\$0.00	\$22,832.79
TRF - TRF My Choice Brd. Benefit	\$684.98	\$0.00	\$684.98
Pre-Tax Deductions			
Ann - VALIC 403B	\$1,482.44	\$379.91	\$1,862.35
Ann - AMERICAN FUNDS 403B01.09	\$10,378.03	\$2,076.79	\$12,454.82
Ann - PACIFIC LIFE 403B01.09	\$790.00	\$256.36	\$1,046.36
Misc. Ded. - MEDICAL 1	\$4,910.12	\$2,196.61	\$7,106.73
Misc. Ded. - MEDICAL 2	\$8,200.33	\$2,802.00	\$11,002.33
Misc. Ded. - MEDICAL 3	\$441.56	\$0.00	\$441.56
Misc. Ded. - MEDICAL 4	\$169.70	\$0.00	\$169.70
Misc. Ded. - AMFID URM	\$1,174.58	\$1,114.29	\$2,288.87
Misc. Ded. - AMFID CHILD CARE	\$208.33	\$0.00	\$208.33
Misc. Ded. - AMFID OTHER	\$1,850.23	\$542.33	\$2,392.56
Misc. Ded. - DENTAL S125	\$715.19	\$268.83	\$984.02
** Pre-Tax Deduction Totals **	\$30,320.51	\$9,637.12	\$39,957.63
Post-Tax Deductions			
Ann - SEC BENEFIT ROTH 403B	\$1,278.77	\$1,638.70	\$2,917.47
Misc. Ded. - AMFID NOT 125	\$1,285.16	\$422.64	\$1,707.80
Misc. Ded. - TEXAS LIFE	\$841.21	\$655.77	\$1,496.98
Misc. Ded. - ED.F.PASS-THROUGH	\$36.50	\$3.00	\$39.50
Misc. Ded. - EDUCATION FOUNDATION of PTSC	\$72.00	\$3.00	\$75.00
Misc. Ded. - SUPPLEMENTAL LIFE INSURANCE	\$248.74	\$41.09	\$289.83
Garn. - IND ST CENTRAL COLLECTION UNIT	\$368.34	\$0.00	\$368.34
Garn. - INSCCU-ASFE FEE	\$0.00	\$54.17	\$54.17
Garn. - CLERK PORTER SUPERIOR COURT	\$0.00	\$313.06	\$313.06
Garn. - CHICAGO CHAPTER 13 TRUSTEE	\$0.00	\$467.64	\$467.64
** Post-Tax Deduction Totals **	\$4,130.72	\$3,599.07	\$7,729.79
Board-Paid Benefits			
Ann - NC MATCH VALIC 401A	\$0.00	\$666.98	\$666.98
Ann - ADMN 3% VALIC 401A	\$651.04	\$0.00	\$651.04
Ann - ADMN 6% VALIC 401A	\$1,110.45	\$662.76	\$1,773.21
Ann - ADMN 9% VALIC 401A	\$0.00	\$1,392.07	\$1,392.07
Ann - ADMN 13% VALIC 401A	\$748.17	\$0.00	\$748.17
Misc. Ded. - MEDICAL 1	\$19,640.48	\$8,734.67	\$28,375.15
Misc. Ded. - MEDICAL 2	\$44,586.34	\$17,540.95	\$62,127.29
Misc. Ded. - MEDICAL 3	\$1,766.24	\$0.00	\$1,766.24
Misc. Ded. - MEDICAL 4	\$678.80	\$0.00	\$678.80
Misc. Ded. - DENTAL S125	\$3,485.74	\$1,405.86	\$4,891.60
Ret. - TRF - 003	\$607.95	\$0.00	\$607.95
Ret. - TRF - 004	\$7,494.42	\$0.00	\$7,494.42
Ret. - TRF - 008	\$684.98	\$0.00	\$684.98
** Board-Paid Benefit Totals **	\$81,454.61	\$30,403.29	\$111,857.90

Payroll Calc. Summary

Checkdate 01/03/2025 - All Runs - All Locations - All Pay Groups

Description	Certified	Classified	Total
Taxable Fringe			
** Taxable Fringe Totals **	\$0.00	\$0.00	\$0.00
Absences			
PROF LV - Days Used	4.50	1.00	5.50
FAM ILL - Days Used	15.00	0	15.00
SICK - Days Used	43.00	35.50	78.50
FUNERAL - Days Used	2.00	1.00	3.00
PERS - Days Used	11.00	10.00	21.00
VAC - Days Used	3.00	14.50	17.50
NO TEACH - Days Used	0	23.50	23.50
NO PAY - Days Used	1.50	33.50	35.00
NO PAY - Lost Days	1.50	0.00	1.50
NO PAY - Lost Pay	\$453.11	\$0.00	\$453.11
Employees Summary			
Employees	110	124	234
Earnings	\$294,979.18	\$129,284.44	\$424,263.62
Lost Pay	\$453.11	\$0.00	\$453.11
Gross Pay	\$294,526.07	\$129,284.44	\$423,810.51
Taxes	\$54,053.78	\$20,527.77	\$74,581.55
Annuities	\$13,929.24	\$4,351.76	\$18,281.00
Miscellaneous Deductions	\$20,153.65	\$8,049.56	\$28,203.21
Total Garnishments	\$368.34	\$834.87	\$1,203.21
Retirement	\$0.00	\$0.00	\$0.00
Net Pay	\$206,021.06	\$95,520.48	\$301,541.54

✓
KBS

01/03/2025
10:49 AM

Sequenced by Date
Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025
Vouchers: 678980 - 679072
Between Board: Included

