

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Dr. Natalie Wargo, President – 6:30 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present were: Dr. Natalie Wargo, Mrs. Laura Chavez, Mrs. Mary Harlow and Mrs. Lilann Sgouros; Ms. Johanna Williams was absent. Also present were: Assistant Superintendent, Mr. Ben Parrish; Board Attorney Cheryl Zic; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Mrs. Linda Dusek; Superintendent, Dr. Stacey Schmidt was absent. There was no audience.

2. AGENDA ADJUSTMENTS – None

3. CONSENT AGENDA

A. Personnel Report

B. Board Minutes

C. Claim Docket

Mr. Parrish recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, July 8, 2021 at 6:30 p.m., and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

PTSC
BOARD APPROVED
DATE 9-9-2021

	Name	Position	Location	Effective Date
APPOINTMENTS - CERTIFIED:	ASHBROOKS, Allison	Art Teacher	BGHS	08/09/2021
	BAIRD, Bridget	7 th Grade Reading Teacher	BGMS	08/09/2021
	GARCIA, Samantha	5 th Grade Teacher	BGE	08/09/2021
	MILLER, Seth	New Horizons Learning Center Instructor	BGHS	08/09/2021
	RIGSBY, Christopher	4 th Grade Teacher	BGE	08/09/2021
	SCHEUB, Colin	8 th Grade Reading Teacher	BGMS	08/09/2021
	SERPE, Emma	Elementary PE Teacher	PLE/BGE	08/09/2021
	SUMMERS, Anna	5 th Grade Teacher	BGE	08/09/2021
	TAUBER, Anthony	Business Teacher	BGHS	08/09/2021
APPOINTMENTS - CLASSIFIED:	ACEVEDO, Valerie	Secretary	BGE	09/07/2021
	CARPENTER, Kim	Teacher Aide / Lunchroom Aide (5.75 hours p/day)	PLE	08/11/2021
	DISSETTE, Cynthia	Secretary	BGE	07/28/2021
	DJOKIC, Diana	SRO	PTSC	08/11/2021
	DURR, Eulayla	CNA/School Nurse	PLE	08/11/2021
	KIPP, Jenny	Teacher Aide/Lunchroom Aide (5.75 hours p/day)	PLE	08/11/2021
	KRAUSE, Karen	Guidance Secretary	BGHS	08/02/2021
	LEONARD, Steve	SRO	PTSC	08/17/2021
	RADTKE, Mandy	Cafeteria Cook	BGHS	08/11/2021
	PACKARD, Christina	Teacher Aide/Lunchroom Aide (5.75 hours p/day)	PLE	08/11/2021
	SACO, Melissa	Front Office/Attendance Athletic Secretary	BGHS	08/04/2021
	STRASBURG, Jennifer	Preschool Teacher Aide (5.5 hours p/day-2 days p/week)	PLE	08/11/2021
	WALSH, Cheryl	Preschool Teacher Aide (3 hours p/day-3 days p/week)	PLE	08/11/2021
	WEBB, Rachel	Teacher Aide/Lunchroom Aide (5.75 hours p/day)	PLE	08/11/2021
ECA APPOINTMENTS CERTIFIED	GARCIA, Samantha	Spell Bowl Coach (4 th & 5 th Grade)	BGE	06/17/2021-05/24/22
	HOLLAND, Wendy	Spell Bowl Coach (4 th & 5 th Grade)	BGE	06/17/2021-05/24/22
	MILLER, Seth	Varsity Football Assistant Coach	BGHS	08/02/2021-11/27/21
	OTERO, Sarah	JV Girls' Volleyball	BGHS	08/02/2021-11/06/21
ECA APPOINTMENTS CERTIFIED	SHERWIN, Brian	Varsity Boys' Soccer	BGHS	08/02/2021-10/31/21
ECA APPOINTMENTS CLASSIFIED	BROTON, Lisa	Yearbook Sponsor	BGE	2021-2022 School Yr.
	BURBRIDGE, Ken	Varsity Girls' Soccer Head Coach	BGHS	08/02/2021-10/30/21
	COSLET, Michael	MS Football Head Coach	BGMS	08/03/2021-10/31/21
	DIXON, Ed	Boys' Volleyball Volunteer Assistant Coach	BGHS	08/02/2021-10/02/21
	HOOVER, Doug	MS Baseball Head Coach	BGMS	08/02/2021-10/05/21

