

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Dr. Natalie Wargo, President – 6:30 p.m.

- A. Pledge of Allegiance**
- B. Welcome Visitors**

Board members present: Dr. Natalie Wargo, Mrs. Lilann Sgouros, Mrs. Mary Harlow and Mr. Eric McGinty. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; and Mrs. Kathleen Smith, CFO/Corporation Treasurer. Mrs. Laura Chavez, Atty. Cheryl Zic and Mrs. Linda Dusek were absent. There was no audience and no officer present.

2. AGENDA ADJUSTMENTS – Dr. Schmidt – None

3. 1028 HEARING ON CAMPUS IMPROVEMENTS - Dr. Schmidt

A. Open Hearing – Overview

Dr. Schmidt opened the 1028 Hearing on Campus Improvements.

B. Presentation

Dr. Schmidt said a 1028 Hearing is required anytime there is a consideration to borrow money for campus improvements. Dr. Schmidt said dollars most recently acquired were used to add fiber at the high school and the middle school, stage lighting and sound, new carpeting in band, choir and library and software upgrades throughout the district. There is a deficit in our capital projects fund and we have some additional needs required to maintain our facilities. Additional needs include the theater stage rigging work at the high school and the middle school, a new theatre curtain at the high school, new seal coating for parking lots at all buildings, new resurfacing the tennis courts at the high school, and all schools need fencing work, sidewalk repairs, equipment and storage space, and additional campus improvements. As we consider a \$3,000,000 bond, we are looking at having \$2,850,000 available for project costs and approximately \$150,000 for cost of issuance. Dr. Schmidt shared the plan for bonds and consistently maintaining tax neutrality.

C. Public Comment

Dr. Schmidt noted that since there was nobody in attendance in the audience, no requests to speak were heard.

D. Close Hearing

Dr. Schmidt closed the 1028 Hearing on campus improvements.

4. PUBLIC PARTICIPATION - None

5. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report**
- B. Board Minutes**
- C. Payroll and Claim Dockets**

Dr. Schmidt recommended approval of the consent agenda consisting of payroll and claim dockets, approval of the minutes of the Regular School Board Meeting held on Thursday, May 11, 2023 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches.

	Name	Position	Location	Effective Date
CERTIFIED APPOINTMENT:	BONTRAGER, Rachel	First Grade Teacher	PLE	08/14/2023
	BOONE, Matthew	Dean of Students	BGMS	07/01/2023
	HALL, Gina	School Nurse	BGHS	08/14/2023
	HILL, London	Voluntary Transfer from First Grade Teacher to Special Education Preschool Teacher	PLE	2023-2024 School Year
CLASSIFIED APPOINTMENT:	BULT, Linda	Part-Time HR Coordinator/ Custodian	Central Office	06/12/2023
CLASSIFIED POSITION CHANGE:	SCOTT, Laura	Full-Time Executive Assistant	Central Office	06/12/2023
CERTIFIED ECA APPOINTMENT:	JANESHESKI, Troy	HS Spell Bowl Sponsor	BGHS	2023-2024 School Year
	OTERO, Sarah	JV Softball Head Coach	BGHS	2022-2023 School Year
	RYZEWSKI, Hannah	Varsity Girls' Basketball Coach	BGHS	2023-2024 School Year
CLASSIFIED ECA APPOINTMENT:	SACO, Melissa	JV Girls' Basketball Coach	BGHS	2023-2024 School Year
	BIRCHER, Jacob	Varsity Girls' Soccer Head Coach	BGHS	2023-2024 School Year
	HOOVER, Doug	Varsity Baseball Head Coach	BGHS	2022-2023 School Year