Pg. 1
v1.0.0.0
Epay Status: Any Status

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
12/11/2024	Y	678980	706	GORDON FOOD SERVICE, INC.	0800	\$11,073.27	\$11,073.27	69924	1	PTSC FOOD PURCHASES
12/17/2024	Y	678982	706	GORDON FOOD SERVICE, INC.	0800	\$7,635.86	\$7,635.86	69925	1	PTSC FOOD PURCHASES
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	0101	\$304,137.34		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	0300	\$53,103.77		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	0800	\$11,864.40		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	1300	\$18,601.22		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	2200	\$6,653.60		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	2301	\$496.13		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	3270	\$6,683.85		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	3750	\$42,232.40		0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678981	9801	PORTER TOWNSHIP PAYROLL	4125	\$4,232.13	\$448,004.84	0	1	12.20.24 Update Salary(Main
12/20/2024	Y	678985	825	AMERICAN FIDELITY	*9452	\$8,221.26	\$8,221.26	69928	1	12.20.24 NOT125(Main)
12/20/2024	Y	678986	9065	AMERICAN FUNDS	*9282	\$11,287.52	\$11,287.52	69929	1	12.20.24 Am.Fund (Main)
12/20/2024	Y	678987	9451	AMERICAN FIDELITY ASSURANCE	*9452	\$4,994.40	\$4,994.40	69930	1	12.20.24 URM (Main)
12/20/2024	Y	678988	995	OFFICE OF THE STANDING TRUST	*9462	\$467.64	\$467.64	69931	1	12.20.24 J.Wooley Garnish
12/20/2024	Y	678989	9066	PACIFIC LIFE	*9282	\$1,032.01	\$1,032.01	69932	1	12.20.24 Pac.Life (Main)
12/20/2024	Y	678990	9877	PCCF - Education Foundation	*9301	\$78.00	\$78.00	69933	1	12.5.24 Ed.F.Teacher Grants
12/20/2024	Y	678991	1236	CLERK of PORTER SUPERIOR COU	*9462	\$313.06	\$313.06	69934	1	12.20.24 M.Deavers Garnish
12/20/2024	Y	678992	1500	SECURITY BENEFIT	*9282	\$3,082.69	\$3,082.69	69935	1	12.20.24 S.B.Roth (Main)
12/20/2024	Y	678993	796	TEXAS LIFE	*9442	\$1,554.65	\$1,554.65	69936	1	12.20.24 Texas Life(Main)
12/20/2024	Y	678994	9691	VALIC	*9282	\$1,861.02	\$1,861.02	69937	1	12.20.24 EE pd403B (Main)
12/20/2024	Y	678995	9877	PCCF - Education Foundation	*9300	\$163.00	\$163.00	69938	1	12.5.24 Ed.F.Scholarships
12/20/2024	Y	678996	941	1ST SOURCE BANK	0101	\$21,901.03		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	0300	\$3,798.45		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	0800	\$906.35		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	1300	\$1,341.79		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	2200	\$486.30		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	2301	\$35.50		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	3270	\$493.25		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	3750	\$3,230.65		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	4125	\$189.86		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	*9211	\$30,280.05		1	1	12.20.24 FICA (Main)
12/20/2024	Y	678996	941	1ST SOURCE BANK	*9221	\$32,383.18	\$95,046.41	1	1	12.20.24 FICA (Main)
12/20/2024	Y	678997	9230	INDIANA DEPT OF REVENUE	*9231	\$22,802.62	\$22,802.62	1	1	12.5.24 STATE TAX
12/20/2024	Y	678998	9240	INDIANA DEPT REVENUE	*9241	\$5,742.12	\$5,742.12	1	1	12.20.24 COUNTY(TAG)
12/20/2024	Y	678999	1591	INSCCU	*9462	\$422.51	\$422.51	1	1	12.20.24 Garnish(Tauber)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	0101	\$22,591.69		1	1	12.20.24 3%POST-TRF(TAG)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	0300	\$815.58		1	1	12.20.24 3%POST-TRF(TAG)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	1300	\$1,070.89		1	1	12.20.24 3%POST-TRF(TAG)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	2200	\$598.82		1	1	12.20.24 3%POST-TRF(TAG)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	3750	\$3,616.41		1	1	12.20.24 3%POST-TRF(TAG)
12/20/2024	Y	679000	908	INDIANA STATE TEACHER RET.FD	4125	\$249.90	\$28,943.29	1	1	12.20.24 3%POST-TRF(TAG)
12/26/2024	Y	679016	369	FRONTIER	0300	\$435.05	\$435.05	69946	1	ANNEX EMERGENCY LINE
12/27/2024	Y	679006	9941	US Bank 5	0200	\$98,192.00	\$98,192.00	1	1	2019 CAPITAL IMPROVEMENT
12/27/2024	Y	679017	9980	Education Foundation of PTSC	2001	\$2,788.25	\$2,788.25	69947	1	MOVE \$ TO ED FOUNDATION
12/30/2024	Y	679008	1749	AMAZON CAPITAL SERVICES	0900	\$209.40	\$209.40	69939	1	BGMS ART SUPPLIES, BOYER
12/30/2024	Y	679009	1807	ESCRFT	0300	\$206,907.27	\$206,907.27	69940	1	2025 PKG PREMIUMS/FEES
12/30/2024	Y	679010	9939	Monroe Pest Control, Inc.	0300	\$447.00	\$447.00	69941	1	OCT PEST CONTROL, BGHS
12/30/2024	Y	679011	1855	Nearpod, Inc.	0900	\$3,960.00	\$3,960.00	69942	1	FLOCABULARY BGE/MS 24-25
12/30/2024	Y	679012	1726	ODP BUSINESS SOLUTIONS, LLC	0101	\$134.40		69943	1	DISTRICT PAPER

01/03/2025 Sequenced by Date
10:49 AM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025 Pg. 2
Vouchers: 678980 - 679072 v1.0.0.0
Between Board: Included Epay Status: Any Status

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
12/30/2024	Y	679012	1726	ODP BUSINESS SOLUTIONS, LLC	0300	\$207.36		69943	1	DISTRICT PAPER
12/30/2024	Y	679012	1726	ODP BUSINESS SOLUTIONS, LLC	0900	\$1,194.24	\$1,536.00	69943	1	DISTRICT PAPER
12/30/2024	Y	679013	1694	PORTER COUNTY EDU. SERVICES	3750	\$1,564.79	\$1,564.79	69944	1	TAG, PTSC PORTION 23-24
12/30/2024	Y	679014	1831	INDIANA GROCERY GROUP,LLC	0900	\$152.83		69945	1	VOC, PINWHEELS, COOKIES, WA
12/30/2024	Y	679014	1831	INDIANA GROCERY GROUP,LLC	1400	\$284.29	\$437.12	69945	1	VOC, PINWHEELS, COOKIES, WA
12/30/2024		679015	1637	PORTER TOWNSHIP SCHOOL CORP	0101	-\$12,028.18		1		1st Semester Salaries - HAP
12/30/2024		679015	1637	PORTER TOWNSHIP SCHOOL CORP	3769	\$12,028.18	\$0.00	1		1st Semester Salaries - HAP
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	0101	\$1,901.48		69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	0300	\$293.71		69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	0800	\$28.64		69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	1300	\$104.09		69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	2200	\$70.78		69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678983	2218	VISION SERVICE PLAN -(CT)	*9270	\$42.36	\$2,441.06	69926	1	12.20.24 Brd.Pd.Vision
12/31/2024	Y	678984	9691	VALIC	0101	\$4,284.63		69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	678984	9691	VALIC	0300	\$5,045.66		69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	678984	9691	VALIC	0800	\$466.66		69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	678984	9691	VALIC	1300	\$184.76		69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	678984	9691	VALIC	2200	\$254.60		69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	678984	9691	VALIC	3270	\$272.20	\$10,508.51	69927	1	12.20.24 Brd.Pd.Valic (Main
12/31/2024	Y	679001	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$93.60	\$93.60	1		12.5.24 BRD. PD. LIFE
12/31/2024	Y	679002	1700	PORTER CO SCHOOL EMPL.INS TR	*9442	\$155.00	\$155.00	1		12.5.24 \$1 LIFE INS.
12/31/2024	Y	679003	1700	PORTER CO SCHOOL EMPL.INS TR	*9442	\$296.16	\$296.16	1		12.5.24 \$1 SUPPLEMENTAL LIF
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$1,042.11		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$147.60		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$14.55		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$58.70		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$34.10		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	3270	\$10.05		1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679004	1700	PORTER CO SCHOOL EMPL.INS TR	*9270	\$199.56	\$1,506.67	1		12.20.24 Brd.Pd.Life
12/31/2024	Y	679005	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$1,351.48		1		LTD January 25
12/31/2024	Y	679005	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$272.17		1		LTD January 25
12/31/2024	Y	679005	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$13.11		1		LTD January 25
12/31/2024	Y	679005	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$55.69		1		LTD January 25
12/31/2024	Y	679005	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$33.75	\$1,726.20	1		LTD January 25
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	0101	\$148,950.18		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	0300	\$27,600.24		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	0800	\$2,615.34		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	1300	\$7,305.38		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	2200	\$3,155.86		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	3270	\$1,613.43		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	*9270	\$922.00		1		12.20.24 Brd.Pd.Dental
12/31/2024	Y	679007	1700	PORTER CO SCHOOL EMPL.INS TR	*9272	\$38,292.57	\$230,455.00	1		12.20.24 Brd.Pd.Dental
01/02/2025	Y	679018	1802	PITNEY BOWES BANK INC	0300	\$201.00	\$201.00	69948	1	POSTAGE MACHINE REFILL
01/02/2025	Y	679019	369	FRONTIER	0300	\$95.06	\$95.06	69949	1	CENTRAL ALARM LINE
01/02/2025	Y	679020	2004	COMMUNITY UTILITIES OF INDIA	0300	\$1,896.28	\$1,896.28	69950	1	PLE WATER & WASTEWATER
01/02/2025	Y	679021	9910	BMO	6846	\$356.85	\$356.85	69951	1	M.BUSH PD & HOTEL TAX CREDI
01/02/2025	Y	679022	9910	BMO	6846	\$1,054.21	\$1,054.21	69952	1	SCHMIDT & PARRISH PD TRAVEL
01/09/2025		679023	1728	Able Paper & Tilden	0300	\$43.90	\$43.90	69953	1	JANITORIAL SUPPLIES
01/09/2025		679024	109	ALL-PHASE ELECTRIC SUPPLY CO	0300	\$112.91	\$112.91	69954	1	ELECTRICAL SUPPLY
01/09/2025		679025	1749	AMAZON CAPITAL SERVICES	0101	\$908.47		69955	1	MCKEE GRANT, SCISSORS FOR C

