

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 9-8-2022

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Dr. Natalie Wargo, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present: Dr. Natalie Wargo, Mrs., Mrs. Lilann Sgouros and Mrs. Mary Harlow; Ms. Johanna Williams and Mrs. Laura Chavez was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Mrs. Kathleen Smith, and Deputy Treasurer, Mrs. Linda Bult. There was four (4) present in the audience.

2. **AGENDA ADJUSTMENTS** – Dr. Schmidt - None

3. **PUBLIC COMMENT** - None

4. **CONSENT AGENDA** – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, July 14, 2022 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	Name	Position	Location	Effective Date
CERTIFIED APPOINTMENTS:	DRAVES, Jennifer	6 th Grade English/Social Studies Teacher	BGMS	08/08/2022
	FORTENBERRY, William	Social Studies Teacher	BGHS	08/08/2022
	KRAUS, Kelly	8 th Grade Math Teacher	BGMS	08/08/2022
	MENDOZA, Fredrick	World Language Teacher	BGHS	08/08/2022
	WILLIAMS, Karen	8 th Grade Reading Teacher	BGMS	08/08/2022
	WOTHERSPOON, Jessica	Assistant Principal	BGMS	08/22/2022
	DANFORD, Dawn	7 th Grade Math Long Term Substitute	BGMS	09/06/2022
CLASSIFIED APPOINTMENTS:	BATSON, Samantha	Cook - Cafeteria	PLE	08/08/2022
	GLISK, Kimberly	ISS/Study Hall Supervisor	BGMS	08/10/2022
	HARKER, Denise	Cafeteria Worker	BG Complex	08/17/2022
	KIGER, Lisa	PTSC Director of Nursing	BGMS	07/27/2022
	MOSHER, Jennifer	School Nurse	BGHS	08/10/2022
	PARKS, Sharon	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	RAINFORD, Shelley	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	SCHACKI, Alexis	Teacher Aide/Lunchroom Aide	PLE	08/12/2022
	CARPENTER, Kim	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	RAYMOND, Andrea	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	SANCHEZ, Shyanna	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	PLUMMER, Sandra	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	DAVIS, Debbie	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	WALSH, Cheryl	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	STRASBURG, Jennifer	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	KUSBEL, Elizabeth	Teacher Aide/Lunchroom Aide	PLE	08/10/2022
	KENEVAN, JENNIFER	Teacher Aide/Lunchroom Aide	PLE	08/16/2022
	KRYGOWSKI, CAITLYN	Floating Substitute/Aide	PLE	08/16/22
CERTIFIED ECA POSITIONS:	BOONE, Matthew	MS Head Football Head Coach	BGMS	08/01/2022-10/31/2022
	FORTENBERRY, William	Varsity Boys' Soccer Volunteer Assistant Coach	BGHS	08/10/2022-10/29/2022
	OTERO, Sarah	JV Girls' Volleyball Head Coach	BGHS	08/01/2022-11/05/2022
	SHERWIN, Brian	Varsity Boys' Soccer Head Coach	BGHS	08/01/2022-10/29/2022
	HAMILL, Samantha	4 th Grade Spell Bowl Coach	BGE	08/01/22-05/20/22
	HAMILL, Samantha	5 th Grade Spell Bowl Coach	BGE	08/01/22-05/20/22
	HAMILL, Samantha	Student Council Sponsor	BGE	08/01/22-05/20/22
	HOLLAND, Wendy	4 th Grade Math Bowl Coach	BGE	08/01/22-05/20/22
	HOLLAND, Wendy	5 th Grade Math Bowl Coach	BGE	08/01/22-05/20/22

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
	RIPPE, Carrie	Science Bowl Coach	BGE	08/01/22-05/20/22
	HINCHLEY, Holly	Choir	BGE	08/01/22-05/20/22
	BOYER, Jeremy	Art Club	BGE	08/01/22-05/20/22
CLASSIFIED ECA POSITIONS:	BABCOCK, Larry	Varsity Girls' Volleyball Head Coach	BGHS	08/01/2022-11/05/2022
	BURBRIDGE, Brook	Varsity Girls' Soccer Volunteer Assistant Coach	BGHS	08/03/2022-10/31/2022
	FLESVIG, Lori	Boys' & Girls' Cross Country Head Coach	BGHS	08/01/2022-10/29/2022
	HURST, Darrick	Varsity Girls' Volleyball Volunteer Assistant Coach	BGHS	08/03/2022-10/31/2022
	KARSON, John	Varsity Boys' Soccer Volunteer Assistant Coach	BGHS	08/01/2022-10/29/2022
	KEENAN, Terry	Varsity Girls' Soccer Volunteer Assistant Coach	BGHS	08/03/2022-10/29/2022
	KUKULSKI, Austin	Varsity Football Volunteer Assistant Coach	BGHS	08/01/2022-11/25/2022
	ORAL, Caleb	JV Boys' Volleyball Head Coach	BGHS	08/01/2022-09/29/2022
	PEREZ, Marco	JV Boys' Soccer Head Coach	BGHS	08/01/2022-10/14/2022
	SEYDEL, Ryan	Varsity Football Assistant Coach	BGHS	08/01/2022-11/25/2022
	WARGO, Jason	Varsity Girls' Volleyball Volunteer Assistant Coach	BGHS	08/01/2022-11/05/2022
	BROTON, Lisa	Yearbook Sponsor	BGE	08/08/2022-05/20/22
CERTIFIED ECA RESIGNATION:	PETERSON, Shana	Spell Bowl Sponsor	BGE	07/27/2022
CERTIFIED – LEAVE OF ABSENCE REQUEST:	Welbourne-Swetalla, Athena	Choir Director - Request for Leave of Absence for eight (8) weeks	BGMS/BGHS	Beginning Approx. 10/12/2022 for eight (8) weeks
CERTIFIED RESIGNATIONS:	DEXTER, Autumn	Guidance Counselor	BGMS	08/19/2022
	WENTZ, Aimee	8 th Grade Math Teacher	BGMS	07/22/2022
	YOUNG, Timothy	Social Studies Teacher	BGHS	07/27/2022
CLASSIFIED RESIGNATION:	SRNEC, Jamie	Director of Nursing	PTSC	07/19/2022
CLASSIFIED REQUEST FOR UNPAID DAYS:	VALE, Angela	Business Office Assistant - request for two (2) unpaid days	Central Office	09/29/2022-09/30/2022

