

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES OF THE PORTER TOWNSHIP SCHOOL CORPORATION**

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**NOTE: LOCATION OF THIS MEETING WAS CHANGED TO THE CAFETERIA AT THE BOONE GROVE MIDDLE SCHOOL/BOONE GROVE ELEMENTARY SCHOOL COMPLEX**

**1. CALL TO ORDER – Dr. Natalie Wargo, President – 6:30 p.m.**

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present were: Dr. Natalie Wargo, Mrs. Laura Chavez, Mrs. Mary Harlow and Mrs. Lilann Sgouros; Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Mr. Ben Parrish; Board Attorney, Cheryl Zic; CFO/Treasurer, Kathleen Smith; Deputy Treasurer, Linda Bult and Linda Dusek, Secretary to the Superintendent. There were approximately 11 present in the audience.

- 2. AGENDA ADJUSTMENTS – Dr. Schmidt - None**
- 3. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY - None**
- 4. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, September 9, 2021 at 6:30 p.m., approval of the minutes of the Special School Board Meeting held on Friday, October 1, 2021 at 7:30 a.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

	<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>EFFECTIVE DATE</b>
<b>Classified Appointments:</b>	<b>KRYGOWSKI, Caitlynn</b>	Floating Substitute Teacher/Teaching Aide	PLE	09/20/2021
	<b>HOOPER, Braxton</b>	Custodian	BGHS	09/20/2021
	<b>SCHILLMILLER, Ryen</b>	Teacher Aide/Lunch Room Aide	PLE	09/07/2021
	<b>BARA, Shannon</b>	Additional compensation for floating substitute teacher duties for 2021-2022 school year only	BGMS	10/14/2021-05/24/22
	<b>BROTON, Lisa</b>	Additional compensation for floating substitute teacher duties for 2021-2022 school year only	BGMS	10/14/2021-05/24/22
	<b>CAMPAGNA, Tiffany</b>	Additional compensation for floating substitute teacher duties for 2021-2022 school year only	BGMS	10/14/2021-05/24/22
	<b>SANCHEZ, Shyanna</b>	Teacher Aide/Lunch Room Aide	PLE	9/28/2021
<b>Classified ECA Appointments:</b>	<b>HUBBARD, Ruby</b>	6 <sup>th</sup> Grade Girls' Volleyball Coach	BGMS	09/20/2021-10/13/2021
	<b>ALLEN, Carlie</b>	7 <sup>th</sup> Grade Girls' Volleyball Head Coach	BGMS	09/22/2021-10/30/2021
	<b>KRAUS, Kelly</b>	8 <sup>th</sup> Grade Girls' Volleyball Head Coach	BGMS	09/13/2021-10/29/2021
	<b>DEXTER, Laura</b>	Girls' Varsity Golf Head Coach	BGHS	07/30/2021-10/01/2021
	<b>RICHARDSON-KOBUS, Jane</b>	Volunteer Bowling Coach	BGHS	09/01/2021-05/31/2022
	<b>KNIGHT, William</b>	Volunteer Bowling Coach	BGHS	09/01/2021-05/31/2022
	<b>KRAUS, Kevin</b>	Volunteer Bowling Coach	BGHS	09/01/2021-05/31/2022
	<b>THOMAS, Kaelin</b>	Volunteer Cheerleading Assistant Coach	BGMS	10/13/2021-05/08/2022
<b>Classified Unpaid Leave Requests:</b>	<b>EVANS, Sybil</b>	Custodian - Unpaid leave days	PLE	10/13/2021-10/29/2021
	<b>McCOY, Michelle</b>	Cafeteria Manager – Unpaid leave days	PLE	09/17/2021-09/24/2021
	<b>SANTANA, Lisa</b>	Custodian - Unpaid leave days	PLE	09/13/2021-09/14/2021
	<b>VALE, Angela</b>	Business Office Assistant – Unpaid leave day	Admin. Bldg.	10/21/2021

Mrs. Chavez made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, September 9, 2021 at 6:30 p.m., approval of the minutes of the Special School Board Meeting held on Friday, October 1, 2021 at 7:30 a.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Harlow. Motion carried 4-0.

5. **FINANCIAL REPORT**

**A. Appropriation Summary**

**B. Fund Report**

Mrs. Smith said her financial report is provided in the board packet which includes the appropriation summary and the fund report and asked for questions from the board; no questions were heard.

