

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
BOARD OF SCHOOL TRUSTEES  
PORTER TOWNSHIP SCHOOL CORPORATION**

DATE 9-10-2020

\*\*\*The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

**1. CALL TO ORDER – Dr. Natalie Wargo, President 6:30 p.m.**

- A. Pledge of Allegiance  
B. Welcome Visitors

Board members present were: Dr. Natalie Wargo, Mrs. Mary Harlow and Mrs. Laura Chavez; Mrs. Lilian Sgouros joined the meeting virtually by a Zoom Conference and Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Chery Zic; Business Manager/Treasurer, Kathleen Smith; Deputy Treasurer, Linda Bult and Secretary to the Superintendent, Linda Dusek. There was no audience.

**2. AGENDA ADJUSTMENTS - None**

**3. CONSENT AGENDA – Dr. Schmidt**

- A. Personnel Report  
B. Board Minutes  
C. Claim Docket

Dr. Schmidt requested approval of the consent agenda consisting of payroll claims and accounts payable vouchers; approval of the minutes of the Regular School Board Meeting held on Thursday, July 9, 2020 at 5:00 p.m. and approval of the following items listed on the Personnel Report waiving the readings.

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<b>APPOINTMENTS CERTIFIED:</b>	BONTRAGER, Kaitlyn	Pre-School Teacher/ Pre-School Aide	PLE	8/10/2020
	SABAL, Tiffany	8 <sup>th</sup> Grade Reading Teacher	BGMS	8/10/2020
	GUERRERO, Lisa	Temporary Teacher Contract -Maternity Leave	BGMS	8/17/2020- 10/23/2020
<b>CLASSIFIED:</b>	MORENO, Tamitha	Secretary	BGHS	8/12/2020
	BROGDON, Kori	New Horizons Learning Center Instructional Aide	BGHS	8/10/2020
	STRASBURG, Jennifer	Part-Time Pre-School Aide	PLE	8/12/2020
	RAYMOND, Andrea	Part-Time Pre-School Aide	PLE	8/12/2020
	MILLER, Seth	Floating Substitute Teacher/Teacher Aide	BGHS	8/12/2020
	TOMASZEWSKI, Alexandra	Floating Substitute Teacher/Teacher Aide	BGMS	8/12/2020
	SCHULTZE, Shannon	Floating Substitute Teacher/Teacher Aide	BGE	8/12/2020
	ROELFS, Rebecca	Floating Substitute Teacher/Teacher Aide	PLE	8/12/2020
	KIPP, Jenny	Part-Time Teacher Aide/ Lunchroom Aide	PLE	8/12/2020
	CARPENTER, Kim	Part-Time Teacher Aide/ Lunchroom Aide	PLE	8/12/2020
	PEREZ, Collette	Part-Time Teacher Aide/ Lunchroom Aide	PLE	8/12/2020
	PACKARD, Christina	Part-Time Teacher Aide/ Lunchroom Aide	PLE	8/12/2020
	WEBB, Rachel	Part-Time Teacher Aide/ Lunchroom Aide	PLE	8/12/2020
<b>EXTRA-CURRICULAR CERTIFIED:</b>	OTERO, Sarah	8 <sup>th</sup> Grade Girls' Volleyball Coach	BGMS	8/31/2020- 11/02/2020
	OTERO, Sarah	MS Softball Volunteer Assistant Coach	BGMS	8/10/2020- 9/30/2020