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, July 14, 2022 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Sgouros. Motion carried 3-0.

5. FINANCIAL REPORT

A. Financial Summary

B. Fund Report

Mrs. Smith reported that the new financial summary and fund report are provided in the board packet and asked for questions from the board; no questions were heard.

C. Budget Workshop

Mrs. Smith said after receiving permission from the board tonight to advertise the budget, the budget will be uploaded to Gateway and posted on the district's webpage on August 29. The budget hearing will be held at the board meeting on September 8 and a recommendation for adoption of the budget will be brought to the October board meeting. Mrs. Smith then gave a presentation on the proposed budget for 2023 and asked for questions from the board; no questions were heard.

6. BUSINESS

A. Gibraltar Update – Dr. Schmidt

Mr. Jim Thompson and Mr. Joe Briggs from Gibraltar provided an update on the high school project and answered questions from the Board.

B. Approve Gibraltar Contract – Dr. Schmidt

Dr. Schmidt said we have been working on the project timeline and recommended approval of the Gibraltar contract as provided in the board packet. Mrs. Sgouros made a motion to approve the Gibraltar contract as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mrs. Harlow. Motion carried 3-0.

C. Adopt Resolution #0822-272 – Resolution Approving Form of Ninth Amendment to Lease–Mrs. Smith
Mr. Jim Elizondo of Stifel, Nicolaus & Company, Inc. gave a financial presentation discussing refunding bonds to maintain an overall tax neutral rate for the Budget 2023. This refunding will also save the corporation debt interest. Mrs. Smith made a motion to adopt Resolution #0822-272 approving form of the ninth amendment to lease as provided in the board packet. Mrs. Harlow made a motion to adopt Resolution #0822-272 approving form of the ninth amendment to lease as recommended by Mrs. Smith; seconded by Mrs. Sgouros. Motion carried 3-0.

D. Permission to Advertise 2023 Budget – Mrs. Smith

Mrs. Smith said after her presentation on the proposed 2023 budget, it is now time to request permission to advertise the 2023 budget. Mrs. Sgouros made a motion to grant permission for Mrs. Smith to advertise the 2023 budget; seconded by Mrs. Harlow. Motion carried 3-0.

E. Permission to Create Three (3) New ECA Funds for BGHS – Mrs. Smith

Mrs. Smith requested permission to create the following three (3) new ECA funds for BGHS: The Class of 2026, Criminal Justice and Early Childhood Education. Mrs. Harlow made a motion to grant permission to create the three (3) new ECA Funds for BGHS: The Class of 2026, Criminal Justice and Early Childhood Education as requested by Mrs. Smith; seconded Mrs. Sgouros. Motion carried 3-0.

F. Permission to Move Food Service Funds into Corporation Funds – Mrs. Smith

Mrs. Smith requested permission to move Food Service Funds into Corporation Funds. Mrs. Smith explained that in the past, Food Service Funds were operated by the Food Service Director. With the installation of our new financial software, we are requesting to move the Food Service Funds into Corporation Funds to allow the Central Office to help free up time for the Food Service Director by controlling these funds for her. Mrs. Sgouros made a motion to grant permission to Mrs. Smith to move Food Service Funds into Corporation Funds as requested; seconded by Mrs. Harlow. Motion carried 3-0.

G. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraisers provided for soccer, baseball and football in the board packet. Mrs. Harlow made a motion to approve the fundraisers as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 3-0.

H. Approve Overnight Field Trip for BGE and Athletic Overnight Field Trips/Events – Dr. Schmidt

Dr. Schmidt requested approval of the overnight Camp Tecumseh field trip request for BGE and a list of possible athletic overnight field trips and events for the 2022-2023 school year as provided in the board packet. Mrs. Sgouros made a motion to approve the overnight Camp Tecumseh field trip for BGE and a list of athletic overnight field trips and events for 2022-2023 school year as provided in the board packet; seconded by Mrs. Harlow. Motion carried 3-0.

