

Minutes of the Regular School Board Meeting, Porter Township School Corporation Board of School Trustees
July 14, 2023 | 7:00 am CST

Board Members Present: Dr. Natalie Wargo, Lilann Sgouros, Mary Harlow, Laura Chavez, Eric McGinty
Staff Members Present: Dr. Stacey Schmidt, Superintendent, and Cheryl Zic, Attorney
There were no community members in attendance.

1. **Call to Order – Dr. Wargo, President, 7:00 am CST**
 - a. **Pledge of Allegiance**
2. **Agenda Adjustments – Dr. Schmidt | There were no agenda adjustments**
3. **Public Comment | There were no public comments**
4. **Consent Agenda – Dr. Schmidt**
 - a. **Personnel Report**
 - b. **Board Minutes for June 8, 2023 6:30 pm Regular Board Meeting**
 - c. **Payroll and Claim Dockets**

Dr. Schmidt recommended approval of the items on the consent agenda as presented in the board packet. A motion was made by Mary Harlow, seconded by Eric McGinty, to approve the consent agenda as presented. The motion carried 5-0.

5. **Financial Report – Dr. Schmidt**
 - a. **Financial Summary**
 - b. **Fund Report**
 - c. **Investment Report**
 - d. **Monthly Fund Transfer Report**



6. **Business – Dr. Schmidt**
 - a. **Approve Purdue University Northwest Partnership MOU**

Dr. Schmidt recommended approval of the Purdue University Northwest MOU, supporting universities and their students, as well as PTSC. A motion to accept was made by Eric McGinty, seconded by Laura Chavez. There was no discussion and the motion carried 5-0
 - b. **Approve Valparaiso University MOU**

Similar to the PNW MOU, Dr. Schmidt recommended approval of the Valparaiso University MOU. A motion to accept was made by Lilann Sgouros, seconded by Mary Harlow. There was no discussion and the motion carried 5-0.
 - c. **Accept Transfer Students for 2023-2024 School Year**

One student has met all qualifications for transfer and has been accepted. Dr. Schmidt recommended acceptance of the transfer student. A motion to accept was made by Lilann Sgouros, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.
 - d. **Approve Teacher Evaluation Plan**

As required by the state, this plan is presented annually for approval. There is an addition to the rubric to address compliance regarding writing legal documents and IEPs, added in collaboration with PTSC Special Education teachers and Teacher's Association. Dr. Schmidt recommended approval of the Teacher Evaluation Plan. A motion to accept was made by

Laura Chavez, seconded by Lilann Sgouros. There was no discussion and the motion carried 5-0.

e. Approve Porter County Sheriff's MOU

This MOU reflects our full-time SRO that we are bringing on staff only, not our rotating staff, for which we already have a standing MOU with the Porter County Sheriff's Department. Dr. Schmidt recommended approval of the MOU. A motion to approve was made by Mary Harlow, seconded by Eric McGinty. Laura Chavez abstained from the vote due to conflict of interest. The motion carried 4-0.

f. Approve 2nd Reading of 2023-2024 District Student Handbook Revisions

Dr. Schmidt called attention to one additional revision at the Middle School level regarding athletic eligibility, made after discussions with stakeholders. Grades will be reviewed differently, with a goal on being student-centered and helping students as they're figuring out classes and eligibility for the first time at a young developmental age. PTSC believes this is a positive step for our school, as extra-curricular opportunities provide students the chance to build positive relationships with individuals outside of their families. Dr. Schmidt recommended approval of the 2nd reading of the 23-24 Student Handbook. A motion to approve was made by Eric McGinty, seconded by Laura Chavez. There was no discussion and the motion carried 5-0.

g. Approve 2nd Reading of Classified Employee Handbook Revisions

Dr. Schmidt recommended approval of the 2nd reading of the Classified Employee Handbook. A motion to approve was made by Mary Harlow, seconded by Eric McGinty. There was no discussion and the motion carried 5-0.

h. Approve 2nd Reading and Adoption of the following New Board Bylaws, Board Bylaw Revisions, New Board Policies, or Board Policy Revisions:

- Revised Board Bylaw #0142 – Election and Eligibility to Serve
- Revised Bylaw #0142.1 – Term
- Revised Bylaw #0142.2 – Oath
- Revised Bylaw #0142.3 – Vacancies and Appointment of Board Members
- Revised Bylaw #0144.2 – Board Member Ethics
- Revised Bylaw #0152 – Officers
- New Board Policy #1213.01 – Staff-Student Relations
- New Board Policy #1425 – Nursing Mothers
- Revised Board Policy #1615 – Tobacco Use Prevention
- Revised Board Policy #2461 – Recording of IEP Team Meetings/Case Conferences
- New Board Policy #3213.01 – Staff-Student Relations
- Revised Board Policy #3215 – Tobacco Use Prevention
- New Board Policy #3231 – Outside Activities of Staff
- Revised Board Policy #3362.01 – Threatening and/or Intimidating Behavior Toward Staff Members
- New Board Policy #3425 – Nursing Mothers
- Revised Board Policy #4120 – Employment of Support Staff
- New Board Policy #4213.01 – Staff-Student Relations
- Revised Board Policy #4215 – Tobacco Use Prevention
- Revised Board Policy #4362.01 – Threatening and/or Intimidating Behavior Toward Staff Members
- Revised Board Policy #4425 – Nursing Mothers
- Revised Board Policy #5512 – Tobacco Use Prevention
- Revised Board Policy #5517 – Anti-Harassment

- Revised Board Policy #5517.01 - Bullying
- Revised Board Policy #5771 – Search and Seizure
- Revised Board Policy #6250 – Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership
- Revised Board Policy #6325 – Procurement - Federal Grants/Funds
- Revised Board Policy #6550 – Travel Payment and Reimbursement/Relocation Costs
- Revised Board Policy #7434 – Use of Tobacco on School Property
- Revised Board Policy #7440 – Facility Security Program
- Revised Board Policy #7540.02 – Web Accessibility, Content, Apps, and Services
- Revised Board Policy #8451- Pediculosis (Head Lice)
- Revised Board Policy #8500 – Food Service Program
- Revised Board Policy #8510 – Wellness

Dr. Schmidt said she would be happy to answer any questions regarding the bylaws and policies listed above. There were no questions. A motion to approve was made by Lilann Sgouros, seconded by Laura Chavez. The motion carried 5-0.

7. Superintendent Report – Dr. Schmidt

Dr. Schmidt thanked the board for their flexibility in changing the meeting day/time this month. Dr. Schmidt reported on her week spent in DC, hearing from high-level policy groups who are creating laws for our country, trying to impact positive change. Dr. Schmidt was able to meet with 7 lawmakers in 6 meetings, making Indiana proud. It was an enjoyable and insightful few days. Dr. Schmidt brought some material back for the board to review from AASA, regarding topics important to them.

Dr. Schmidt provided an update on the new BGHS athletic complex. We are unsure if the complex will be completed prior to the 1st football game, and therefore, are working on having a sufficient back up plan in place.

Beginning in August, the regular board meeting time will shift from 6:30 pm to 5:00 pm

8. Adjournment – 7:12 am CST

A motion to adjourn the meeting was made by Mary Harlow, seconded by Lilann Sgouros. The motion carried 5-0.