

**MINUTES OF REGULAR SCHOOL BOARD MEETING
BOARD OF SCHOOL TRUSTEES
PORTER TOWNSHIP SCHOOL CORPORATION**

2019
COPIED AND FILED
DATE 12-12-19

***The following is a partial transcript of the meeting. A recording of the actual meeting is available at the Administration Office and is kept on file for approximately 5 months after the date of the meeting. Approval of this transcript as official minutes will be at the next regular meeting of the Board of School Trustees.

1. CALL TO ORDER – Mrs. Lilann Sgouros, Vice-President – 6:29 p.m.

- A. Pledge of Allegiance
- B. Welcome Visitors

Board members present were: Mrs. Lilann Sgouros, Dr. Natalie Wargo, Mrs. Laura Chavez and Mrs. Mary Harlow; Ms. Johanna Williams was absent. Also present were: Superintendent, Dr. Stacey Schmidt; Assistant Superintendent, Ben Parrish; Board Attorney, Cheryl Zic; Deputy Treasurer, Linda Bult; Assistant to the Business Office, Kathleen Smith and Secretary to the Superintendent, Linda Dusek. There were approximately 15 patrons present in the audience.

2. AGENDA ADJUSTMENTS – None

3. HEARING ON SUPERINTENDENT CONTRACT AMENDMENT – Mrs. Sgouros

- A. Public Comment

Mrs. Sgouros opened the hearing on the Superintendent Contract Amendment and asked for public comments regarding the proposed superintendent contract amendment; no comments were heard. Mrs. Sgouros closed the hearing.

4. PRESENTATION: BGMS Newspaper Club – Ms. Gamino

Ms. Gamino and two middle school students, Caden Harretos and Juliana Dominguez, discussed how the BGMS Newspaper Club was formed and reported on what they have been working on for their first edition. There was a brief break in the meeting for refreshments.

5. CONSENT AGENDA – Dr. Schmidt

- A. Personnel Report
- B. Board Minutes
- C. Claim Docket

Dr. Schmidt recommended approval of the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Monday, October 14, 2019 at 6:30 p.m., approval of the minutes of the Special School Board Meeting held on Thursday, October 31, 2019 at 1:00 p.m. and approval of the following items listed on the Personnel Report waiving the readings and pending clear background searches:

- Accept the resignation of **Clarisse Fletcher** as the JV Girls' Basketball Coach for the 2019-2020 school year effective as of October 28, 2019.
- Accept the resignation of **Mallory Carroll** as the Freshman Girls' Basketball Coach for the 2019-2020 school year effective as of October 29, 2019.
- Accept the request of **Marty McGee**, Custodian, for an intermittent leave of absence (unpaid) as needed through January 31, 2020.
- Approve **Karen Krause** as the Secretary at Boone Grove High School with compensation at her current rate of pay beginning on November 11, 2019.
- Approve **Shannon Bara** as the Secretary at Boone Grove Middle School with compensation of \$12.50 per hour for 204 days per school year beginning on November 6, 2019.
- Approve **Raymond Brandy** as a Volunteer Drama Coach at Boone Grove Middle School for the 2019-2020 school year.
- Approve **Justine McGinley and Tara Beere** as Co-Sponsors for the Sophomore Class for the 2019-2020 school year with compensation of 50% of the 2019-2020 ECA Salary Schedule for each.
- Approve **Jessica McGinley and Rollie Thill** as Tutors at Boone Grove High School for the 2019-2020 school year with compensation of \$16.88 per hour.
- Approve **Mallory Carroll** as the JV Girls' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Linda Eleftheri** as the Freshman Girls' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Marco Perez** as the 7th Grade Boys' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Larry Schiesser** as the 6th Grade Boys' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Larry Schiesser** as the 6th Grade Girls' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.

