



**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Dr. Natalie Wargo, President – 6:30 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present: Dr. Natalie Wargo, Mrs. Laura Chavez, Mrs. Mary Harlow and Mrs. Lilann Sgouros; Ms. Johanna Williams was absent. Also present: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Kathleen Smith; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There was no audience.

2. AGENDA ADJUSTMENTS – Dr. Schmidt - None

3. PUBLIC COMMENT

4. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, February 10, 2022 at 6:30 p.m.; approval of the minutes of the Special School Board Meeting held on Tuesday, February 15, 2022 at 7:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	NAME	POSITION	BUILDING	EFFECTIVE DATE
CERTIFIED APPOINTMENTS:	HICKS, Andrea	Alternative/New Horizons Instructor	BGHS	02/14/2022
	KRAUS, Kelly	Temporary 8 th Grade Science Teacher	BGMS	03/07/2022-05/24/2022
CERTIFIED ECA APPOINTMENTS:	BELLEVILLE, Paul	Performance/Contest Band Director	BGHS	2021-2022 School Year
	BELLEVILLE, Paul	Pep Band Director	BGHS	2021-2022 School Year
	CHANT, John	Student Council Co-Sponsor	BGHS	2021-2022 School Year
	CHANT, John	Social Studies Department Chair	BGHS	2021-2022 School Year
	CHANT, John	Varsity Girls' Track Head Coach	BGHS	02/14/2022-06/05/2022
	ELEFTHERI, Linda	Physical Education Department Co-Chair	BGHS	2021-2022 School Year
	LAWRENCE, Katie	Natural Helpers Co-Sponsor	BGHS	2021-2022 School Year
	MCKAY, Matt	Physical Education Department Co-Chair	BGHS	2021-2022 School Year
	MIKULICH, Ginger	Science Department Chair	BGHS	2021-2022 School Year
	OTERO, Sarah	Varsity Softball Volunteer Assistant Coach	BGHS	03/07/2022-06/11/2022
	PRATER, Kristine	Spanish Club Sponsor	BGHS	2021-2022 School Year
	PRATER, Kristine	Key Club Sponsor	BGHS	2021-2022 School Year
	PRATER, Kristine	National Honor Society Co-Sponsor	BGHS	2021-2022 School Year
	PRATER, Kristine	Foreign Language Department Chair	BGHS	2021-2022 School Year
	SARNOWSKI, Katie	Academic Team Head Coach	BGHS	2021-2022 School Year
	SHERMAN, Kathy	Media Department Chair	BGHS	2021-2022 School Year
	SRNEC, Jamie	Student Council Co-Sponsor	BGHS	2021-2022 School Year
	SWAN-CARATINI, Jori	English Department Chair	BGHS	2021-2022 School Year
	THILL, Roland	National Honor Society Co-Sponsor	BGHS	2021-2022 School Year
	THILL, Roland	Math Department Chair	BGHS	2021-2022 School Year
	TRAPANA, Thomas	Yearbook Sponsor	BGHS	2021-2022 School Year
	TRAPANA, Thomas	Varsity Boys' Track Head Coach	BGHS	02/14/2022-06/05/2022
	WELBOURNE-SWETALLA, Athena	Fine Arts Academic Team Sponsor	BGHS	2021-2022 School Year
	WELBOURNE-SWETALLA, Athena	Swing Choir Director	BGHS	2021-2022 School Year
	WELBOURNE-SWETALLA, Athena	Music Department Chair	BGHS	2021-2022 School Year
CLASSIFIED ECA APPOINTMENTS:	ATTEBERRY, David	Varsity Softball Volunteer Assistant Coach	BGHS	03/07/2022-06/11/2022
	CLINTON, Kelly	Volunteer Bowling Coach	BGHS	02/24/2022-05/20/2022
	DAVIS, Stacy	Fall Drama Director	BGHS	2021-2022 School Year
	DAVIS, Stacy	Spring Drama Director	BGHS	01/09/2022-05/20/2022
	FLESVIG, Lori	Boys' and Girls' Varsity Track Assistant Coach	BGHS	02/15/2022-06/05/2022