01/03/2025 Sequenced by Date
10:49 AM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025 Pg. 3
Vouchers: 678980 - 679072 v1.0.0.0
Between Board: Included Epay Status: Any Status

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
01/09/2025		679025	1749	AMAZON CAPITAL SERVICES	0300	\$114.90		69955	1	MCKEE GRANT, SCISSORS FOR C
01/09/2025		679025	1749	AMAZON CAPITAL SERVICES	0800	\$169.44		69955	1	MCKEE GRANT, SCISSORS FOR C
01/09/2025		679025	1749	AMAZON CAPITAL SERVICES	2001	\$196.44	\$1,389.25	69955	1	MCKEE GRANT, SCISSORS FOR C
01/09/2025		679026	9940	Appliance Pro, Inc.	0300	\$129.00	\$129.00	69956	1	ICE MACHINE REPAIR
01/09/2025		679027	840	ASTBURY WATER TECHNOLOGY, IN	0300	\$1,750.00	\$1,750.00	69957	1	DECEMBER WATER SYSTEM
01/09/2025		679028	9954	Blu Petroleum, Inc.	0300	\$4,523.21	\$4,523.21	69958	1	125 GAL #2 DYED ULTRA LOW
01/09/2025		679029	211	BRANDY'S LOCK & KEY SHOP	0300	\$15.00	\$15.00	69959	1	KEYS
01/09/2025		679030	1709	BROWN TIRE OF VALPARAISO, IN	0300	\$65.00	\$65.00	69960	1	TIRE REPAIR
01/09/2025		679031	9956	Canon Financial Services, In	0300	\$1,384.00	\$1,384.00	69961	1	PTSC COPIERS LEASE
01/09/2025		679032	1602	CHICAGO TRIBUNE COMPANY	0300	\$61.17	\$61.17	69962	1	LEGAL NOTICES
01/09/2025		679033	1172	COASTAL VALLEY WATER COMPANY	2311	\$177.50	\$177.50	69963	1	ANNEX WATER 12.12.24
01/09/2025		679034	282	EDMENTUM	0101	\$2,500.00	\$2,500.00	69964	1	COURSEWARE CORE / PRG LICEN
01/09/2025		679035	360	FIRST STUDENT	0300	\$138,669.33	\$138,669.33	69965	1	FIRST STUDENT BUS ROUTES
01/09/2025		679036	706	GORDON FOOD SERVICE, INC.	1400	\$198.35	\$198.35	69966	1	CULINARY ARTS SUPPLIES
01/09/2025		679037	748	GRAINGER	0300	\$2,096.24	\$2,096.24	69967	1	FILTERS
01/09/2025		679038	1238	HEBRON ACE HARDWARE	0300	\$152.11	\$152.11	69968	1	BATTERIES
01/09/2025		679039	901	INDIANA SCHOOL BOARDS ASSN	6846	\$390.00	\$390.00	69969	1	FALL 2024 CONF, SCHMIDT
01/09/2025		679040	1412	I.T.I.	2302	\$30.00	\$30.00	69970	1	COLLECTION FEE INCREASE
01/09/2025		679041	1101	KANKAKEE VALLEY R.E.M.C.	0300	\$20,728.13	\$20,728.13	69971	1	CO ELECTRIC, NOV/DEC
01/09/2025		679042	2022	KATHLEEN B. SMITH	6846	\$206.36	\$206.36	69972	1	MILEAGE, FINANCE SEMINAR
01/09/2025		679043	1233	LEEP'S SUPPLY	0300	\$175.12	\$175.12	69973	1	PLUMBING SUPPLY
01/09/2025		679044	1241	LINDE GAS & EQUIPMENT INC	0300	\$1,031.95	\$1,031.95	69974	1	GAS CYLINDERS
01/09/2025		679045	961	MECHANICAL CONCEPTS, INC.	0300	\$9,207.78	\$9,207.78	69975	1	HS WATER MAIN BREAK/LEAK
01/09/2025		679046	1084	MENARDS	0300	\$587.94		69976	1	O-RING
01/09/2025		679046	1084	MENARDS	2001	\$26.91	\$614.85	69976	1	O-RING
01/09/2025		679047	9879	MICHAEL ROSS	1400	\$7.37	\$7.37	69977	1	DEC CULINARY MILEAGE, ROSS
01/09/2025		679048	9880	MOLLY HAWKINS HOUSE INC	0101	\$125.34	\$125.34	69978	1	BGHS ART SUPPLIES, LOVING
01/09/2025		679049	9939	Monroe Pest Control, Inc.	0300	\$387.00	\$387.00	69979	1	DEC PEST CONTROL, CO
01/09/2025		679050	647	MONROE TRUCK EQUIPMENT	0300	\$1,389.32	\$1,389.32	69980	1	BIG DUMP REPAIR
01/09/2025		679051	742	NIEMEYER FARM SERVICE	0300	\$639.72	\$639.72	69981	1	SALT & SAND
01/09/2025		679052	2318	NORTHERN INDIANA ESC	0300	\$2,460.10	\$2,460.10	69982	1	24-25 MEMBERSHIP, 1ST HALF
01/09/2025		679053	9969	Oak Security Group, LLC	0708	\$708.11	\$708.11	69983	1	LOCK CORES
01/09/2025		679054	1726	ODP BUSINESS SOLUTIONS, LLC	0101	\$72.75		69984	1	CR SUPPLIES, JOHNSTON, PLE
01/09/2025		679054	1726	ODP BUSINESS SOLUTIONS, LLC	0300	\$26.99	\$99.74	69984	1	CR SUPPLIES, JOHNSTON, PLE
01/09/2025		679055	9979	Patricia Hinkey	*9270	\$8.91	\$8.91	69985	1	LIFE INS REFUND FOR JOHN
01/09/2025		679056	1694	PORTER COUNTY EDU. SERVICES	0101	\$16,367.13		69986	1	SPED COOP/RENT DEC24
01/09/2025		679056	1694	PORTER COUNTY EDU. SERVICES	0300	\$6,819.12	\$23,186.25	69986	1	SPED COOP/RENT DEC24
01/09/2025		679057	9968	Piazza Produce	0800	\$2,285.64	\$2,285.64	69987	1	GRAPE TOMATO & CELERY BITES
01/09/2025		679058	1275	PORTER-STARKE SERVICES	5806	\$1,206.00	\$1,206.00	69988	1	STUDENTWISE SVCS, NOVEMBER
01/09/2025		679059	9871	STANDARDIZED FOOD SERVICE SY	0800	\$135.63	\$135.63	69989	1	FREEZER CLEANER
01/09/2025		679060	2008	TEAM CHEVROLET	0300	\$2,618.56	\$2,618.56	69990	1	REPAIR ON BUS 43
01/09/2025		679061	1716	THORN, SCOTT	0300	\$2,650.00	\$2,650.00	69991	1	NOVEMBER WWTP
01/09/2025		679062	1344	WATCON, INC.	0300	\$310.40	\$310.40	69992	1	WATER TREATMENT PRG, JANUAR
01/09/2025		679063	9828	XEROX FINANCIAL SERVICES	0300	\$380.92	\$380.92	69993	1	COPIER LEASE, DECEMBER
01/09/2025		679064	9918	ZINKAN ENTERPRISES, INC.	0300	\$251.00	\$251.00	69994	1	PLE FILTER BAGS/5 GAL N93
01/09/2025		679065	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$242.54	\$242.54	1	1	NIPSCO
01/09/2025		679066	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$3,697.66	\$3,697.66	1	1	NIPSCO
01/09/2025		679067	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$762.20	\$762.20	1	1	NIPSCO
01/09/2025		679068	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$15,561.12	\$15,561.12	1	1	NIPSCO
01/09/2025		679069	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$186.38	\$186.38	1	1	NIPSCO