- Approve **Nick Mancilla** as the 8th Grade Boys' Basketball Coach for the 2019-2020 school year with compensation as per the 2019-2020 ECA Salary Schedule.
- Approve **Stephen Aguilar** as a 7th Grade Boys' Volunteer Basketball Coach for the 2019-2020 school year.
- Approve **Ryan Creviston** as a Bowling Volunteer Assistant Coach for the 2019-2020 school year.
- Approve **Doug Hoover** as an 8th Grade Boys' Basketball Volunteer Assistant Coach for the 2019-2020 school year.
- Approve **Angela Casanova** as a Freshman Girls' Basketball Volunteer Assistant Coach for the 2019-2020 school year.
- Approve **Mary Beth Brown** as a Temporary 7th Grade Reading Teacher at Boone Grove Middle School beginning on November 4, 2019 until December 20, 2019 with compensation as per contract.
- Approve **Michael Skoda** to receive a 260-Day Director Addendum Benefit Package effective as of July 1, 2019.
- Accept the request of **Andrew Willis**, Art Teacher at Boone Grove High School, for one (1) unpaid leave of absence day on Monday, November 25, 2019.

Dr. Wargo made a motion to approve the consent agenda consisting of payroll claims and accounts payable vouchers, approval of the minutes of the Regular School Board Meeting held on Monday, October 14, 2019 at 6:30 p.m., approval of the minutes of the Special School Board Meeting held on Thursday, October 31, 2019 at 1:00 p.m. and approval of the items listed on the Personnel Report waiving the readings and pending clear background searches; seconded by Mrs. Chavez. Motion carried 4-0.

6. **FINANCIAL REPORT – Dr. Schmidt**

- A. Appropriation summary
- B. Fund Report
- C. Investments

Dr. Schmidt referred to the appropriation summary, the fund report and investment summary provided in the board packet and asked for questions from the board; none were heard.

7. **BUSINESS**

A. Approve Collective Bargaining Agreement – Dr. Schmidt

Dr. Schmidt reflected that the details of the Collective Bargaining Agreement were presented at last month's meeting and recommended approval of the Collective Bargaining Agreement as presented in the board packet. Mrs. Sgouros asked for public comments regarding the Collective Bargaining Agreement; none were heard. Mrs. Harlow made a motion to approve the Collective Bargaining Agreement as presented; seconded by Dr. Wargo. Motion carried 4-0.

B. Approve TAG Grant Distribution – Dr. Schmidt

Dr. Schmidt said we received some guidance from the state regarding Teacher Appreciation Grants (TAG) and we are fortunate that we are able to distribute the dollars. Dr. Schmidt recommended that the dollars are distributed on the November 20, 2019 payroll. Mrs. Chavez made a motion to approve the Teacher Appreciation Grants (TAG) as presented by Dr. Schmidt with distribution of the dollars on the November 20, 2019 payroll; seconded by Mrs. Harlow. Motion carried 4-0.

C. Approve Administrative Compensation Increases and Contract Extensions – Dr. Schmidt

Dr. Schmidt reflected that last month the board approved compensation increases for the classified staff and this month compensation increases are being considered for the Administrative Team and recommended approval of compensation increases and contract extensions for the Administrative Team as reflected in the board packet. Dr. Wargo made a motion to approve the compensation increases and contract extensions for the Administrative Team as provided in the board packet; seconded by Mrs. Chavez. Motion carried 4-0.

D. Adoption of Resolution #1119-217 – Destruction of Records – Dr. Schmidt

Dr. Schmidt said the Business Office has been hard at work cleaning records to destroy records according to the record destruction schedule and recommended approval of destruction of these records. Mrs. Harlow made a motion to adopt Resolution #1119-217 to allow destruction of records as per the current records destruction schedule; seconded by Dr. Wargo. Motion carried 4-0.

