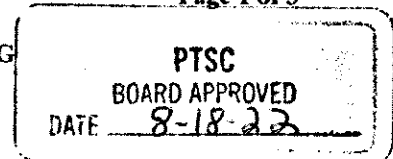


**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**



\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER** – Dr. Natalie Wargo, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Dr. Natalie Wargo, Mrs. Laura Chavez and Mrs. Lilann Sgouros; Ms. Johanna Williams and Mrs. Mary Harlow was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Mrs. Kathleen Smith, Deputy Treasurer, Mrs. Linda Bult and Secretary to the Superintendent, Mrs. Linda Dusek. There was two (2) present in the audience.

**2. AGENDA ADJUSTMENTS** – Dr. Schmidt - None

**3. PUBLIC COMMENT** - None

**4. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, June 9, 2022 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
CERTIFIED VOLUNTARY TRANSFERS:	MILLER, Seth	Transfer from New Horizons Alternative School Instructor at BGHS to Elementary Physical Education Teacher at PLE/BGE	PLE/BGE	08/08/2022
	ATWOOD, Stacey	Transfer from 6 <sup>th</sup> Grade English Teacher to 6 <sup>th</sup> Grade Reading Teacher	BGMS	08/08/2022
CERTIFIED APPOINTMENTS:	PIERCE, Ryleigh	Social Studies Teacher	BGHS	08/08/2022
	JONES, Timothy	Alternative School Instructor for New Horizons Learning Center	BGHS	08/08/2022
CLASSIFIED APPOINTMENTS:	MUES, Matthew	SRO	PTSC	08/10/2022
CERTIFIED ECA APPOINTMENTS:	HILL, Dean	Boys' Varsity Basketball Coach	BGHS	11/07/2022-03/25/2023
	MILLER, Seth	Varsity Football Assistant Coach	BGHS	08/01/2022-11/25/2022
	TRAPANA, Tom	Varsity Football Assistant Coach	BGHS	08/01/2022-11/25/2022
CLASSIFIED ECA APPOINTMENTS:	KUKULSKI, Dan	Varsity Football Assistant Coach	BGHS	08/01/2022-11/25/2022
	COSLET, Michael	Girls' Varsity Basketball Head Coach	BGHS	10/17/2022-02/25/2022
	DIXON, Christine	Boys' Varsity Volleyball Head Coach	BGHS	08/01/2022-10/07/2022
	DIXON, Ed	Boys' Varsity Volleyball Volunteer Assistant Coach	BGHS	08/01/2022-10/07/2022
	BURBRIDGE, Ken	Girls' Varsity Soccer Head Coach	BGHS	08/01/2022-10/29/2022
CERTIFIED - ADDITIONAL DAYS ADDED TO CONTRACT:	MUCHA, Kristin	Director of Early Learning/Administrator – 10 Additional Days added to Contract	PLE	08/05/2022
CERTIFIED RESIGNATIONS:	CORRADO, Kristine	6 <sup>th</sup> Grade Reading Teacher	BGMS	06/21/2022
	SCHEUB, Colin	8 <sup>th</sup> Grade Reading Teacher	BGMS	06/29/2022
	PRATER, Kristine	Spanish Teacher	BGHS	08/08/2022
CLASSIFIED RESIGNATIONS:	HILL, Sara	Cafeteria Worker	BGMS	07/01/2022
CERTIFIED LEAVE OF ABSENCE REQUEST	RYBECKI, Catherine	7 <sup>th</sup> Grade Math Teacher – request for an unpaid leave of absence for up to 12 weeks	BGMS	Beginning Approx. 08/17/2022

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, June 9, 2022 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Sgouros. Motion carried 3-0.

**5. FINANCIAL REPORT****A. Financial Summary****B. Fund Report**

Mrs. Smith reported that the financial software transition has begun this week and is going well so far. Mrs. Smith also reported that the TRECS debt collection system has collected an additional \$2,626 of outstanding debt, totaling up to \$22,000 of outstanding debt collected this year. Mrs. Smith referred to the Financial Summary and Fund Report provided in the board packet and asked for questions from the board; no questions were heard.

**6. BUSINESS****A. ESSER Report – Dr. Schmidt**

Dr. Schmidt said we must provide an ESSER report and a Continue to Learn update every six months to meet state requirements. Dr. Schmidt discussed an updated Continue to Learn Plan noting that screening will continue, we will continue to encourage those who are sick to stay at home if they are sick and we will continue to clean and sanitize our buildings just like we have always done in the past. Dr. Schmidt continued with a presentation discussing how ESSER funds have been used and answered questions from the board.