	KARSON, John	Varsity Girls' Soccer Volunteer Assistant Coach	HSBG	08/02/2021-10/30/21
	MCNAMARA, Kathleen	Cheerleading Coach	BGMS	08/02/2021-03/11/22
	KUKULSKI, Austin	Varsity Football Assistant Co-Coach (50%)	BGHS	08/02/2021-11/27/21
	KUKULSKI, Dan	Head Varsity Football Coach	BGHS	08/02/2021-11/27/21
	PEREZ, Marco	JV Boys' Soccer	BGHS	08/02/2021-10/31/21
	SAUNDERS, Ron	MS Softball Head Coach	BGMS	08/02/2021-10/05/21
	SEYDEL, Ryan	Varsity Football Assistant Coach	BGHS	08/02/2021-11/27/21
	SMITH, Ethan	Varsity Football Assistant Co-Coach (50%)	BGHS	08/02/2021-11/27/21
	WARGO, Jay	Girls' Freshman Volleyball Coach	BGHS	08/16/2021-11/06/21
ECA RESIGNATIONS CERTIFIED:	WILLIS, Andrew	All ECA Positions	BGHS	07/08/2021
	BOCK, David	Natural Helpers	BGHS	08/04/2021
RESIGNATIONS - CERTIFIED:	BOCK, David	English Teacher	BGHS	08/04/2021
	HERNANDEZ, Kyle	4 th Grade Teacher	BGE	07/13/2021
	HARRISON, Jonathan	Alternative School Instructor	BGHS	07/09/2021
	LONG, Angela	5 th Grade Teacher	BGE	07/16/2021
	LUKAS, Robert	Physical Education Teacher	BGE/PLE	07/28/2021
	WILLIS, Andrew	Art Teacher	BGHS	07/08/2021
RESIGNATIONS - CLASSIFIED:	ALVAREZ, Brittany	Cafeteria - Dishwasher	BG Complex	07/12/2021
	BLANC, Billie	School Nurse	PLE	07/29/2021
	CHESTER, Teresa	HS Secretary/Athletic Secretary	BGHS	07/16/2021
	DISSETTE, Cynthia	Secretary	BGE	08/18/2021
	JOHNSON, Christine	Secretary	BGE	07/15/2021
	RIVAS, Jennifer	Cafeteria - Cook	BGHS	07/13/2021
	WOOLEY, Rachel	Custodian	PLE	07/15/2021
REQUEST FOR UNPAID DAYS	TAUBER, Anthony	Business Teacher	BGHS	09/16/21-09/17/21

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Thursday, July 8, 2021 at 6:30 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 4-0.

4. **FINANCIAL REPORT**

A. Financial Summary

B. Fund Report

Mrs. Smith attended the meeting virtually and said her financial report is provided in the board packet and includes the appropriations summary and the fund report and asked for questions from the board; no questions were heard.

5. **BUSINESS**

A. **Permission to Advertise 2022 Budget – Mrs. Smith**

Mrs. Smith gave a virtual presentation reviewing the proposed 2022 Budget and asked for questions from the board. Hearing no questions, Mrs. Smith requested permission to advertise the 2022 Budget. Mrs. Sgouros made a motion to grant permission to advertise the proposed 2022 Budget as presented by Mrs. Smith; seconded by Mrs. Chavez. Motion carried 4-0.

B. **Approve Change Order – Mr. Parrish**

Mr. Parrish requested approval of the Change Order provided in the Board Packet for additional earth work and sewer work required to complete the driveway at PLE. Mrs. Chavez made a motion to approve the Change Order as requested by Mr. Parrish and as provided in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

C. **Accept Transfer Students for 2021-2022 School Year – Mr. Parrish**

Mr. Parrish said a list of transfer student applications have been reviewed and recommended acceptance of these transfer students for the 2021-2022 school year. Mrs. Harlow made a motion to accept the transfer students for 2021-2022 school year as recommended by Mr. Parrish and as provided in the board packet; seconded by Mrs. Sgouros. Motion carried 4-0.

D. **Approve Fundraisers – Mr. Parrish**

Mr. Parrish recommended approval of the fundraisers provided in the board packet waiving the readings. Mrs. Chavez made a motion to approve the fundraisers provided in the board packet as recommended by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 4-0.

