



**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES OF THE PORTER TOWNSHIP SCHOOL CORPORATION
PORTER TOWNSHIP SCHOOL CORPORATION ADMINISTRATION BUILDING**

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. **CALL TO ORDER** – Dr. Natalie Wargo, President – 6:30 p.m.

- A. Pledge of Allegiance
B. Welcome Visitors

Board members present were: Dr. Natalie Wargo, Mrs. Laura Chavez, Mrs. Mary Harlow and Mrs. Lilann Sgouros; Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Kathleen Smith; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There were approximately 4 present in the audience plus one officer.

2. **AGENDA ADJUSTMENTS – Dr. Schmidt - None**

3. **PUBLIC PARTICIPATION – AGENDA ITEMS ONLY - None**

4. **CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
B. Board Minutes
C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, October 14, 2021 at 6:30 p.m. in the Cafeteria at the Boone Grove Elementary/Middle School Complex and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	NAME	POSITION	BUILDING	EFFECTIVE DATE
CLASSIFIED APPOINTMENTS:	FANNIN, Joshua	Custodian	PLE	11/01/2021
CERTIFIED ECA APPOINTMENTS:	LAWRENCE, Katherine	Senior Class Co-Sponsor	BGHS	2021-2022 School Year
	TAUBER, Anthony	Natural Helpers Sponsor	BGHS	2021-2022 School Year
	TAUBER, Anthony	8 th Grade Boys' Basketball Coach	BGMS	10/27/2021-12/17/2021
	YOUNG, Tim	JV Girls' Basketball Co-Coach	BGHS	10/18/2021-02/26/2022
CLASSIFIED ECA APPOINTMENTS:	CASANOVA, Angela	Freshman Girls' Basketball Co-Coach	BGHS	10/18/2021-02/26/2022
	CATHERMAN, Hunter	7 th Grade Boys' Basketball Volunteer Assistant Coach	BGMS	11/08/2021-12/17/2021
	CATHERMAN, Steve	7 th Grade Boys' Basketball Coach	BGMS	11/01/2021-12/22/2021
	COSLET, Michael	JV Girls' Basketball Co-Coach	BGHS	10/18/2021-02/26/2022
	FEERO, Katelynn	JV Cheer Coach	BGHS	2021-2022 School Year
	FISHER, Rodney	Varsity Girls' Basketball Volunteer Assistant Coach	BGHS	10/18/2021-02/26/2022
	MILLER, Seth	Freshman Girls' Basketball Co-Coach	BGHS	10/18/2021-02/26/2022
	MORENO, Tamitha	Senior Class Co-Sponsor	BGHS	2021-2022 School Year
	SACO, Melissa	6 th Grade Boys' Basketball Coach	BGMS	11/01/2021-12/22/2021
CERTIFIED UNPAID LEAVE REQUEST:	FINLEY, Jennifer	Kindergarten Teacher – one (1) unpaid day	PLE	04/12/2022
CLASSIFIED ADDITIONAL DAYS ADJUSTMENT:	BATESOLE, Tonia	Food Service Director – 10 additional contract days	PTSC	2021-2022 School Year
CLASSIFIED RESIGNATION:	FRIEDRICKSON, Lindsay	Custodian	PLE	10/29/2021
	SANTANA, Lisa	Custodian	PLE	10/15/2021

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, October 14, 2021 at 6:30 p.m. in the cafeteria at the Boone Grove Elementary/Middle School Complex and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 4-0.

5. FINANCIAL REPORT

A. Financial Summary

B. Fund Report

Mrs. Smith asked for any questions from the board regarding her financial report provided in the board packet which includes the financial summary and the fund report. Mrs. Smith also reported that the high school and middle school desktop audits passed. Mrs. Smith thanked Stanley Sarnowski and Mrs. Broton for keeping such great records. Also, no transfer amounts will occur in the month of November. No questions were heard from the Board.