EXTRA-CURRICULAR CLASSIFIED:	LUNA, Carlos	Boys' Varsity Cross Country Coach	BGHS	8/3/2020-10/31/2020
	KUKULSKI, Dan	Head Varsity Football Coach	BGHS	8/3/2020-11/30/2020
	MAYERSKY, Rick	Varsity Football Assistant Co-Coach	BGHS	8/3/2020-11/28/2020
	BATEWICZ, Jim	Varsity Football Assistant Co-Coach	BGHS	8/3/2020-11/28/2020
	KUKULSKI, Austin	Varsity Football Assistant Coach	BGHS	8/3/2020-11/28/2020
	SEYDEL, Austin	Varsity Football Assistant Coach	BGHS	8/3/2020-11/28/2020
	JONES, Lori	Varsity Cheerleading Coach	BGHS	8/3/2020-3/27/2021
	MILLER, Seth	MS Football Coach	BGMS	8/11/2020-10/21/2020
	HOOVER, Doug	MS Baseball Coach	BGMS	8/3/2020-9/30/2020
	WARGO, Jason	HS Girls' Volleyball Volunteer Assistant	BGHS	8/10/2020-11/07/2020
	MCCLUSKY, Casey	Varsity Boys' Soccer Volunteer Assistant Coach	BGHS	8/12/2020-10/31/2020
	SMITH, Ethan	MS Football Volunteer Asst. Coach	BGMS	8/10/2020-9/30/2020
RESIGNATIONS CERTIFIED:	KUEHL, Krystal	New Horizons Learning Center Instructor	BGHS	7/14/2020
RESIGNATIONS CLASSIFIED:	GAMINO, Catherine	8 <sup>th</sup> Grade Reading Teacher	BGMS	7/20/2020
	KRAUSE, Karen	Secretary	BGHS	8/5/2020
CERTIFIED GRADE LEVEL REASSIGNMENT:	MORGAVAN, Amanda	Voluntarily moved from Kindergarten to 1 <sup>st</sup> Grade	PLE	8/10/2020

(The personnel recommendations and/or appointments are made contingent upon the applicant's satisfactory completion of all application requirements, background checks (i.e., "no results found") and, when necessary, holding valid state certification/ licensing for the position.)

Mrs. Harlow made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers; approval of the minutes of the Regular School Board Meeting held on Thursday, July 9, 2020 at 5:00 p.m. and approval of the items listed on the Personnel Report pending clear background searches and waiving the readings as recommended by Dr. Schmidt; seconded by Mrs. Chavez. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

#### 4. FINANCIAL REPORT – Mrs. Smith

##### A. Appropriation summary

##### B. Fund Report

Mrs. Smith referred to the appropriation summary and the fund report provided in the board packet and asked for questions from the board; none were heard.

#### 5. BUSINESS

##### A. Permission to Advertise 2021 Budget Information – Mrs. Smith

Mrs. Smith gave a presentation on the proposed budget for 2021 and discussed how COVID-19 is impacting the budget this year. Mrs. Smith reported that enrollment dropped this year by 67 students which is a loss of \$395,000. The advertised rate is \$1.28 and AV went up this year to 614,000,000. Mrs. Smith answered questions from the board and requested permission to advertise the 2021 Budget information for \$17,460,328 as presented. Mrs. Sgouros made a motion to grant permission to advertise the 2021 Budget information as requested by Mrs. Smith; seconded by Mrs. Harlow. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

##### B. Permission to Create a New Fund for BGE– Mrs. Smith

Mrs. Smith explained the need to create a new fund for BGE as all of money collected from students went to curricular materials account #900 and creating this new fund would allow the separation of these funds from fees.

Mrs. Harlow made a motion to grant permission to create a new fund for BGE retroactive to July 1, 2020 as recommended by Mrs. Smith; seconded by Mrs. Chavez. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

**C. Accept Donations – Dr. Schmidt**

Dr. Schmidt reported that the district has received donated masks from Masks for NWI Healthcare Workers for our teachers and also received a very generous donation of various types of N95 masks from one of our Board Members, Mary Harlow. These N95 masks will be provided for our PTSC nursing staff to help protect them as they care for our students. Also a generous donation was received from the Gurley Family in the amount of \$129.30 to be used to apply toward student accounts in need of help paying for their lunches. These generous donations are very much appreciated and reflect the wonderful caring people in our community. Mrs. Chavez made a motion to accept the donations as recommended by Dr. Schmidt and as provided in the board packet; seconded by Mrs. Sgouros. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

**D. Approve Additional Transfer Students for the 2020-2021 School Year – Dr. Schmidt**

Dr. Schmidt said due to considering social distancing issues, fewer out of district transfer students have been considered for this school year. Dr. Schmidt recommended acceptance of the transfer students provided in the board packet. Mrs. Chavez made a motion to accept additional transfer students for the 2020-2021 school year as recommended by Dr. Schmidt and presented in the board packet; seconded by Mrs. Harlow. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