	GLISK, Kimberly	Study Hall/In-School Suspension Supervisor	BGMS	03/09/2022-05/24/2022
	JOHNSON, Eric	Varsity Softball Volunteer Assistant Coach	BGHS	03/07/2022-06/11/2022
	RARDIN, Terrence	JV Softball Head Coach	BGHS	03/07/2022-06/11/2022
	SAUNDERS, Ron	Varsity Softball Head Coach	BGHS	03/07/2022-06/11/2022
CERTIFIED REQUEST:	DOMBROWSKI, Cora	Request for 10 Additional Sick Days	BGMS	05/15/2022-05/24/2022
CLASSIFIED REQUEST:	PLUMMER, Sandy	Request for 5 unpaid days	PLE	05/09/2022-05/13/2022

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, February 10, 2022 at 6:30 p.m.; approval of the minutes of the Special School Board Meeting held on Tuesday, February 15, 2022 at 7:30 p.m., and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Harlow. Motion carried 4-0.

5. FINANCIAL REPORT

A. Financial Summary

B. Fund Report

Mrs. Smith referred to the financial report provided in the board packet and asked for questions from the board; no questions were heard.

6. BUSINESS

A. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the following fundraisers provided in the board packet for Baseball, the Drama Club, BGE Principal’s Fund, The Class of 2025 and the BGMS PTO. Mrs. Harlow made a motion to approve the fundraisers provided in the board packet as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

B. Approve Donations – Dr. Schmidt

Dr. Schmidt recommended approval of the following donations provided in the board packet: Rachel Rippe donated \$15.00 for the PLE Student Activity Fund; Mark and Lisa Zoll and Mike Brown of Valpo Ice Cream Company each donated \$100.00, totaling \$200.00, for Natural Helpers at BGHS; and Sarah Brown of KPMG Give c/o Bergen County’s United Way donated \$100.00 for the BGHS Softball Program. Mrs. Chavez made a motion to approve the donations as provided in the board packet and as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

C. Approve Overnight Field Trip Request – Dr. Schmidt

Dr. Schmidt recommended approval of an overnight field trip request for the Varsity Cheerleaders to participate in the US Cheer Finals in Indianapolis on April 1-3, 2022 as provided in the board packet. Mrs. Sgouros made a motion to approve the overnight field trip request for the Varsity Cheerleaders competition in Indianapolis as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

D. Permission to Create a New Club/Fund at BGMS – Dr. Schmidt

Dr. Schmidt requested permission to create a new club/fund at Boone Grove Middle School called Best Buddies. BGMS teacher, Bridget Baird, is working hard forming a new club called Best Buddies to create friendships with students who have special needs. Mrs. Harlow made a motion to grant permission to create a new club/fund at Boone Grove Middle School called Best Buddies as requested by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

E. Approve Revision to PTSC Credit Card and Reimbursement Procedures – Mr. Parrish

Mr. Parrish said the PTSC Credit Card Reimbursement Procedures has not been reviewed for several years and proposed two increases to the reimbursement amounts. Mr. Parrish recommended an increase from \$40.00 to \$50.00 for the maximum daily allowance and an increase from \$25.00 to \$30.00 for the maximum single meal reimbursement for food purchases. Mrs. Sgouros made a motion to approve the recommended revisions to the PTSC credit card and reimbursement procedures increasing the reimbursement amounts to \$50.00 for the maximum daily allowances and increasing to \$30.00 for the maximum single meal reimbursement for food purchases as requested by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