6. BUSINESS

A. Approve Revised Quotation for Gibraltar Design Project Number 21-123 – Dr. Schmidt

Dr. Schmidt referred to the quotation provided in the board packet. Dr. Schmidt said as work continues on the PLE project, a portion of the sidewalk design needed revision. Dr. Schmidt recommended approval of the revision to the sidewalk which is reflected in this quotation. Mrs. Sgouros made a motion to approve the revised quotation for Gibraltar Design Project Number 21-123 as recommended by Dr. Schmidt and provided in the board packet; seconded by Mrs. Chavez. Motion carried 4-0.

B. Approve Change Order #7-Addition of Sod – Dr. Schmidt

Dr. Schmidt recommended approval of Change Order #7 to allow the addition of sod for the PLE Project since there is not enough time for seeding. Mrs. Chavez made a motion to approve Change Order #7 for the addition of sod to the PLE project as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

C. Approve Contract with Larson-Danielson Construction Company, Inc. – Dr. Schmidt

Dr. Schmidt said Larson-Danielson Construction Company, Inc. was the successful bidder for the PLE addition to the back of the building and recommended approval of the contract with Larson-Danielson Construction Company, Inc. for this project as provided in the board packet. Mrs. Harlow made a motion to approve the contract with Larson-Danielson Construction Company, Inc. as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

D. Approve Contract with Jones Petrie Rafinski for BGHS Wastewater Treatment Plant – Dr. Schmidt

Dr. Schmidt said the issues with the wastewater treatment plant at the high school have recently been addressed as it found to be extremely rusted and in need of a complete replacement. Dr. Schmidt recommended approval of the contract with Jones Petrie Rafinski for the wastewater treatment plant as provided in the board packet. Mrs. Chavez made a motion to approve the contract with Jones Petrie Rafinski for the wastewater treatment plant at the high school as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

E. Approve Ball State University Agreement – Dr. Schmidt

Dr. Schmidt recommended approval of the agreement with Ball State University to allow student teachers and teachers in our classrooms. Mrs. Harlow made a motion to approve the agreement with Ball State University as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

F. Approve Drop-Off Recycling Site Lease Agreement – Dr. Schmidt

Dr. Schmidt recommended the annual renewal of the agreement with Porter County Recycling & Waste Reduction District to continue as a drop-off recycling site at the Boone Grove Complex. Mrs. Chavez made a motion to approve the Drop-Off Recycling Site Lease Agreement with Porter County Recycling as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

G. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the fundraiser request for the Boys' Soccer team to sell cookies at designated basketball games. Mrs. Harlow made a motion to approve the fundraiser for the Boys' Soccer team as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

H. Accept Donations – Dr. Schmidt

Dr. Schmidt announced that an extremely generous donation of \$1,000 was received from Lana Gowen designated for the Choir Program at Boone Grove High School. Additionally, Gibraltar is celebrating their birthday and they are providing donations to school corporations. Our school district received a donation of \$250 from Gibraltar as part of their birthday celebration. Mrs. Chavez made a motion to graciously accept the generous donations from Lana Gowen and Gibraltar as provided in the board packet and recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

I. Adopt Resolution #1121-261 - Destruction of Records – Mrs. Smith

Mrs. Smith recommended adoption of Resolution #1121-261 to allow the district to properly complete the destruction of records process as provided in the board packet. Mrs. Sgouros made a motion to adopt Resolution #1121-261 – Destruction of Records as provided in the board packet and recommended by Mrs. Smith; seconded by Mrs. Chavez. Motion carried 4-0.