E. **Approve Donations – Mr. Parrish**

Mr. Parrish said several donations are provided in the board packet and recommended acceptance of these generous donations. Mrs. Sgouros made a motion to accept the donations provided in the board packet as recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

F. Permission to Create New Fund for BGHS – Mr. Parrish

Mr. Parrish asked for permission to create a new fund for the Class of 2025 for holding funds from fundraising items to purchase items for Proms, etc. Mrs. Chavez made a motion to grant permission to create a new fund for the Class of 2025 at BGHS; seconded by Mrs. Harlow. Motion carried 4-0.

G. Approve Teacher Evaluations Rubric – Mr. Parrish

Mr. Parrish recommended approval of the annual teacher evaluation rubric review with no changes from last year as provided in the board packet. Mr. Parrish also noted that last year, 56 teachers were rated Highly Effective and 22 were rated Effective. Mrs. Harlow made a motion to approve the Teacher Evaluation Rubric for last year with no changes; seconded by Mrs. Chavez. Motion carried 4-0.

H. Permission to Recycle Outdated Technology Items – Mr. Parrish

Mr. Parrish requested permission to recycle outdated technology items listed in the board packet including outdated cords, monitors, computers, etc. Mrs. Sgouros made a motion to grant permission to recycle outdated technology items as requested by Mr. Parrish and as listed in the board packet; seconded by Mrs. Chavez. Motion carried 4-0.

I. Approve Athletic Overnight Field Trips/Events – Mr. Parrish

Mr. Parrish requested approval of a list of proposed athletic events which in the event of advancing in IHSAA competition may require an overnight stay. Mrs. Harlow made a motion to approve the athletic overnight field trips/events as listed in the board packet and recommended by Mr. Parrish; seconded by Mrs. Chavez. Motion carried 4-0.

J. Re-Adopt TAG Policy 3220.01 – Mr. Parrish

Mr. Parrish recommended Re-Adoption of the Teacher Appreciation Grant (TAG) Policy #32220.01 with no changes as provided in the board packet. Mrs. Chavez made a motion to re-adopt the Teacher Appreciation Grant (TAG) Policy #32220.01 with no changes as provided in the board packet; seconded by Mrs. Harlow. Motion carried 4-0.

K. Approve the Second Reading and Adoption of the following New Bylaw, New Board Policies, and Board Policy Revisions: New Bylaw #0112–Purpose; Revised Policy #0164.4–Meeting of the Board Defined; Revised Policy #0165–Notice of Board Meetings; Revised Policy #0167.1–Voting; Revised Policy #0167.3–Public Participation at Board Meetings; Revised Policy #1422–Non-Discrimination and Equal Employment Opportunity; New Policy #1422.02–Non-Discrimination Based on Genetic Information of the Employee; Revised Policy #1623–Section 504/ADA Prohibition Against Disability Discrimination in Employment; Revised Policy #1662–Anti-Harassment; Revised Policy #2240–Controversial Issues; Revised Policy #2260–Non-Discrimination and Access to Equal Educational Opportunity; Revised Policy #2260.01–Section 504/ADA Prohibition Against Discrimination Based on Disability; Revised Policy #2266–Non-Discrimination on the Basis of Sex in Education Programs or Activities; New Policy #2410–Audio, Video and Digital Recording of Meetings; Revised Policy #3122–Non-Discrimination and Equal Employment Opportunity; New Policy #3122.02–Non-Discrimination Based on Genetic Information of the Employee; Revised Policy #3123–Section 504/ADA Prohibition Against Disability Discrimination in Employment; New Policy #3310–Freedom of Speech in Non-Instructional Settings; Revised Policy #3362–Anti-Harassment; Revised Policy #4122–Non-Discrimination and Equal Employment Opportunity; New Policy #4122.02–Non-Discrimination Based on Genetic Information of the Employee; Revised Policy #4123–Section 504/ADA Prohibition Against Disability Discrimination in Employment; New Policy #4310–Freedom of Speech in Non-Instructional Settings; Revised Policy #4362–Anti-Harassment; New Policy #4425–Nursing Mothers; Revised Policy #4430–Leaves of Absence; Revised Policy #5111–Determination of Legal Settlement and Eligibility for Enrollment of Students without Legal Settlement in the Corporation; Revised Policy #5410–Promotion, Placement and Retention; Revised Policy #5517–Anti-Harassment; Revised Policy #6250–Required ADM Counts for the Purpose of State Funding and Verification of Residency for Membership; Revised Policy #7440.01–Electronic Monitoring and Recording; Revised Policy #7450–Property Inventory; Revised Policy #7455–Accounting System for Fixed Assets; New Policy #7530.02–Staff Use of Personal Communication Devices; Revised Policy #7540–Technology; New Policy #7540.02–Web Content, Apps and Services; Revised Policy #7540.04–Staff Technology Acceptable Use and Safety; New Policy #7544–Use of Social Media; New Policy #8416–Delegation for Continued School Functions During a Declared Emergency; Revised Policy #8500–Food Service Program and Revised Policy #8606–Bus Drivers and Cellular Telephone Use – Mr. Parrish