**E. Adopt Resolution #0820-228 – Resolution to Conform Policies and Administrative Guidelines to Amended Title IX Regulations – Mr. Parrish**

Mr. Parrish explained that amended Title IX regulations took effect as of August 14, 2020 and he is currently in the process of drafting a permanent policy and administrative guidelines to implement the amended regulations and will bring to the next board meeting for approval. Mr. Parrish requested adoption of Resolution #0820-228 to conform policies and administrative guidelines to amended Title IX regulations until the next board meeting. Mrs. Sgouros made a motion to adopt resolution #0820-228 to conform policies and administrative guidelines to amended Title IX regulations as recommended by Mr. Parrish and provided in the board packet; seconded by Mrs. Harlow. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

**F. Reapprove TAG Policy – Policy 3220.01 – Mr. Parrish**

Mr. Parrish recommended the annual approval of the Teacher Appreciation Grant (TAG) Policy provided in the board packet noting no changes have been made to the policy. Mrs. Chavez made a motion to reapprove the Teacher Appreciation Grant (TAG) Policy provided in the board packet as provided in the board packet and noted that no changes have been made to the policy; seconded by Mrs. Harlow. A roll call vote was taken: Dr. Wargo voted aye; Mrs. Sgouros voted aye; Mrs. Chavez voted aye and Mrs. Harlow voted aye; the motion carried 4-0.

**G. Other – Dr. Schmidt - NONE**

**6. ASSISTANT SUPERINTENDENT REPORT – Mr. Parrish**

Mr. Parrish gave a presentation highlighting the new teachers to the district for the 2020-2021 school year. The new teachers are: Kaitlyn Bontrager, Preschool Teacher/Preschool Aide at PLE; Luke Mazur, 1<sup>st</sup> Grade Teacher at PLE; Shelby Kerr, 2<sup>nd</sup> Grade Teacher at PLE; Tiffany Sabal, 8<sup>th</sup> Grade Reading Teacher at BGMS and Kori Brogdon is the new Alternative Education Aide for the New Horizons Learning Center.

**7. SUPERINTENDENT REPORT – Dr. Schmidt**

- **Report to the Board on the SEA 390 Public Hearing of the Association of Porter Township Educators and Porter Township School Corporation.**

Dr. Schmidt reported that a SEA 390 Public Hearing of the Association of Porter Township Educators and Porter Township School Corporation was held on Thursday, August 13, 2020 at 3:30 p.m. to receive public testimony pursuant to Indiana Code 20-29-6-1(a) regarding teacher compensation and collective bargaining. Nobody was in attendance; therefore, there was no public participation to report.

- Dr. Schmidt said Mrs. Smith did an amazing job with the 2021 budget presentation. This year is a new scenario for us and is very tough for teachers struggling to meet the needs of the online learners and also the needs of students in the classroom. Dr. Schmidt noted that 22% of our students have chosen the online learning option, which is a higher percentage than many of the other school districts in Indiana. The Porter County Health Department reported as of today that PTSC is at 5.7% positivity rate, even though we would like to be below 5, and there are 46 total COVID-19 cases in Porter Township and 39 of these cases have recovered. Dr. Schmidt said the school nurse has learned it is important to track everything to ensure that she knows what is going on in each building. Dr. Schmidt said students have done a great job adjusting and

they really want to be at school. Dr. Schmidt said she has learned to value each day and treasure each day with the kids. Dr. Schmidt wished a Happy Birthday to those who have upcoming birthdays: Mary Harlow, Mr. Parrish, Mrs. Srnec, Mr. Russell and Mr. Rosinia.

- 8. **BOARD COMMUNICATIONS - None**
- 9. **SCHOOL ANNOUNCEMENTS - None**
- 10. **PUBLIC PARTICIPATION - None**
- 11. **ADJOURNMENT – 7:08 p.m.**

Mrs. Chavez made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 7:08 p.m.

*This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.*