

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

5-12-2022

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Dr. Natalie Wargo, President – 6:30 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Dr. Natalie Wargo, Mrs. Laura Chavez, Mrs. Mary Harlow and Mrs. Lilann Sgouros; Ms. Johanna Williams and Superintendent, Dr. Stacey Schmidt were absent. Also present: Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Kathleen Smith and Secretary to the Superintendent, Linda Dusek. There was one patron present in the audience and Officer Leonard.

**2. AGENDA ADJUSTMENTS – Mr. Parrish - None**

**3. PUBLIC COMMENT - None**

**4. CONSENT AGENDA – Mr. Parrish**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Mr. Parrish recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, March 10, 2022 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	NAME	POSITION	BUILDING	EFFECTIVE DATE
CLASSIFIED APPOINTMENTS:	HILL, Sara	Cafeteria Worker	BGMS	03/14/2022
CERTIFIED ECA APPOINTMENTS:	SWAN-CARATINI, Jori	English Academic Team Sponsor	BGHS	2021-2022 School Year
	SARNOWSKI, Katie	Math Academic Team Sponsor	BGHS	2021-2022 School Year
	BEERE, Tara	Science Academic Team Sponsor	BGHS	2021-2022 School Year
	CHANT, John	Social Studies Academic Team Sponsor	BGHS	2021-2022 School Year
CLASSIFIED POSITION CHANGE:	PETERS, Seneca	Cafeteria Cook	PLE	04/01/2022
	SAROUKOS, Carrie	Cafeteria Manager	PLE	04/01/2022
CLASSIFIED ECA APPOINTMENTS:	DIXON, Logan	Boys' Volleyball Volunteer Assistant Coach	BGMS	03/14/2022-03/17/2022
	HOOVER, Doug	Varsity Baseball Head Coach	BGHS	03/14/2022-06/18/2022
	HILL, Bryan	Varsity Baseball Volunteer Assistant Coach	BGHS	03/15/2022-06/18/2022
	AUBIN, Matthew	Varsity Baseball Volunteer Assistant Coach	BGHS	03/15/2022-06/18/2022
	DE ST. JEAN, Mark	Varsity Baseball Volunteer Assistant Coach	BGHS	03/15/2022-06/18/2022
	CATHERMAN, Steve	JV Baseball Head Coach	BGHS	03/14/2022-05/23/2022
	CATHERMAN, Hunter	JV Baseball Volunteer Assistant Coach	BGHS	03/15/2022-05/23/2022
CLASSIFIED RESIGNATIONS:	KIPP, Jennifer	Teacher Aide	PLE	03/11/2022
	MCCOY, Michelle	Cafeteria Manager	PLE	03/17/2022
CLASSIFIED REQUEST FOR ADDITIONAL LEAVE DAYS:	MURPHY, Michelle	Request for Leave of Absence 3/14-3/28/22	PLE	03/14/2022-03/28/2022

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, March 10, 2022 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Harlow. Motion carried 4-0.

**5. FINANCIAL REPORT**

- A. Financial Summary
- B. Fund Report

Mrs. Smith referred to the financial report provided in the board packet and asked for questions from the board; no questions were heard. Mrs. Smith said the Central Office and the ECA Treasurers have been working very hard to collect outstanding textbook rental debt. Mrs. Smith was happy to report that over \$16,000 in outstanding debt has been collected through the TRECS program.

**6. BUSINESS**

**A. Approve Asset Control Solutions Contract – Mrs. Smith**

Mrs. Smith requested approval of a new contract with Asset Control Solutions as provided in the board packet. Mrs. Smith said it is required by State Board of Accounts to report any fixed assets over \$5,000 every two years.

Mrs. Smith said beginning with this year, they will be providing insurance values for any insurance evaluation \$1,000 and over as well. Mrs. Sgouros made a motion to approve the Asset Control Solutions contract as provided in the board packet and recommended by Mrs. Smith; seconded by Mrs. Harlow. Motion carried 4-0.

**B. Adopt Resolution #0422-266 - Resolution Determining Need for Projects – Mr. Parrish**

Mr. Parrish said as required by school leasing statute, the board must determine there is a need for the projects. Mr. Parrish recommended adoption of Resolution #0422-266 for determining a need for the projects as provided in the board packet. Mrs. Chavez made a motion to adopt Resolution #0422-266 for determining the need for the projects as provided in the board packet and recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

**C. Adopt Resolution #0422-267–Resolution Approving Form of Eighth Amendment to Lease– Mr. Parrish**

Mr. Parrish recommended adoption of Resolution #0422-267 approving Form of Eighth Amendment to Lease as provided in the board packet. Mr. Parrish said the school corporation is funding these two projects, the Wastewater Project and the High School Multiple Purpose Facility through a lease financing as it has done with other past construction renovation projects. The lease financing is used by school corporations across the state of Indiana in order to borrow for renovation and construction. This type of financing does not count against the corporation's constitutional debt allowance. The site is currently subject to financing lease, therefore, we are amending this lease to increase the lease rental due from the corporation in exchange for the increased lease rental the Building School Corporation will use for the bond proceeds to make the needed improvements to the facilities including constructing the High School Multiple Purpose Facility. This increased lease rental will be sufficient to pay the principal and interest due to the bond holders. Mrs. Harlow made a motion to adopt Resolution #0422-267 approving Form of Eighth Amendment to Lease as provided in the board packet and recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

**D. Adopt Resolution #0422-268 - Resolution Reapproving Building Corporation – Mr. Parrish**

Mr. Parrish recommended adoption of Resolution #0422-268 reapproving the building corporation as provided in the board packet. Mr. Parrish said this building corporation is a not for profit Indiana corporation and in order to issue tax exempt bonds, the IRS requires that the school board approves the building corporation and authorizes it to issue these tax exempt bonds on behalf of the school corporation and this resolution does so. Mrs. Harlow made a motion to adopt Resolution #0422-268 approving the building corporation as provided in the board packet and recommended by Mr. Parrish; seconded by Mrs. Sgouros. Motion carried 4-0.