E. Adoption of Resolution #1119-218 – Accepting Project Care Interlocal Cooperation Agreement – Dr. Schmidt

Dr. Schmidt said that gratefully the high school has been able to provide a wonderful service project for high school students called Project Care, which has been a blessing for the seniors in our community and is funded by the Porter Township Trustee. Dr. Schmidt recommended approval of the Resolution #1119-218 to accept the Project Care Interlocal Cooperation Agreement to allow this program for next year as presented in the board packet. Dr. Wargo made a motion to adopt the Resolution #1119-218 to accept the Project Care Interlocal Cooperation Agreement as presented by Dr. Schmidt; Mrs. Chavez seconded the motion. Motion carried 4-0.

F. Permission to Advertise for Tax Anticipation Warrant (TAW) – Dr. Schmidt

Dr. Schmidt requested permission to advertise for Tax Anticipation Warrant (TAW) to help with cash flow. Mrs. Harlow made a motion to grant permission to advertise for Tax Anticipation Warrant as requested by Dr. Schmidt; seconded by Mrs. Chavez. Motion carried 4-0.

G. Approve Fundraisers – Dr. Schmidt

Dr. Schmidt recommended approval of the list of fundraisers provided in the board packet. Dr. Wargo made a motion to approve the list of fundraisers as recommended by Dr. Schmidt; seconded by Mrs. Harlow. Motion carried 4-0.

H. Accept Donations – Dr. Schmidt

Dr. Schmidt recommended acceptance of donations provided for the Athletic Department, the Class of 2021 and the BGMS Drama Club and thanked the community for their generous and thoughtful donations. Mrs. Harlow made a motion to accept the donations as requested by Dr. Schmidt and presented in the board packet; seconded by Dr. Wargo. Motion carried 4-0.

8. ASSISTANT SUPERINTENDENT REPORT

Mr. Ben Parrish reported that five students have completed at New Horizons since our last board meeting. The basic skills portion of the program has been scheduled on Tuesdays and Thursdays provided guest speakers and extra activities. PTSC teachers have requested to take over a portion of this program this year to provide activities and team building opportunities and has been going really well. Mr. Parrish announced this month's Personal Profile is Holly Hinchley. Mrs. Hinchley is a Music Teacher at Boone Grove Elementary School and Porter Lakes Elementary School and has been in our district for seven years. Mrs. Hinchley is a graduate of Portage High School and Indiana State University. Mr. Parrish said, "The excitement Mrs. Hinchley shares with her students is amazing and it is truly fantastic to watch. We are so very lucky to have Mrs. Hinchley on our staff."

9. SUPERINTENDENT REPORT

Dr. Schmidt reported receipt of a plaque from the Sheriff's Camp in appreciation for our help with their summer camp. Dr. Schmidt also reported that the district's school calendars for the next two years are currently being reviewed by Porter County Superintendents and teachers and will be presented to the board soon. Dr. Schmidt gave a presentation on ILearn Math testing.

10. BOARD COMMUNICATIONS - None**11. SCHOOL ANNOUNCEMENTS**

- Mr. Corman reported that yesterday he attended a School Safety Conference presented by the Secret Service and also met with Ivy Tech this morning to discuss college credits. BGHS Drama Club will be presenting "Clue on Stage" on December 6, 7, and 8.
- Mr. Lichtenberger complimented Mrs. Garcia on the wonderful Veteran's Day Program at the middle school and praised the Band and Choir for an awesome job with their recent concerts.
- Mr. Ivanyo said the recent optional BGE Online Day was a success. The Fun Fair is tomorrow from 6:00-8:30 p.m.
- Mr. Donnell was excited to report that 96% of PLE parents attended teacher conferences this year. Mr. Donnell also thanked everyone helping with their annual Thanksgiving Food Drive and the Angel Tree will be ready at the end of next week.

12. PUBLIC PARTICIPATION – None**13. ADJOURNMENT 7:30 p.m.**

Dr. Wargo made a motion to adjourn the meeting; seconded by Mrs. Harlow. Motion carried 4-0. Meeting adjourned at 7:30 p.m.

This meeting is a meeting of the School Board for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. There will be a time for public participation, as indicated by the agenda. The meeting site is fully accessible. Any person requiring further accommodation should contact the superintendent.