PTSC
BOARD APPROVED
DATE 7-14-23

	STEINHILBER, John	Varsity Baseball Assistant Coach	BGHS	2022-2023 School Year
	TORRES, Jorge	Varsity Girls' Soccer Volunteer Assistant	BGHS	2023-2024 School Year
CLASSIFIED REQUEST FOR LEAVE OF ABSENCE:	KRAUSE, Karen	High School Guidance Secretary – Request for Leave of Absence	BGHS	5/29/2023-07/31/2023
	KRYGOWSKI, Caitlynn	Floating Substitute Teacher – Request for Leave of Absence	PLE	08/16/2023-10/13/2023
CLASSIFIED REQUEST FOR UNPAID DAYS:	SANCHEZ, Shyanna	Teacher Aide – Request for 3 unpaid days	PLE	05/03/2023, 5/04/2023 and 05/05/2023
CERTIFIED RESIGNATION:	ASHBROOKS, Allison	HS Art Teacher, Art Department Head, HS Art Club Sponsor and GSA Club Sponsor	BGHS	05/25/2023
CERTIFIED RESIGNATION:	BOONE, Matthew	CTE Criminal Justice Instructor	BGHS	05/25/2023
CLASSIFIED RETIREMENT REQUEST:	DUSEK, Linda	Secretary to the Superintendent	Central Office	07/07/2023
CLASSIFIED RESIGNATION:	HOVANEK, Brian	Maintenance Worker	PTSC	05/11/2023
	HARKER, Denise	Cafeteria Worker	PTSC	05/24/2023
CERTIFIED ECA RESIGNATION:	RYZEWSKI, Hannah	C-Team Girls' Basketball Coach and 6 th Grade Girls' Basketball Coach	BGHS	05/02/2023
CLASSIFIED ECA RESIGNATION:	SACO, Melissa	7 th Grade Boys' Basketball and 7 th Grade Girls' Basketball Coach	BGMS	05/02/2023
	SACO, Melissa	MS Boys' Track Coach	BGMS	05/22/2023
REQUEST FOR A RATE OF PAY INCREASE:	RN Substitute Nurses	Hourly Rate of Pay Increase for RN Substitute Nurses Only	PTSC	2023-2024 School Year

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on May 11, 2023 at 6:30p.m. and approval of the items listed on the Personnel Report, waiving the readings, and pending clear background searches; seconded by Mr. McGinty. Motion carried 4-0.

6. FINANCIAL REPORT – Mrs. Smith

- A. Financial Summary
- B. Fund Report
- C. Investment Report
- D. Monthly Funds Transfer

Mrs. Smith referred to the financial summary, the fund report, the investment report and the monthly funds transfer report provided in the board packet and asked for questions from the board. No questions were heard.

7. BUSINESS

A. Adopt Resolution #0623-285 – Porter Township School Corporation Certificates of Deposit and/or TrustIndiana Investments – Mrs. Smith

Mrs. Smith recommended adoption of Resolution #0623-285 – Porter Township School Corporation Certificates of Deposit and/or TrustIndiana Investments. Mrs. Smith said this resolution is passed every two years and allows engagement in TrustIndiana for some added interest and opportunities to invest in certificates of deposits. Mr. McGinty made a motion to adopt Resolution #0623-285 – Porter Township School Corporation Certificates of Deposit and/or TrustIndiana Investments as recommended by Mrs. Smith and as provided in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

B. Adopt Resolution #0623-286 – Project Resolution – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0623-286 – Project Resolution which establishes the estimated costs of the project, the tax impact and the timing of the impact. Mrs. Sgouros made a motion to adopt Resolution #0623-286 – Project Resolution as provided in the board and recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

C. Adopt Resolution #0623-287 – Preliminary Bond Resolution – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0623-287 – Preliminary Bond Resolution as provided in the board packet. Dr. Schmidt said this resolution establishes the maximum amount to be borrowed, the maximum term of repayment and the maximum interest rate. Mrs. Harlow made a motion to adopt Resolution #0623-287 – Preliminary Bond Resolution as recommended by Dr. Schmidt and as provided in the board packet; motion seconded by Mrs. Sgouros. Motion carried 4-0.