01/03/2025 Sequenced by Date
10:49 AM Acct. Types: All Types
 User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025 Pg. 4
Vouchers: 678980 - 679072 v1.0.0.0
Between Board: Included Epay Status: Any Status

Date	Btwn Brd	Voucher #	Vendor #	Vendor	Fund	Fund Amount	Voucher Total	Check #	Bank #	Memorandum
01/09/2025		679070	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$2,710.58	\$2,710.58	1	1	NIPSCO
01/09/2025		679071	1405	NORTHERN IN PUBLIC SERVICE C	0300	\$2,060.36	\$2,060.36	1	1	BGE/MS ELEC, NOV/DEC
01/09/2025		679072	9894	PRAIRIE FARMS DAIRY INC.	0800	\$2,436.30	\$2,436.30	0	1	PLE MILK 12.3.24
Totals for 93 Vouchers						\$1,472,146.96	\$1,472,146.96			

01/03/2025 Sequenced by Date
10:49 AM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025 Pg. 5
Vouchers: 678980 - 679072 v1.0.0.0
Between Board: Included Epay Status: Any Status

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Totals by Fund

0101.00	EDUCATION	\$514,239.85
0200.00	DEBT SERVICE	\$98,192.00
0300.00	OPERATIONS	\$525,361.46
0708.02	2023 GO BOND CONSTRUCTION	\$708.11
0800.00	School Lunch	\$34,941.97
0800.01	SUPPLY CHAIN ASSISTANCE	\$2,417.58
0800.03	FRESH FRUITS & VEG PROGRAM	\$2,285.64
0900.00	CURRICULAR MATERIALS	\$5,516.47
1300.02	East Porter SPED portion of shar	\$10,116.88
1300.03	MSD Boone SPED portion of shared	\$10,122.82
1300.04	Union SPED portion of shared ser	\$8,482.82
1400.00	JOINT OPERATIONS- VOCATIONAL	\$490.01
2001.03	PTSC Ed Foundation Awards/Donati	\$3,011.60
2200.00	ADULT, ALTERNATIVE, CON ED	\$11,287.81
2301.00	ATHLETIC/CLUB TRANSPORTATION F	\$531.63
2302.00	STUDENT DRUG TESTING FEES	\$30.00
2311.00	WELLNESS GRANT	\$177.50
3270.25	Secured School Safety 24.25	\$9,072.78
3750.00	TEACHER APPRECIATION GRANT	\$50,644.25
3769.25	HIGH ABILITY 2025 \$28,994.00	\$12,028.18
4125.00	Title I FY2025	\$4,671.89
5806.00	FFY24 Title IV - \$10,001.47	\$1,206.00
6846.00	TITLE II, PROF DEV \$ 27,521.47	\$2,007.42

TOTAL OF ALL FUNDS		\$1,307,544.67

Totals by Clearing

9211	FEDERAL TAXES	\$30,280.05
9221	FICA	\$32,383.18
9231	STATE TAXES	\$22,802.62
9241	COUNTY TAXES	\$5,742.12
9270	MED,DEN,VSP RETIREE INS	\$1,172.83
9272	MEDICAL 1	\$38,292.57
9282	AMERICAN FUNDS 403B	\$17,263.24
9300	EDUCATION FOUNDATION of PTSC	\$163.00
9301	ED.F.PASS-THROUGH	\$78.00
9442	LIFE RETIREE INS	\$2,005.81
9452	VSP/EMPLOYEE PAY	\$13,215.66
9462	IN STATE CCU/CASS CNTY	\$1,203.21

TOTAL OF ALL CLEARING		\$164,602.29

GRAND TOTAL \$1,472,146.96

01/03/2025 Sequenced by Date
10:49 AM Acct. Types: All Types
User: All Users

PORTER TOWNSHIP SCHOOL CORPORATION
Accounts Payable Voucher Register
Bank: All Banks

Date Range: 12/11/2024 - 01/09/2025 Pg. 6
Vouchers: 678980 - 679072 v1.0.0.0
Between Board: Included Epay Status: Any Status

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I hereby certify that each of the above listed vouchers and the invoices, or bills attached hereto, are true and correct and that the materials OR services itemized therein for which charges are made were ordered AND received, and I have audited same in accordance with I.C. 5-11-10-1.6.

January 3, 2025

CFO/Corporation Treasurer

Kathleen B Smith
Kathleen B. Smith

ALLOWANCE OF VOUCHERS

We have examined the Vouchers listed on the foregoing Accounts Payable Register, consisting of 6 pages, and except for the vouchers not allowed on the register, such vouchers are hereby allowed in the total \$1,472,146.96 dated this 9th day of January, 2025.