6. **BUSINESS**

**A. Approve Collective Bargaining Agreement – Dr. Schmidt**

**a. Public Comment**

Dr. Schmidt noted that last year's collective bargaining process did not provide compensation increases. This year's proposal is for a two-year contract term with a reopener for compensation and a base salary of \$42,500. All teachers who receive an effective or highly effective evaluation rating will receive a \$3,200 salary increase and all teachers who have worked for 120 days or more in the prior school year will receive an additional increase based upon their years of service. Additionally, to meet the 45% requirement under state statute, the 3% TRF contributions will be moved into their base salary. Finally, there will be a one-time teacher retention stipend for teachers who continue employment until December of 2022. Additional language revisions include revisions for sick leave with provisions for a teacher absent for two or more consecutive days, added unpaid leave section, retained ancillary duty wages section and dates in health insurance that was not included previously. Mrs. Sgouros made a motion to approve the Collective Bargaining Agreement which was ratified and advertised as legally required, posted on the district's webpage and provided in the board packet; seconded by Mrs. Chavez. Motion carried 4-0.

**B. Approve Administrative Compensation Increases and Contract Extensions – Dr. Schmidt**

Dr. Schmidt said similar to our teachers, the building level administrators and directors had no compensation increases last year. Dr. Schmidt recommended administrative compensation increases and contract extension as provided in the board packet. Mrs. Harlow made a motion to approve administrative compensation increases and contract extensions as recommended by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

**C. Approve Classified Salary Increases – Dr. Schmidt**

Dr. Schmidt said classified staff did not receive salary increases last year. Dr. Schmidt suggested resetting some of the base salary rates of some classified positions to make our salaries more competitive with other positions in the community. Dr. Schmidt also suggested providing some compensation increases for classified staff as provided in the board packet. Mrs. Chavez made a motion to approve classified salary increases as recommended by Dr. Schmidt and as provided in board packet; seconded by Mrs. Harlow. Motion carried 4-0.

**D. Approve Substitute Teacher Pay Rate Increases – Dr. Schmidt**

Dr. Schmidt said beginning with the 2020-2021 school year, we have been using a floating substitute teacher position, which has proven to be a challenging role to fill. Dr. Schmidt said she is proposing a substitute teacher pay rate increase in an effort to address our substitute teacher shortage and to attract more substitute teachers. Dr. Schmidt recommended a substitute teacher pay rate increase from \$80.00 per day to \$90.00 per day for substitute teachers holding a valid Indiana teaching license and a pay rate increase from \$70.00 per day to \$80.00 per day for substitute teachers holding a valid Indiana substitute teaching permit effective as of October 11, 2021. Mrs. Sgouros made a motion to approve substitute teacher pay rate increases to \$80.00 per day for substitute teachers with a valid Indiana Substitute Teaching Permit and \$90.00 per day for substitute teachers with a valid Indiana teaching license as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

**E. Approve Fundraisers – Dr. Schmidt**

Dr. Schmidt recommended approval of several fundraisers provided in the board packet. Mrs. Chavez made a motion to approve the fundraisers as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mrs. Harlow. Motion carried. 4-0.

**F. Accept Donations – Dr. Schmidt**

Dr. Schmidt said our community continues to be extremely generous and recommended acceptance of the following generous donations recently received: Kiwanis Club of Valparaiso donated \$200.00 for the Builder's Club at BGMS; Optimist Club of Hammond, Indiana donated \$1,000.00 to assist the Life Skills Special Education Program at BGHS and Schweitzer Engineering Laboratories donated a corporate gift on behalf of their employee Jim Buff for BGHS students in the amount of \$100 to help inspire a lifelong love of learning in Math and Science. Mrs. Harlow made a motion to graciously accept the generous donations as presented by Dr. Schmidt; seconded by Mrs. Sgouros. Motion carried 4-0.

**G. Recognition of the Following Clubs/Organizations for the 2021-2022 School Year – Dr. Schmidt**

1. Boone Grove High School Wolfpack Football Club
2. BGMS PTO
3. PTSC PTO

Dr. Schmidt recommended recognition of the following Clubs/Organizations for the 2021-2022 School Year: Boone Grove High School Wolfpack Football Club; BGMS PTO and PTSC PTO. Mrs. Sgouros made a motion to accept the following Clubs/Organizations for the 2021-2022 School Year: Boone Grove High School Wolfpack Football Club; BGMS PTO and PTSC PTO as recommended by Dr. Schmidt and presented in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

**H. Approval of Renewal of MOU for High School Based Dual Credit 2021-2022 with Ivy Tech – Dr. Schmidt**

Dr. Schmidt said last year our students earned 1,119 dual credits from Ivy Tech. The dual credit courses offered were: Pre-Calculus, Trigonometry, Calculus, Chemistry, English 11, English 12, Government, History, Spanish 3, Spanish 4, Marketing and Management. BGHS is continuing to look to expand these courses as dual credits are free and these credits transfer to most Indiana accredited colleges. Dr. Schmidt recommended approval of renewal of a Memorandum of Understanding for High School Based Dual Credit 2021-2022 with Ivy Tech as presented in the board packet. Mrs. Harlow made a motion to approve the MOU for High School Based Dual Credits for the 2021-2022 school year; seconded by Mrs. Chavez. Motion carried 4-0.