J. Approve the First Reading of the Classified Employee Handbook Revisions – Mr. Parrish

Mr. Parrish recommended approval of the first reading of the revisions to the Classified Employee Handbook as provided in the board packet. Mr. Parrish noted that this handbook governs all non-teaching personnel. Following is a list of key revisions to the handbook: Five (5) additional vacations days for employees with 15 years or more years of service with the school district, which equates to 20 vacation days per year for employees in this category; additional language clarifying the summer work schedule for employees employed through the summer; and clarification of the motor vehicles policy for driving a Wolfie and/or corporation vehicles. Mrs. Sgouros made a motion to approve the first reading of the revisions to the Classified Employee Handbook as provided in the board packet and recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish reported on the following recent events from each school:

BGHS

- The Boone Grove Drama will have their fall play “Game of Tiaras” on November 19, 20 and 21.
- The BGHS students nominated Mrs. Beere, Chemistry and Physics Teacher, as the Boone Grove High School Teacher of the Month award for her dedication and care as an educator. Congratulations Mrs. Beere!
- The Basketball season is in full swing. The Girls’ Basketball team is off to a 2-1 start including a victory over Hebron yesterday. The boys have their first game on Wednesday, November 24 at Hobart.
- Ms. McGinley has continued to grow the BGHS STEM Club to over 50 members.
- Both PCC Soccer Boys and Girls Conference Players of the Year were BGHS students! Congratulations to Logan Cimino and Haley Hylek!

PLE

- Parent Teacher Conferences had a 95% attendance rate!
- The annual food drive will be held next week at PLE.
- The annual Pie Throw will be held on Tuesday before Thanksgiving Break

BGE

- BGE Spell Bowl is on Monday via online.
- Mrs. McKee has headed up a food drive that will be donated to the Hebron Methodist Church Food Pantry. They have already exceeded their initial goal and their new goal is 1,000. Special thanks to Mrs. McKee for a tremendous job!

BGMS

- BGMS Guidance Counselor, Mrs. Dexter, has started taking 8th grade students to local college visits. The first college visit was to Valparaiso University and Ivy Tech will be their next visit.
- Mrs. Garcia and the National Junior Honor Society put together an excellent Virtual Veterans Day Program that the students watched during Pack Time at BGMS in honor of Veterans’ Day to honor those who have served and those who are serving. Kudos to Mrs. Garcia and the NJHS members for their hard work on this awesome program!
- Volleyball season has finished at BGMS with a PCC Championship by the 7th Grade Team! Congratulations to Mrs. Allen and her team!
- Boys’ Basketball is in full swing and every team has won at least one game so far this year. We currently have 28 6th Grade boys out for basketball!

8. SUPERINTENDENT REPORT – Dr. Schmidt

Dr. Schmidt reported on the following:

- The sod was placed at PLE last week.
- The footers at PLE have been poured and working on getting the rest of them in.
- Earthwork and drainage work at PLE will need to be done to fix a situation where one diameter of drainage pipe does not match. To correct this situation, the new pipe will be pushed under the road.
- As the Wastewater Treatment Plant contract was approved tonight, a survey of the high school campus will be conducted to determine the best location for the new wastewater plant.
- IREAD Results: 95.6% of our 3rd Graders passed the IREAD, which placed PLE 17th in the state. Dr. Schmidt said, “We are very proud of our students for working so very hard on this accomplishment.”
- Dr. Schmidt discussed the GPS reporting that the state is looking at for accountability and graduation requirements.

- Dr. Schmidt discussed the SAT testing being transitioned into our federal accountability measure. Students are going to be required SAT testing starting with the Class of 2023. The SAT will be 40% of the high school accountability grade; 480 English/530 Math totaling 1010.

INTERRUPTION IN THE MEETING: A patron in the audience was disruptive and interrupted the meeting during Dr. Schmidt's Superintendent Report. The patron was informed several times that they were being disruptive and was asked several times to be seated. The patron was informed that they would be removed from the meeting if they continued to be disruptive. Since the patron continued to be disruptive, the patron was asked to leave the meeting. The patron refused to leave the meeting. The patron was removed from the meeting by Officer Burnison.

9 BOARD COMMUNICATIONS - None

10. ADJOURNMENT – 6:56 p.m.

Mrs. Sgouros made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 6:56 p.m.