**E. Approve Fundraisers – Mr. Parrish**

Mr. Parrish recommended approval of the fundraisers provided in the board packet. Mrs. Chavez made a motion to approve the fundraisers provided in the board packet as recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

**F. Approve Donations – Mr. Parrish**

Mr. Parrish recommended approval of the following donations received for the Natural Helpers Program at Boone Grove High School: David and Catherine Strubel in the amount of \$100.00; Area Plumbing & Sewer Company in the amount of \$100.00; Craig & Craig, LLC in the amount of \$50.00; Arvel and Kathleen Kidd in the amount of \$50.00 and Gateway Triangle Corporation in the amount of \$100.00. In addition Kathy Sherman, Media Specialist at Boone Grove High School, was awarded approximately 68 books from the Young Hoosier Book Award Program and donated them to PLE, BGE and BGMS to encourage reading. Mrs. Sgouros made a motion to approve and accept the donations recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

**G. Approve Dual Credit Stipends – Mr. Parrish**

Mr. Parrish recommended approval of the dual credit stipends for the five dual credit teachers at Boone Grove High School as provided in the board packet noting that these stipends will be issued at the end of the 2021-2022 school year. Mrs. Chavez made a motion to approve dual credit stipends as recommended by Mr. Parrish and as provided in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

**H. Permission to Post for One Summer Maintenance Helper – Mr. Parrish**

Mr. Parrish requested permission to post for one summer maintenance helper to help with summer mowing and landscaping work. Mrs. Sgouros made a motion to grant permission to post for one summer maintenance helper as requested by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

**I. Approve the Second Reading and Adoption of the following Revised, New, or Deleted Board Policies: Delete Board Policy #1320– Job Description; Delete Board Policy #1321–Job Description; Revised Board Policy #3120.08–Employment of Personnel For Extracurricular Activities; Revised Board Policy #3120.11–Public Hearing Before Commencement of Collective Bargaining and Public Meeting Before Ratification of Tentative Agreement; Revised Board Policy #3214–Staff Gifts; Revised Board Policy #4120.08–Employment of Personnel for Extracurricular Activities; Revised Board Policy #4214–Staff Gifts; Revised Board Policy #5113.02–School Transfer Options; Revised Board Policy #5340.01–Student Concussions and Sudden Cardiac Arrest; Revised Board Policy #5540–The Schools and Governmental Agencies; Delete Board Policy #6150–Enrollment of Students on a Transfer Tuition Basis; Revised Board Policy #6230–**

**Budget Hearing; Revised Board Policy #7300–Disposition of Real Property; Revised Board Policy #7310–Disposition of Surplus Property; Revised Board Policy #7540.03–Student Network and Internet Acceptable Use and Safety; Revised Board Policy #7540.04–Staff Network and Internet Acceptable Use and Safety; Delete Board Policy #7542–Network Access from Personally Owned Computers and/or Other Web-Enabled Devices; Delete Board Policy #7543–Remote Access to the Corporation’s Network; New Board Policy #8305– Information Security; and Revised Board Policy #8455–Coach Training, References, and IHSA Reporting – Mr. Parrish**

Mr. Parrish recommended approval of the second reading and adoption of the revised, new or deleted board policies as listed on the agenda and provided in the board packet. Mrs. Harlow made a motion to approve the second reading and adopt the board policies as listed on the agenda and waiving the readings; seconded by Mrs. Chavez. Motion carried 4-0.

**7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

Mr. Parrish reported on the following from each building:

**PLE:**

- Cyber Safety Week was last week. Thank you to the PTO for all of their help!
- 3<sup>rd</sup> graders will begin iLearn over the next few weeks.
- Spring Sing for Preschool and Kindergarten will be held on April 26.
- Preschool Open House will be held on April 28 from 5:00-6:00 p.m.
- Kindergarten Special Person Tea will be held on May 6.

**BGE:**

- The first Cookies and Canvas event was a huge success. Thank you to Mr. Boyer, Mrs. Broton and Mrs. Bowman for making it special!
- Math Bowl took 3<sup>rd</sup> Place in their competition last Thursday. Special thanks to Mrs. Holland for her hard work.
- Gearing up for iLearn next week.

**BGHS:**

- The BGHS musical Chicago will be held the weekend of April 22.
- The annual Academic Breakfast will be held on separate dates by Grades this year as following: Grade 10: April 20 at 8:00 a.m.; Grade 11: April 27 at 8:00 a.m. and Grade 12: April 27 at 6:00 p.m.
- Seth Miller was named BGHS Teacher of the Month!
- Academic Teams won the overall PCC Championship and will compete for state qualifying next Tuesday.

Mr. Parrish congratulated Angela Vale, Assistant to the Business Office, for completing IASBO certification courses and receiving certification as a Business Office Specialist and a Human Resource Specialist.

**8. SUPERINTENDENT REPORT – None**

**9. ADJOURNMENT 6:41 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 6:41 p.m.