Mr. Parrish recommended approval of the second reading and adoption of the list of new bylaw, new board policies, and board policies revisions listed on the agenda and provided in the board packet, waiving the readings. Mrs. Sgouros made a motion to approve the second reading and adoption of the list of the new bylaw, new board policies, and board policies revisions listed on the agenda and provided in the board packet as recommended by Mr. Parrish and waiving the readings; seconded by Mrs. Harlow. Motion carried 4-0.

L. Other - None**6. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish****A. School Announcements – Mr. Parrish**

Mr. Parrish reported on the following:

- BGHS did a fantastic job handling a two-hour power outage today. BGHS held their first blended Wednesday yesterday and the Principal Counsel hosted a Meet and Greet today for new students.
- BGMS sports have begun. BGMS Picture day is August 25. A special speaker, Nathan Harmon of Your Life Speaks, will be at BGMS on the 25th. NWEA testing starts in the next few weeks.
- BGE has had a fantastic start to the year and staff has been very welcoming for new staff. BGE Picture Day is on August 2^h.
- PLE had 88.6% attendance rate during their Open House last week. PLE Construction Update: Paving is starting on Monday on the Preschool driver line and hopefully will begin work on playground at the end of next week
- We started the year with the Continue to Learn Plan – currently have one positive case and no kids are currently quarantined. We will continue to follow the Continue to Learn Plan and will constantly continue to evaluate numbers and discussions for changes to ensure the safety of staff and students.

7. SUPERINTENDENT REPORT – Mr. Parrish**A. Report to the Board on the S.E.A. 390 Public Hearing of the Association of Porter Township Educators and Porter Township School Corporation**

Mr. Parrish reported that a S.E.A. 390 Public Hearing of the Association of Porter Township Educators and Porter Township School Corporation was held on August 4, 2021 at 3:15 p.m. at the Porter Township School Corporation Administration Building in the Board Room to receive public testimony regarding teacher compensation and collective bargaining. Mr. Parrish reported that there was no public participation during the hearing. Mr. Parrish also reported on the following:

- A Summer Feeding Report was provided reporting each week during the summer reflected a total of 29,212 total meals handed out during the summer, which is fantastic!
- As of August 18, this year's student total enrollment is 1390 for in-person enrollment, 32 for virtual enrollment; totaling 1432; Mr. Parrish said last year's total enrollment was 1371. Additionally, Mr. Parrish noted that the 32 virtual students will receive 85% of ADM funding instead of full funding.
- Review of Grants: Esser I Grants \$86,929.00: Required distribution of approximately \$4,300 to non-pubs and the remainder was used for our floating subs and instructional aides in each building.
- Esser II Grants \$338,000; budgeted \$314,000 currently. Funds were used for COVID expenses, floating subs, stipends for teachers, principals, and non-certified staff
- Esser III \$760,000.00: \$692,000 was budgeted and \$252,000 was used toward learning loss, to purchase new English and Math textbooks at BGE, to purchase a remediation and enrichment tool to be used for K-8 to tie into NWEA to pull data to help address deficiencies, and also to buy tables for lunchroom seating in the cafeteria to help keep kids socially distanced.
- Mr. Parrish wished a Happy Birthday to the following who have upcoming Birthdays: Jamie Smec, Christina Kegebein, Josh Russell and Jim Rosinia.

8. BOARD COMMUNICATIONS - NONE**9. PUBLIC PARTICIPATION - NONE****10. ADJOURNMENT – 7:02 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 7:02 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.