

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

PTSC
BOARD APPROVED
DATE 11-12-2020

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Dr. Natalie Wargo, President 6:29 p.m.

A. Pledge of Allegiance

B. Welcome Visitors

Board members present were: Dr. Natalie Wargo, Mrs. Lilann Sgouros, Mrs. Laura Chavez, Ms. Johanna Williams and Mrs. Mary Harlow. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Chery Zic; Business Manager/Treasurer, Kathleen Smith; Deputy Treasurer, Linda Bult and Linda Dusek, Secretary to the Superintendent. There were two (2) present in the audience.

2. AGENDA ADJUSTMENTS – None

3. CONSENT AGENDA – Dr. Schmidt

A. Personnel Report

B. Board Minutes

C. Claim Docket

Dr. Schmidt requested approval of the consent agenda consisting of payroll claims and accounts payable vouchers; approval of the minutes of the Regular School Board Meeting held on Thursday, September 10, 2020 at 6:30 p.m. and approval of the following items listed on the Personnel Report waiving the readings.

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
APPOINTMENTS:				
CERTIFIED:	MAY, Nicole	Teaching one class during prep period to cover a Leave	BGHS	09/14/2020 – 01/04/2021
	SARNOWSKI, Katelyn	Teaching one class during prep period to cover a Leave	BGHS	09/14/2020 – 01/04/2021
	THILL, Rollie	Teaching one class during prep period to cover a Leave	BGHS	09/14/2020 – 01/04/2021
CLASSIFIED:	JONES, Jamie	Custodian	PLE	09/26/2020
	PETERS, Seneca	Cafeteria Worker	PLE	09/28/2020
	WALSH, Cheryl	Preschool Aide	PLE	09/18/2020
	WEBB, Rachel	Teacher Aide/Lunch Aide	PLE	10/12/2020
	WILSON, Maria	Cafeteria Worker	BGHS	09/23/2020
ECA CERTIFIED:	MIKULICH, Ginger	Science Department Chair	BGHS	09/08/2020
	ELEFOTHERI, Linda	Girls' Varsity Basketball Head Coach	BGHS	2020-21 School Yr.
	YOUNG, Tim	Girls' JV Basketball Coach	BGHS	2020-21 School Yr.
ECA CLASSIFIED:	CARROLL, Mallory	Girls' C-Team Basketball Coach	BGHS	2020-21 School Yr.
	CASANOVA, Angela	Girls' Basketball Volunteer Assistant Coach	BGHS	2020-21 School Yr.
	CREVISTON, Ryan	Volunteer Bowling Co-Coach	BGHS	2020-21 School Yr.
	FISHER, Rodney	Girls' Varsity Volunteer Assistant Coach	BGHS	2020-21 School Yr.
	KNIGHT, Bill	Volunteer Bowling Co-Coach	BGHS	2020-21 School Yr.
	KRAUS, Kelly	7 th Grade Girls' Volleyball Coach	BGMS	2020-21 School Yr.
	KRAUS, Kevin	Volunteer Bowling Co-Coach	BGHS	2020-21 School Yr.
	MCNAMARA, Rochelle	Cheerleading Volunteer Assistant Coach	BGHS	2020-21 School Yr.
	YANKAUSKAS, Karen	Volunteer Bowling Co-Coach	BGHS	2020-21 School Yr.
CLASSIFIED ADJUSTMENT:	BONTRAGER, Kaitlyn	Preschool Aide - One additional hour on Tuesday and Thursday	PLE	10/07/2020
LEAVE OF ABSENCE REQUEST	PETERSON, Shana	Leave of Absence Request	BGE	12/21/2020 – 02/01/2021

RESIGNATIONS CLASSIFIED:	JONES, Jamie	Cafeteria Worker	PLE	09/25/2020
	JOSEPH, Donna	Cafeteria Worker	BGHS	09/15/2020
	O'DANIEL, Edward	Custodian	BGMS	09/01/2020
	PEREZ, Colette	Teacher Aide	PLE	10/09/2020
	SUTTON, Michelle	School Nurse	BGE/BGMS	10/20/2020

(The personnel recommendations and/or appointments are made contingent upon the applicant's satisfactory completion of all application requirements, background checks (i.e., "no results found") and, when necessary, holding valid state certification/ licensing for the position.)

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers; approval of the minutes of the Regular School Board Meeting held on Thursday, September 10, 2020 at 6:30 p.m. and approval of the items listed on the Personnel Report pending clear background searches and waiving the readings as recommended by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

4. FINANCIAL REPORT – Mrs. Smith

A. Appropriation summary

B. Fund Report

Mrs. Smith referred to the appropriation summary and the fund report provided in the board packet and asked for questions from the board; none were heard.