**I. Adoption of Resolution #1021-256 – Resolution to Transfer Amounts from Education Fund to the Operations Fund Recurring Basis: Monthly – Mrs. Smith**

Mrs. Smith said this resolution allows the transfer of \$100,000 from the Education Fund to the Operations Fund each month and this amount will be less than 15% of the Education Fund Revenue which meets the State requirement. Mrs. Smith recommended adoption of Resolution #1021-256 – Resolution to transfer amounts from Education Fund to the Operations Fund on a reoccurring monthly basis. Mrs. Chavez made a motion to adopt Resolution #1021-256 – Resolution to transfer amounts from Education Fund to the Operations Fund on a reoccurring monthly basis; seconded by Mrs. Harlow. Motion carried 4-0.

**J. Adoption of Resolution #1021-257 – Resolution to Adjust or Reduce Budgets – Mrs. Smith**

Mrs. Smith said this resolution gives the superintendent the ability to approve appropriation decreases related to the budget years of 2021 and 2022. Mrs. Smith recommended adoption of Resolution #1021-257 as provided in the board packet. Mrs. Sgouros made a motion to adopt resolution #1021-257 to adjust or reduce budgets as presented by Mrs. Smith; seconded by Mrs. Harlow. Motion carried 4-0.

**K. Adoption of the 2022 Budget #1021-258 – Gateway Budget Resolution, Appropriation and Tax Rates – Mrs. Smith**

- a. Adoption of Education Fund
- b. Adoption of Debt Service Fund
- c. Adoption of School Pension Debt Fund
- d. Adoption of Operations Fund

Mrs. Smith said as discussed at the October 1 special school board meeting, she recommends the approval of the 2022 budget with an overall tax rate of 1.1151. Mrs. Chavez made a motion to adopt the 2022 Budget #1021-258 – Gateway Budget Resolution, Appropriation and Tax Rates as presented by Mrs. Smith; seconded by Mrs. Harlow. Motion carried 4-0.

**L. Adoption of Resolution #1021-259 Resolution to Adopt the 2022 Bus Replacement Fund – Mrs. Smith**

Mrs. Smith said as discussed at the October 1 special school board meeting, she recommends adoption of Resolution #1021-259 to adopt the 2022 Bus Replacement Fund as provided in the board packet. Mrs. Sgouros made a motion to adopt Resolution #1021-259 Resolution to adopt the 2022 Bus Replacement Fund as recommended by Mrs. Smith; seconded by Mrs. Chavez. Motion carried 4-0.

**M. Adoption of Resolution #1021-260 - Resolution to Adopt the 2022 Capital Projects Fund Plan – Mrs. Smith**

Mrs. Smith said as discussed at the October 1 Special School Board Meeting, she recommends adoption of Resolution #1021-260 to adopt the 2022 Capital Projects Fund Plan as provided in the board packet. Mrs. Harlow made a motion to adopt Resolution #1021-260 Resolution to adopt the 2022 Capital Projects Fund Plan as recommended by Mrs. Smith; seconded by Mrs. Chavez. Motion carried 4-0.

**7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish****BGHS**

- Tremendous Band and Choir Concerts this week!
- Girls' Cross Country Team advanced to Regionals first time ever!
- Three Boys' Cross Country runners qualified for the Regional as individuals!
- Football won their first game of the year at Lake Station!

- Spell Bowl is practicing for their upcoming competition in November.
- Drama is slated for performances on November 19, 20 and 21.
- A high school student earned a special commendation from ACT for exemplary performance and another student is in the final round for National Merit Scholar.

**PLE**

- Parent Teacher Conferences started tonight and will continue until next Tuesday.

**BGE**

- Book Fair has been going on this week with great success thanks to Mrs. Kegebein!
- Parent/Teacher Conferences start tonight and will continue until next Tuesday.
- The week of October 25<sup>th</sup> is Red Ribbon Week

**8. SUPERINTENDENT REPORT – Dr. Schmidt**

- The Preschool drive is now open at PLE.
- The playground at PLE is still being delayed by the weather.
- The PLE expansion construction trailer has arrived. The area of the expansion has been fenced and is ready for earth work to begin.
- The Indiana State Board of Education has been working hard looking at accountability and has approved five categories: Academic Mastery, Career and Post-Secondary Readiness, Communication and Collaboration, Work Ethic and Civil, Financial, and Digital Literacy.
- Happy Birthday to Mrs. Sgouros, Mrs. Zic, and Mrs. Smith who have upcoming Birthdays this month.

**9 BOARD COMMUNICATIONS - None**

**10. ADJOURNMENT – 6:52 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 6:52 p.m.