BOARD OF EDUCATION

President

Vice President

Secretary

Member

Member

December 31, 2024

FINANCIAL REPORT

<u>FUND NAME</u>	<u>Beginning Balance</u>	<u>Ending Balance</u>	<u>Amount of Change</u>	<u>Appropriations % Spent</u>	<u>Months</u>	<u>% of Year</u>
EDUCATION -101.00, 101.01, 101.02	\$ 1,145,126.25	\$ 1,257,864.45	\$ 112,738.20	97.18%	12/12	100%
Notes: Ending Cash balance is 8.99% of 2024 Budget \$449,799.52 are PO's						
DEBT SERVICE	\$ 936,999.17	\$ 755,194.70	\$ (181,804.47)	99.92%	12/12	100%
Notes:						
PENSION BONDS	\$ 41,828.91	\$ -	\$ (41,828.91)	100.00%	12/12	100%
Notes: 12.2024 Last Pension Payment						
OPERATION	\$ 652,722.84	\$ 1,523,524.73	\$ 870,801.89	97.90%	12/12	100%
Notes: Ending Cash balance is 26.82% of 2024 Budget \$624,153.05 are PO's						
RAINY DAY	\$ 640,504.65	\$ 640,915.82	\$ 411.17			
Notes: Moved money to Trust Indiana for better interest rates. Money will remain reflected in this fund.						
FOOD SERVICES 800.00, 800.01, 800.03	\$ 635,490.86	\$ 687,067.97	\$ 51,577.11			
Notes: Patron Account \$48,488.43						
CURRICULAR MATERIALS	\$ (114,431.37)	\$ -	\$ 114,431.37			
Notes: Transferred entire Fund to 101 on 12.30.24						
TRECS - Trust Indiana	\$ 2,072.79	\$ 1.06	\$ (2,071.73)			
Notes: Moved 23.24 collections to Curricular Materials to be ready for 24.25 Collections						
INVESTMENT - CD's	\$ -	\$ -	\$ -			
Notes: None at this time.						

Percent of Education Revenue Transferred to Operations (by end of 2024 not more than 15%)
6.58%

PTSC Starting Salary - Minimum Salary of \$40,000
\$ 49,475.00

Percentage of Certified Salary to State Funding - 62% minimum
73.52%

Notes:

Respectfully submitted:
Kathleen B. Smith

12.24 Monthly Board.xls

01/03/2025
8:19 AM

Monthly Fund Balance Report
PORTER TOWNSHIP SCHOOL CORPORATION
From: 12/01/2024 | To: 12/31/2024
Form 9: Include Form 9

Pg. 1

Fund	Description	Beginning Balance	Receipts	Expenditures	Transfers In	Transfers Out	End Balance
0101.00	EDUCATION	\$1,182,434.77	\$990,749.00	\$1,081,379.26	\$4,586.06	\$23,700.00	\$1,072,690.57
0101.01	CURRICULAR MATERIALS	\$0.00	\$0.00	\$0.00	\$223,507.23	\$0.00	\$223,507.23
0101.02	24.25 David C Ford Grant	-\$37,308.52	\$0.00	\$0.00	\$0.00	\$0.00	-\$37,308.52
0200.00	DEBT SERVICE	\$936,999.17	\$2,166,924.36	\$2,348,728.83	\$0.00	\$0.00	\$755,194.70
0250.00	RETIREMENT/SEVERANCE BOND	\$41,828.91	\$27,376.47	\$65,142.90	\$0.00	\$4,062.48	\$0.00
0300.00	OPERATIONS	\$652,722.84	\$1,578,773.59	\$735,734.18	\$27,762.48	\$0.00	\$1,523,524.73
0610.00	LOCAL RAINY DAY	\$640,504.65	\$411.17	\$0.00	\$0.00	\$0.00	\$640,915.82
0620.00	SEVERANCE	\$175,803.92	\$0.00	\$0.00	\$0.00	\$0.00	\$175,803.92
0705.00	PLE CONSTRUCTION BOND \$61,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0706.00	2022 HS/WWTP Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0707.00	2022 GO BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0707.01	2022 GO BONDS COST OF ISSUANCE	\$32.60	\$0.00	\$32.60	\$0.00	\$0.00	\$0.00
0707.02	2022 GO BONDS CONSTRUCTION	\$734.33	\$0.00	\$734.33	\$0.00	\$0.00	\$0.00
0708.00	2023 GO BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0708.01	2023 GO BOND COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0708.02	2023 GO BOND CONSTRUCTION	\$2,399,960.49	\$9,079.38	\$43,757.20	\$0.00	\$0.00	\$2,365,282.67
0709.00	2024 PLE Bond - Cost of Iss...	-\$25,600.00	\$25,600.00	\$0.00	\$0.00	\$0.00	\$0.00
0800.00	School Lunch	\$622,983.14	\$109,558.30	\$58,743.74	\$0.00	\$0.00	\$673,797.70
0800.01	SUPPLY CHAIN ASSISTANCE	\$16,518.11	\$61.99	\$3,309.84	\$0.00	\$0.00	\$13,270.26
0800.02	FOOD SVC NUTRITIONAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0800.03	FRESH FRUITS & VEG PROGRAM	-\$4,010.39	\$9,661.19	\$5,650.79	\$0.00	\$0.00	\$0.01
0900.00	CURRICULAR MATERIALS	-\$114,431.37	\$363,748.52	\$25,809.92	\$0.00	\$223,507.23	\$0.00
1300.00	Special Education shared se...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300.01	PTSC portion of SPED shared...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1300.02	East Porter SPED portion of...	-\$57,931.43	\$28,279.74	\$18,400.64	\$29,651.69	\$0.00	-\$18,400.64
1300.03	MSD Boone SPED portion of s...	-\$79,976.64	\$45,938.01	\$18,284.73	\$34,038.63	\$0.00	-\$18,284.73
1300.04	Union SPED portion of share...	-\$56,233.00	\$24,897.15	\$15,129.53	\$31,335.85	\$0.00	-\$15,129.53
1400.00	JOINT OPERATIONS- VOCATIONAL	\$252,871.28	\$95,638.50	\$733.50	\$0.00	\$0.00	\$347,776.28
1700.00	Digital Devices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700.01	Digital Repairs	-\$11,831.50	\$0.00	\$0.00	\$0.00	\$0.00	-\$11,831.50
1700.02	Digital Accessories	-\$13,207.01	\$1,657.50	\$0.00	\$0.00	\$0.00	-\$11,549.51
1701.00	PERM STANLEY NATURE CENTER ...	\$316.80	\$0.00	\$0.00	\$0.00	\$0.00	\$316.80
1702.00	INCENTIVE PROGRAMS	\$95,026.17	\$0.00	\$0.00	\$0.00	\$95,026.17	\$0.00
1703.00	CB&T/FIDELITY ACCOUNT	\$0.09	\$1,900.90	\$0.00	\$0.00	\$0.00	\$1,900.99
1725.00	PRESCHOOL WALMART GRANT	\$3,773.18	\$0.00	\$38.97	\$0.00	\$0.00	\$3,734.21
1726.00	MS NO KID HUNGRY SHARE OUR STR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1727.00	HS NO KID HUNGRY SHARE OUR STR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1728.00	PLE NO KID HUNGRY SHARE OUR S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1729.00	Toshiba Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1850.00	EDUCATIONAL LICENSE PLATES	\$731.25	\$0.00	\$0.00	\$0.00	\$0.00	\$731.25
1937.00	BGE LIBRARY	\$483.10	\$0.00	\$0.00	\$0.00	\$0.00	\$483.10
1939.00	MS LIBRARY	\$84.38	\$0.00	\$0.00	\$0.00	\$0.00	\$84.38
1940.00	PLE LIBRARY	\$556.24	\$0.00	\$0.00	\$0.00	\$0.00	\$556.24
2000.00	Student Scholarships, PCCF	\$7,688.22	\$0.00	\$0.00	\$0.00	\$0.00	\$7,688.22
2001.00	Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2001.01	Superintendent Donations	\$16,341.36	\$0.00	\$0.00	\$0.00	\$0.00	\$16,341.36
2001.02	Angel/Feed it Frwd Fund - Cafe	\$14,917.87	\$1,200.00	\$0.00	\$0.00	\$0.00	\$16,117.87
2001.03	PTSC Ed Foundation Awards/D...	\$2,788.25	\$0.00	\$2,788.25	\$0.00	\$0.00	\$0.00
2200.00	ADULT, ALTERNATIVE, CON ED	\$139,044.45	\$0.00	\$19,026.53	\$0.00	\$0.00	\$120,017.92