5. BUSINESS

A. Adoption of Resolution #1020-230 – Resolution to Transfer Amounts from Education Fund to the Operations Fund Recurring Basis: Monthly – Mrs. Smith

Mrs. Smith recommended adoption of Resolution #1020-230 – Resolution to transfer amounts from the Education Fund to the Operations Fund recurring every month to stay under the 15% percent threshold that goes from the Education Fund to the Operations Fund. Ms. Williams made a motion to adopt Resolution #1020-230 to allow the transfer of amounts from the Education Fund to the Operations Fund recurring every month as presented by Mrs. Smith; seconded by Mrs. Sgouros. Motion carried 5-0.

B. Adoption of Resolution #1020-231 – Resolution to Adjust or Reduce Budgets – Mrs. Smith

Mrs. Smith recommended adoption of Resolution #1020-231 explaining that this is a new resolution which will grant authority to the superintendent to approve any required budget adjustments or reductions due to appropriations in the future. Mrs. Chavez made a motion to adopt Resolution #1020-231 to give authority to the superintendent to approve any required budget adjustments or reductions as recommended by Mrs. Smith; seconded by Mrs. Harlow. Motion carried 5-0

C. Adoption of the 2021 Budget #1020-232 - Ordinance or Resolution for Appropriations and Tax Rates – Mrs. Smith

- a. Adoption of Education Fund
- b. Adoption of Debt Service Fund
- c. Adoption of School Pension Debt Fund
- d. Adoption of Operations Fund

Mrs. Smith referred to the 2021 budget #1020-232 resolution for appropriations and tax rates provided in the board packet which encompasses the Education Fund, the Debt Service Fund, the School Pension Debt Fund and the Operations Fund. Mrs. Smith recommended adoption of the 2021 budget #1020-232 Resolution which reflects a total tax adoption rate of 1.0249, tax levy of \$5,667,423 and an adopted budget of \$17,724,842. Mrs. Harlow made a motion to adopt the 2021 Budget #1020-232–Ordinance or Resolution for appropriations and tax rates as recommended by Mrs. Smith; seconded by Ms. Williams. Motion carried 5-0.

D. Adoption of Resolution #1020-233-Resolution to Adopt the 2020 Bus Replacement Fund –Mrs. Smith

Mrs. Smith recommended adoption of Resolution #1020-233 to adopt the 2020 Bus Replacement Fund which was discussed at the last school board meeting and is provided in the board packet. Mrs. Sgouros made a motion to adopt Resolution #1020-233 to adopt the 2020 Bus Replacement Fund as recommended by Mrs. Smith and presented in the board packet; seconded by Ms. Williams. Motion carried 5-0.

E. Adoption of Resolution #1020-234 - Resolution to Adopt the 2020 Capital Projects Fund Plan – Mrs. Smith.

Mrs. Smith recommended adoption of Resolution #1020-234 to adopt the 2020 Capital Projects Fund Plan which was discussed at the last school board meeting and is provided in the board packet. Mrs. Chavez made a motion to adopt Resolution #1020-234 to adopt the 2020 Capital Projects Fund Plan as recommended by Mrs. Smith and presented in the board packet; seconded by Mrs. Harlow. Motion carried 5-0.

F. Discussion of Tentative Teacher Collective Bargaining Agreement – Dr. Schmidt

Dr. Schmidt gave a presentation highlighting collective bargaining discussions for this year. Dr. Schmidt said they met with the Teachers' Association and began discussion with a financial picture of the district which reflects a decrease in enrollment by 83 students this year and reflects a loss of \$263,000 in funding. This huge reduction does not allow for salary compensation increases this year. In addition, based upon expenditures and the transfers from the Education Fund to the Operations Fund they reviewed projections of the potential that our cash balance may be under 8% at the end of 2020 and discussed ways to address this issue. Following are the terms for agreement discussed for compliance reasons: no change to base salary which remains at \$40,000 and all salaries will remain the same as the 2019-2020 school year as no funding for increases is available for 2020-2021. Dr. Schmidt said they did listen to the teachers' concerns about COVID-19 and the number of benefits days available to them. It was agreed to add 10 days of paid leave available to the teachers for specified COVID-19 related reasons for the 2020-2021 year only, noting that these benefit days will be non-accumulative. Dr. Schmidt answered questions from the board.

G. Accept Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of fundraisers as presented in the board packet. Mrs. Sgouros made a motion to approve all fundraisers as recommended by Dr. Schmidt and presented in the board packet; seconded by Ms. Williams. Motion carried 5-0.

H. Accept Donations – Dr. Schmidt

Dr. Schmidt gratefully recommended acceptance of donations received from the Lee Company in the amount of \$100 for the Athletic Department and Gretchen Mercer donated basketballs for Mrs. Peterson's classroom to use during recess at Boone Grove Elementary School. Ms. Williams made a motion to accept donations made by the Lee Company in the amount of \$100 and basketballs donated by Gretchen Mercer as recommended by Dr. Schmidt and presented in the board packet; seconded by Mrs. Harlow. Motion carried 5-0.