D. Adopt Resolution #0623-288 – Declaration of Official Intent to Reimburse Expenditures – Dr. Schmidt

Dr. Schmidt recommended adoption of Resolution #0623-288 – Declaration of Official Intent to Reimburse Expenditures as provided in the board packet. Dr. Schmidt explained that there can be preliminary costs related to the project in advance of receiving bond proceeds after the closing. The Internal Revenue Service requires that a school corporation declare its official intent to reimburse as documented in this resolution in order to reserve this ability to reimburse. Mrs. Sgouros made a motion to adopt Resolution #0623-288 – Declaration of Official Intent to Reimburse Expenditures as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mr. McGinty. Motion carried 4-0.

E. Approve Textbook Rental Fees – Dr. Schmidt

Dr. Schmidt recommended approval of student textbook rental costs for the 2023-2024 school year as provided in the board packet. Dr. Schmidt said the state legislature recently passed a new bill regarding new funding for textbook rental costs which states that public schools can no longer charge for textbook rental. The state is requesting data indicating the amount each district will expend for all textbook rental. Approval of 2023-24 textbook rental will be used to provide the requested data to the state. Mrs. Harlow made a motion to approve student textbook rental for the 2023-2024 school year as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mr. McGinty. Motion carried 4-0.

F. Approve Transition to Teaching Agreement – Dr. Schmidt

Dr. Schmidt recommended approval of the Transition to Teaching Agreement with Trine University for Elementary (K-6) and Secondary (5-12) which is a 10-month program designed to help individuals obtain licensure to teach in a 10-month program. Mrs. Sgouros made a motion to approve the Transition to Teaching Agreement with Trine University for Elementary (K-6) and Secondary (5-12) as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

G. Accept Transfer Students – Dr. Schmidt

Dr. Schmidt recommended acceptance of the new transfer students for 2023-2024 as listed in the board packet. Dr. Schmidt noted that all applications have been reviewed and all of the applicants have met the criteria to qualify as transfer students to the district. Mr. McGinty made a motion to accept the new transfer students for the 2023-2024 school year as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

H. Approve Price Increases for 2023-2024 Student/Adult Lunches – Dr. Schmidt

Dr. Schmidt requested approval of the recommendation from the Food Service Director for price increases for student and adult lunches for the 2023-2024 school year. Mrs. Harlow made a motion to approve price increases for student and adult lunches for 2023-2024 as requested by Dr. Schmidt; seconded by Mr. McGinty. Motion carried 4-0.

I. Approve 2023-2024 Food Service Vendor Procurements – Dr. Schmidt

Dr. Schmidt requested approval of the recommendation from the Food Service Director for Food Service Vendor Procurements for the 2023-2024 school year as provided in the board packet. Mr. McGinty made a motion to approve the Food Service Vendor Procurements recommendations for the 2023-2024 school year and as provided by the Food Service Director in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

J. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraisers provided in the board packet. Mrs. Sgouros made a motion to approve the fundraisers as provided in the board packet and as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

K. Accept Donation – Dr. Schmidt

Dr. Schmidt recommended acceptance of a large donation of books for the BGHS Media Center from Mrs. Kathy Sherman as listed in the board packet. Mrs. Harlow made a motion to graciously accept the donation of books from Mrs. Sherman for the BGHS Media Center as listed in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

L. ESSER Update – Dr. Schmidt

Dr. Schmidt presented an update on ESSER funding and reviewed our Continue to Learn Plan.

M. Approve First Reading of 2023-2024 District Student Handbook Revisions – Mr. Parrish

Mr. Parrish recommended approval of the first reading of the 2023-2024 District Student Handbook Revisions as provided in the board packet and answered questions from the board. Mr. McGinty made a motion to approve the first reading of the 2023-2024 District Student Handbook Revisions as presented in the board packet and recommended by Mr. Parrish; seconded by Mrs. Sgouros. Motion carried 4-0.