01/03/2025
8:19 AM

Monthly Fund Balance Report
PORTER TOWNSHIP SCHOOL CORPORATION
From: 12/01/2024 | To: 12/31/2024
Form 9: Include Form 9

Pg. 2

Fund	Description	Beginning Balance	Receipts	Expenditures	Transfers In	Transfers Out	End Balance
2300.00	FACILITY COMMUNITY RENTALS	\$10,501.44	\$1,680.00	\$0.00	\$0.00	\$0.00	\$12,181.44
2301.00	ATHLETIC/CLUB TRANSPORTATION F	\$8,023.35	\$0.00	\$1,326.00	\$0.00	\$0.00	\$6,697.35
2302.00	STUDENT DRUG TESTING FEES	\$6,258.02	\$0.00	\$634.00	\$0.00	\$0.00	\$5,624.02
2310.00	TEACHER ACTIVITY FUND	\$1,430.57	\$0.00	\$0.00	\$0.00	\$0.00	\$1,430.57
2311.00	WELLNESS GRANT	\$5,451.18	\$0.00	\$90.00	\$0.00	\$0.00	\$5,361.18
2700.00	Scholarship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2700.01	Suzi Peterson Honorable Mem...	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00
2700.02	Steve Tafflinger Memorial S...	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00
2700.03	Education Foundation Schola...	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00
3028.24	FORMATIVE ASSMT/NWEA 23-24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3028.25	FORMATIVE ASSMNT/NWEA 24-25	\$5,891.50	\$0.00	\$0.00	\$0.00	\$0.00	\$5,891.50
3140.00	FY23 Early Literacy Achieve...	\$0.00	\$4,749.04	\$0.00	\$0.00	\$0.00	\$4,749.04
3197.23	COMMON SCHOOL SP23 \$137,900	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3198.24	COMMON SCHOOL SP24 \$134,700.00	-\$125,284.69	\$0.00	\$0.00	\$0.00	\$0.00	-\$125,284.69
3250.00	MEDICAID REIMBURSEMENT	\$0.00	\$4,586.06	\$0.00	\$0.00	\$4,586.06	\$0.00
3270.24	23.24 Secured Safety Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3270.25	Secured School Safety 24.25	-\$43,566.37	\$0.00	\$17,378.96	\$0.00	\$0.00	-\$60,945.33
3322.00	ALTERNATIVE EDUCATION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3749.00	CTE/DWD INCENTIVE GRANT	\$3,531.72	\$0.00	\$0.00	\$0.00	\$0.00	\$3,531.72
3750.00	TEACHER APPRECIATION GRANT	\$50,644.50	\$0.00	\$50,644.25	\$0.00	\$0.00	\$0.25
3769.24	HIGH ABILITY 2024 \$31,727.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3769.25	HIGH ABILITY 2025 \$28,994.00	\$9,917.00	\$2,900.00	\$12,028.18	\$0.00	\$0.00	\$788.82
3780.00	STATE CONNECTIVITY GRANT	\$90,215.91	\$0.00	\$1,700.00	\$0.00	\$0.00	\$88,515.91
3957.00	Career Coaching Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3957.01	Career Coaching - Coach	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
3957.02	Career Coaching - Staff/Stu...	\$5,000.00	\$0.00	\$173.68	\$0.00	\$0.00	\$4,826.32
4124.00	TITLE I FY2024	-\$1,300.72	\$1,300.72	\$0.00	\$0.00	\$0.00	\$0.00
4125.00	Title I FY2025	-\$23,430.20	\$23,430.20	\$9,343.78	\$0.00	\$0.00	-\$9,343.78
5200.00	24.25 IDEA Para Pro Grant	-\$351.40	\$0.00	\$0.00	\$0.00	\$0.00	-\$351.40
5804.00	FFY22 Title IV - \$10,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5805.00	FFY23 Title IV - \$10,000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5806.00	FFY24 Title IV - \$10,001.47	-\$3,024.00	\$0.00	\$1,872.00	\$0.00	\$0.00	-\$4,896.00
6460.00	Federal Medicaid	\$475.59	\$826.94	\$0.00	\$0.00	\$0.00	\$1,302.53
6845.00	TEACHER TITLE II, PT A \$2740...	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6846.00	TITLE II, PROF DEV \$ 27,521.47	-\$1,389.50	\$0.00	\$4,338.52	\$0.00	\$0.00	-\$5,728.02
7902.00	AI Powered Platform Pilot Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7923.00	ESSER III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7931.00	CRRSA - ESSER II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8400.00	FOOD SERVICE PATRON ACCOUNTS	\$57,018.58	\$31,449.30	\$39,979.45	\$0.00	\$0.00	\$48,488.43
8500.00	RAINY DAY INVESTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8502.00	TRECS DEBT COLLECTIONS	\$2,072.79	\$1.06	\$2,072.79	\$0.00	\$0.00	\$1.06
9999.00	Clearing Control	\$3,475.05	\$248,133.04	\$246,821.94	\$0.00	\$0.00	\$4,786.15
Totals:		\$6,890,676.03	\$5,800,512.13	\$4,846,329.29	\$350,881.94	\$350,881.94	\$7,844,858.87

01/02/2025
10:36 AM

PORTER TOWNSHIP SCHOOL CORPORATION
Educ & Operation Fund Transfers
Date Range: 12/1/2024 - 12/31/2024

Pg. 1
v1.0.0.0

Post Date	TRF Amount	TRF #	Description	User	Input Date	Accounts
12/30/2024	\$23,700.00	1069	12.24 Ed to Op Transfer	ksmith	01/02/2025	TRFOUT 0101.00 TRFIN 0300.00
*** Total:	\$23,700.00					