F. Approve the First Reading of the following Revised, New, or Deleted Board Policies: Delete Board Policy #1320– Job Description; Delete Board Policy #1321–Job Description; Revised Board Policy #3120.08–Employment of Personnel For Extracurricular Activities; Revised Board Policy #3120.11–Public Hearing Before Commencement of Collective Bargaining and Public Meeting Before Ratification of Tentative Agreement; Revised Board Policy #3214–Staff Gifts; Revised Board Policy #4120.08–Employment of Personnel for Extracurricular Activities; Revised Board Policy #4214–Staff Gifts; Revised Board Policy #5113.02–School Transfer Options; Revised Board Policy #5340.01–Student Concussions and Sudden Cardiac Arrest; Revised Board Policy #5540–The Schools and Governmental Agencies; Delete Board Policy #6150–Enrollment of Students on a Transfer Tuition Basis; Revised Board Policy #6230–Budget Hearing; Revised Board Policy #7300–Disposition of Real Property; Revised Board Policy #7310–Disposition of Surplus Property; Revised Board Policy #7540.03–Student Network and Internet Acceptable

Use and Safety; Revised Board Policy #7540.04–Staff Network and Internet Acceptable Use and Safety; Delete Board Policy #7542–Network Access from Personally Owned Computers and/or Other Web-Enabled Devices; Delete Board Policy #7543-Remote Access to the Corporation’s Network; New Board Policy #8305– Information Security; and Revised Board Policy #8455–Coach Training, References, and IHSAA Reporting – Mr. Parrish

Mr. Parrish said board policy changes are required to align our current policies with changes in state statute and legislation. Mr. Parrish recommended approval of the first reading of revised, new and deleted board policies as provided in the board packet and listed on the agenda. Mrs. Sgouros made a motion to approve the first reading of the revised, new and deleted board policies as provided in the board packet and as listed on the agenda and recommended by Mr. Parrish waiving the readings; seconded by Mrs. Chavez. Motion carried 4-0.

7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

PLE:

- IRead testing for 2nd and 3rd Graders is this week
- Kindergarten Roundup is the week of April 4.

BGE:

- BGE Art Club and Spring Choir has started.
- PTO has funded the Student of the Month Bulletin Board.
- Cookies and Canvas will occur on April 4 with Mr. Boyer at the BGE Cafeteria.

BGMS:

- The BGMS Wrestling team finished in the top 5 in the GSSC Conference Meet
- Congratulations to all basketball teams in finishing a great season!
- Mr. Lichtenberger recognized Mr. Josh Russell and Mrs. Melissa Saco in the Athletic Department commending them for all of their hard work and for doing a fantastic job!
- Mr. Lichtenberger also commended Mrs. Baird and Mrs. Jorsch for forming a new club at BGMS called Best Buddies which will provide a fantastic opportunity to keep kids involved.

BGHS

- The High School Academic Team won the PNW Academic meet last night and Math, Fine Arts and Interdisciplinary all earned 1st place. Academic teams will compete again next Thursday, March 17th at Washington Township.
- The Band Spring Concert is tomorrow at 7:00 p.m.
- The Spring Choir Concert is on March 16th at 6:00 p.m.
- Congratulations to Mrs. Welbourne for being named BGHS Teacher of the Month!

8. SUPERINTENDENT REPORT – Dr. Schmidt

- Dr. Schmidt wished a Happy Birthday to three of our SROs: Officer Leanord, Officer Matt Boone and Officer Palleson along with Board Member, Ms. Johanna Williams and PLE Assistant Principal, Mrs. Kristin Mucha.
- The PTO is working on a mural at PLE.
- The PLE addition is up and is moving along nicely. Dr. Schmidt shared some pictures of the progress.
- Dr. Schmidt discussed Legislative updates and possible upcoming changes.
- COVID Update: Dr. Schmidt reported the COVID counts in February were 8 positive/13 negative and so far in March only 2 positive.

9. ADJOURNMENT 7:02 p.m.

Mrs. Harlow made a motion to adjourn the meeting; seconded by Mrs. Chavez. Motion carried 4-0. Meeting adjourned at 7:02 p.m.