N. Approve First Reading of Classified Employee Handbook Revisions – Mr. Parrish

Mr. Parrish recommended approval of the first reading of the Classified Employee Handbook Revisions as presented in the board packet. Mrs. Harlow made a motion to approve the first reading of the 2023-2024 District Student Handbook Revisions as presented in the board packet and recommended by Mr. Parrish; seconded by Mr. McGinty. Motion carried 4-0.

O. Approve the First Reading of the Following New Board Bylaws, Board Bylaw Revisions, New Board Policies or Board Policy Revisions: Revised Board Bylaw #0142 – Election and Eligibility to Serve; Revised Bylaw #0142.1 – Term; Revised Bylaw #0142.2 – Oath; Revised Bylaw #0142.3 – Vacancies and Appointment of Board Members; Revised Bylaw #0144.2 – Board Member Ethics; Revised Bylaw #0152 – Officers; New Board Policy #1213.01 – Staff-Student Relations; New Board Policy #1425 – Nursing Mothers; Revised Board Policy #1615 – Tobacco Use Prevention; Revised Board Policy #2461 – Recording of IEP Team Meetings/Case Conferences; New Board Policy #3213.01 – Staff-Student Relations; Revised Board Policy #3215 – Tobacco Use Prevention; New Board Policy #3231 – Outside Activities of Staff; Revised Board Policy #3362.01 – Threatening and/or Intimidating Behavior Toward Staff Members; New Board Policy #3425 – Nursing Mothers; Revised Board Policy #4120 – Employment of Support Staff; New Board Policy #4213.01 – Staff-Student Relations; Revised Board Policy #4215 – Tobacco Use Prevention; Revised Board Policy #4362.01 – Threatening and/or Intimidating Behavior Toward Staff Members; Revised Board Policy #4425 – Nursing Mothers; Revised Board Policy #5512

- Tobacco Use Prevention; Revised Board Policy #5517 – Anti-Harassment; Revised Board Policy #5517.01 – Bullying; Revised Board Policy #5771 – Search and Seizure; Revised Board Policy #6250 – Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership; Revised Board Policy #6325 – Procurement - Federal Grants/Funds; Revised Board Policy #6550 – Travel Payment and Reimbursement/Relocation Costs; Revised Board Policy #7434 – Use of Tobacco on School Property; Revised Board Policy #7440 – Facility Security Program; Revised Board Policy #7540.02 – Web Accessibility, Content, Apps, and Services; Revised Board Policy #8451- Pediculosis (Head Lice); Revised Board Policy #8500 – Food Service Program; Revised Board Policy #8510 – Wellness – Mr. Parrish

Mr. Parrish recommended approval of the first reading of the new board bylaws, board bylaw revisions, new board policies and board policy revisions as listed on the agenda and as provided in the board packet, waiving the reading. Mrs. Sgouros made a motion to approve the first reading of the new board bylaws, board bylaw revisions, new board policies and board policy revisions as listed on the agenda and as provided in the board packet as recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

8. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish said we had a good end to our school year and high school graduation went well. Mr. Parrish said the HR Department has been doing a great job taking care of onboarding new special education employees coming into the district next school year. Mr. Parrish said the custodians are working hard in the buildings with summer cleaning duties, shampooing carpets, waxing floors and maintaining the buildings. Mr. Parrish said work is underway on new staff orientation coming up in August.

9. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt wished a Happy Birthday to Dr. Wargo. Dr. Schmidt gave a presentation on the progress of the building project at the high school. Dr. Schmidt said the DOE has been in the process of streamlining standards and the revised standards have been released. Dr. Schmidt gave a presentation on the new standards and answered questions from the board.

10. ADJOURNMENT – 7:19 p.m.

Mrs. Harlow made a motion to adjourn the meeting; seconded by Mr. McGinty. Motion carried 4-0. Meeting adjourned at 7:19 p.m.