**B. Approve Contract with Gough, Inc. – Dr. Schmidt**

Dr. Schmidt said the contract with Gough, Inc. for the waste water plant is included in the board packet and recommended approval of the contract. Mrs. Sgouros made a motion to approve the contract with Gough, Inc. as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mrs. Chavez. Motion carried 3-0.

**C. Approve Second Reading of 2022-2023 District Student Handbook Revisions – Dr. Schmidt**

Dr. Schmidt recommended approval of the second reading of the 2022-2023 District Student Handbook revisions as presented in the board packet. Mrs. Chavez made a motion to approve the second reading of the 2022-2023 district student handbook revisions as recommended by Dr. Schmidt and provided in the board packet and to waive the reading; seconded by Mrs. Sgouros. Motion carried 3-0.

**D. Annual Approval of Teacher Evaluation Plan – Dr. Schmidt**

Dr. Schmidt recommended approval of the teacher evaluation plan as provided in the board packet noting that no changes have been made since last year plan. Mrs. Sgouros made a motion to approve the teacher evaluation plan as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mrs. Chavez. Motion carried 3-0.

**E. Accept Transfer Students for the 2022-2023 School Year – Dr. Schmidt**

Dr. Schmidt recommended acceptance of additional transfer students for the 2022-2023 school year as provided in the board packet. Mrs. Chavez made a motion to accept additional transfer students for the 2022-2023 school year as recommended by Dr. Schmidt and provided in the board packet; seconded by Mrs. Sgouros. Motion carried 3-0.

**F. Permission to Publish Annual Financial Report – Mrs. Smith**

Mrs. Smith said all districts are required to publish their Annual Financial Report (AFR) each year by August 15 and requested permission to publish the Annual Financial Report as provided in the board packet. Mrs. Sgouros made a motion to grant permission to publish the Annual Financial Report as requested by Mrs. Smith; seconded by Mrs. Chavez. Motion carried 3-0.

**G. Approve the Second Reading and Adoption of the Following New Board Policy and Board Policy**

**Revisions: Revised Board Policy #0142.3–Vacancies; Revised Board Policy #0167.3–Public Participation at Board Meetings; New Board Policy #1216–Dress and Grooming; Revised Board Policy #1220–Employment of the Superintendent; Revised Board Policy #1520–Employment of Administrators in Addition to the Superintendent; Revised Board Policy #2221–Mandatory Curriculum; Revised Board Policy #2260–Nondiscrimination and Access to Equal Educational Opportunity; Revised Board Policy #3120–Employment of Professional Staff; Revised Board Policy #3216–Staff Dress and Grooming; Revised Board Policy #4120–Employment of Support Staff; Revised Board Policy #4216–Support Staff Dress and Grooming; Revised Board Policy #5460–Graduation Requirements; Revised Board Policy #5511–Dress and Grooming; Revised Board Policy #5722–School-Sponsored Publications and Productions; Revised Board Policy #6110–Grant Funds; Revised Board Policy #6114–Cost Principles–Spending Federal Funds; Revised Board Policy #6325–Procurement–Federal Grants/Funds; Revised Board Policy #7450–Property Inventory; Revised Board Policy #8500–Food Service Program and Revised Board Policy #9150–School Visitors – Mr. Parrish**

Mr. Parrish recommended approval and adoption of the second reading of the new and revised board policy as listed on the agenda and provided in the board packet. Mrs. Chavez made a motion to approve the second reading and adoption of the new and revised board policies as listed on the agenda and as provided in the board packet and to waive the readings; seconded by Mrs. Sgouros. Motion carried 3-0.

**7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

Mr. Parrish said we are busy onboarding new teachers and new staff, planning the New Teacher Orientation Day, and preparing for the start of the new school year.

**8. SUPERINTENDENT REPORT – Dr. Schmidt**

Dr. Schmidt reported on the following:

- The PLE Pre-School Project is looking fantastic. We are going through the punch list and just about ready for occupancy. Everyone is excited and the teachers are excited to get in their classrooms and get ready for the start of the next school year!
- Dr. Schmidt wished a Happy Birthday to Lexii Powell on July 5 and Mary Harlow on August 13.
- Dr. Schmidt reminded everyone that the August Board Meeting will be held on the third Thursday of the month on Thursday, August 18.

**9. ADJOURNMENT 6:46 p.m.**

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 3-0. Meeting adjourned at 6:46 p.m.