I. Recognition of the Following Clubs/Organizations for the 2020-2021 School Year – Dr. Schmidt

1. Boone Grove High School Wolfpack Football Club
2. BGMS PTO
3. PTSC PTO

Dr. Schmidt referred to material provided in the board packet from the Boone Grove High School Wolfpack Football Club, the BGMS PTO and the PTSC PTO. Dr. Schmidt said we appreciate these support organizations and all that they do for our schools. They are a much needed help and we greatly appreciate all that they do! Mrs. Chavez made a motion to accept the Boone Grove High School Wolfpack Football Club, the BGMS PTO and the PTSC PTO as clubs/organizations for the 2020-2021 school year as presented in the board packet and recommended by Dr. Schmidt; seconded by Ms. Williams. Motion carried 5-0.

J. Accept Transfer Students – Dr. Schmidt

Dr. Schmidt recommended acceptance of three new transfer students for the 2020-2021 school year as provided in the board packet. Ms. Williams made a motion to accept the new transfer students as presented by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 5-0.

K. Approval of MOU Renewal for Surveillance Camera Access for Police Emergency Responders – Mr. Parrish

Mr. Parrish recommended approval of the MOU for Surveillance Camera Access for Police Emergency Responders provided in the board packet. Mr. Parrish said this MOU renewal has the same language as previously approved and will continue to allow police emergency first responders to access our cameras if needed. Ms. Williams made a motion to approve the MOU renewal for surveillance camera access for police emergency responders as presented by Mr. Parrish; seconded by Mrs. Harlow. Motion carried 5-0.

L. Approval of the Second Reading and Adoption of the Following Board Policy Revisions/New Board Policies: Revised Board Policy #0154-Motions; Revised Board Policy #0167.2-Executive Session; Revised Board Policy #0171.4-Treasurer; Revised Board Policy #1520-Employment of Administrators in Addition to the Superintendent; Revised Board Policy #3120.11-Public Hearing Before Commencement of Collective Bargaining; Revised Board Policy #4162-Drug and Alcohol Testing of CDL Holders and Other Employees who Perform Safety-Sensitive Functions; Revised Board Policy #5111-Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation; New Board Policy #5136-Personal Communication Devices; Revised Board Policy #5460-Graduation Requirements; Revised Board Policy #6105-Authorization to Accept and Distribute Electronic Records and to Use Electronic Signature; Revised Board Policy #6250-Required ADM Counts for the Purpose of State Funding; and Revised Board Policy #8330-Student Records – Mr. Parrish

Mr. Parrish referred to the new and revised board policies listed on the agenda and asked for questions from the board. Hearing no questions, Mr. Parrish recommended approval of the second reading and adoption of the board policy revisions and new policies as listed on the agenda. Mrs. Chavez made a motion to approve the second reading and adoption of the board policy revisions and new board policies as listed on the agenda and provided in the board packet and to waive the readings; seconded by Mrs. Harlow. Motion carried 5-0.

M. Other – Dr. Schmidt - NONE

7. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish

Mr. Parrish shared some building updates:

- PLE: Parent/Teacher Conferences will be held on October 15 and 20 and Red Ribbon Week begins on October 26.
- Drew Willis, BGHS Art Teacher, was named Teacher of the Month at BGHS.
- Special recognition to the boys' volleyball team who played short-handed due to injuries at the PCC game and took Washington Township to 5 games and lost the last one 15-13 with a great effort.
- Special recognition to the boys' soccer team who won on Monday in overtime.
- Good Luck to the girls' soccer team playing tonight at Andrean.
- Good Luck to our cross country teams who have sectionals Saturday morning at New Prairie.

Mr. Parrish also shared stories about some of the great things that have been reported about some of our staff:

- Our new SRO, Officer Matthew Mues, was observed helping a student change a tire in the parking lot.
- Nick Cain received an email praising Lindsay Norrick, Custodian at BGHS, for her positive influence and great personality. She also often holds the door open for students and greets them as they arrive.
- Mr. Rosinia received a text commending Mr. Corman's leadership which knows no boundaries and shared appreciation that he drove a mini bus to Hebron HS for the volleyball team when no bus driver was available. Mr. Parrish also noted that Mr. Corman attended the football game that same evening after driving the mini bus to Hebron.

8. SUPERINTENDENT REPORT – Dr. Schmidt

- Dr. Schmidt wished a Happy Birthday to Lilann Sgouros, Kathleen Smith and Mr. Lichtenberger who are all having birthdays in October.
- Dr. Schmidt reported that Porter County reported 140 COVID cases so far this week; last week 160 cases were reported. Our first positive case was reported in the district this week. We must be diligent about wearing our masks, washing our hands, and remaining 16 feet apart.
- Dr. Schmidt discussed the solar field, how measuring kilowatt hours is a way to measure how much energy is used and charges for kilowatt hours are determined by location and the provider. Dr. Schmidt said she is excited to see exactly what savings the solar field will reflect in the next few months.

9. BOARD COMMUNICATIONS - None

10. PUBLIC PARTICIPATION - None

11. ADJOURNMENT – 7:04 p.m.

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Sgouros. Motion carried 5-0. Meeting adjourned at 7:04 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.