I. Accept Transfer Students for the 2022-2023 School Year – Dr. Schmidt

Dr. Schmidt requested acceptance of additional new transfer students for the 2022-2023 school year as presented in the board packet. Mrs. Sgouros made a motion to accept additional new transfer students for the 2022-2023 school year as requested by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 3-0.

J. Recognize the BGMS PTO Club and BGHS Wolfpack Football Club – Dr. Schmidt

Dr. Schmidt requested recognition of the BGMS PTO Club and BGHS Wolfpack Football Club for the 2022-2023 school year as presented in the board packet. Mrs. Harlow made a motion to recognize the BGMS PTO Club and BGHS Wolfpack Football Club for the 2022-2023 school year as provided in the board packet; seconded by Mrs. Sgouros. Motion carried 3-0.

K. Permission to Recycle Outdated Technology Items – Dr. Schmidt

Dr. Schmidt requested permission to recycle the list of outdated technology items provided in the board packet. Mrs. Sgouros made a motion to grant permission to recycle outdated technology items listed in the board packet as requested by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 3-0.

L. Approval of Utility Easement – Dr. Schmidt

Dr. Schmidt said as part of the wastewater plant project, new utilities must be ran to where the new wastewater plant is located just past the soccer field and there is a small easement. Our Facilities Department has worked very carefully to ensure that the easement is aligned so it is not impacting our usefulness of the land. Dr. Schmidt recommended approval of utility easement as needed to provide new utilities to be ran to the new wastewater treatment plant as provided in the board packet and pending any final revision recommendations. Mrs. Harlow made a motion to approve the utility easement as requested by Dr. Schmidt and provided in the board packet; seconded by Mrs. Sgouros. Motion carried 3-0.

M. Re-Adopt Board Policy #3220.01 – Teacher Appreciation Grants – Mr. Parrish

Mr. Parrish recommended the annual Re-Adoption of Board Policy #3220.01 as presented in the board packet. Mrs. Sgouros made a motion to re-adopt Board Policy #3220.01 in regard to Teacher Appreciation Grants; seconded by Mrs. Harlow. Motion carried 3-0.

7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish shared the following updates from the buildings:

BGHS:

- The football season starts tomorrow night,
- Volleyball, Soccer and Cross County opened their seasons with wins!
- Congratulations to Mrs. Wotherspoon for her recent promotion to Assistant Principal at BGMS.
- Special recognition for a sophomore, Judith Jackson, for bringing three dozen Parlor Donuts for the staff to enjoy on the first day of school. This was a very thoughtful act of kindness and the teachers were very appreciative.

BGMS:

- BGMS started Peer Tutors this year. Students will work during their Study Hall helping LRE students. Additionally, National Junior Honor Society will help as Peer Tutors at BGE.

BGE:

- All students are excited to be back and almost 100% attendance at Open House

PLE:

- PLE had 94% attendance at Open House
- Everybody is excited about the new Early Childhood Learning wing at PLE!

8. SUPERINTENDENT REPORT – Dr. Schmidt

- Dr. Schmidt wished a Happy past Birthday to Mary Harlow on August 13th. Additional Happy Birthday wishes to Mr. Parrish today along with Mr. Russell on August 31 and Mr. Rosinia on September 1.
- As advertised, a public meeting with the Association of Porter Township Educators was held on August 8 to receive public comments on teacher contracts as required by the state.
- We are excited to beginning the new school year with the new Early Learning Center at PLE! Dr. Schmidt shared pictures of the upcoming 2027 Class and the new Early Learning Center.
- Dr. Schmidt showed a pictures highlighting new PTSC teaching staff for the 2022-2023 school year.
- Focus this year is on the Wolf Pack and who we are as members of the pack. We have some graduates returning to us and we are welcoming them to the family and helping them to understand what it means to be part of that pack.
- Current student enrollment is 1369. Our numbers went from 88 preschoolers last year to 120 and likely will increase to 130-140 by the end of the year which is why we opened our new early learning center.
- A big difference this year is that we will get 100% of our funding since we do not have any virtual students this year and we have not received any requests for virtual learning
- Great news for PTSC regarding IREAD-3. The state had an 81.6% pass rate on the IREAD for 3rd Graders and PTSC had a pass rate of 96% for 3rd Graders on the IREAD and 4 students who did not pass had good cause exemptions and will not be required to retest.
- The state offered an opportunity to test 2nd Graders for IREAD-3 and 73% of our 2nd graders passed the IREAD-3 and 13% were on track to pass! Additionally the 73% of 2nd graders who did pass the IREAD-3 are not required to retest in 3rd Grade! Great job PLE! Dr. Jenner has a focus on literacy and reading encouraging students to be on track by 3rd Grade to prevent falling behind.

9. ADJOURNMENT 7:38 p.m.

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 3-0. Meeting adjourned at 7:38 p.m.