Submitted to board for approval on

January 2, 2025

Kathleen B. Smith
Kathleen B. Smith, CFO/Treasurer

President

Vice President

Secretary

Member

Member

Porter Township School Corporation

248 South 500 West
Valparaiso, IN 46385
219-477-4933 ext. 1000

STACEY M. SCHMIDT, Ph.D.
Superintendent
BEN PARRISH
Assistant Superintendent
KATHLEEN SMITH
CFO/Treasurer



RESOLUTION #1023 – 295

RESOLUTION TO TRANSFER AMOUNTS FROM THE EDUCATION FUND TO THE OPERATIONS FUND

EFFECTIVE JANUARY 1, 2024

WHEREAS, the Board of School Trustees is the governing body of Porter Township School Corporation, Porter County, Indiana, and

WHEREAS, HB 1009 required the governing body of each school corporation to establish an Education Fund for the payment of expenses allocated to student instruction and learning under IC 20-42.5, and

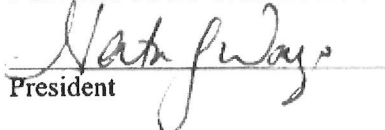
WHEREAS, HB 1009 required the governing body of each school corporation to establish an Operations Fund for the payment of expenses that are not allocated to student instruction and learning under IC 20-42.5, and

WHEREAS, HB 1009 requires that distributions of Tuition Support be received in the Education Fund.

NOW THEREFORE, BE IT RESOLVED, that the Board of School Trustees of Porter Township School Corporation hereby approves and authorizes the Treasurer of Porter Township School Corporation to transfer an amount not to exceed fifteen percent (15%) of the monthly Education Fund revenues to the Operations Fund, to reimburse the Operations Fund for expenses that are not allocated to student instruction and learning under IC 20-42.5 beginning January, 2024 and will be made at least quarterly. (The purpose of these transfers is to distribute a proportionate share of dollars from the education fund to the operations fund.)

This resolution was duly made, seconded and adopted this 12th day of October, 2023.

BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION


President

ATTEST:


Secretary

Education to Operations Transfer

Resolution to transfer not more than 15% per month

\$1,200,000 Transfer amount on 2024 Budget

Gross Education Fund Revenue									
	Monthly Revenue	Transfer Amount	Monthly % Actually Transferred	15% Transfer Amount	Difference from 15%	YTD Revenue	YTD Transfer Total	YTD Transfer %	
1 January	\$ 889,430.68	\$ 130,000.00	14.62%	\$ 133,414.60	\$ (3,414.60)	\$ 889,430.68	\$ 130,000.00	14.62%	
2 February	\$ 993,432.62	\$ 145,000.00	14.60%	\$ 149,014.89	\$ (4,014.89)	\$ 1,882,863.30	\$ 275,000.00	14.61%	
3 March	\$ 887,334.49	\$ 130,000.00	14.65%	\$ 133,100.17	\$ (3,100.17)	\$ 2,770,197.79	\$ 405,000.00	14.62%	
4 April	\$ 1,009,004.69	\$ 60,000.00	5.95%	\$ 151,350.70	\$ (91,350.70)	\$ 3,779,202.48	\$ 465,000.00	12.30%	
5 May	\$ 924,551.75	\$ 25,000.00	2.70%	\$ 138,682.76	\$ (113,682.76)	\$ 4,703,754.23	\$ 490,000.00	10.42%	
6 June	\$ 911,896.08	\$ 135,000.00	14.80%	\$ 136,784.41	\$ (1,784.41)	\$ 5,615,650.31	\$ 625,000.00	11.13%	
7 July	\$ 871,692.90	\$ 55,000.00	6.31%	\$ 130,753.94	\$ (75,753.94)	\$ 6,487,343.21	\$ 680,000.00	10.48%	
8 August	\$ 924,848.42	\$ -	0.00%	\$ 138,727.26	\$ (138,727.26)	\$ 7,412,191.63	\$ 680,000.00	9.17%	
9 September	\$ 959,987.02	\$ 34,000.00	3.54%	\$ 143,998.05	\$ (109,998.05)	\$ 8,372,178.65	\$ 714,000.00	8.53%	
10 October	\$ 881,643.07	\$ -	0.00%	\$ 132,246.46	\$ (132,246.46)	\$ 9,253,821.72	\$ 714,000.00	7.72%	
11 November	\$ 966,479.92	\$ -	0.00%	\$ 144,971.99	\$ (144,971.99)	\$ 10,220,301.64	\$ 714,000.00	6.99%	
12 December	\$ 990,749.00	\$ 23,700.00	2.39%	\$ 148,612.35	\$ (124,912.35)	\$ 11,211,050.64	\$ 737,700.00	6.58%	
	<u>\$ 11,211,050.64</u>	<u>\$ 737,700.00</u>							

Transfer is made after the Board meeting the following month. Only December is done before the end of the year as an off docket transaction.

2024 Percent of Transfer 12.31.24.xls

01/02/2025
10:36 AM

PORTER TOWNSHIP SCHOOL CORPORATION
TRANSFER ACTIVITY REPORT (FUNDS)
(12/01/2024 - 12/31/2024)

Page: 1
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DATE	DOC #	ACCOUNT NUMBER	DESCRIPTION	Transfer IN	Transfer OUT
12/13/2024	1062	0101 00	12.24 Medicaid transfer	4,586.06	
12/30/2024	1069		12.24 Ed to Op Transfer		23,700.00
			Fund TOTAL EDUCATION	4,586.06	23,700.00
12/30/2024	1064	0101 01	Fund 900 to Fund 101	223,507.23	
			Fund TOTAL CURRICULAR MATERIALS	223,507.23	0.00
12/30/2024	1068	0250 00	Trsf remaining Pension Fund		4,062.48
			Fund TOTAL RETIREMENT/SEVERANCE BON	0.00	4,062.48
12/30/2024	1068	0300 00	Trsf remaining Pension Fund	4,062.48	
12/30/2024	1069		12.24 Ed to Op Transfer	23,700.00	
			Fund TOTAL OPERATIONS	27,762.48	0.00
12/30/2024	1064	0900 00	Fund 900 to Fund 101		223,507.23
			Fund TOTAL CURRICULAR MATERIALS	0.00	223,507.23
12/30/2024	1065	1300 02	Tranf to EP SPED Shared Servic	29,651.69	
			Fund TOTAL East Porter SPED portion	29,651.69	0.00
12/30/2024	1066	1300 03	Tranf MSDBoone SPED Shared Ser	34,038.63	
			Fund TOTAL MSD Boone SPED portion o	34,038.63	0.00
12/30/2024	1067	1300 04	Transf Union SPED Shared Servi	31,335.85	
			Fund TOTAL Union SPED portion of sh	31,335.85	0.00
12/30/2024	1065	1702 00	Tranf to EP SPED Shared Servic		29,651.69
12/30/2024	1066		Tranf MSDBoone SPED Shared Ser		34,038.63
12/30/2024	1067		Transf Union SPED Shared Servi		31,335.85
			Fund TOTAL INCENTIVE PROGRAMS	0.00	95,026.17
12/13/2024	1062	3250 00	12.24 Medicaid transfer		4,586.06
			Fund TOTAL MEDICAID REIMBURSEMENT	0.00	4,586.06
			GRAND TOTALS	350,881.94	350,881.94

Submitted to Board for Approval on

January 2, 2025


Kathleen B Smith, CFO/Treasurer

Secretary

President

Member

Vice President

Member

Porter Township School Corporation

Memo

To: Board of School Trustees

From: Tonia Batesole

Date: December 12, 2024

Re: Feed It Forward Donation

This is to inform the board of School Trustees that in the Month of December we had 2 donations made to our Food Service – Feed It Forward Program. The amount totaled \$1,200.00 (\$700.00 from Boone Grove Christian Church and \$500.00 from Mr. Carl Virgo.)

CB
1/2/25

BOONE GROVE HIGH SCHOOL

260 South 500 West, Valparaiso, IN 46385

(219) 476-3455

(219) 306-8600

Fax: (219) 306-8659

Clay Corman, Principal

James Rosinia, Associate Principal

To: Board of School Trustees

From: Mr. Clay Corman

Re: Field Trip Approval

Date: December 20, 2024

RECEIVED
DEC 23 2024
Porter Township
School Corporation

This letter is to request permission for an overnight field trip for the Drama Club to participate in the Indiana State Thespians Conference at Avon High School in Avon, IN on January 24-26, 2025. The Drama Club has earned a spot to compete at the state level with their rendition of "A Mid-Summer Night's Dream". They will also attend workshops to continue to improve their stage presence.

Thank you,



Clay Corman
Principal

Boone Grove High School

Phone: 219-476-3455

Fax: 219-306-8659

Clay.Corman@ptsc.k12.in.us

VB5

PORTER TOWNSHIP SCHOOL CORPORATION

248 South 500 West
Valparaiso, Indiana 46385

Date Submitted 12/20/24

FIELD TRIP REQUEST

1. Teacher Drama Director Stacy Davis Building High School
 Departure Time 12:00 (noon) ^{& preferred given the information} Arrival Time 3:00 pm ^{currently; possible latest leave time is 2 pm}
 Grade / Subject(s) 9-12

I need a Substitute - Yes ☐ No ☒

2. Proposed Activity: Indiana Thespians State Conference

3. Date(s) of proposed activity: 1/24 - 1/26

Check all that are appropriate

- ☐ Cafeteria notified in writing one week in advance
- ☒ A notice (one week in advance) of students participating was given to all affected teachers
- ☒ Permission slips filled out by all students and on file in the office
- ☒ Specific apparel to be worn by students
- ☒ Chaperon List (one for each ten students) submitted to Principal one week before activity

4. If chaperons cannot be provided, the Field Trip will be cancelled, unless waived by the Building Principal

5. (a) List your objectives (you may attached an additional sheet if necessary)

- To compete with all the Troupes that won
- regionals. TO hopefully Advance to the

Explain (b) How the objectives of this trip correlate with the Indiana Academic Standards National level.
 (you may attached an additional sheet if necessary)

By fostering skills in communication, collaboration, and critical thinking. These Experiences cultivate well-rounded learners and align with the academic goals of preparing students for success in both creative and professional environments.

6. Number of students involved: 21

7. Approval:

Principal [Signature] Date 12/20/24
 Transportation [Signature] Date _____
 Superintendent [Signature] Date _____

Costs: Admission fees, parking fees, toll fees and bus driver cost is the total cost. Please see Building Administrator for current driver rates.
NOTE: Tolls, parking and others fees must be paid in cash by the person(s) in charge of the field trip, the driver is not responsible for these costs. Deposit all money with school treasurer. Expense checks will be written from this account.

* need 2 wolfie Buses

PORTER TOWNSHIP SCHOOL CORPORATION
REQUEST FOR TRANSPORTATION

1/24-1/26
Date of Trip _____ Grade of Class Drama Club
Leave From B.G.H.S. ^{location} _____ Departure Time 12:00 (NOON)
Return to B.G.H.S. ^{school} _____ Return Time 4:00 (pm)
Destination AVON High School (7575 E County Rd 150 S. AVON, IN)
Address _____
Number of Students 21 ^{Drama Director} Name of Teacher(s) in charge Stacy Davis
Number of Adults 2 (List to be submitted to Building Principal) → Stacy Davis
Amanda Andrews

REGULATIONS - FIELD TRIPS

1. All trips must have the approval of the building principal and transportation director prior to being presented to the superintendent for final approval.
2. Educational trips on school days should originate and terminate during regular school hours, if possible. Trips on Friday or the day preceding a vacation should be avoided. High school field trips should not be scheduled the last two weeks before finals.
3. The teachers' responsibility during the field trip is the same as in the classroom and teachers should provide the same degree of supervision. Teachers are also responsible for discipline on the bus.
4. The cafeteria and other teachers should be notified, in writing, one week prior to the trip if the students will not be eating at school or attending class.
5. Students are not permitted to eat or drink on the bus. Sponsors are responsible for making the necessary lunch arrangements, which should be indicated on the itinerary, and must remain with the students at lunch.
6. The bus will not start a trip without an authorized sponsor to ride the bus. Under unusual circumstance, the superintendent may approve the use of a non-certified adult chaperone in one bus provided the certified person in charge of the trip is ultimately responsible for the conduct of all students involved.
7. If the trip is canceled, you must notify the transportation director immediately.
8. The transportation director will notify the sponsor/teacher that a bus driver has been notified as soon as possible.
9. Itinerary will not be changed unless it is an emergency and the transportation director or the superintendent is notified and change approved.

Transportation Director _____ Date _____

Transportation Pending _____

Driver(s) _____ Bus or Van number _____
Driver(s) _____ Bus or Van number _____

IP Tracker



Porter Township School Corporation Fundraising Application

Per SBOA, individual school organizations or functions may conduct selling activities on not more than 30 separate days during a school year. All fundraisers must be board approved prior to conducting the fundraiser. Applications must be submitted at least 10 days prior to a board meeting to be approved. A Summary Collection Form SA-8 must be completed and submitted with fundraiser proceeds for deposit. Upon approval, a Facility Request Form must be submitted if applicable.

Name of Organization: Blast Fundraising (Boys + Girls Track)

Sponsor / Individual in Charge: John Chart / Tom Trapasso

Fundraiser Dates: From: 2/18/25 To: 3/18/25 Total Number of Days: 30

Fundraiser Details: Online Fundraising

Where: BGHS/online Cost of Items Sold: None Goal: \$10,000

Use of Money: Equipment / clothing

Vendor Name: Blast Fundraising

Vendor Address: 600 W Santa Ana Blvd Ste 705 Santa Ana, CA 92701

Needs: Money Bag ☐ Tickets ☐

Sponsor Signature: [Signature] Date: 12/20/24

OFFICE USE ONLY

Does this fundraiser involve the sale of foods and/or beverages during the school day? YES ☐ NO ☐

**If yes, Director of Food Service must also approve fundraiser*

PRINCIPAL / ASSISTANT PRINCIPAL APPROVAL:

ATHLETIC DIRECTOR APPROVAL:

DIRECTOR OF FOOD SERVICE APPROVAL:

SCHOOL BOARD APPROVAL:

RECEIVED

DEC 23 2024

Porter Township
School Corporation

DATE: [Signature]

DATE: 12/20/24

DATE: _____

DATE: _____

VBS